ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday.** Contact the Mayor's Legislative team with questions.

Date of Request: 11/20/24

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a contract with The Community Firm (DBA The Community Economic Defense Project) to add $800,000 for a new total of $2,536,000 and add 12 months to the contract for a new end date of 12/31/2025. The contract will provide free eviction legal services to approximately 1,015 households in 2025. (HOST-202476920-03)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Karissa Johnson	Name: Chris Lowell
Email: Karissa.johnson@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
This amendment adds an additional $800,000 for Community Economic Defense Project (CEDP) to provide eviction legal assistance to 1015 unduplicated households in an eviction proceeding. This contract serves households at or below 80% AMI.

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > $500K

Vendor/Contractor Name (including any dba's): The Community Firm (DBA The Community Economic Defense Project)

Contract control number: HOST-202476920-03

Location: 1600 N. Downing St. Suite 600 Denver, CO 80218

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? __3___**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202159467	08/01/2021-07/31/2022
HOST-202262295-01	08/01/2021 – 12/31/2023
HOST-202371004-02	08/01/2021- 12/31/2024
HOST-202476920-03	08/01/2021- 12/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
1,736.000	800,000	2,536,000

Current Contract Term	*Added Time*	*New Ending Date*
08/01/2021- 12/31/2024	12 months	12/31/2025

Scope of work:
This amendment adds an additional $800,000 for Community Economic Defense Project (CEDP) to provide eviction legal assistance to 1015 unduplicated households in an eviction proceeding. This contract serves households at or below 80% AMI.

Was this contractor selected by competitive process? ☒ **Yes** ☐ **No** **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Affordable Housing Fund

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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