

Vacation Submittal Checklist

Any submittal not meeting all minimum checklist criteria herein shall be rejected as incomplete.

Street and Alley Vacation submittal documents will include the following:

- Application (Page 3-4 of this document) - Must be signed by owner, or a vested party
- A Legal Description and Exhibits of the proposed vacation, prepared by a Professional Land Surveyor, licensed in the State of Colorado:
 - PDF format (**must be PLS signed and stamped**) **and**
 - Word format (Does not need to be PLS signed and stamped)
- Site Plan - accurately engineered drawings to include:
 - Numerical and Bar Scale (Scale not to exceed 1:40)
 - North arrow
 - Legend
 - Vicinity map, if necessary
 - Plan set date and revision number (if applicable)
 - Call out the location of area to be vacated and hatch the area
 - Call out the location of any existent easements, and if a new easement will be held/conveyed (if applicable)
 - Property lines
 - Right-of-Way width
 - Edge of Pavement and/or Curb and Gutter
 - Sidewalks
 - Trees and landscaping in the ROW
 - Nearby driveways and alleys
 - Street names
 - Aerial imagery is allowed, but does not replace the required Engineered drawings**

FEES:

Must be paid immediately after project is logged in and a project number is provided by your Coordinator along with the project invoice.

Initial Processing Fee = \$1,000.00 (Non-Refundable)

Legal Description Review Fee = \$300.00 (Non-Refundable)

Ordinance Fee = \$300.00 (Non-Refundable)

I hereby attest that all above information has been incorporated into our plan submittal.



Owner/Vested Party/Applicant Signature

12/19/2023

Date



DENVER
THE MILE HIGH CITY

APPLICATION

STREET and ALLEY VACATION

Please complete this application to apply for a Vacation Request. Vacations can only be applied for, when the area in question is within the Public Right-of-Way within the City and County of Denver. Please reference [Street and Alley Vacation Entrance Requirements](#) for more detail on the vacation process. Please enter information and fully answer any of the following sections. Submit the complete application electronically to: DOTI.ER@denvergov.org.

DATE: _____

PROJECT NAME: _____

IS THIS PROJECT ASSOCIATED WITH A SITE DEVELOPMENT REVIEW? Yes No

If you checked 'Yes' above, provide Project Master, Site Plan and/or Concept Development Project Numbers:

_____, _____, _____

ADDRESS (approx.) OF VACATION: _____

APPLICANT:

Name: _____

Company (if applicable): _____ Title: _____

Address: _____

Telephone number: _____ Email address: _____

PROPERTY OWNER (where the vacation is located): Check if the same as Applicant

Company: _____

Owner Contact: _____

Address: _____

Telephone Number: _____ Email address: _____

EXPLANATION of REQUEST

Explanation of why the Requestor wants the right-of-way (ROW) vacated:



APPLICATION
Street and Alley Vacation

Explanation of the current use of the ROW to be vacated:

EXISTING UTILITIES:

As shown on the attached site plan, the proposed street and alley vacation is shown in red. The proposed street and alley vacation is shown in red on the attached site plan. The proposed street and alley vacation is shown in red on the attached site plan.

(Where a standard hard surface easement may be required. The City will reserve this easement for all remaining easements within the vacated area, in the Vacation Ordinance. The City will reserve this easement for all remaining easements within the vacated area, in the Vacation Ordinance. The City will reserve this easement for all remaining easements within the vacated area, in the Vacation Ordinance.)

I/WE HEREBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE REAL PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AND THAT THE FOREGOING INFORMATION ON THIS APPLICATION IS TRUE AND COMPLETE.



(Owner/Vested Party Signature)

12/19/2023
DATE

VICINITY MAP

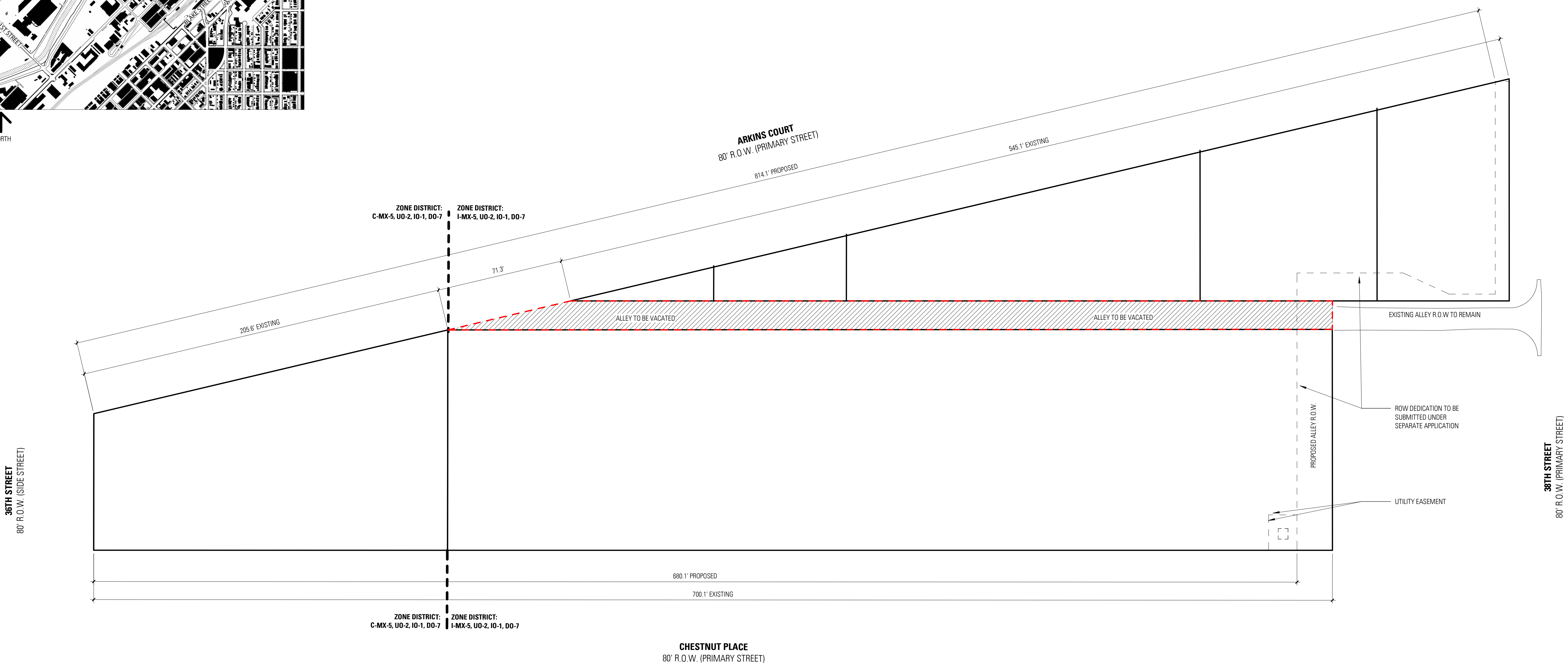


HURLEY PLACE PHASE 2

ROW VACATION

IRONTON 1ST ADD B18 L 33-40 ; FIRST ADD TO IRONTON B18 L51 TO 60 & VINCENTS ADD 2ND FLGB42 L41 TO 56 ; FIRST ADD TO IRONTON B18 L19 & 20 ; L 16 TO 18 INC BLK 18 1ST ADD TO IRONTON ; FIRST ADD TO IRONTON B18 L8 TO 15 & ST VINCENTS ADD 2ND FLGB42 L8 ; FIRST ADD TO IRONTON B18 L4 TO 7 & ST VINCENTS ADD 2ND FLGB42 L4 TO 7 ; VINCENTS ADD SECOND FLG B42 FRACTIONAL L1 TO 3

LOCATED AT: 3715 CHESTNUT PL, DENVER, CO 80216

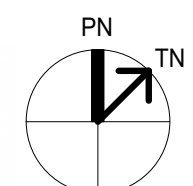


1 ROW VACATION - EXISTING

1" = 30'-0"



SEMPLER BROWN
1160 SANTA FE DRIVE
DENVER, CO 80204
P: 303.571.4137
A PROFESSIONAL CORPORATION



ROW VACATION - SITE PLAN

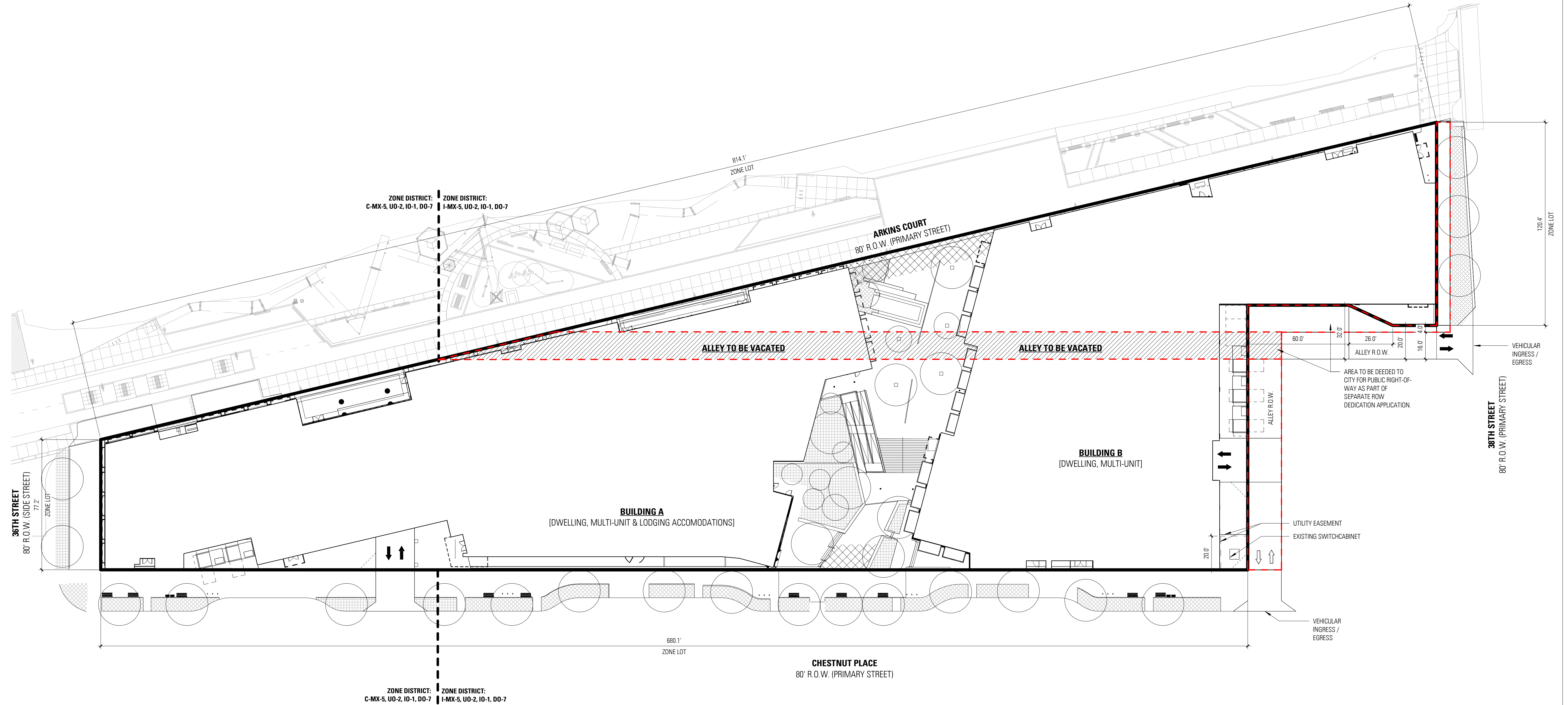
SHEET V 01

HURLEY PLACE PHASE 2

ROW VACATION

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LOCATED AT: 3715 CHESTNUT PL, DENVER, CO 80216

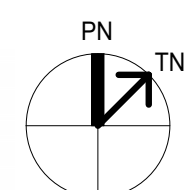


1 SITE PLAN

1" = 30'-0"



SEMPLE BROWN
1160 SANTA FE DRIVE
DENVER, CO 80204
P: 303.571.4137
A PROFESSIONAL CORPORATION



PROPOSED - SITE PLAN
SHEET V 02

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID:	2022-PROJMSTR-0000323	Project Type:	ROW Vacation
Review ID:	2023-VACA-0000012	Review Phase:	
Location:	3715 Chestnut Pl	Review End Date:	01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Asset Management Review	Review Status: Approved
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Reviewers Name: Shannon Cruz
 Reviewers Email: Shannon.Cruz@denvergov.org

Status Date: 01/16/2024
 Status: Approved
 Comments:

Reviewing Agency: Building Department Review	Review Status: Approved
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Reviewers Name: Keith Peetz
 Reviewers Email: Keith.Peetz@denvergov.org

Status Date: 12/27/2023
 Status: Approved
 Comments:

Reviewing Agency: CenturyLink Referral	Review Status: Approved
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Status Date: 01/22/2024
 Status: Approved
 Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
 Reviewing Agency/Company: Lumen/CenturyLink
 Reviewers Name: VeShon Sheridan
 Reviewers Phone: 804-234-6825
 Reviewers Email: veshon.sheridan@lumen.com
 Approval Status: Approved

Comments:
 P860115 - Qwest Corporation d/b/a CENTURYLINK, QC ("CenturyLink") has reviewed the request for the subject vacation and has determined there are no CenturyLink facilities within the subject easement as shown and/or described on the exhibit provided by the requestor.
 It is the intent and understanding of CenturyLink that this vacation shall not reduce our rights to any other easements or rights we have on this site or in the area. This No objection response is submitted WITH THE STIPULATION that IF CenturyLink facilities are found and/or damaged within the area as described, the Applicant will bear the cost of relocation and /or repair of said facilities.
 If relocation is needed, contact relocations@centurylink.com

Status Date: 01/18/2024
 Status: Approved - No Response
 Comments:

Reviewing Agency: CDOT Referral	Review Status: Approved
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Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status Date: 01/18/2024
Status: Approved
Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
Reviewing Agency/Company: CDOT Region 1 ROW/survey
Reviewers Name: dane courville
Reviewers Phone: 7206720231
Reviewers Email: dane.courville@state.co.us
Approval Status: Approved

Comments:
Does not affect CDOT on-system ROW. Proposed effort is approved as the location does not affect CDOT ROW.

Reviewing Agency: City Councilperson and Aides Referral Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: City Forester Review Review Status: Approved

Reviewers Name: Nick Evers
Reviewers Email: Nick.Evers@denvergov.org

Status Date: 02/12/2024
Status: Approved
Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
Reviewing Agency/Company: Denver Parks and Rec - Forestry
Reviewers Name: Nick Evers
Reviewers Phone: 7206759194
Reviewers Email: nick.evers@denvergov.org
Approval Status: Approved

Comments:
Approved. Trees in alley are located on private property, outside of the public ROW.

Status Date: 01/17/2024
Status: Denied
Comments: Please confirm existing trees in alley are behind property line (on private property).

Reviewing Agency: Comcast Referral Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: DS Project Coordinator Review Review Status: Approved - No Response

Reviewers Name: Tanner Axt
Reviewers Email: Tanner.Axt@denvergov.org

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: DES Transportation Review Review Status: Approved w/Conditions

Reviewers Name: Mindy Christensen
Reviewers Email: Mindy.christensen@denvergov.org

Status Date: 3/11/2024
Status: Approved with Conditions
Comments: No technical comments on the proposed vacation; however, the vacation cannot be approved prior to approval of the proposed ROW dedication for the public alley. My recommendation is that DOTI refer both the proposed dedication and vacation to Council together. As of March 11, the proposed ROW dedication is under review.

Status Date: 01/18/2024
Status: Denied

Reviewing Agency: DES Wastewater Review Review Status: Approved

Reviewers Name: Chris Brinker
Reviewers Email: Christopher.Brinker@denvergov.org

Status Date: 01/17/2024
Status: Approved

Comments:

Reviewing Agency: Office of Disability Rights Review Review Status: Approved

Reviewers Name: Spencer Pocock
Reviewers Email: Spencer.Pocock@denvergov.org

Status Date: 01/18/2024
Status: Approved
Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
Reviewing Agency/Company: DODR
Reviewers Name: Spencer Pocock
Reviewers Phone: 720-913-8411
Reviewers Email: Spencer.Pocock@denvergov.org
Approval Status: Approved

Comments:

Reviewing Agency: Denver Water Referral Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response

Comments:

Reviewing Agency: Denver Fire Department Review Review Status: Approved

Reviewers Name: Brian Dimock
Reviewers Email: Brian.Dimock@denvergov.org

Status Date: 01/04/2024

2023-VACA-0000012

Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status: Approved
Comments:

Reviewing Agency: Landmark Review Review Status: Approved

Reviewers Name: Emma-Marie Censky
Reviewers Email: Emma.censky@denvergov.org

Status Date: 01/03/2024
Status: Approved
Comments:

Reviewing Agency: Metro Wastewater Referral Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Dev and Planning Services Review Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Parks and Recreation Review Review Status: Approved

Reviewers Name: Jennifer Cervera
Reviewers Email: Jennifer.Cervera@denvergov.org

Status Date: 01/11/2024
Status: Approved
Comments:

Reviewing Agency: Construction Engineering Review Review Status: Approved

Reviewers Name: Porames Saejiw
Reviewers Email: Joe.Saejiw@denvergov.org

Status Date: 01/16/2024
Status: Approved
Comments:

Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

8/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Policy and Planning Review Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Street Maintenance Review Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Survey Review Review Status: Approved

Reviewers Name: Scott Castaneda
Reviewers Email: Robert.Castaneda@denvergov.org

Status Date: 08/27/2024
Status: Approved
Comments:

Status Date: 01/17/2024
Status: Denied
Comments: See red lines in project folder.

Reviewing Agency: TES Sign and Stripe Review Review Status: Approved - No Response

Reviewers Name: Brittany Price
Reviewers Email: Brittany.Price@denvergov.org

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: CPM Wastewater Review Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: RTD Referral Review Status: Approved

Status Date: 01/18/2024
Status: Approved
Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
Reviewing Agency/Company: RTD

Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Name: C. Scott Woodruff
Reviewers Phone: 303-299-2943
Reviewers Email: Clayton.woodruff@rtd-denver.com
Approval Status: Approved

Comments:

The RTD engineering review has no exceptions to this project at this time.
This review is for Design concepts and to identify any necessary improvements to RTD stops and property affected by the design. This review of the plans does not eliminate the need to acquire, and/or go through the acquisition process of any agreements, easements or permits that may be required by the RTD for any work on or around our facilities and property.

Reviewing Agency: Solid Waste Review Review Status: Approved - No Response

Status Date: 01/18/2024
Status: Approved - No Response
Comments:

Reviewing Agency: Xcel Referral Review Status: Approved w/Conditions

Status Date: 01/18/2024
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2023-VACA-0000012 - 3715 Chestnut Pl Hurley Place Phase 2 Vacation
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 3035713306
Reviewers Email: Donna.L.George@xcelenergy.com
Approval Status: Approved with conditions

Comments:

Please be aware Public Service Company of Colorado owns and operates existing both overhead and underground electric distribution facilities located within the alley proposed to be vacated; therefore, we are able to give conditional approval, PROVIDED, HOWEVER, said vacation shall be subject to the following reservations: A perpetual, non-exclusive easement is hereby reserved by the City and County of Denver, its successors and assigns, over, under, across, along, and through the vacated area for the purposes of constructing, operating, maintaining, repairing, upgrading and replacing public or private utilities including storm drainage and sanitary sewer facilities and all appurtenances to said utilities. A hard surface shall be maintained by the property owner over the entire easement area. The City reserves the right to authorize the use of the reserved easement by all utility providers with existing facilities in the easement area. No trees, fences, retaining walls, landscaping or structures shall be allowed over, upon or under the easement area. Any such obstruction may be removed by the City or the utility provider at the property owner's expense. The property owner shall not re-grade or alter the ground cover in the easement area without permission from the City and County of Denver. The property owner shall be liable for all damages to such utilities, including their repair and replacement, at the property owner's sole expense. The City and County of Denver, its successors, assigns, licensees, permittees and other authorized users shall not be liable for any damage to property owner's property due to use of this reserved easement.

Comment Report

3715 Chestnut Pl Hurley Place Phase 2 Vacation

08/27/2024

Master ID: 2022-PROJMSTR-0000323 **Project Type:** ROW Vacation
Review ID: 2023-VACA-0000012 **Review Phase:**
Location: 3715 Chestnut Pl **Review End Date:** 01/17/2024

Any denials listed below must be rectified in writing to this office before project approval is granted.

The property owner/developer/contractor must complete the application process for the relocation of the existing facilities via xcelenergy.com/InstallAndConnect. It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details.

Reviewing Agency: Case Manager Review/Finalize Review Status: Comments Compiled

Reviewers Name: Jessica Eusebio
Reviewers Email: Jessica.Eusebio@denvergov.org

Status Date: 01/18/2024
Status: Comments Compiled
Comments:

Status Date: 01/09/2024
Status: Confirmation of Payment
Comments: