

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 1/2/2025

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract service agreement with Catholic Charities & Community Services of The Archdiocese of Denver, Inc. to add \$8,215,623.00 for a new total of \$16,431,246.00 and add an additional 12 months to provide shelter and programming services to women (and individuals who identify, express, and present as transgender, non-binary, or gender non-conforming) experiencing homelessness. (HOST-202477323-01)

3. **Requesting Agency:** HOST

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Israel Cruz	Name: Chris Lowell
Email: <a href="mailto:israel.cruz@denvergov.org">israel.cruz@denvergov.org</a>	Email: <a href="mailto:Christopher.lowell@denvergov.org">Christopher.lowell@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**  
(Who, what, why)

Catholic Charities & Community Services of The Archdiocese of Denver, Inc. (CC) will be awarded \$8,215,623.00 for a new total of \$16,431,246.00 to provide shelter and programming services to women (and individuals who identify, express, and present as transgender, non-binary, or gender non-conforming) experiencing homelessness. Low-barrier shelter sites include 48<sup>th</sup> Ave. West, Smith Road, and Holy Rosary. CC will provide a safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, shower access, laundry access, secured storage for personal belongings and shelter. Depending on location, programmatic activities include: a) referrals to substance abuse groups and detox programs within the metro Denver area; b) case management, support services, and transition planning into more stable housing opportunities/situations; and c) employment and/or acquisition of public benefits.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** All Districts

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name (including any dba's):** Catholic Charities & Community Services of The Archdiocese of Denver, Inc.

**Contract control number (legacy and new):** HOST-202477323-01

**Location:** 6240 Smith Road, Denver CO 80216

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

- HOST-202370609      01/01/2024 – 12/31/2024
- HOST202477323-01      01/01/2024 – 12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$ 8,215,623.00	\$ 8,215,623.00	\$16,431,246.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2024 – 12/31/2024	12 months	12/31/2025

**Scope of work:**

**Emergency Shelter Operations & Programming**

*I. 48th Street*

- a. CC will adhere to the 2025 Shelter Standards document that HOST will provide prior to the commencement of the current period of performance.
- b. CC will operate a Women’s Shelter identified as the 48th Ave West shelter located at 4330 E 48th Ave or at a mutually agreed upon location owned by the City and County of Denver. The shelter will accommodate up to 275 guests, operating 24 hours per day, seven (7) days per week.
- c. Shelter beds will be allocated 100% “emergency,” meaning low-barrier entry, not referral-based and/or qualified entry requiring service engagement.
- d. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, shower access, laundry access and shelter.
- e. CC will facilitate secure storage of personal client belongings.
- f. CC and HOST will adhere to the Responsibility Matrix of Facility Related Services in Appendix A.
- g. CC will provide case management, support services, and transition planning into more stable housing opportunities/situations for those guests who choose to engage in these programs.
- h. CC will refer clients that are experiencing drug dependency and seeking support for their drug use to substance abuse groups and detox programs for assistance within the metro Denver area.
- i. CC will provide a range of direct services and referrals to help develop a source of income through employment and/or acquisition of public benefits for those guests who choose to engage in these programs.

*II. Smith Road Shelter*

- a. CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness operating seven nights per week. Shelter capacity is it up to 82 guests

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- b. CC will operate 24 hours per day, seven (7) days per week from January 1st, 2025, to March 31st, 2025. Starting on April 1st, 2025, through December 31st, Smith Rd will operate seven nights a week as an overnight shelter.
- c. Shelter beds will be allocated 100% “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
- d. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, shower access, laundry access and shelter.
- e. CC will provide transportation resources to clients as budget permits.

*III. Holy Rosary Overflow Shelter*

- a. CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness, Shelter capacity is up to 40 guests
- b. Operating seven nights per week, at the CC Samaritan House, commonly called the Holy Rosary Overflow Shelter.
- c. Shelter beds will be allocated 100% “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
- d. CC will provide safe, stable, and sanitary shelter services that include basic needs such as meals, snacks, and shelter.
- e. CC will provide transportation resources to clients as budget permits.

- IV. Severe/Cold Weather Operations-Severe/Cold weather advisory emergency shelters include designated capacities and overflow for each women’s emergency shelter, with Severe Weather Operations activating at 25°F or below and 24/7 shelter access as needed and allowed by budget.
- a. **\*\*Holy Rosary and Smith Rd. Shelter is not 24/7 and will adhere to this designated shelters capacities and overflow with Severe/Cold Weather activation as needed and allowed by staffing and budget.\*\***

**Was this contractor selected by competitive process? Yes,**

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** None

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