ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: May 8, 2025

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Approves a contract with JanCo FS 3, LLC DBA Velociti Services (Velociti) for $8,566,913.43 and for three years with two one-year options to extend to provide window cleaning services for Concourse A, Concourse B, Concourse C, and various airfield outlying buildings at Denver International Airport, in Council District 11 (PLANE-202476876-00).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Marquez, SVP Airport Operations	Name: Kevin Forgett, State and Local Legislative Advisor
Email: Sarah.Marquez@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach an executive summary if more space is needed:

JanCo FS 3, LLC DBA Velociti Services (Velociti), was selected through a competitive request for bids (RFB) process to provide window cleaning services for Concourse A, Concourse B, Concourse C and Airfield Outlying Buildings at DEN. Window cleaning is defined as the complete removal of smudges, tape, oils and other types of soils from all glass surfaces. Services may also include other "non-glass" surfaces that can be cleaned in conjunction with windows. Velociti will retain the current (12) window cleaners in compliance with Denver Municipal Code Article 11 Worker Retention.

This contract request aligns with the Airport's guiding principle of "maintaining what we have". This contract will allow DEN to maintain all glass surfaces in a clean and neat appearance.

6. City Attorney assigned to this request (if applicable): John Redmond

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > $500K

Vendor/Contractor Name (including any dba's): JanCo FS 3, LLC DBA Velociti Services (Velociti).

Contract control number (legacy and new): PLANE-202476876

Location: Denver International Airport

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): August 1, 2025 – July 31, 2028. Three-year term with an option of two (2) one-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$8,566,913.43	N/A	$8,566,913.43

Current Contract Term	*Added Time*	*New Ending Date*
Three-year term with an option of two (2) one-year extensions.	N/A	Three-year term with an option of two (2) one-year extensions.

Scope of work:
JanCo FS 3, LLC DBA Velociti Services (Velociti), was selected through a competitive request for bids (RFB) process to provide window cleaning services for Concourse A, Concourse B, Concourse C and Airfield Outlying Buildings at DEN. Window cleaning is defined as the complete removal of smudges, tape, oils and other types of soil from all glass surfaces. Services may also include other "non-glass" surfaces that can be cleaned in conjunction with windows.

Was this contractor selected by competitive process? Yes, competitive request for bids (RFB)

Has this contractor provided these services to the City before? ☐ **Yes** ☒ **No**

Source of funds: O&M **(**Operations and Maintenance)

Is this contract subject to: ☒ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 25% MWBE

Who are the subcontractors to this contract? American Facility Service Group

---

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____