ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: **07/31/2025**

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Amends a contract with Family Tree, Inc. to add $333,225.00 for a new total of $703,539.00 and add one year for a new end date of 6-30-2026 to continue providing supportive services to Colorado Works (CW)/Temporary Assistance for Needy Families (TANF) participants receiving child-only Basic Cash Assistance (BCA) to promote stability and permanency of children in kinship care, citywide (SOCSV-202473272/SOCSV-202580421-01).

3. Requesting Agency: Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tammy Hoffman, Will Fenton (DHS Legislative Liaison)	Name: Crystal Porter, Hung Nguyen, Will Fenton (DHS Legislative Liaison)
Email: tammy.hoffman@denvergov.org; will.fenton@denvergov.org	Email: crystal.porter@denvergov.org; hung.nguyen@denvergov.org; will.fenton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

1. DHS is responsible for administration of the Colorado Works (CW) program, also known as Temporary Assistance for Needy Families (TANF), in the City and County of Denver pursuant to Colorado Revised Statutes (CRS) at section 24-4-103 (11) CRS, and Colorado Code of Regulations (CCR), 9-CCR-2503-6. Funding for the TANF program is provided by the United States Department of Health and Human Services (HHS) and administered in the State of Colorado by the Colorado Department of Human Services (CDHS).

   Outside of determining eligibility and issuing benefit assistance to participants, other administration responsibilities include promoting stability for families participating in the program by keeping children in parental homes, or in the homes of specified caretakers and to avoid as much as possible, out-of-home placement. Families served will include specified caretaker families and parents who may be in the home but are not eligible for BCA. The goal is to extend both monetary and non-monetary services and support including targeted referrals, as needed, to address child and family stability, childcare and school readiness/achievement, mental and other health needs not covered by other sources, legal clinics, and other factors affecting the overall child-wellbeing and family economic security.

2. Family Tree, Inc. was competitively awarded a contract in 2024 for an original term of 07/01/2024-06/30/2025 and initial contract amount of $370,314. This amendment will extend the contract duration by one year for a new end date of 06/30/2026 and add $333,225 for new total amount of $703,539. Through this contract amendment, Family Tree, Inc. shall continue providing financial and supportive services to both families and children to increase stability and help keep families together. Family Tree, Inc. will continue promoting stability and permanency of children in kinship care, or in the homes of non-relatives, and divert children from the foster care system, and/or the need for more costly and intensive services in the future.

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3. DHS and its higher authority, CDHS, have been working diligently to interpret and gauge the potential impact of the changes made at the Federal level to ensure the allocation passing through CO State to Denver County is sufficient for benefit issuance as well as providing support services. While DHS is confident that the current allocation can afford to extend the service contracts, the collaborative work needed for budgeting and planning have slightly delayed the contract amendment process.

6. City Attorney assigned to this request (if applicable): Raana Haidari

7. City Council District: Citywide

8. **<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > $500K

Vendor/Contractor Name (including any dba's): Family Tree, Inc.

Contract control number (legacy and new): SOCSV-202473272 / SOCSV-202580421-01

Location: Citywide

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Original Agreement: SOCSV-202473272-00 Jaggaer: 07/01/2024 – 06/30/2025
First Amendment: SOCSV-202473272 / SOCSV-202580421-01 Jaggaer: 07/01/2024 – 06/30/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$370,314	$333,225	$703,539

Current Contract Term	*Added Time*	*New Ending Date*
07/01/2024-06/30/2025	One (1) year	06/30/2026

Scope of work:
Family Tree, Inc. provides a multi-generation, integrated service approach to interrupt cyclical poverty and trauma for all generations within a household, supporting adults and youth simultaneously. This approach includes the following case management and supplemental services:

- Case management utilizing motivational interviewing to help families establish goals and action plans to attain long-term stability.
- Connecting families to supportive resources (including for housing, health, education, and employment) both provided internally by Family Tree, Inc. and external agencies.
- Helping families navigate welfare/service systems such as Food Assistance, Medicaid, Social Security, and local courts.
- Conducting home visits.
- Providing financial assistance through supportive service funds for children's needs including, but not limited to: clothing, school and extracurricular fees, school supplies, and furniture.
- Providing referrals to community resources to increase family stability including, but not limited to: housing assistance, childcare, food assistance, rent and utilities, training and job placement for caretakers, support groups and respite care, and informational/education workshops covering topics relevant for kin families.
- Referring for legal services if needed.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

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Source of funds: Federal funds passed through Colorado State (Federal Award Identification Number (FAIN) 2501COTANF, Assistance Listing # 93.558)

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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