ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: **07/31/2025**

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Amends a contract with Colorado Women's Employment and Education, Incorporated d/b/a Center for Work Education and Employment (CWEE) by adding $1,273,805.00 for a new total of $2,371,913.00 and adding one year for a new end date of 6-30-2026 to continue providing case management and supplemental services to Colorado Works (CW)/ Temporary Assistance for Needy Families (TANF) participants to overcome short to long-term barriers to job readiness and achieve self-sufficiency, citywide (SOCSV-202473265/SOCSV-202580417-01).

3. Requesting Agency: Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tammy Hoffman, Will Fenton (DHS Legislative Liaison)	Name: Crystal Porter, Hung Nguyen, Will Fenton (DHS Legislative Liaison)
Email: tammy.hoffman@denvergov.org; Will.Fenton@denvergov.org	Email: Crystal.Porter@denvergov.org; hung.nguyen@denvergov.org; Will.Fenton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

1. DHS is responsible for administration of the Colorado Works (CW) program, also known as Temporary Assistance for Needy Families (TANF), in the City and County of Denver pursuant to Colorado Revised Statutes (CRS) at section 24-4-103 (11) CRS, and Colorado Code of Regulations (CCR), 9-CCR-2503-6. Funding for the TANF program is provided by the United States Department of Health and Human Services (HHS) and administered in State of Colorado by Colorado Department of Human Services (CDHS).

   Outside of determining eligibility and issuing benefit assistance to participants, other administration responsibilities include promoting the long-term economic well-being of the community, through preparation for and attachment to employment for those who are able to work. DHS' CW/TANF Program is designed to engage individual participants with the services, opportunities, resources, and tools needed to successfully move toward stability and self-sufficiency. DHS facilitates robust community gains by partnering with local businesses, educational institutions, and other service providers in the area, and advocating for participants as a vital part of the DHS support network. For those who are not readily able to work, DHS' CW/TANF program offers supports and services intended to increase employability and promote family safety and stability.

2. CWEE was competitively awarded a contract in 2024 for an original term of 07/01/2024-06/30/2025 and initial contract amount of $1,098,108 to provide services consistent with the above stated CW/TANF Program goals. This amendment will add $1,273,805 for a new total contract amount of $2,371,913 and add one year for a new end date of 06/30/2026. Through this

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Resolution/Bill Number: _____ Date Entered: _____

contract amendment, CWEE will continue to employ a combination of supplementary measures and case management strategies to help CW/TANF participants overcome short to long-term barriers to job readiness and achieve self-sufficiency.

CWEE is further identified as a subrecipient for the purposes of this contract and is therefore subject to all terms, conditions and regulatory requirement required of federal funding subrecipients per 2 CFR Part 200, as well as specific rules and regulations for CW/TANF.

3. DHS and its higher authority, CDHS, have been working diligently to interpret and gage the potential impact of the changes made at the Federal level to ensure the allocation passing through CO State to Denver County is sufficient for benefit issuance as well as providing support services. While DHS is confident that the current allocation can afford to extend the service contracts, the collaborative work needed for budgeting and planning have slightly delayed the contract extension/amendment process.

6. City Attorney assigned to this request (if applicable): Raana Haidari

7. City Council District: Citywide

8. **<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet**

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Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > $500K

Vendor/Contractor Name (including any dba's): Colorado Women's Employment and Education, Incorporated d/b/a Center for Work Education and Employment

Contract control number (legacy and new): SOCSV-202473265 / SOCSV-202580417-01

Location: Citywide

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? __01___**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Original Agreement: SOCSV-202473265-00 Jaggaer: 07/01/2024 – 06/30/2025
First Amendment: SOCSV-202473265 / SOCSV-202580417-01 Jaggaer: 07/01/2024 – 06/30/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$1,098,108	$1,273,805	$2,371,913

Current Contract Term	*Added Time*	*New Ending Date*
07/01/2024 – 06/30/2025	One (1) year	06/30/2026

Scope of work:
Contractor shall provide case management and supplemental services to TANF participant categories: Services Lane 1, Services Lane 2, and Service Lane 4.

Case Management Services include: Case management, assessment, create/maintain individualized plan/roadmap, entry/maintenance of case files within Colorado Benefits Management System (CBMS), alternative to employment, barrier reduction, service referrals, benefit extension assistance, supervisory case file reviews, and other case management duties as assigned by CO State and DHS.

Supplemental Services include:

1. Domestic Violence Services
2. Life Skills Curriculum Services
    a. Soft skills
    b. Social media usage
    c. Financial literacy
    d. Basic Technology Usage
3. Education and Training Services
    a. General Education Development (GED) or High School Equivalency (HSE) obtainment
    b. Higher education counseling
    c. Career counseling
    d. Resume building, interview coaching, and workplace professionalism
    e. Connections with community employers
    f. Computer skills
4. Non-English services
    a. Help navigating available services for non-English speakers

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Resolution/Bill Number: _____ Date Entered: _____

    b. Language access plans
    c. Hands-on resource and benefits navigation
5. Childcare Placement Navigation
6. Affordable Housing Navigation and Homelessness Support
7. Accessing Mental Health Services and Addiction Support
    a. Licensed therapists
    b. Referrals to necessary specialists
    c. Leveraging Medicaid

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Federal fund pass through CO State (Federal Award Identification Number (FAIN) 2501COTANF, Assistance Listing # 93.558.)

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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