ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: August 12, 2025

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends Master Purchase Order (MPO) with Genuine Parts Co. (dba NAPA Denver) to add $600,000.00 for a new total of $3,850,000.00 for the continued purchase of Aftermarket Auto Parts in support of the City's fleet vehicles. No change to MPO length, citywide (SC-00006079).

3. Requesting Agency: General Services Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sally Baca	Name: Sally Baca
Email: sally.baca@denvergov.org	Email: sally.baca@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Citywide fleet vehicles (including DEN) require a wide range of aftermarket parts to keep them operating safely and efficiently. In August 2024, General Services-Purchasing amended this contract with Genuine Parts Co from $2,000,000 to $3,250,000.00. As of the date of this request, the contract has only $217,379.95 remaining. A spend analysis shows an expected total spend of approx. $3,850,000 through the final term end date of 5/19/2026. The desire of this request to increase the total to $3,850,000 is to cover anticipated usage.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide and DEN

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order

Vendor/Contractor Name (including any dba's): Genuine Parts Co (dba NAPA Denver)

Contract control number (legacy and new): SC-00006079

Location: Citywide and DEN

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? __2___**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Current and final term end date 5/19/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$3,250,000.00	$600,000.00	$3,850,000.00

Current Contract Term	*Added Time*	*New Ending Date*
May 19, 2026	N/A	N/A

Scope of work:
Purchase of a variety of aftermarket auto parts through a previously solicited RFP that resulted in Sourcewell contract No. 032521-GPC for Genuine Parts Co. (dba NAPA Denver).

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Funds

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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