ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a service agreement with the Denver Rescue Mission to add $9,482,938.00 for a new total of $28,832,386.00 and to extend the term by twelve additional months for a new end date of 12-31-2026 to operate and provide programmatic services at 4600 E 48th Ave, a 24/7 low-barrier emergency shelter, in Council District 8 (HOST-202370650/HOST-202581331-02).

3. Requesting Agency: HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
(Who, what, why)

The Denver Rescue Mission will operate and provide programmatic services at 4600 E 48th Ave, a 24/7, low-barrier, emergency shelter. A minimum of 514 shelter beds will be provided. Operational services include: essential bedding for shelter guests, meals (breakfast, lunch, and dinner), laundry services, Homeless Management Information System (HMIS) enrollment, and client support. Programmatic services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation, and landlord outreach, development, and mediation. These services will be provided directly by DRM or in coordination with HOST and/or its partners.

6. City Attorney assigned to this request (if applicable): Megan Waples, Ubaldo Fernandez, McKenzie Brandon

7. City Council District: District 8

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > $500K

Vendor/Contractor Name (including any dba's): Denver Rescue Mission

Contract control number (legacy and new): HOST-202370650

Location: 6100 Smith Rd, Denver, CO 80216

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? 2**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202370650 11/01/2023 – 12/31/2024
- HOST-202477376-01 11/01/2023 – 12/31/2025
- HOST-202581331-02 11/01/2023 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$19,349,448.00	$9,482,938.00	$28,832,386.00

Current Contract Term	*Added Time*	*New Ending Date*
11/01/2023 – 12/31/2025	12 months	12/31/2026

Scope of work:

A. Shelter Operations

1. DRM will adhere to the 2025 Shelter Standards document that HOST will provide.
2. DRM will provide 24/7 shelter for up to 514 adult men experiencing Homelessness. The services included are:
   a. On-site staffing for client care and intake for clients who meet entry requirements. Clients accessing 24-hour shelter will have access to:
      i. Shelter
      ii. Laundry services
      iii. Meals
      iv. Restrooms
      v. Showers
      vi. Secure storage for belongings
      vii. Voluntary one-on-one case management
   b. Operational management and critical incident response to ensure safety.
   c. Custodial and laundry services in support of daily operations related to health and safety concerns.
3. Three (3) meals per day will be prepared, transported and served to individuals experiencing homelessness. DRM will maintain the following standards.
   a. Keep dry foods at the proper temperatures to stay cool and dry.
   b. Keep the walk-in cooler under 32 degrees and keep the freezer under zero degrees, or as required by local jurisdiction, State and/or Federal regulations.
   c. Label all food and keep food fresh and only serve edible food to guests.
   d. Minimize waste of food.
   e. Maintain an active food license in good standing during the duration of the

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To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

agreement, once the commercial kitchen is operational and passes inspections.

f. Leftovers will be stored appropriately.

g. Expired food will be disposed of per local jurisdiction, state and/or federal requirements.

h. Maintain the appropriate signage from the Department of Health by the sinks and keep up to date.

4. DRM may utilize parking lots for service trucks and/or other vehicles that provide access to programmatic services such as Department of Motor Vehicle mobile services, WellPower's Therapy Direct and other services approved by the City and County of Denver.

a. Vehicles must abide by all parking, fire, and public-right-of-way regulations, including but not limited to occupying Americans with Disabilities Act (ADA) parking spots, obstructing entry ways and sidewalks, and preventing property access by emergency vehicles.

5. DRM and HOST will adhere to the Responsibility Matrix of Facility Related Services in Appendix A.

B. Shelter Programming

1. DRM will provide the Next Step Case Management and Support Program to those accessing around the clock shelter at multiple DRM sites. The Next Step program includes the following services:

a. Case management services are available to adult men accessing shelter.

b. The Next Step Case Management and Support Program utilizes a 22-point strategy to facilitate a pathway out of homelessness for individuals wanting to engage in case management.

c. The Next Step Case Management and Support Program team will partner with other agencies providing appropriate support and services for individuals.

d. Individuals currently participating in the Next Step Case Management and Support Program have 24-hour access to shelter and its benefits.

e. Access to Peer Navigation

2. DRM will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements.

Was this contractor selected by competitive process? Yes, **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Fund

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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