# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00a.m. on Friday.** Contact the Mayor's Legislative team with questions

**Date of Request: 09/09/2025**

**Please mark one:** ☐ **Bill Request** **or** ☒ **Resolution Request**

**Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)**

☒ **Yes** ☐ **No**

**Please mark one:** ☐ **Bill Request** **or** ☒ **Resolution Request**

**1. Type of Request:**

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a contract with Urban Peak Denver ("UP") by adding $1,910,000.00 for a new total of $7,610,000.00 and adding one year for a new end date of 12-31-2026, to support UP's overnight and daytime shelter operations and programming for youth ages 15 - 24 experiencing homelessness, in Council District 7 (HOST-202057240/HOST-202581282-05).

**3. Requesting Agency:** Department of Housing Stability (HOST)

**4. Contact Person:**

| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
|---|---|
| Name: Israel Cruz | Name: Polly Kyle |
| Email: israel.cruz@denvergov.org | Email: polly.kyle@denvergov.org |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Urban Peak of Denver (UP) will provide essential and shelter services to youth (15 – 24 years old) who are experiencing homelessness or are at risk of experiencing homelessness. Overnight emergency shelter will be provided to 15 – 20-year-olds, and day shelter services for 15 -24 years olds. Essential services will include meals, showers and restroom, laundry services/facilities, mail services, and storage space for personal items. Programming includes case management, resource navigation, and referrals to clinical mental health services. UP will also offer navigation services for youth to access education and employment opportunities, and housing navigation to successfully exit to stable or permanent housing.

**6. City Attorney assigned to this request (if applicable):** Megan Waples, Ubaldo Fernandez, McKenzie Brandon

**7. City Council District:** Council District 7

**8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: _____ Date Entered: _____

# Key Contract Terms

**Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

Professional Services > $500K

**Vendor/Contractor Name:** Urban Peak Denver

**Contract control number:** HOST-202581282

**Location:** 1630 S. Acoma Street Denver CO 80223

**Is this a new contract?** ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? 5**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

| | |
|---|---|
| HOST-202057240 | (01/01/2021 – 12/31/2021) |
| HOST-202161223-01 | (01/01/2021 – 12/31/2023) |
| HOST-202370954-02 | (01/01/2021 – 12/31/2024) |
| HOST-202475890-03 | (01/01/2021 – 12/31/2024) |
| HOST-2024777045-04 | (01/01/2021 – 12/31/2025) |
| HOST-202581282-05 | (01/01/2021 – 12/31/2026) |

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| *Current Contract Amount (A)* | *Additional Funds (B)* | *Total Contract Amount (A+B)* |
|---|---|---|
| $5,700,000.00 | $1,910,000.00 | $7,610,000.00 |

| *Current Contract Term* | *Added Time* | *New Ending Date* |
|---|---|---|
| 01/01/2021 – 12/31/2025 | 12 months | 12/31/2026 |

**Scope of work:**

SERVICES DESCRIPTION

A. Targeted Populations
   a. UP will adhere to the 2025 Shelter Standards document that HOST will provide prior to the commencement of the current period of performance.
   b. UP will provide Essential and Supportive Services to youth of 12 – 24 years of age who are experiencing or are at high risk of experiencing homelessness. These services include:
      i. engaging with youth with complex needs,
      ii. youth ages 12 – 17 who are currently and/or are at risk of being homeless at 18 years of age,
      iii. and young adults (18 – 24 years of age).

B. UP will provide daytime services at The Shelter Facility (1630 S. Acoma Street, Denver, CO 80223) to offer access to basic needs and outreach of individuals or groups during all hours of operation.

C. Shelter Operations
   a. Shelter Facility Occupancy Requirements
      UP will provide a safe, stable, and sanitary shelter facility to meet the occupancy and service requirements set forth under this Service Agreement (HOST-202265966 and any amendment thereafter).
   b. UP will provide a minimum 136 bed occupancy to serve 12- to 24-year-olds, and a daytime drop-in shelter for 12- to 24-year-olds with services that include basic needs such as:
      i. meals,
      ii. showers and restrooms,

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iii. laundry services/facilities,
iv. mail services,
v. storage space for personal items.

c. Funding and Assignment Agreement (FAA) Requirements
To satisfy the RISE Denver GO Bond obligations under the FAA (HOST-202265966 and any amendment thereafter), upon completion of the construction of the "The Shelter Facility" located at 1630 South Acoma Street, Denver CO 80223, UP will:
i. Provide a capacity of least 136 beds, consisting of:
1. Twenty (20) congregate shelter beds serving minors (12 – 17 years old),
2. Thirty-two (32) congregate shelter beds serving transition age youth (18 – 24 years old),
3. And eighty-four (84) non-congregate shelter beds serving transition youth.
ii. Meet a minimum 1:30 staff-to-guest ratio to serve minors and transitional aged youth.

D. Shelter Programs
a. UP will provide case management, resource navigation, access to UP's medical clinic, and referrals to Urban Peak's in-house clinical mental health services as well as referrals to external partners.
b. UP will offer trauma-informed classes and group activities featuring topics including, but not limited to life skills, healthy relationships, coping, and art.
c. UP will offer housing navigation for youth to obtain and/or to transition to stable or permanent housing, possibly including family reunification.
d. UP will offer navigation services for youth to access education and employment opportunities.
e. UP will provide aftercare and homeless prevention services to clients who are under 18 years old after shelter exit for at least three months to prevent recidivism.
f. UP will conduct street outreach in the interest of connecting eligible youth experiencing homelessness to UP shelter and services.

E. UP will adhere to the Funding and Assignment Agreement (HOST-202265966 and any amendment thereafter) and RISE Denver GO Bond obligations including, but not limited to: reporting requirements, covenant terms, and the Shelter Operating Agreement.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ **Yes** ☐ **No**

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:** ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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