ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends service agreement with BUSCO, INC. by adding $950,000.00 for a new total of $4,500,000.00 and adding twelve months for a new end date of 12-31-2026 to operate and provide transportation services for individuals experiencing homelessness to and from overnight shelter accommodations, citywide (HOST-202265184/HOST-202581098-02).

3. Requesting Agency: HOST

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed: (Who, what, why)

BUSCO will provide bus transportation to individuals experiencing homelessness daily through the term of this contract using 54-passenger motor coaches. Transports are from designated points of origin to designated destinations and occur every morning and evening. Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver and ending locations are in the vicinity of I-70 and Colorado Boulevard. Busco will also support City of Denver cold weather sheltering operations.

6. City Attorney assigned to this request (if applicable): Ubaldo Fernandez

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > $500K

Vendor/Contractor Name (including any dba's): BUSCO, INC.

Contract control number (legacy and new): HOST-202265184, HOST-202581098-02

Location: 12295 East 37th Ave., Denver, CO 80239

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? 2**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202265184 01/01/2023 – 12/31/2023
- HOST-202370237-01 01/01/2023 – 12/31/2025
- HOST-202581098-02 01/01/2023 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$3,550,000	$950,000	$4,500,000

Current Contract Term	*Added Time*	*New Ending Date*
01/01/2023 – 12/31/2025	12 months	12/31/2026

Scope of work:
SERVICES DESCRIPTION

A. BUSCO will be responsible for adhering to the Program Standards document to be provided by HOST.
B. BUSCO will provide bus transportation to individuals experiencing homelessness daily through the term of this contract using a 54-passenger motor coach. Transports are from designated points of origin to designated destinations and occur every morning and evening.
C. Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver and ending locations are in the vicinity of I-70 and Colorado Boulevard.
D. BUSCO will provide ADA accessible vehicles for individuals in wheelchairs or with other mobility impairments.
E. Passenger groups are to be picked up and dropped off within a 3-hour window in the morning and a 3-hour window in the evening daily. The morning route window begins at approximately 6:00 a.m. and evening routes begin at approximately 5:00 p.m.
F. Transportation will allow for approximately 200 people in the morning and 300 in the evening within the time frames specified.
G. All additional routes or changes to existing routes must be approved by HOST management. Additional routes cannot exceed the allocated budget for the current term of the contract.
H. BUSCO must have a contingency plan that includes notification to HOST management, shelter locations and clientele if they cannot run routes and/or routes are running late or if there has been a critical incident that results in the serious harm to the health or welfare of persons during the provision of services.
I. BUSCO will provide transportation to individuals experiencing homelessness from public encampment areas to locations determined by HOST as part of its effort to provide shelter and stable housing. 1. This will include 2 bags of belongings per person.

Was this contractor selected by competitive process? Yes, **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Homelessness Resolution Fund, General Fund

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____