ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: May 14, 2026

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change** ☐ **Other:**

2. Title: Approves a facility lease agreement with Prospect International Airport Services LLC for rates and charges and for three years with two one-year options to extend to lease 249.6 square feet in the Main Terminal and 212.4 square feet on the Southeast side of Concourse C subcore 1 to provide passenger services that require mobility assistance at Denver International Airport, in Council District 11 (PLANE-202476441).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: George Karayiannakis, SVP Airline and Commercial Affairs	Name: Rita Aguilar, SVP of Government Affairs & Global Public Policy; Jordan Wells, Director of Strategy & Initiatives; Barry Burch, External Affairs Advisor
Email: George.Karayiannakis@flydenver.com	Email: Rita.Aguilar@flydenver.com; Jordan.Wells@flydenver.com; Barry.Burch@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:
This request is for a lease agreement between Prospect International Airport Services LLC (Prospect) and Denver International Airport (DEN) for the Main Terminal and Concourse C to provide passenger services that require mobility assistance. Prospect is a tenant within the Main Terminal space, and this lease will establish a new term for their continued occupancy of the facility. Prospect will also acquire additional space on Concourse C. Prospects' lease will encompass 462 square feet.

Continuing the agreements with Prospect aligns with Denver International Airports Vision 100 goals under Maintaining What We Have initiative by ensuring that our passengers needing assistance continue to receive high-quality service and amenities.

Continuing this agreement also supports Denver International Airport's Vision 100 goals by promoting operational continuity and efficient use of existing facilities, helping accommodate 100 million annual passengers and strengthen DEN's role as a leading global hub. It further reinforces DEN's commitment to the operational excellence, customer experience, and resiliency pillars of Vision 100.

6. City Attorney assigned to this request (if applicable): Austin Coad

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: Facility Lease Agreement

Vendor/Contractor Name (including any dba's): Prospect International Airport Services, LLC

Contract control number (legacy and new): PLANE-202476441

Location: Denver International Airport

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Three Years; Tenant may request an extension of the term at its current terms and conditions for two (2) additional one (1)-year periods.

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	***Additional Funds (B)***	***Total Contract Amount (A+B)***
Rates and Charges	N/A	Rates and Charges

Current Contract Term	***Added Time***	***New Ending Date***
Three Years with two one-year options to extend	N/A	Three Years with two one-year options to extend

Scope of work:
This request is for a lease agreement between Prospect International Airport Services LLC (Prospect) and Denver International Airport (DEN) for the Main Terminal and Concourse C to provide passenger services that require mobility assistance. Prospect is a tenant within the Main Terminal space, and this lease will establish a new term for their continued occupancy of the facility. Prospect will also acquire additional space on Concourse C. Prospects' lease will encompass 462 square feet.

Was this contractor selected by competitive process? No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Revenue

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): No goals were assigned to this project due to Memorandum No. 8B.

Who are the subcontractors to this contract? N/A

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