ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 08/12/2026

1. **Please mark one:** ☐ **Bill Request** **or** ☒ **Resolution Request**

2. **Does this request directly impact property within .5 miles of the South Platte River (Check map HERE)** ☐ **Yes** ☒ **No**

3. **Does this item fall under XO 66 (Prop 123) requiring it to skip Mayor-Council** ☐ **Yes** ☒ **No**

4. **Do you need to request a Waiver Request for this item** ☐ **Yes** ☒ **No**

5. **Type of Request:**

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change** ☐ **Other:**

6. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

   Amends a contract with Sunny Side Up Solutions LLC to add $250,000.00 for a new total of $650,000.00 and to add two years for a new end date of 8-14-2028 to enable continued collaboration on the successful launch of #EmployeeTV, #SeeYourselfTV, #SeeYourselfHere employment brand videos, and all ongoing video projects in accordance with mayoral and OHR priorities and goals, citywide (CSAHR-202369573/CSAHR-202686062-01).

7. **Requesting Agency:** OHR Marketing and Communications

8. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Theresa Marchetta	Name: Theresa Marchetta
Email: theresa.marchetta@denvergov.org	Email: theresa.marchetta@denvergov.org

9. **General description or background. Attach executive summary if more space needed:** (who, what, why)
   Sunny Side Up Solutions LLC provides video filming, lighting, and editing services in a variety of indoor and outdoor environments with individuals, groups, and City leadership for the internal and external advertisement of the City brand.

10. **City Attorney assigned to this request (if applicable): Rob McDermott**

11. **City Council District: Citywide**

****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Revised 05-2026

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name (including dba): Sunny Side Up Solutions LLC

Contract control number (legacy and new): CSAHR- 202369573/ CSAHR-202686062-01

Location: Citywide

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? __01___**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Original term: 8/14/2023 – 8/14/2026; amending to add 2 years
New term: 8/14/2023 – 08/14/2028

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$400,000	$250,000	$650,000

Current Contract Term	*Added Time*	*New Ending Date*
8/14/2023 – 8/14/2026	2 years	08/14/2028

Scope of work:
Sunny Side Up Solutions LLC provides video filming, lighting, and editing services in a variety of indoor and outdoor environments with individuals, groups, and City leadership for the internal and external advertisement of the City brand.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Fund

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____