ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 8/22/2016

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** ☒ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Creates a loan agreement between the Denver Office of Economic Development and Catholic Charities and Community Services of the Archdiocese of Denver, Inc. (dba Catholic Charities Denver) for $1,000,000 in CDBG funds (HUD) structured as a performance loan to provide acquisition financing for a new women's homeless shelter located at 6240 Smith Road.

3. **Requesting Agency:** Office of Economic Development

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Julianne Stern
   - **Phone:** 720-913-1605
   - **Email:** julianne.stern@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** Susan Liehe
   - **Phone:** 720-913-1689
   - **Email:** susan.liehe@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

   Creates a loan agreement between the Denver Office of Economic Development and Catholic Charities and Community Services of the Archdiocese of Denver, Inc. (dba Catholic Charities Denver) for $1,000,000 in CDBG funds (HUD) structured as a performance loan to provide acquisition financing for property to be renovated into a women's homeless shelter located at 6240 Smith Road. Catholic Charities Denver is a 501(c)3 that is the charitable arm of the Archdiocese of Denver and operates the Holy Rosary Center for Women providing shelter, case management and supportive services for single women experiencing homelessness.

   ***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:** OEDEV-201630186-00
   b. **Duration:** 7 years
   c. **Location:** 6240 Smith Road, Denver, CO 80216
   d. **Affected Council District:** 8
   e. **Benefits:** Homeless shelter and services
   f. **Costs:** $1,000,000 in CDBG Funds

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain**

   None known

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____

ORDINANCE/RESOLUTION REQUEST

Executive Summary

Purpose: This request is to approve $1,000,000 in CDBG funds structured as a performance loan with repayment deferred and forgiven after 7 years unless the property is sold, refinanced, or changes in use. The loan will finance the acquisition by Catholic Charities Denver of property located at 6240 Smith Road for overnight and transitional women's shelter space and supportive services and case management.

Contract Entity: Catholic Charities and Community Services of the Archdiocese of Denver, Inc. (dba Catholic Charities Denver)

Contract Control Number: OEDEV-201630186-00

Contract Amount: $1,000,000

Program: CDBG

Location: 4725 High Street, Denver, CO 80216

Description: Catholic Charities Denver is a 501(c)3 that is the charitable arm of the Archdiocese of Denver. Since 1986, Catholic Charities Denver has been providing shelter, food, clothing and case management and supportive services to men, women and families experiencing homelessness. Catholic Charities Denver currently operates the Samaritan House shelter, which provides 127,000 nights of shelter and 455,000 meals each year to individuals, families, and children in need in Denver. Programs offered at the Samaritan House shelter include the Holy Rosary Center for Women program which offers shelter and services for single women experiencing homelessness.

The financing request is for $1,000,000 of CDBG funds to acquire an existing building at 6240 Smith Road, Denver, CO 80216. Catholic Charities Denver will finance the remainder of the $2,500,000 purchase price with its own funds. Catholic Charities Denver will also use its own funds to renovate the two-story building to provide 100 overnight shelter beds and 50 30-day transitional housing beds for women on the first floor; and space for case management and supportive services on the second floor. Women will have access to services and amenities at both the new shelter and at Samaritan House. The funds will be disbursed as a loan with repayment deferred and forgiven after 7 years unless the property is refinanced, sold, or changes in use.

This project fulfills the CDBG National Objective of serving a low- and moderate-income clientele, including facilities that serve clients experience homelessness.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____