

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: April 10, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Master Purchase Order # 5951L0117 – Agreement with Genuine Parts Co. for after-market auto parts.

3. **Requesting Agency:** General Services – Purchasing Division

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Michael Romero
- **Phone:** (720) 913-8122
- **Email:** michael.romero@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This agreement allows for the city to procure aftermarket auto parts from Genuine Parts Company-NAPA.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 5951L0117
- b. **Duration:** March 30, 2017- September 6, 2020 with an optional renewal through September 6, 2021
- c. **Location:** City Wide
- d. **Affected Council District:** All Districts
- e. **Benefits:** To allow for City Fleet vehicles to be maintained and operate in service to the public.
- f. **Costs:** Maximum allowable spend over the course of the entire four (4) years of the agreement at \$2,000,000.00.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____