

**ORDINANCE/RESOLUTION REQUEST**

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request: 5/17/2017**

**Please mark one:**       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** Staff Augmentation contract with Atkins North America, Inc. for Pena Project Management Team at Denver International Airport (201630024). This contract will provide staff augmentation for the roadway and bridge structure work on Pena Boulevard.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** [Aaron.Barraza@flydenver.com](mailto:Aaron.Barraza@flydenver.com)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Ken Greene
- **Phone:** (303) 342-2206
- **Email:** [Ken.Greene@flydenver.com](mailto:Ken.Greene@flydenver.com)

**6. General description of proposed ordinance including contract scope of work if applicable:**

This contract will provide staff augmentation for the roadway and bridge structure work on Pena Boulevard. This includes, but is not limited to, providing a Project Manager, a Design Manager, a Construction Manager and lower level engineers, Contract Administrators and auxiliary staff to manage the workload.

The contractor will be an on-call, task order based contractor on the airport’s roadway and bridge structure work on Pena Boulevard. The contractor will provide staff augmentation, as needed, requiring different specialties and expertise. An on-call contract is needed since specialized staff can immediately increase, or decrease, as needed during peak construction seasons and interim periods.

- a. **Contract Control Number:** 201630024
- b. **Duration:** 10 Years
- c. **Location:** DEN
- d. **Affected Council District:** 11
- e. **Benefits:** The support services provided by this contract are critical to the completion of the Pena Projects. Personnel brought in for the work will help with the Request for Proposal (RFP)/Request for Qualifications (RFQ) selection of the design-build team and will manage the activity through construction and closeout.
- f. **Costs:** \$22,000,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$22,000,000.00	N/A	\$22,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10 Years	N/A	10 Years

**g. Date Goals Assigned:** 25% MWBE/SBE

*To be completed by Mayor’s Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

**h. Goals:** 25% MWBE/SBE

**7. Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

### Key Contract Terms

Type of Contract:

Professional Services > \$500K     Lease     Design or Construction for airport improvements > \$5M  
 Grant     IGA     Sale of Real Property     Sale of Personal Property

Vendor/Contractor Name: Atkins North America, Inc.

Contract control number: 201630024

City's contract manager: Michelle Martin

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before?  Yes  No

Term/Duration of contract/project: 10 Years

Is this a new contract?  Yes  No    Is this an Amendment?  Yes  No    If yes, how many? \_\_\_\_\_

Renewal terms: N/A

**Purpose:** This contract will provide staff augmentation for the roadway and bridge structure work on Pena Boulevard. This includes, but is not limited to, providing a Project Manager, a Design Manager, a Construction Manager and lower level engineers, Contract Administrators and auxiliary staff to manage the workload.

Cost/value: \$22,000,000.00

Source of funds: CIP

**Benefit:** The support services provided by this contract are critical to the completion of the Pena Projects. The proposed work will require additional staff at all levels, from Project Managers, Staff Engineers, and Contract Administrators to successfully complete this volume of work. Personnel brought in for the work will help with the Request for Proposal (RFP)/Request for Qualifications (RFQ) selection of the design-build team and will manage the activity through construction and closeout.

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

Who are the subcontractors to this contract?

Location: DEN

Affected Council District: 11

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SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_