

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Angela Casias  
at [angela.casias@DenverGov.org](mailto:angela.casias@DenverGov.org) by **12:00 pm on Monday.**

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** July 20, 2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

**R S Tipton**  
**On Call – Organizational Change Manager**

3. **Requesting Agency:**  
**Agency Division: Public Works**

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Lisa Edington
- **Phone:** 720 865 3146
- **Email:** lisa.edington@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Angela Casias
- **Phone:** 720 913 8529
- **Email:** angela.casias@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

Perform advanced professional level tasks on multiple complex projects as assigned that have significant impact on operational process improvements. The OCM, Under the direction of the City, is responsible for the creation of strategies and or recommendations to City leaders and Stakeholders.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201521101
- b. **Contract Term:** April 1, 2015 through December 31, 2018 (original end date April 1, 2018)
- c. **Location:** Citywide
- d. **Affected Council District:** All
- e. **Benefits:**
- f. **Contract Amount (indicate amended amount and new contract total):** \$480,000 adding \$100,000 total \$580,000

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_