

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/13/2018

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: To execute the 2nd Amendment to Trans States Airlines’ Airport Use and Lease Agreement, (201521310-02)

3. Requesting Agency: Department of Aviation

4. Contact Person:

- **Name:** Rachel Marion
- **Phone:** (303) 349-9839
- **Email:** rachel.marion@flydenver.com

5. Contact Person:

- **Name:** George Karayiannakis
- **Phone:** (303) 342-2418
- **Email:** george.karayiannakis@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: Trans States Airlines is currently located in Concourse B (837 sq. ft.); this amendment relocates them within Concourse B (1163 sq. ft.) for an additional 326 sq. ft. generating an additional \$50,000 annually.

a. Contract Control Number: 201521310-02

- b. Duration:** 4 years + two additional one-year periods
- c. Location:** DEN
- d. Affected Council District:** 11
- e. Benefits:** Revenue to City
- f. Costs:** N/A

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$200,000 annually	\$50,000 annually	\$250,000 annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2015 – 12/31/2018	N/A	N/A

- g. Date Goals Assigned:** N/A
- h. Goals:** N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: RR18 0190

Date: _____

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SIRE Tracking Number: **RR18 0190**

Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
 Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Trans States Airlines, LLC

Contract control number: 201521310-02

City's contract manager: Susan E. Moore

Was this contractor selected by competitive process? No

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 1/1/2015 – 12/31/2018

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 2

Renewal terms: Two additional one-year periods that can be exercised by the City

Purpose: Trans States is an airline operating at Denver International Airport. Trans States contracts with United to provide regional jet services, operating as United Express. This 2nd Amendment to the airline's Use & Lease Agreement reflects changes in the their operations space in Concourse B.

Cost/value: Revenue to City in the amount of approximately \$250,000 annually, determined by Rates and Charges

Source of funds: Revenue

Benefit:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

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Date: _____