

**CITY AND COUNTY OF DENVER  
DEPARTMENT OF PUBLIC WORKS**

**CONTRACT NO. 2015224941**

**On-Call Construction Services**

**CONTRACT**

**THIS CONTRACT AND AGREEMENT**, made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado, hereinafter referred to as the "City," party of the first part, and **GERALD H. PHIPPS, INC.**, a Colorado corporation, whose address is 5995 Greenwood Plaza Boulevard, Suite 100, Greenwood Village, Colorado 80111, hereinafter referred to as the "Contractor," party of the second part,

**WITNESSETH**, Commencing on August 7, 2015, and for at least three (3) days the City advertised a solicitation for qualifications and proposals from qualified general contractors to perform services for furnishing all labor, tools, supplies, equipment, materials, and everything necessary and required for the following:

<b>ON-CALL CONSTRUCTION SERVICES</b>
--------------------------------------

**WHEREAS**, proposals pursuant to said advertisement have been reviewed, evaluated and ranked by a selection committee and a recommendation was made to the Executive Director of Public Works, who has recommended that a Contract for said work be made and entered into with the above named Contractor, and

**WHEREAS**, said Contractor is now willing, able and has the present capacity to perform all of said work in accordance with this Construction Contract, said advertisement and the referenced selection documents.

**NOW THEREFORE**, in consideration of the compensation to be paid the Contractor, the mutual agreements hereinafter contained, and subject to the terms hereinafter stated, it is mutually agreed as follows:

**1. CONTRACT DOCUMENTS**

It is agreed by the parties hereto that the following list of documents, instruments, technical specifications, plans, drawings and other materials which are attached hereto and bound herewith, incorporated herein by reference or otherwise referenced in these documents constitute and shall be referred to either as the "Contract Documents" or the "Contract," and all of said documents, instruments, technical specifications, Plans, Drawings and other materials taken together as a whole constitute the Contract between the parties hereto, and they are as fully a part of this agreement as if they were set out verbatim and in full herein:

*Notice of Availability of Requests for Proposals*  
*Requests for Proposals*  
*Contractor Proposal*  
*Compliance Plan (Attached as Exhibit A)*  
*Article III, Divisions 1, 2, and 3 of Chapter 28, D.R.M.C.*  
*Addenda (as applicable)*  
*Equal Employment Opportunity Provisions (Attached as Exhibit B)*  
*Contract Form*  
*General Contract Conditions (Index attached as Exhibit C)*  
*Special Contract Conditions (Attached as Exhibit D)*  
*Notice to Apparent Successful Proposer*  
*ACORD Certificate of Insurance (Attached as Exhibit E)*  
*Performance and Payment Bond (Attached as Exhibit F)*  
*\*Change Rider*  
*\*Proposal Request*  
*\*Proposal Request Pricing Worksheet*  
*\*Work Order*  
*\*Work Order Notice to Proceed*  
*\*Contractor's Work Order Certification of Payment Form*  
*\*Work Order Final/Partial Lien Release Form*  
*\*Work Order Final Receipt*  
*\*Work Order Change Orders (as applicable)*  
*Federal Requirements (as applicable)*  
*Prevailing Wage Rate Schedule(s) (Attached as Exhibit G)*  
*Billing Rates (Attached as Exhibit H)*  
*Technical Specifications (as applicable)*  
*Work Order Contract Drawings (as applicable)*  
*Work Order Scope of Work (as applicable)*  
*Work Order Accepted Shop Drawings (as applicable)*

\*Forms attached to Special Conditions

## **2. SCOPE OF WORK**

This Contract contemplates performance of construction services by the Contractor on a variety of, as yet to be identified, City construction Projects on an “as needed” or “on call” basis. Work on any assigned Project may require completion within a short time duration or may be of an emergency or time sensitive nature and prompt turnaround of Projects will be required. As such the Contractor shall have all necessary resources available, on an as-needed basis, to complete each such Project when directed by the City during the Term of the Contract, in accordance with the terms and conditions of this Contract. The Contractor agrees to price all Work described in any Proposal Pricing Request issued hereunder, in accordance with the prices for covered items and terms and conditions contained herein and further agrees to and shall furnish all labor, tools, supplies, equipment, materials and everything necessary for and required to perform and complete all of the Work described in any Work Order issued by the City in accordance with the terms and conditions set forth herein.

## **3. TERMS OF PERFORMANCE**

For any proposal Pricing Request submitted to the Contractor by the City for pricing, the Contractor agrees to review and, in good faith, submit comprehensive prices for each such Request within fourteen (14) consecutive calendar days of the issuance of such Request. In the

event the City elects, at its sole discretion, to issue a Work Order pursuant to such a Request, the Contractor agrees to undertake the performance of all work described or referenced in the Pricing Request and Work Order and all other work necessary to complete the project in accordance with all plans and specifications within ten (10) consecutive calendar days of the issuance of a Notice to Proceed for the referenced Work Order. The Contractor agrees to satisfactorily perform and complete all Work or effort required to complete the scope of work or project described in each issued Work Order within the period of performance specified in the Work Order and Notice to Proceed, plus such extensions of time as may be granted by the Executive Director in accordance with the provision of the General Contract Conditions and Special Contract Conditions incorporated herein.

**4. TERMS OF PAYMENT**

The City agrees to pay the Contractor for the performance of all of the Work required under each authorized Work Order, in accordance with the provisions of the General Contract Conditions and any applicable Special Contract Conditions. In no event, however, shall the total amount of compensation paid to the Contractor by the City exceed the maximum contract amount specified herein.

**5. NO DISCRIMINATION IN EMPLOYMENT**

In connection with the performance of the Work under this Contract, the Contractor agrees not to refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability; and the Contractor further agrees to insert the foregoing provision in all subcontracts hereunder.

**6. COMPLIANCE WITH M/WBE REQUIREMENT**

This Construction Contract is subject to all applicable provisions of Divisions 1 and 3 of Article III, of Chapter 28, Denver Revised Municipal Code (D.R.M.C.), designated as Sections 28-31 – 29-36 and 28-52 – 28-90 D.R.M.C. and referred to in this Contract as the “M/WBE Ordinance”. In accordance with the requirements of the M/WBE Ordinance, the Contractor is committed to, at a minimum, meet the participation goal of **Eighteen percent (18%)** established for this Project utilizing properly certified M/WBE subcontractors and suppliers. In addition to the applicable provisions of the M/WBE Ordinance, the Contractor agrees, as an express condition of its performance hereunder, to comply with the requirements of any approved Division of Small Business Opportunity Compliance Plan (attached and incorporated herein as **Exhibit A**). Such plan shall, at a minimum, include a narrative regarding compliance with the goal; a list of committed M/WBE participants along with dollar and percent participation for each evidencing compliance with the overall goal, and fully executed letters of intent for each listed participant, all in a form satisfactory to the City. Without limiting the general applicability of the foregoing, the Contractor acknowledges its continuing duty, pursuant to Sections 28-72, 28-73 and 28-75 DRMC and the M/WBE Program, to meet and maintain throughout the duration of this Construction Contract its participation and compliance commitments and to ensure that all Subcontractors subject to the M/WBE Ordinance or the M/WBE Program also maintain such commitments and compliance. Failure to comply with these requirements may result, at the discretion of the Director of the Division of Small Business Opportunity (“DSBO”), in the imposition of sanctions against the Contractor in accordance with Section 28-77, DRMC. Nothing contained in this Paragraph or in the referenced City ordinance shall negate the City’s right to prior approval of Subcontractors, or substitutes therefore, under this Construction Contract.

**7. WAGE RATE REQUIREMENTS**

In performance of all Work hereunder, the Contractor agrees to comply with and be bound by all requirements and conditions of the City's Payment of Prevailing Wages Ordinance, Sections 20-76 through 20-79, D.R.M.C. and any determinations made by the City pursuant thereto.

**8. APPLICABILITY OF LAWS**

The Agreement between the Contractor and the City shall be deemed to have been made in the City and County of Denver, State of Colorado and shall be subject to, governed by, and interpreted and construed by or in accordance with the laws of the State of Colorado and the Charter, Revised Municipal Code, Rules, Regulations, Executive Orders and fiscal rules of the City. As such, the Contractor shall at all times comply with the provisions of the Charter, Revised Municipal Code, Rules, Regulations, Executive Orders and fiscal rules of the City, and those State of Colorado and Federal Laws, Rules and Regulations, which in any manner limit, control or apply to the actions or operations of the Contractor, any subcontractors, employees, agents or servants of the Contractor engaged in the Work or affecting the materials and equipment used in the performance of the Work, as the same may be, from time to time, promulgated, revised or amended. The Charter and Revised Municipal Code of the City and County of Denver, as the same may be amended from time to time, are hereby expressly incorporated into this Agreement as if fully set out herein by this reference.

**9. APPROPRIATION**

The amount of money, which has been appropriated and encumbered for the purpose of this contract, to date, is equal to or in excess of the Contract Amount. The Executive Director, upon reasonable written request, will advise the Contractor in writing of the total amount of appropriated and encumbered funds, which remain available for payment for all Work under the Contract.

The issuance of any change order or other form or order or directive by the City which would cause the aggregate payable under the contract to exceed the amount appropriated for the contract is expressly prohibited. In no event shall the issuance of any change order or other form of order or directive by the City be considered valid or binding if it requires additional compensable work to be performed, which work will cause the aggregate amount available under the Contract to exceed the amount appropriated and encumbered for this Contract, unless and until such time as the Contractor has been advised in writing by the Executive Director that a lawful appropriation, sufficient to cover the entire cost of such additional work, has been made.

It shall be the responsibility of the Contractor to verify that the amounts already appropriated for this Contract are sufficient to cover the entire cost of such work, and any work undertaken or performed in excess of the amount appropriated is undertaken or performed in violation of the terms of this contract, without the proper authorization for such work, and at the Contractor's own risk.

**10. APPROVALS**

In the event this Contract calls for the payment by the City of five hundred thousand dollars (\$500,000.00) or more, approval by the City Council of the City and County of Denver, acting by ordinance, in accordance with Section 3.2.6 of the Charter of the City and County of Denver, is and shall be an express condition precedent to the lawful and binding execution and effect and performance of this contract.



**11. ASSIGNMENT**

The Contractor shall not assign any of its rights, benefits, obligations or duties under this Contract except upon the prior written consent and approval of the Executive Director to such assignment.

**12. DISPUTES RESOLUTION PROCESS**

It is the express intention of the parties to this Contract that all disputes of any nature whatsoever regarding the Contract including, but not limited to, any claims for compensation or damages arising out of breach or default under this Contract, shall be resolved by administrative hearing pursuant to the provisions of Section 56-106, D.R.M.C., or, as applicable, Section 28-33 D.R.M.C. for Small Business Enterprise disputes. The Contractor expressly agrees that this dispute resolution process is the only dispute resolution mechanism that will be recognized by the parties for any claims put forward by the Contractor, notwithstanding any other claimed theory of entitlement on the part of the Contractor or its subcontractors or suppliers.

**13. CONTRACT BINDING**

It is agreed that this Contract shall be binding on and inure to the benefit of the parties hereto, their heirs, executors, administrators, assigns and successors.

**14. PARAGRAPH HEADINGS**

The captions and headings set forth herein are for convenience of reference only and shall not be construed so as to define or limit the terms and provisions hereof.

**15. SEVERABILITY**

It is understood and agreed by the parties hereto that, if any part, term, or provision of this Contract, except for the provisions of this Contract requiring prior appropriation and limiting the total amount to be paid by the City, is by the courts held to be illegal or in conflict with any law of the State of Colorado, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular part, term or provision held to be invalid.

**16. MAXIMUM CONTRACT AMOUNT**

Each Project will be assigned and authorized separately by Work Order and the maximum liability of the City for any one Project shall not exceed the sum of **Four Hundred Fifty Thousand Dollars and No Cents (\$450,000.00)**, including all authorized Work Order changes. The maximum amount to be paid by the City to the Contractor for satisfactory completion of all Work Orders authorized by the City and performed by the Contractor under this Contract shall in no event exceed the sum of **FIVE MILLION DOLLARS AND NO CENTS (\$5,000,000.00)**, unless this Contract is modified to increase said amount by a duly authorized, written contract amendment mutually agreeable to and executed by the parties hereto.

**17. TERM**

The term of this agreement shall be from date of execution plus three years unless extended by mutually agreeable contract amendment initiated at the sole discretion of the City. In addition, nothing contained herein shall obligate the City to extend the Agreement beyond the initial term. If the term of any Work Order extends beyond the Term, this Agreement shall remain in full force and effect but only as to such Work Order, and only through the end of the Work Order's term, as may be extended by Change Order to such Work Order.

**18. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS**

Contractor consents to the use of electronic signatures by the City. The Agreement, and any other documents requiring a signature hereunder, may be signed electronically by the City in the

manner specified by the City. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

**Contract Control Number:**

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of

SEAL

**CITY AND COUNTY OF DENVER**

ATTEST:

By\_\_\_\_\_

\_\_\_\_\_

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

By\_\_\_\_\_

By\_\_\_\_\_

By\_\_\_\_\_



**Contract Control Number:** PWADM-201524941-00

**Contractor Name:** GERALD H. PHIPPS, INC.



By: \_\_\_\_\_

Kurt T. Klanderud, President

Name: \_\_\_\_\_

(please print)

Title: \_\_\_\_\_

(please print)

**ATTEST: [if required]**

By: \_\_\_\_\_

Name: \_\_\_\_\_

(please print)

Title: \_\_\_\_\_

(please print)





**EXHIBIT A**

**Office of Economic Development**  
Division of Small Business Opportunity

201 W. Colfax Ave, Dept. 907  
Denver, CO 80202  
p: 720-913-1999  
f: 720-913-1809  
[www.denvergov.org/dsbo](http://www.denvergov.org/dsbo)

Denver International Airport  
Airport Office Building, Suite 7810  
8500 Pena Blvd  
Denver, CO 80249  
p: 303.342-2180  
f: 303.342.2190

November 9, 2015

Maurice "Moe" Cole  
GH Phipps Construction Companies  
5995 Greenwood Plaza Blvd Suite 100  
Greenwood Village, CO 80111

Re: On-Call Construction Services Compliance Plan

The Division of Small Business Opportunity (DSBO) has reviewed the attached Compliance Plan submitted by GH Phipps Construction Companies on the above reference project and has determined that this plan complies with the MBE/WBE requirements according to Chapter 28, Article III, Division 3 of the Denver Revised Municipal Code (D.R.M.C.).

The Division of Small Business Opportunity approves the Compliance Plan and the commitment to meet or exceed the 18% M/WBE goal of the total construction price under the contract.

Should there be questions, contact Jessica Encinias, Compliance Coordinator at 720-913-1636 or [Jessica.encinias@denvergov.org](mailto:Jessica.encinias@denvergov.org)

Sincerely,

A handwritten signature in blue ink that reads 'Tammy Trujillo'.

Tammy Trujillo  
Administrator I, Division of Small Business Opportunity

CC: Jessica Encinias, DSBO  
Debby Gibson, Public Works

**CITY AND COUNTY OF DENVER  
DIVISION OF SMALL BUSINESS OPPORTUNITY**

**CONSTRUCTION CONTRACT COMPLIANCE PLAN  
FOR M/WBE PARTICIPATION**

**GH PHIPPS CONSTRUCTION COMPANIES  
On-Call Construction Services**

SECTION 1:	INTRODUCTION .....	1
SECTION 2:	KEY PERSONNEL .....	2
SECTION 3:	STRUCTURING WORK ORDERS FOR M/WBE PARTICIPATION .....	2
SECTION 4:	COMMUNITY OUTREACH EFFORTS AND ADVERTISING TO M/WBE CERTIFIED FIRMS:.....	3
SECTION 5:	M/WBE PARTICIPATION; MAINTAINING COMMITMENTS .....	4
SECTION 6:	COMPLIANCE DOCUMENTS AND REPORTING.....	6
SECTION 7:	PLAN ADMINISTRATION; MONITORING; CLOSEOUT.....	7
SECTION 8:	NON-COMPLIANCE; SANCTIONS; REMEDIATION PLAN.....	8
SECTION 9:	MEDIATION.....	8

**CITY AND COUNTY OF DENVER**  
**DIVISION OF SMALL BUSINESS OPPORTUNITY**  
**CONSTRUCTION CONTRACT COMPLIANCE PLAN**  
**FOR M/WBE PARTICIPATION**

**GH Phipps Construction Companies**  
**On Call Major Construction Services**

**SECTION 1: INTRODUCTION**

- A. **GH Phipps Construction Companies.** (the "Contractor") submits this Compliance Plan to the Director of the Division of Small Business Opportunity ("Director"), as required by the Manager of Public Works in accordance with §§ 28-51 to 28-83, D.R.M.C., and the implementing rules adopted by the Director ("Rules").
- B. Under the City's Ordinance No. 85, Series of 2014 (the "M/WBE Ordinance"), codified at §§ 28-51 to 28-83, D.R.M.C., the M/WBE participation goal for this contract is **18%**. The good faith solicitation level is 100%
- C. The Contractor is committed to compliance with the M/WBE Ordinance in its performance of the Contract. The Contractor will continually pursue a level of M/WBE participation that equals or exceeds **18%** of the total construction price under the Contract.
- D. Because of the delivery method used for this Project, the work was not ready for subcontracting at the time when the Contractor was awarded the Contract. Therefore this Compliance Plan provides for the MBE or WBE solicitation and subcontracting to be performed after contract formation. The process by which the Contractor will solicit, obtain, count and maintain participation by MBE/WBE firms for this Project under this Compliance Plan, will be same as the MBE/WBE Ordinance requires for "design-bid-build" construction contracts, but will apply to individual work orders
- E. This Compliance Plan describes how the Contractor will address the project goal at the point where the project work is sufficiently defined that the process of obtaining subcontractors and suppliers can begin, by committing to utilize MBE/WBEs for the Project work, using the good faith efforts as defined by the M/WBE Ordinance.
- F. The delivery method for this project under the Contract is On-Call Construction Services.
- G. Since the work will be delivered by work order, Section 3 below describes the Contractors Plan to meet the project goal as it related to each work order.

## SECTION 2: KEY PERSONNEL

**Roger Treichler**, Director of Special Projects, 720-224-9000, [Roger.sp@ghphipps.com](mailto:Roger.sp@ghphipps.com)  
Will be responsible for the overall management of the Contractor's performance.

**Maurice "Moe" Cole**, Contract Administrator/Small Business Liaison, 719-633-4673 Ext 1151, Direct 719-667-8524, Cell 719-465-4550, Fax 719-471-3169, [Moe.Cole@ghphipps.com](mailto:Moe.Cole@ghphipps.com)  
Will be responsible for compliance with this Compliance Plan, outreach and coordination activities, and maintaining appropriate records to ensure that goals are met. Will also coordinate the collection of DSBO documentation and monthly payroll reports from all subcontractors and suppliers, including but not limited to M/WBEs.

## SECTION 3: STRUCTURING WORK ORDER FOR M/WBE PARTICIPATION

- A. The Contractor is required to list on the Proposal Request Worksheet all subcontractors, both certified M/WBE and non-certified subcontractors for every executed work order. Items listed should include: subcontractors, work items, labor, material, and equipment totals.

WORK ORDER GOALS SCHEDULE CHART				
Projects	APPROXIMATE DOLLAR AMOUNT	PERCENT-AGE OF TOTAL PROJECT	ASSIGNED MWBE GOAL PER Work Order	MBE/WBE Overall Contract PARTICIPATION
Unknown	Unknown at this time	N/A	Unknown	18%
<b>TOTAL</b>				<b>18%</b>

- B. The work orders will be reviewed and refined as the work for the Contract is further defined and ready for the process of subcontracting. Specifically, prior to advertising any package of work for bids or proposals, the Contractor will review the work in detail, to determine the types of work that can be performed by M/WBE firms, with reference to the DSBO's database and directory of certified M/WBE firms, and will adjust its subcontracting packages to maximize opportunities for M/WBE participation in such subcontracting, within economically feasible units.
- C. The Contractor has the following preliminary schedule for issuance of each work order:
- GH Phipps employs 2 full-time schedule coordinators who work with our superintendents and project management staff to develop CPM schedules for the project team. Our Schedule Coordinators have been trained and certified on Primavera P-6/EC, the latest version of this state-of-the art scheduling program. All schedules are prepared and updated on this system.



D. DSBO will be notified of potential issues. In the past specific issues or potential issues have been:

- GH Phipps does not foresee and specific issues or potential issues with performing this contract's scope of work

E. We advertise the project and invite subcontractors and suppliers interested in bidding on the project to submit qualification statements demonstrating their capability to perform on the project. These qualification statements include relevant project experience, staffing/workload commitments, along with bonding and financial information, allowing us to determine whether it is prudent to invite the firm to participate on the project. We are able to do this with both minority and non-minority firms as well. Only after a firm has been prequalified are they invited to bid. This prequalification process involves the owner in a collaborative effort.

GH Phipps has developed the reputation for treating subcontractors with great integrity and fairness. Additionally, we have a working understanding of the capabilities and level of quality for every subcontractor. We maintain a database of subcontractors, their area of work, size capabilities, and their performance rating on our past projects. Having successfully completed such a multitude of projects in the Denver area, we are able to attract the best local and regional firms to bid.

F. The Contractor may pursue different percentage goals for M/WBE participation in each work order put out for bid, based on the types of work and availability of certified M/WBE firms. However, the Contractor is committed to the overall goal of **18%** M/WBE participation in the total construction work amount.

G. The Contractor may consider, in order to maximize M/WBE participation, subcontracting the following types of work which it might ordinarily self-perform: Concrete

#### **SECTION 4: COMMUNITY OUTREACH EFFORTS AND ADVERTISING TO M/WBE CERTIFIED FIRMS:**

The Contractor will conduct the following outreach efforts:

- A. Contractor will use the City's M/WBE directory and encourage all non-M/WBE subcontractors to use the directory when soliciting any of their own subcontractors or suppliers for the project.
- B. If during outreach efforts, Contractor locates a firm which appears to be eligible for City M/WBE certification but is not so certified, Contractor will direct the firm to DSBO and encourage the firm to pursue certification if eligible.

- C. When it has work packages ready for subcontracting, the Contractor will publish notices in The Daily Journal and other local publications and websites, identifying the subcontracting opportunities and specifically soliciting City-certified M/WBE participation. The Contractor will also provide notice of all such solicitations to relevant organizations such as, but not limited to, the Colorado Black Chamber of Commerce, Rocky Mountain Minority Supplier Development Council, Hispanic Contractors of Colorado, and the Colorado Women's Chamber of Commerce. Notices will be published or provided no less than 10 calendar days before bids are due on the work.
- D. Contractor will conduct at least one pre-bid meeting, as announced in published notices, which all interested subcontractors and suppliers may attend, at which the Contractor will present information and answer questions about the work.
- E. GH Phipps actively participates in many Outreach Programs and is extremely committed to achieve a Diversity and inclusiveness procurement program which promotes the success of MWBE/Small business. Our company's Small Business Liaison Office, Maurice "Moe" Cole is very active with this program. We recently completed an SBA Approved 5 year Successful Mentor Protégé program where we provide guidance for Companies growth and sustainability. Additionally, we provide outside counseling to small businesses on how to improve their strategic planning and processes
- F. Describe the bid/proposal process that will be used. The process begins during preconstruction with a development of detailed bid forms which all subcontractors must submit. This form is intended to provide a detailed description of all work that the subcontractor must include within their proposal. We then hold a pre-award meeting ensuring that the subcontractor understands every item within the bid form and within the overall contract documents. We have found that these steps help prevent change orders by clarifying items ahead of time that might otherwise be misunderstood by a subcontractor.
- G. The Contractor will send to each bidder/proposer, a Notice of Selection for each subcontract for which it solicited M/WBE participation, no later than 30 days after it has entered into the subcontract, so that unsuccessful bidders/proposers are aware of the result of the bid/proposal process.

## **SECTION 5: M/WBE PARTICIPATION; MAINTAINING COMMITMENTS**

- A. When issuing each task order for bid under the Contract, the Contractor will make a good faith effort to meet or exceed the goal percentage of M/WBE participation which it has identified for that task order. The minimum level of these efforts is specified in § 28-62(b), D.R.M.C. and Rule VII(B). They may include, but will not be limited to, the outreach activities identified in Section 4 above.

- B. When requested by DSBO, the Contractor will submit bid packages to DSBO for review and comment. When requested by DSBO, the Contractor will submit bid tabulation sheets to DSBO for review.
- C. The Contractor will report to DSBO the total M/WBE participation obtained for each work order. No later than 5 days after issuing Notice to Proceed for such work, the Contractor will submit to DSBO, for each M/WBE subcontractor or supplier with whom it contracts, a Letter of Intent and other documentation, in accordance with Section 6 below.
- D. The Contractor will document its efforts to obtain M/WBE participation for each work order, and submit such documentation to DSBO upon request by DSBO at any time. The Contractor acknowledges that it may meet or exceed a percentage goal for M/WBE participation on each task order, or it may fall short of meeting the participation goal for a specific work order. Therefore the Contractor must be able to demonstrate its good faith effort, consistent with § 28-62(b), D.R.M.C., to obtain M/WBE participation for each work order under the contract, except for work orders that are subject to a "modified good faith effort" under § 28-75(c), D.R.M.C., in which case the Contractor must be able to demonstrate its compliance with the requirements of § 28-75(c), D.R.M.C. Sections 28-62(b) and 28-75(c), D.R.M.C., are attached to this Compliance Plan as Attachment 1, for convenient reference.
- E. The M/WBE participation percentage will be calculated by dividing the total value of the M/WBE participation by the total contract amount for the task order, including all change orders. The Contractor will count M/WBE participation according to the M/WBE Ordinance, including § 28-63, D.R.M.C., and Rule VII(C).
- F. As required by D.R.M.C. § 28-73, the Contractor shall immediately inform the DSBO in writing of any agreed-upon increase or decrease in the scope of work of the Contract, regardless of whether it has been reduced to writing at the time of notification. Any increase in the scope of work which increases the dollar value of the contract, whether or not such change is within the scope of work designated for performance by an M/WBE under any subcontract, shall be contemporaneously submitted to the DSBO. Those changes to the scope of work that cannot be performed by existing project participants (the Contractor, subcontractors, suppliers, etc.) shall be subject to a goal for M/WBEs equal to the original committed goal. The Contractor shall satisfy the goal for the changed scope of work by soliciting new M/WBEs in accordance with § 28-60, D.R.M.C., and it must show each element of modified good faith that is stated in § 28-75(c), D.R.M.C. The Contractor shall provide to the Director the documentation described in § 28-75(c) with respect to the increased dollar value of the contract.
- G. The Contractor will comply with the provisions of § 28-75 as to the replacement of a MBE or WBE on the Project.
- H. The Contractor acknowledges that it has a continuing duty, under D.R.M.C. §§ 28-72, 28-73, and 28-75, to maintain, throughout the duration of the contract, compliance with

the level of M/WBE participation committed to under any approved compliance plan, and that such commitment is a material condition of the Contract.

## SECTION 6: COMPLIANCE DOCUMENTS AND REPORTING

A. The Contractor will submit the following data, documentation, properly completed and submitted monthly or when otherwise required by DSBO. Emails to be sent to Compliance Analyst Jessica Encinias at [Jessica.Encinias@denvergov.org](mailto:Jessica.Encinias@denvergov.org) or upload documentation into B2G at [www.mwdbbe.com](http://www.mwdbbe.com)

1. Prime contractor background information form\*(email to Compliance Analyst)
2. DSBO Schedule of Work form\*(email to Compliance Analyst)
3. Subcontractor background information form for all subcontractors\*(email to Compliance Analyst)
4. M/WBE Letters of Intent and current certification letters\*(uploaded per work order with sub request in B2G)
5. Monthly contractor's certification of payment forms (email to Compliance Analyst)
6. DSBO change order forms (email to Compliance Analyst)
7. M/WBE final lien release forms (attached to the final pay applications per work order)
8. B2G online Compliance Data Base
  - a. Entering subs into B2G
  - b. Payment verification
  - c. Prime payment allocation to subcontractor(s)
  - d. Dispute Resolution

**(\*due at NTP + 5 days; revisions as required)**

B. The Contractor will document its progress in seeking and obtaining M/WBE participation as required by DSBO. Records of the Contractor's efforts to solicit M/WBE subcontractor and supplier participation, will be maintained and reported **monthly** to DSBO, or as otherwise required, including:

1. Dates of solicitation
2. Names, addresses and telephone numbers of all M/WBE firms contacted.
3. Description of efforts made to contact M/WBE firms.
4. Description of information provided to M/WBE firms.
5. Description of the process and outcome.
6. Advertisements soliciting bids from M/WBE firms in local community publications or construction industry related publications.
7. Schedules of prebid meetings to inform M/WBE and non-M/WBE subcontractors and suppliers of opportunities to participate.

8. Evidence that the Contractor provided M/WBE subcontractors and suppliers necessary access to and adequate time to review all project documents.
9. All other documentation required to establish the Contractor's compliance with the good faith efforts required by City ordinance, specifically the items enumerated in subsections 28-62(b)(2) through 28-62(b)(10). D.R.M.C.

## **SECTION 7: PLAN ADMINISTRATION; MONITORING; CLOSEOUT**

- A. DSBO shall have prompt, full and complete access to all Contractor and subcontractor personnel, books and records required to monitor and assure performance of this Compliance Plan.
- B. The Contractor's personnel identified in Section 2 above, will be responsible for administering and monitoring the Contractor's performance of this Compliance Plan.
- C. Actual M/WBE participation will be calculated in accordance with the M/WBE Ordinance, including § 28-63, D.R.M.C., and applicable Rules. The Contractor will submit to DSBO a monthly tracking report demonstrating the M/WBE participation that has been achieved
- D. The following milestones for review and reconciliation of M/WBE participation will be observed during the contract:
  - The Contract Management System (B2G) that the City of Denver's Office of Economic Development uses will be current and continuously updated
- E. The Contractor acknowledges that the City may impose monetary penalties and/or withhold payment in the event of Contractor's non-compliance with the M/WBE Ordinance and this Compliance Plan.
- F. The Contractor will use the following methodology for final reconciliation of M/WBE participation performance achieved during the Contract term, measured against the established project goal. DSBO will compare the B2G Monthly Reporting submitted by the Contractor to determine if the Final Release dollar figures match what is contained within the B2G Monthly Reporting. Final Compliance shall be achieved when the Contractor establishes to the Director's satisfaction, that it has remitted payments to M/WBE firms utilized on the Project; that it utilized M/WBE firms in accordance with each such firm's Letter of Intent; and that the amount of payments to M/WBE firms equals or exceeds the assigned M/WBE goal for the total amount of the Contract. Failure to achieve final compliance may subject the Contractor to sanctions, in accordance with D.R.M.C, Section 28-77. As provided in such ordinance, sanctions may include, but are not limited to, assessment by the Director of a monetary penalty against the Contractor in an amount not more than 150% of the contract amount for each M/WBE involved. Any such monetary penalty leveled by the Director shall be withheld from the final payment due to the Contractor, and any amount that remains due and owing to the City may be collected pursuant to D.R.M.C., Section 28-77. The Contractor may seek review of any



such determination by the Director to levy sanctions through the dispute resolution process set forth in the Construction Contract.

## **SECTION 8: NON-COMPLIANCE; SANCTIONS; REMEDIATION PLAN**

- A. At all times, DSBO shall monitor the Contractor's compliance with this Plan and the M/WBE Ordinance and Rules. The Contractor shall fully cooperate with DSBO's compliance monitoring and auditing efforts, including DSBO's investigation of any alleged or suspected non-compliance by the Contractor.
- B. If the Director has reason to believe that the Contractor is not in compliance with this Plan or with the M/WBE Ordinance, the Director shall give the Contractor written notice of non-compliance, citing the reasons why the Contractor is not in compliance, and giving the Contractor thirty (30) days in which to submit a remediation plan for the Director's review and acceptance. The remediation plan shall demonstrate how the Contractor will cure such non-compliance, and if such non-compliance consists of failure to obtain or maintain M/WBE participation at the committed level, that the Contractor's M/WBE participation level will again achieve the committed level, and that the Contractor will ultimately achieve the committed participation goal for the contract.
- C. The Contractor shall, within such thirty (30) day period, deliver to the Director a written remediation plan the Director's review and approval.
- D. The Director may issue a written determination of non-compliance and the sanction which the Director has elected to impose as a consequence:
  - (1) If the Contractor does not respond within the time allowed; or
  - (2) If the Contractor fails to submit a satisfactory remediation plan; or
  - (3) If a Contractor submits an acceptable remediation plan but thereafter fails to comply with the plan.
- E. The Contractor may contest a determination issued under Section 8(D), by requesting a hearing within 30 days after the date of such determination, as provided in § 28-33, D.R.M.C.

## **SECTION 9: MEDIATION**

The Contractor will provide a process to resolve disputes that occur between a MBE or WBE and any non-M/WBE subcontractors or suppliers under the Contract. The Contractor will document such disputes and inform DSBO immediately of the steps the Contractor plans to take to resolve the dispute. The Contractor may ask DSBO to assist in the resolution process it has developed. The Contractor will document and notify DSBO if those disputes have been resolved and inform

DSBO of any disputes it was unable to resolve. DSBO will notify the Contractor of any complaints received by DSBO from M/WBE firms regarding a dispute they are experiencing with either a subcontractor or the Contractor.

IN WITNESS WHEREOF, Contractor has executed and agrees to abide by the terms of this Compliance Plan as of the 9<sup>th</sup> day of November 2015.

Contractor

By: 

**Maurice "Moe" Cole,**  
Contract Administrator/Small Business Liaison  
GH Phipps Construction Companies

## ATTACHMENT 1

### EXCERPTS FROM DENVER REVISED MUNICIPAL CODE

#### *Sections 28-62(b) and 28-75(c), D.R.M.C*

#### **Sec. 28-62. Same--Good faith efforts.**

(b) The statement of good faith efforts shall include a specific response and verification with respect to each of the following good faith effort categories, which may be further defined by rule or regulation. A bidder or proposer may include any additional information it believes may be relevant. Failure of a bidder or proposer to show good faith efforts as to any one (1) of the following categories shall render its overall good faith effort showing insufficient and its bid or proposal non-responsive:

- (1) If prebid or preselection meetings are scheduled by the city at which MBEs and WBEs may be informed of subcontracting or joint venture opportunities under a proposed contract to be bid, or procured pursuant to the competitive selection process, attendance at such prebid or preselection meetings is not mandatory; however, bidders and proposers are responsible for the information provided at these meetings.
- (2) The bidder or proposer must solicit through all reasonable and available means, the interest of all MBEs and WBEs certified in the scopes of work of the contract. The bidder or proposer must solicit the interest of such MBEs and WBEs within sufficient time, prior to the bid opening or date of final project-specific proposal in the case of a competitive selection process, to allow such MBEs and WBEs to respond to the solicitation. The bidder or proposer must determine with certainty if the MBEs and WBEs are interested by demonstrating appropriate steps to follow up initial solicitations.
- (3) The bidder or proposer must select portions of the work of the contract to be performed by MBEs and WBEs in order to increase the likelihood that the project goal will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE and WBE participation as subcontractors or joint venturers, and for bidder or proposer self-performed work, as suppliers, manufacturers, manufacturer's representatives and brokers, all reasonably consistent with industry practice, even when the bidder or proposer would otherwise prefer to perform these work items with its own forces. The bidder or proposer must identify what portions of the contract will be self-performed and what portions of the contract will be opened to solicitation of bids, proposals and quotes from MBE and WBEs. All portions of the contract not self-performed must be solicited for MBE and WBE participation. The ability or desire of a bidder or proposer to perform the work of a contract with its own forces does not relieve the bidder or proposer of the responsibility to meet the project goal or demonstrate good faith efforts to do so.
- (4) The bidder or proposer, consistent with industry practice, must provide MBEs and WBEs at a clearly stated location with timely, adequate access to and information about the plans, specifications, and requirements of the contract, including bonding and insurance requirements, if any, to assist them in responding to a solicitation.



- (5) The bidder or proposer must negotiate in good faith with interested MBEs and WBEs and provide written documentation of such negotiation with each such MBE or WBE.
- (6) For each MBE or WBE which contacted the bidder or proposer or which the bidder or proposer contacted or attempted to subcontract or joint venture with, consistent with industry practice, the bidder or proposer must supply a statement giving the reasons why the bidder or proposer and the MBE or WBE did not succeed in negotiating a subcontracting, supplier, manufacturer, manufacturer's representative, broker or joint venture agreement, as applicable.
- (7) The bidder or proposer must provide verification that it rejected each non-utilized MBE and WBE because the MBE or WBE did not submit the lowest bid or it was not qualified. Such verification shall include a verified statement of the amounts of all bids received from potential or utilized subcontractors, suppliers, manufacturers, manufacturer's representatives, brokers or joint venturers on the contract, whether or not they are MBEs or WBEs. In making such a determination of not being qualified, the bidder or proposer shall be guided by the definition of qualified in section 28-54(42), but evidence of lack of qualification must be based on factors other than solely the amount of the MBE's or WBE's bid. For each MBE or WBE found not to be qualified by the bidder or proposer, the verification shall include a statement giving the bidder's or proposer's reasons for its conclusion. A bidder's or proposer's industry standing or group memberships may not be the cause of rejection of an MBE or WBE. A bidder or proposer may not reject an MBE or WBE as being unqualified without sound reasons based on a reasonably thorough investigation and assessment of the MBE's or WBE's capabilities and expertise.
- (8) If requested by a solicited MBE or WBE, the bidder or proposer must make reasonable efforts to assist interested MBEs and WBEs in obtaining bonding, lines of credit, or insurance as required by the city or by the bidder or proposer, provided that the bidder or proposer need not provide financial assistance toward this effort.
- (9) If requested by a solicited MBE or WBE, the bidder or proposer must make reasonable efforts to assist interested MBEs and WBEs in obtaining necessary and competitively priced equipment, supplies, materials, or related assistance or services for performance under the contract, provided that the bidder or proposer need not provide financial assistance toward this effort.
- (10) The bidder or proposer must use the DSBO MBE/WBE directories to identify, recruit, and place MBEs and WBEs.

~~~~~

**Sec. 28-75. Potential violations during contract performance.**

(c) The following modified good faith requirements shall apply to sections 28-72 and 28-73. In the event that a contractor or consultant must add or replace an MBE or WBE subcontractor, subconsultant, joint venturer, supplier, manufacturer, manufacturer's representative or broker or in the event that a new scope of work is added to the ongoing contract, and the contractor or consultant in such event is in non-compliance with maintenance of the original project goal upon which the contract was awarded, due to failure to utilize additional MBEs or WBEs, the following modified good faith efforts must be completed. Failure of a contractor or consultant to show

good faith efforts as to any one (1) of the following categories shall render its overall good faith efforts showing insufficient; and its contract performance in non-compliance with this division 3.

- (1) Verification in writing to the DSBO of the contractor's or consultant's intention to terminate or replace an MBE or WBE originally identified for participation in the bid, proposal or competitive selection process proposal upon which the contract was awarded. The reason for the termination or replacement must be stated and the type of work or services must be identified.
- (2) Verification that the contractor or consultant used the most current MBE and WBE directory from the DSBO in order to contact MBEs and WBEs that are certified in the applicable area of work or supply at the time of the modified good faith effort.
- (3) Verification of efforts to contact appropriate MBEs and WBEs within the same identified subcontractor, subconsultant, joint venturer, supplier, manufacturer, manufacturer's representative or broker area must be documented. Facsimile transmission, e-mail and telephone communication will be acceptable. The director may verify such contacts as he deems appropriate.
- (4) Documentation of the modified good faith efforts must be submitted to the DSBO prior to the payment to the contractor or consultant of the next progress or other partial payment or fund release under the contract.



**EXHIBIT B**

**CITY AND COUNTY OF DENVER  
DEPARTMENT OF PUBLIC WORKS**

**APPENDIX A**

**CITY AND COUNTY OF DENVER EQUAL OPPORTUNITY CLAUSE -  
ALL CONTRACTS**

1. The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, age, national origin, religion, marital status, political opinion or affiliation, or mental or physical handicap. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, sex, age, national origin, religion, marital status, political opinion or affiliation, or mental or physical handicap. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, age, national origin, religion, marital status, political opinion or affiliation, or mental or physical handicap.
3. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided, advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. Each Contractor will comply with all provisions of Article III, Division 2 of Chapter 28 of the Revised Municipal Code, and the rules, regulations, and relevant orders of the Executive Director and the Director.
5. The Contractor will furnish all information and reports required by Article III, Division 2 of Chapter 28 of the Revised Municipal Code, and by rules, regulations and orders of the Executive Director and Director or pursuant thereto, and will permit access to his books, records, and accounts by the Executive Director, Director, or their designee for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further City contracts in accordance with procedures authorized in Article III, Division 2, Chapter 28 of the Revised Municipal Code, or by rules, regulations, or order of the Executive Director.
7. The Contractor will include Regulation 12, Paragraph 2 and the provisions of paragraphs (1) through (6) in every subcontract of purchase order unless exempted by rules, regulations, or

orders of the Executive Director issued pursuant to Article III, Division 2, Chapter 28 of the Revised Municipal Code, so that such provisions will be binding on each subcontractor or supplier. The Contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

The applicant further agrees to be bound by the above equal opportunity clauses with respect to its own employment practices when it participates in City contracts. The Contractor agrees to assist and cooperate actively with the Executive Director and the Director in obtaining compliance of subcontractors and suppliers with the equal opportunity clause and the rules, regulations and relevant orders of the Executive Director, and will furnish the Executive Director and the Director such information as they may require for the supervision of compliance, and will otherwise assist the Executive Director and Director in the discharge of the City's primary responsibility for securing compliance. The Contractor further agrees to refrain from entering into any contract or contract modification subject to Article III, Division 2 of Chapter 28 of the Revised Municipal Code with a contractor debarred from, or who has not demonstrated eligibility for, City contracts.

The Contractor will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the Executive Director and Director. In addition, the Contractor agrees that failure or refusal to comply with these undertakings the Executive Director may take any or all of the following actions:

- A. Cancellation, termination, or suspension in whole or in part of this contract.
- B. Refrain from extending any further assistance to the applicant under the program with respect to which the failure occurred until satisfactory assurance of future compliance has been received from such applicant.
- C. Refer the case to the City Attorney for appropriate legal proceedings.

**SUBCONTRACTS:** Each prime Contractor or Subcontractor shall include the equal opportunity clause in each of its subcontracts.

**CITY AND COUNTY OF DENVER  
DEPARTMENT OF PUBLIC WORKS**

**APPENDIX F**

**AFFIRMATIVE ACTION REQUIREMENTS**

**EQUAL EMPLOYMENT OPPORTUNITY**

For All Non-Exempt Construction Contracts to Be Awarded by the  
City and County of Denver, Department of Public Works.

**NOTICE**

EACH BIDDER, CONTRACTOR OR SUBCONTRACTOR (HEREINAFTER THE CONTRACTOR) MUST FULLY COMPLY WITH THE REQUIREMENTS OF THESE BID CONDITIONS AS TO EACH CONSTRUCTION TRADE IT INTENDS TO USE ON THIS CONSTRUCTION CONTRACT, AND ALL OTHER CONSTRUCTION WORK (BOTH CITY AND NON-CITY) IN THE DENVER AREA DURING THE PERFORMANCE OF THIS CONTRACT OR SUBCONTRACT. THE CONTRACTOR COMMITS ITSELF TO THE GOALS FOR MINORITY MANPOWER UTILIZATION, AS APPLICABLE, AND ALL OTHER REQUIREMENTS, TERMS AND CONDITION OF THESE BID CONDITIONS BY SUBMITTING A PROPERLY SIGNED BID.

THE CONTRACTOR SHALL APPOINT A COMPANY EXECUTIVE TO ASSUME THE RESPONSIBILITY FOR THE IMPLEMENTATION OF THE REQUIREMENTS, TERMS AND CONDITIONS OF THESE BID CONDITIONS.

/s/ \_\_\_\_\_

Executive Director of Public Works  
City and County of Denver

**A. REQUIREMENTS - AN AFFIRMATIVE ACTION PLAN:**

Contractors shall be subject to the provisions and requirements of these bid conditions including the goals and timetables for minority\* and female utilization, and specific affirmative action steps set forth by the Division of Small Business Opportunity (DSBO). The contractor's commitment to the goals for minority, and female utilization as required constitutes a commitment that it will make every good faith effort to meet such goals.

**1. GOALS AND TIMETABLES:**

The goals and timetables for minority and female participation, expressed in percentage terms for the contractor's aggregate workforce in each trade are as follows:

| GOALS FOR<br>MINORITY PARTICIPATION<br>FOR EACH TRADE | GOALS FOR<br>FEMALE PARTICIPATION<br>FOR EACH TRADE |
|-------------------------------------------------------|-----------------------------------------------------|
| From January 1, 1982<br>to<br>Until Further Notice    | From January 1, 1982<br>to<br>Until Further Notice  |
| <b>21.7% - 23.5%</b>                                  | <b>6.9%</b>                                         |

The goals for minority and female utilization above are expressed in terms of hours of training and employment as a proportion of the total number of hours to be worked by the contractor's aggregate workforce, which includes all supervisory personnel, in each trade, on all projects for the City and County of Denver during the performance of its contract (i.e., The period beginning with the first day of work on the City and County of Denver funded construction contract and ending with the last day of work).

The hours of minority and female employment and training must be substantially uniform throughout the length of the contract in each trade and minorities and females must be employed evenly on each of a contractor's projects. Therefore, the transfer of minority or female employees from contractor to contractor or from project to project for the purpose of meeting the contractor's goals shall be a violation of these Bid Conditions.

If the Contractor counts the nonworking hours of apprentices they must be employed by the Contractor during the training period; the Contractor must have made a commitment to employ apprentices at the completion of their training subject to the availability of employment opportunities; and the apprentices must be trained pursuant to training programs approved by the Bureau of Apprenticeship and Training.

\* "Minority" is defined as including, Blacks, Spanish Surname Americans, Asian Americans, and American Indians, and includes both men and minority women.

**2. SPECIFIC AFFIRMATIVE ACTION STEPS:**

No contractor shall be found to be in noncompliance solely on account of its failure to meet its goals, but will be given an opportunity to demonstrate that the contractor has instituted all the specific affirmative action steps specified and has made every good faith effort to make these steps work toward the attainment of its goals within the timetables, all to the purpose of expanding minority and female utilization in its aggregate

workforce. A contractor, who fails to comply with its obligation under the Equal Opportunity Clause of its contract and fails to achieve its commitments to the goals for minority and female utilization has the burden of proving that it has engaged in an Affirmative Action Program directed at increasing minority and female utilization and that such efforts were at least as extensive and as specific as the following:

- a. The Contractor should have notified minority and female organizations when employment opportunities were available and should have maintained records of the organization's response.
- b. The Contractor should have maintained a file of the names and addresses of each minority and female referred to it by any individual or organization and what action was taken with respect to each such referred individual, and if the individual was not employed by the Contractor, the reasons. If such individual was sent to the union hiring hall for referral and not referred back by the union or if referred, not employed by the Contractor, the file should have documented this and their reasons.
- c. The Contractor should have promptly notified the Department of Public Works, and the Division of Small Business Opportunity when the union or unions with which the Contractor has collective bargaining agreements did not refer to the contractor a minority or female sent by the contractor, or when the Contractor has other information that the union referral process has impeded efforts to meet its goals.
- d. The Contractor should have disseminated its EEO policy within its organization by including it in any employee handbook or policy manual; by publicizing it in company newspapers and annual reports and by advertising such policy at reasonable intervals in union publications. The EEO policy should be further disseminated by conducting staff meetings to explain and discuss the policy; by posting of the policy; and by review of the policy with minority and female employees.
- e. The Contractor should have disseminated its EEO policy externally by informing and discussing it with all recruitment sources; by advertising in news media, specifically including minority and female news media; and by notifying and discussing it with all subcontractors.
- f. The Contractor should have made both specific and reasonably recurrent written and oral recruitment efforts. Such efforts should have been directed at minority and female organizations, schools with substantial minority and female enrollment, and minority and female recruitment and training organizations within the Contractor's recruitment area.
- g. The Contractor should have evidence available for inspection that all tests and other selection techniques used to select from among candidates for hire, transfer, promotion, training, or retention are being used in a manner that does not violate the OFCCP Testing Guidelines in 41 CFR Part 60-3.
- h. The Contractor should have made sure that seniority practices and job classifications do not have a discriminatory effect.



- i. The Contractor should have made certain that all facilities are not segregated by race.
- j. The Contractor should have continually monitored all personnel activities to ensure that its EEO policy was being carried out including the evaluation of minority and female employees for promotional opportunities on a quarterly basis and the encouragement of such employees to seek those opportunities.
- k. The Contractor should have solicited bids for subcontracts from available minority and female subcontractors engaged in the trades covered by these Bid Conditions, including circulation of minority and female contractor associations.

NOTE: The Director and the Division of Small Business Opportunity will provide technical assistance on questions pertaining to minority and female recruitment sources, minority and female community organizations, and minority and female news media upon receipt of a request for assistance from a contractor.

**3. NON - DISCRIMINATION:**

In no event may a contractor utilize the goals and affirmative action steps required in such a manner as to cause or result in discrimination against any person on account of race, color, religion, sex, marital status, national origin, age, mental or physical handicap, political opinion or affiliation.

**4. COMPLIANCE AND ENFORCEMENT:**

In all cases, the compliance of a contractor will be determined in accordance with its obligations under the terms of these Bid Conditions. All contractors performing or to perform work on projects subject to these Bid Conditions hereby agree to inform their subcontractors in writing of their respective obligations under the terms and requirements of these Bid Conditions, including the provisions relating to goals of minority and female employment and training.

**B. CONTRACTORS SUBJECT TO THESE BID CONDITIONS:**

In regard to these Bid Conditions, if the Contractor meets the goals set forth therein or can demonstrate that it has made every good faith effort to meet these goals, the Contractor shall be presumed to be in compliance with Article III, Division 2 of Chapter 28 of the Revised Municipal Code, the implementing regulations and its obligations under these Bid Conditions. In the event, no formal sanctions or proceedings leading toward sanctions shall be instituted unless the contracting or administering agency otherwise determines that the contractor is violating the Equal Opportunity Clause.

- 1. Where the Office of Contract Compliance finds that a contractor failed to comply with the requirements of Article III, Division 2 of Chapter 28 of the Revised Municipal Code or the implementing regulations and the obligations under these Bid Conditions, and so informs the Executive Director, the Executive Director shall take such action and impose such sanctions, which include suspension, termination, cancellation, and debarment, as may be appropriate under the Ordinance and its regulations. When the Executive Director proceeds with such formal action it has the burden of proving that the Contractor has not met the goals contained in these Bid Conditions. The Contractor's failure to meet its goals shall shift to it the requirement to come forward with evidence to show that it has met the good faith requirements of these Bid Conditions.

2. The pendency of such proceedings shall be taken into consideration by the Department of Public Works in determining whether such contractor can comply with the requirements of Article III, Division 2 of Chapter 28 of the Revised Municipal Code, and is therefore a "responsible prospective contractor".
3. The Division of Small Business Opportunity shall review the Contractor's employment practices during the performance of the contract. If the Division of Small Business Opportunity determines that the Contractor's Affirmative Action Plan is no longer an acceptable program, the Director shall notify the Executive Director.

**C. OBLIGATIONS APPLICABLE TO CONTRACTORS:**

It shall be no excuse that the union with which the Contractor has a collective bargaining agreement providing for exclusive referral failed to refer minority or female employees. Discrimination in referral for employment, even if pursuant to provisions of a collective bargaining agreement, is prohibited by the National Labor Relations Act, as amended, Title VI of the Civil Rights Act of 1964, as amended, and Article III, Division 2 of Chapter 28 of the Revised Municipal Code. It is the policy of the Department of Public Works that contractors have a responsibility to provide equal employment opportunity, if they wish to participate in City and County of Denver contracts. To the extent they have delegated the responsibility for some of their employment practices to a labor organization and, as a result, are prevented from meeting their obligations pursuant to Article III, Division 2, Chapter 28 of the Revised Municipal Code, such Contractors cannot be considered to be in compliance with Article III, Division 2, Chapter 28 of the Revised Municipal Code, or its implementing rules and regulations.

**D. GENERAL REQUIREMENTS:**

Contractors are responsible for informing their subcontractors in writing regardless of tier, as to their respective obligations. Whenever a Contractor subcontracts a portion of work in any trade covered by these Bid Conditions, **it shall include these Bid Conditions in such subcontracts and each subcontractor shall be bound by these Bid Conditions to the full extent as if it were the prime contractor.** The Contractor shall not, however, be held accountable for the failure of its subcontractors to fulfill their obligations under these Bid Conditions. However, the prime contractor shall give notice to the Director of any refusal or failure of any subcontractor to fulfill the obligations under these Bid Conditions. A subcontractor's failure to comply will be treated in the same manner as such failure by a prime contractor.

1. Contractors hereby agree to refrain from entering into any contract or contract modification subject to Article III, Division 2, Chapter 28 of the Revised Municipal Code with a contractor debarred from, or who is determined not to be a "responsive" bidder for the City and County of Denver contracts pursuant to the Ordinance.
2. The Contractor shall carry out such sanctions and penalties for violation of these Bid Conditions and the Equal Opportunity Clause including suspension, termination and cancellation of existing subcontracts and debarment from future contracts as may be ordered by the Executive Director pursuant to Article III, Division 2, Chapter 28 of the Revised Municipal Code and its implementing regulations.
3. Nothing herein is intended to relieve any contractor during the term of its contract from compliance with Article III, Division 2, Chapter 28 of the Revised Municipal Code, and the Equal Opportunity Clause of its contract with respect to matters not covered in these Bid Conditions.



4. Contractors must keep such records and file such reports relating to the provisions of these Bid Conditions as shall be required by the Office of Contract Compliance.
5. Requests for exemptions from these Bid Conditions must be made in writing, with justification, to the Executive Director of Public Works, 201 W. Colfax, Dept. 608, Denver, Colorado 80202, and shall be forwarded through and with the endorsement of the Director

## EXHIBIT C

### **CITY AND COUNTY OF DENVER Department of Public Works General Contract Conditions**

#### **INDEX**

#### **TITLE 1**

|                                  |          |
|----------------------------------|----------|
| <b>DEFINITIONS .....</b>         | <b>1</b> |
| 101 CITY .....                   | 1        |
| 102 CONTRACT .....               | 1        |
| 103 CONTRACT AMOUNT .....        | 1        |
| 104 CONTRACT DOCUMENTS .....     | 1        |
| 105 CONTRACT TIME .....          | 1        |
| 106 CONTRACTOR.....              | 2        |
| 107 CONTRACTOR PERSONNEL.....    | 2        |
| 108 DAYS.....                    | 2        |
| 109 DEPUTY MANAGER.....          | 2        |
| 110 DESIGNER.....                | 2        |
| 111 FINAL COMPLETION .....       | 2        |
| 112 MANAGER.....                 | 3        |
| 113 PRODUCT DATA .....           | 3        |
| 114 PROJECT.....                 | 3        |
| 115 PROJECT MANAGER.....         | 3        |
| 116 SAMPLES.....                 | 3        |
| 117 SHOP DRAWINGS.....           | 3        |
| 118 SUBCONTRACTOR.....           | 3        |
| 119 SUBSTANTIAL COMPLETION ..... | 3        |
| 120 SUPPLIER .....               | 4        |
| 121 WORK .....                   | 4        |

#### **TITLE 2**

|                                                                   |          |
|-------------------------------------------------------------------|----------|
| <b>CITY ADMINISTRATIVE ORGANIZATIONS; LINE OF AUTHORITY .....</b> | <b>5</b> |
| 201 DEPARTMENT OF AVIATION .....                                  | 5        |
| 202 MANAGER OF AVIATION .....                                     | 5        |
| 203 DEPARTMENT OF PUBLIC WORKS .....                              | 5        |
| 204 MANAGER OF PUBLIC WORKS.....                                  | 5        |
| 205 BUILDING INSPECTION .....                                     | 5        |
| 206 ZONING .....                                                  | 5        |
| 207 DIVISION OF SMALL BUSINESS OPPORTUNITY .....                  | 6        |
| 208 CITY AUDITOR .....                                            | 6        |
| 209 MANAGER OF FINANCE .....                                      | 6        |
| 210 CITY ATTORNEY .....                                           | 6        |
| 211 OFFICE OF RISK MANAGEMENT .....                               | 6        |
| 212 CITY'S CONTRACT ADMINISTRATION LINE OF AUTHORITY .....        | 6        |
| 213 CITY'S COMMUNICATION WITH THE CONTRACTOR.....                 | 7        |

#### **TITLE 3**

|                                                        |          |
|--------------------------------------------------------|----------|
| <b>CONTRACTOR PERFORMANCE AND SERVICES.....</b>        | <b>8</b> |
| 301 CONSIDERATION                                      |          |
| (CONTRACTOR'S PROMISE OF PERFORMANCE).....             | 8        |
| 302 NOTICE TO PROCEED AND COMPLETION OF THE WORK ..... | 8        |
| 303 EXACT CONTRACTOR PERFORMANCE.....                  | 8        |
| 304 SUBSTITUTED PERFORMANCE .....                      | 8        |

|     |                                                                                     |    |
|-----|-------------------------------------------------------------------------------------|----|
| 305 | WORK PERFORMED UNDER ADVERSE<br>WEATHER CONDITIONS .....                            | 9  |
| 306 | WORKING HOURS AND SCHEDULE .....                                                    | 9  |
| 307 | CONTRACTOR'S SUPERINTENDENT .....                                                   | 10 |
| 308 | COMMUNICATIONS.....                                                                 | 10 |
| 309 | CONTRACTOR SUBMITTALS<br>AND OTHER WRITTEN COMMUNICATIONS TO THE CITY .....         | 10 |
| 310 | COMPETENCE OF CONTRACTOR'S WORK FORCE .....                                         | 11 |
| 311 | NO EMP OF ILLEGAL ALIENS TO PERFORM WORK .....                                      | 11 |
| 312 | CONDUCT OF CONTRACTOR'S PERSONNEL.....                                              | 12 |
| 313 | SUGGESTIONS TO CONTRACTOR .....                                                     | 12 |
| 314 | WORK FORCE.....                                                                     | 12 |
| 315 | CONSTRUCTION MACHINES AND STANDBY EQUIPMENT.....                                    | 13 |
| 316 | CUTTING AND PATCHING THE WORK .....                                                 | 13 |
| 317 | PERMITS AND LICENSES.....                                                           | 13 |
| 318 | CONSTRUCTION SURVEYS.....                                                           | 14 |
| 319 | PRESERVATION OF PERMANENT<br>LAND SURVEY CONTROL MARKERS.....                       | 14 |
| 320 | TRADEMARKS, COPYRIGHTS AND PATENTED DEVICES,<br>MATERIALS, AND PROCESSES.....       | 15 |
| 321 | PROJECT SIGNS .....                                                                 | 15 |
| 322 | PUBLICITY AND ADVERTISING .....                                                     | 16 |
| 323 | TAXES.....                                                                          | 16 |
| 324 | DOCUMENTS AND SAMPLES AT THE SITE.....                                              | 17 |
| 325 | CLEANUP DURING CONSTRUCTION .....                                                   | 17 |
| 326 | SANITARY FACILITIES .....                                                           | 18 |
| 327 | POWER, LIGHTING, HEATING, VENTILATING,<br>AIR CONDITIONING AND WATER SERVICES ..... | 18 |

#### **TITLE 4**

|                                                                                      |           |
|--------------------------------------------------------------------------------------|-----------|
| <b>CONTRACT DOCUMENTS (DRAWINGS AND TECHNICAL SPECIFICATIONS) .....</b>              | <b>19</b> |
| 401 CONTRACT DOCUMENTS - REVIEW AND INTERPRETATION .....                             | 19        |
| 402 OWNERSHIP OF CONTRACT DRAWINGS<br>AND TECHNICAL SPECIFICATIONS .....             | 20        |
| 403 CONTRACT DRAWINGS AND TECHNICAL SPECIFICATIONS<br>ISSUED TO THE CONTRACTOR ..... | 20        |
| 404 REQUESTS FOR INFORMATION OR CLARIFICATION.....                                   | 21        |
| 405 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES.....                                     | 21        |
| 406 SUBSTITUTION OF MATERIALS AND EQUIPMENT.....                                     | 22        |

#### **TITLE 5**

|                                   |           |
|-----------------------------------|-----------|
| <b>SUBCONTRACTS.....</b>          | <b>24</b> |
| 501 SUBCONTRACTS .....            | 24        |
| 502 SUBCONTRACTOR ACCEPTANCE..... | 24        |

#### **TITLE 6**

|                                                                       |           |
|-----------------------------------------------------------------------|-----------|
| <b>TIME OF COMMENCEMENT AND COMPLETION .....</b>                      | <b>27</b> |
| 601 BEGINNING, PROGRESS AND TIME OF COMPLETION .....                  | 27        |
| 602 LIQUIDATED DAMAGES; ADMINISTRATIVE COSTS;<br>ACTUAL DAMAGES ..... | 27        |
| 603 DELAY DAMAGES .....                                               | 28        |

#### **TITLE 7**

|                                                             |           |
|-------------------------------------------------------------|-----------|
| <b>COOPERATION, COORDINATION AND RATE OF PROGRESS .....</b> | <b>29</b> |
| 701 COOPERATION WITH OTHER WORK FORCES.....                 | 29        |
| 702 COORDINATION OF THE WORK .....                          | 30        |

|     |                                      |    |
|-----|--------------------------------------|----|
| 703 | COORDINATION OF PUBLIC CONTACT ..... | 30 |
| 704 | RATE OF PROGRESS .....               | 30 |

## **TITLE 8**

|                                                                               |           |
|-------------------------------------------------------------------------------|-----------|
| <b>PROTECTION OF PERSONS AND PROPERTY .....</b>                               | <b>32</b> |
| 801 SAFETY OF PERSONS .....                                                   | 32        |
| 802 PROTECTIVE DEVICES AND SAFETY PRECAUTIONS .....                           | 33        |
| 803 PROTECTION OF PROPERTY AND WORK IN PROGRESS .....                         | 33        |
| 804 PROTECTION OF MUNICIPAL, PUBLIC SERVICE<br>OR PUBLIC UTILITY SYSTEMS..... | 34        |
| 805 PROTECTION OF STREET AND ROAD SYSTEM .....                                | 35        |
| 806 PROTECTION OF DRAINAGE WAYS .....                                         | 36        |
| 807 PROTECTION OF THE ENVIRONMENT.....                                        | 36        |
| 808 HAZARDOUS AND EXPLOSIVE MATERIALS OR SUBSTANCES .....                     | 37        |
| 809 ARCHAEOLOGICAL AND HISTORICAL DISCOVERIES.....                            | 37        |

## **TITLE 9**

|                                                                 |           |
|-----------------------------------------------------------------|-----------|
| <b>COMPENSATION .....</b>                                       | <b>38</b> |
| 901 CONSIDERATION (CITY'S PROMISE TO PAY) .....                 | 38        |
| 902 PAYMENT PROCEDURE.....                                      | 38        |
| 903 SCHEDULE OF VALUES IN LUMP SUM CONTRACTS .....              | 39        |
| 904 UNIT PRICE CONTRACTS .....                                  | 39        |
| 905 PROGRESS PERIOD .....                                       | 39        |
| 906 APPLICATIONS FOR PAYMENT .....                              | 40        |
| 907 RELEASES AND CONTRACTORS<br>CERTIFICATIONS OF PAYMENT ..... | 41        |
| 908 RETAINAGE.....                                              | 41        |
| 909 ADDITIONAL WITHHOLDING OF PROGRESS PAYMENTS.....            | 42        |
| 910 FINAL ESTIMATE AND PAYMENT .....                            | 43        |
| 911 ACCOUNTING OF COSTS AND AUDIT .....                         | 43        |

## **TITLE 10**

|                                                 |           |
|-------------------------------------------------|-----------|
| <b>WAGE .....</b>                               | <b>45</b> |
| 1001 PREVAILING WAGE ORDINANCE .....            | 45        |
| 1002 POSTING OF THE APPLICABLE WAGE RATES ..... | 45        |
| 1003 RATE AND FREQUENCY OF WAGES PAID .....     | 45        |
| 1004 REPORTING WAGES PAID.....                  | 45        |
| 1005 FAILURE TO PAY PREVAILING WAGES .....      | 46        |

## **TITLE 11**

|                                                                   |           |
|-------------------------------------------------------------------|-----------|
| <b>CHANGES IN THE WORK, CONTRACT PRICE OR CONTRACT TIME .....</b> | <b>47</b> |
| 1101 CHANGE ORDER.....                                            | 47        |
| 1102 CITY INITIATED CHANGES.....                                  | 47        |
| 1103 CONTRACTOR CHANGE REQUEST .....                              | 48        |
| 1104 ADJUSTMENT TO CONTRACT AMOUNT .....                          | 51        |
| 1105 TIME EXTENSIONS .....                                        | 54        |

## **TITLE 12**

|                                                           |           |
|-----------------------------------------------------------|-----------|
| <b>CONTRACTOR CLAIMS FOR ADJUSTMENT AND DISPUTES.....</b> | <b>56</b> |
| 1201 NOTICE OF INTENT TO CLAIM .....                      | 56        |
| 1202 SUBMITTAL OF CLAIMS.....                             | 56        |
| 1203 WAIVER OF CLAIMS.....                                | 58        |

## **TITLE 13**

|                       |           |
|-----------------------|-----------|
| <b>DISPUTES .....</b> | <b>59</b> |
| 1301 DISPUTES .....   | 59        |

|                                                                                     |           |
|-------------------------------------------------------------------------------------|-----------|
| <b>TITLE 14</b>                                                                     |           |
| <b>SITE CONDITIONS.....</b>                                                         | <b>60</b> |
| 1401 DIFFERING SITE CONDITIONS .....                                                | 60        |
| 1402 SITE INSPECTIONS AND INVESTIGATIONS .....                                      | 60        |
| <b>TITLE 15</b>                                                                     |           |
| <b>PERFORMANCE AND PAYMENT BONDS.....</b>                                           | <b>62</b> |
| 1501 SURETY BONDS.....                                                              | 62        |
| 1502 PERFORMANCE BOND .....                                                         | 62        |
| 1503 PAYMENT BOND .....                                                             | 62        |
| <b>TITLE 16</b>                                                                     |           |
| <b>INSURANCE AND INDEMNIFICATION .....</b>                                          | <b>63</b> |
| 1601 INSURANCE.....                                                                 | 63        |
| 1602 DEFENSE AND INDEMNIFICATION.....                                               | 63        |
| <b>TITLE 17</b>                                                                     |           |
| <b>INSPECTION AND DEFECTS.....</b>                                                  | <b>64</b> |
| 1701 CONSTRUCTION INSPECTION BY THE CITY .....                                      | 64        |
| 1702 AUTHORITY OF INSPECTORS .....                                                  | 64        |
| 1703 OBSERVABLE DEFECTS .....                                                       | 64        |
| 1704 DEFECTS - UNCOVERING WORK.....                                                 | 64        |
| 1705 LATENT DEFECTS .....                                                           | 65        |
| 1706 REMOVAL OF DEFECTIVE MATERIALS AND WORK.....                                   | 65        |
| <b>TITLE 18</b>                                                                     |           |
| <b>WARRANTIES, GUARANTEES AND CORRECTIVE WORK.....</b>                              | <b>66</b> |
| 1801 CONTRACTOR’S WARRANTIES, GUARANTEES<br>AND CORRECTION OF WORK.....             | 66        |
| 1802 PERFORMANCE DURING WARRANTY PERIOD .....                                       | 67        |
| <b>TITLE 19</b>                                                                     |           |
| <b>SUBSTANTIAL COMPLETION OF THE WORK.....</b>                                      | <b>69</b> |
| 1901 CONTRACTOR’S NOTICE OF SUBSTANTIAL COMPLETION .....                            | 69        |
| 1902 INSPECTION AND PUNCH LIST .....                                                | 69        |
| 1903 CERTIFICATE OF SUBSTANTIAL COMPLETION .....                                    | 69        |
| 1904 RIGHT OF EARLY OCCUPANCY OR USE .....                                          | 69        |
| <b>TITLE 20</b>                                                                     |           |
| <b>FINAL COMPLETION AND ACCEPTANCE OF THE WORK .....</b>                            | <b>71</b> |
| 2001 CLEAN-UP UPON COMPLETION .....                                                 | 71        |
| 2002 FINAL COMPLETION AND ACCEPTANCE OF THE WORK .....                              | 71        |
| 2003 FINAL SETTLEMENT .....                                                         | 71        |
| <b>TITLE 21</b>                                                                     |           |
| <b>SUSPENSION OF WORK.....</b>                                                      | <b>74</b> |
| 2101 SUSPENSION OF WORK .....                                                       | 74        |
| 2102 SUSPENSION OF THE WORK FOR THE<br>CITY’S CONVENIENCE.....                      | 74        |
| 2103 SUSPENSION BECAUSE OF ORDER OF CITY, STATE<br>OR FEDERAL COURT OR AGENCY ..... | 75        |
| 2104 SUSPENSION RESULTING FROM CONTRACTOR’S<br>FAILURE TO PERFORM .....             | 75        |
| <b>TITLE 22</b>                                                                     |           |



CITY’S RIGHT TO TERMINATE THE CONTRACT .....76

2201 TERMINATION OF CONTRACT FOR CAUSE.....76

2202 TERMINATION OF CONTRACT

FOR CONVENIENCE OF THE CITY.....77

TITLE 23

MISCELLANEOUS PROVISIONS.....80

2301 PARTIES TO THE CONTRACT .....80

2302 FEDERAL AID PROVISIONS .....80

2303 NO WAIVER OF RIGHTS .....80

2304 NO THIRD PARTY BENEFICIARY .....80

2305 GOVERNING LAW; VENUE .....81

2306 ABBREVIATIONS.....81

2307 STATUTE OF LIMITATIONS IN C.R.S. § 13-80-102(1)(h).....81

## **EXHIBIT D**

### **CITY AND COUNTY OF DENVER DEPARTMENT OF PUBLIC WORKS**

#### **SPECIAL CONTRACT CONDITIONS**

##### **SC-1 CONSTRUCTION SPECIFICATIONS**

Except as amended herein or in the attached Technical Specifications, all Work performed under the terms of this Contract shall be governed by the applicable provisions of the following latest editions:

City and County of Denver:

*Standard Specifications for Construction, GENERAL CONTRACT CONDITIONS,*  
2011 Edition.

*Transportation Standards and Details for the Engineering Division*

*City and County of Denver Traffic Standard Drawings*

Wastewater Management Division

– *Standard Detail Drawings*

– *Public Works Wastewater Capital Projects Management Standard Construction Specifications*

Colorado Department of Transportation:

*Standard Specifications for Road and Bridge Construction*  
(Sections 200 through 700 of the 2011 Edition)

Federal Highway Administration:

*Manual on Uniform Traffic Control Devices for Streets & Highways* (MUTCD)

Building & Fire Codes:

*Building Code of the City and County of Denver*

(International Building Code 2009 Series, City and County of Denver Amendments 2011)

*National Fire Protection Association Standards*

(As referenced in the Building Code of the City and County of Denver)

The aforementioned City and County of Denver documents are available for review at the Capital Projects Management Office, 201 W. Colfax Ave., Dept. 506, (5<sup>th</sup> floor), Denver, CO 80202. The *Standard Specifications for Construction, GENERAL CONTRACT CONDITIONS* is available at: [http://www.denvergov.org/dpw\\_contract\\_admin/ContractAdministration/ContractorReferenceDocuments/ta\\_bid/440535/Default.aspx](http://www.denvergov.org/dpw_contract_admin/ContractAdministration/ContractorReferenceDocuments/ta_bid/440535/Default.aspx). *Transportation Standards and Details for the Engineering Division* and the Wastewater Management Division – *Standard Detail Drawings*, are available at <http://www.denvergov.org>.

The “*Colorado Department of Transportation Standard Specifications for Road and Bridge Construction*” is available for review on CDOT’s website at <http://www.coloradodot.info/> and can be purchased from the Colorado Department of Transportation.

The *Manual on Uniform Traffic Control Devices for Streets & Highways* is available for review at the Federal Highway Administration Website at: [www.fhwa.dot.gov](http://www.fhwa.dot.gov), The FHWA website also contains purchasing information.

##### **SC-2 DEPUTY MANAGER / CITY ENGINEER**

General condition 109 DEPUTY MANAGER is hereby deleted in its entirety and replaced with the following:

The “Deputy Manager” means the official who reports directly to the Executive Director and exercises supervisory responsibility in the City agency defined in Title 2 herein that is responsible for the Project. The Executive Director hereby designates the City Engineer as the Deputy Manager for purposes of this Contract. The City Engineer shall have responsibility for this Project and shall undertake all duties, responsibilities, rights and authority, including specific actions and decisions, delegated to the Deputy Manager under the various terms and conditions of this Contract.

### **SC-3 LIQUIDATED DAMAGES**

Should the Contractor fail to complete any Work Order within the Contract Time allocated in that Work Order, the Contractor shall become liable to the City and County of Denver for liquidated damages, and not as a penalty, **at the liquidated damages rate specified in that Work Order**, for each consecutive calendar day that the Contractor exceeds the period of performance specified in the Work Order, all in accordance with the provisions of General Contract Condition 602.

If the Contract fails to commence work within ten (10) consecutive calendar days of the date of issuance of a Notice to Proceed for a referenced Work Order, the Contractor shall become liable to the City and County of Denver for liquidated damages, and not as a penalty, at the liquidated damages rate specified in the fully executed Work Order, for each consecutive calendar day after the expiration of the initial ten (10) day period after issuance of a Notice to Proceed that the contractor fails to commence Work on a fully executed Work Order issued by the City, all in accordance with provisions of General Contract Condition 602.

Representative hourly rates for the City administrative costs described in General Contract Condition 602.2 shall be as follows for this Project:

|                         |                |
|-------------------------|----------------|
| Project Manager         | \$69 per hour  |
| Project Engineer        | \$63 per hour  |
| Inspector               | \$49 per hour  |
| Surveying, if necessary | \$100 per hour |

### **SC-4 SUBCONTRACTS**

In accordance with General Contract Condition 501, SUBCONTRACTS, no limit shall apply to that percentage of the Work which may be sublet providing that the subcontractors receive prior approval in accordance with General Contract Condition 502, SUBCONTRACTOR ACCEPTANCE.

### **SC-5 BUILDING INSPECTION DIVISION PLAN REVIEW FEES**

GC-317 of the General Contract Conditions shall apply to this Contract as supplemental by the following:

In addition to all permit and license fees required by GC-317, the Contractor is required to pay to the Building Inspection Division all plan review fees which may come due as a percentage of the Building Permit Fee in accordance with Chapter 1, Section 138.1 of the Denver Amendments to the Uniform Building Code (2009). For additional plan review fees that may be due as a result of the requirements of Denver Amendments Table 1-C footnote 4, the Contractor shall be entitled to compensation for the actual cost of all such fees paid, without any additional mark up, by execution of a change order in accordance with General Condition 1101.

### **SC-6 CONTRACT FORMS**

In accordance with the terms and conditions of the Contract Documents, the City requires the use of certain form documents in complying with or satisfying various obligations, notifications and conditions in contracting with the City or performing Work hereunder. These form documents are referenced by title throughout the Contract Documents for mandatory use as directed. The following listed and attached forms shall be detached and utilized in accordance with the Contract Documents:

1. Notice to Successful Proposer (for Contract only)
2. Certificate of Insurance (for Contract only)
3. Notice to Proceed
4. Final Receipt
5. Partial/Final Lien Release

## **SC-7 WAGE RATE SCHEDULE**

General Contract Title 10 shall be amended by adding the following:

All work that has specialized skills or that has safety concerns shall be performed by the appropriate level tradesman including, but not limited to, work on energized, or potentially energized, electrical circuits until the circuit has been positively identified as having been de-energized; work on pressurized piping; work in potable waterlines; shoring and scaffolding; work involving handling refrigerants and hazardous materials; heavy equipment operation and work involving asbestos. Work not involving energized circuits, pressurized piping, etc. may be performed by personnel in demolition laborer classification.

## **SC-8 CONSTRUCTION INSPECTION BY THE CITY**

General Condition 1701, CONSTRUCTION INSPECTION BY THE CITY, is modified as follows:

**1702.1** Persons who are employees of the City or who are under contract to the City or the City as lessee will be assigned to inspect and test the Work. These persons may perform any tests and observe the Work to determine whether or not designs, materials used, manufacturing and construction processes and methods applied, and equipment installed satisfy the requirements of the drawings and specifications, accepted Shop Drawings, Product Data and Samples, and the General Contractor's warranties and guarantees. The General Contractor shall permit these inspectors unlimited access to the Work and provide means of safe access to the Work, which cost shall be included as a Cost of the Work without any increase to the Guaranteed Maximum Price. In addition, General Contractor shall provide whatever access and means of access are needed to off-site facilities used to store or manufacture materials and equipment to be incorporated into the Work and shall respond to any other reasonable request to further the inspector's ability to observe or complete any tests. Such inspections shall not relieve the General Contractor of any of its quality control responsibilities or any other obligations under the Contract. All inspections and all tests conducted by the City are for the convenience and benefit of the City. These inspections and tests do not constitute acceptance of the materials or Work tested or inspected, and the City may reject or accept any Work or materials at any time prior to the inspections pursuant to G.C. 2002, whether or not previous inspections or tests were conducted by the inspector or a City representative.

**.2** Building Inspections will perform building code compliance inspections for structures designed for human occupancy. It is the General Contractor's responsibility to schedule and obtain these inspections. If a code compliance inspection results in identification of a condition which will be at variance to the Contract Documents, the General Contractor shall immediately notify the Project Manager and confirm such notification with formal correspondence no later than forty-eight (48) hours after the occurrence.

**.3** When any unit of government or political subdivision, utility or railroad corporation is to pay a portion of the cost of the Work, its respective representatives shall have the right to inspect the Work. This inspection shall not make any unit of government or political subdivision, utility or railroad corporation a party to the Contract, and shall not interfere with the rights of either party.

## **SC-9 DISPOSAL OF NON-HAZARDOUS WASTE AT DADS**

In accordance with the Landfill Agreement made between the City and Waste Management of Colorado, Inc., bidders will be required to haul dedicated loads (non-hazardous entire loads of waste) to the Denver-Arapahoe Disposal Site ("DADS") for disposal. DADS is located at Highway 30 and Hampden Avenue in Arapahoe County, Colorado. The City will pay all fees associated with such disposal but the bidder shall be responsible for the costs of transporting the loads. Non-hazardous waste is defined as those substances and materials not defined or classified as hazardous by the Colorado Hazardous Waste Commission pursuant to C.R.S. §25-15-207, as amended from time to time, and includes construction debris, soil and asbestos. Bidders shall not use Gun Club Road between I-70 and Mississippi Avenue as a means of access to DADS.

## **SC-10 PROHIBITION ON USE OF CCA-TREATED WOOD PRODUCTS**

The use of any wood products pressure-treated with chromated copper arsenate (CCA) is prohibited. Examples of CCA-treated wood products include wood used in play structures, decks, picnic tables, landscaping timbers, fencing, patios, walkways and boardwalks.

### **SC-11 WAIVER OF: PART 8 OF ARTICLE 20 OF TITLE 13, COLORADO REVISED STATUTES**

The Contractor specifically waives all the provisions of Chapter 8 of Article 20 of Title 13, Colorado Revised Statutes regarding defects in the Work under this Construction Contract.

### **SC-12 PERIOD OF PERFORMANCE**

The term or duration of this Agreement shall be three (3) years from the date of execution of this Agreement, unless extended by Contract amendment in accordance with the provisions of these Special Contract Conditions. With respect to any Work that is authorized by a Work Order issued prior to the contract completion date, but not completed by that date, the City shall have the option to terminate the Work in progress and pay only for that portion of the Work satisfactorily completed within the period of performance specified herein or to provide for, in writing, a limited extension of the contract completion date to complete the remaining Work at the prices agreed upon in the previously issued Work Order(s).

For each Proposal Pricing Request submitted to the Contractor for pricing, the Contractor agrees to review and price the Proposal Request within fourteen (14) consecutive calendar days of the date of such Proposal Request. In the event a Work Order is issued pursuant to a priced Proposal Request, the Contractor agrees to undertake the performance of the specified Work within ten (10) consecutive calendar days of the date of issuance of a Notice to Proceed for the referenced Work Order. The Contractor agrees to satisfactorily complete all work referenced in each Work Order within the agreed upon period of performance set forth in such Work Order or Notice to Proceed, plus such extension or extensions granted by the Executive Director in accordance with the provisions for Work Order Changes. For purposes of this Contract, "Contract Time", as used in the General Contract Conditions, shall mean the period of performance specified in each issued Work Order and shall run from the date of issuance of a Work Order Notice to Proceed to the date of Work Order Final Completion. Work Order Substantial Completion shall occur prior to Final Completion of any Work Order.

### **SC-13 PERFORMANCE OF WORK, AS DIRECTED BY THE CITY**

Titles 1 and 3 of the General Contract Conditions shall generally apply to this Contract as supplemental by the following:

As described elsewhere in the Contract Documents, this Contract contemplates performance of construction services Work by the Contractor on a variety of, as yet to be identified, City construction Projects on an "as needed" or "on call" basis. Under the terms of this Contract, the City, in its sole discretion, will determine both the extent and nature of each scope of work or project it requires the Contractor to perform or complete and the specific terms and conditions under which it requires the Contractor to perform or complete this scope or project. Nothing contained herein, however, shall be construed by the Contractor as promise or guarantee of any minimum amount of Work or compensation hereunder.

In the event the City elects to direct the Contractor to perform work hereunder, the process by which both a specific work scope or project and specific performance terms or conditions shall be established prior to commencement of such work shall be as follows:

1. The City will identify a work scope or project for the Contractor to perform or complete and will issue to the Contractor a Proposal Pricing Request (in the format provided herein) containing, at a minimum, a detailed scope or project description, drawings, plans, specifications, the specific terms and conditions under which such project or scope must be performed and other pertinent materials.
2. In accordance with the terms and conditions of this Contract, the Contractor will review each Proposal Pricing Request and provide a price (in the Proposal Request Pricing Worksheet format provided herein) and a project schedule responsive to each Proposal Pricing Request. In preparing its price, the Contractor shall include all bid unit prices for any required or specified work that corresponds with any unit price description (covered work). All other scope or project work elements required to complete the project or otherwise fully perform the described scope shall be considered uncovered work and priced using the format and cost categories for labor, material and equipment specified herein.
3. Upon receipt of the completed and fully executed Proposal Request Pricing Worksheet from the Contractor, negotiation of uncovered work prices or sums and agreement on the Total Price (the total of covered and uncovered prices), schedule and any other specific requirements for the requested scope of Work, a Work Order (in the format

provided for herein) for the Work will be issued by the City authorizing the Work to proceed under the terms and conditions set forth in the Work Order and attachments. This Order shall also encumber funds for the performance of such Work Order.

4. Upon receipt of the fully executed Work Order and a Work Order Notice to Proceed (in the format provided for herein), the Contractor shall have ten (10) consecutive calendar days to commence the performance.

5. With respect to each issued Work Order, the contractor shall furnish all tools, labor, supplies, equipment, materials and everything necessary to perform and complete the described scope of work or project contained in the Work Order.

6. During the course of performance of the Work authorized by each Work Order, the Contractor shall submit regular pay applications, in accordance with provisions of these Special Contract Conditions. The City shall issue payment for all satisfactorily completed Work authorized by Work Order, in accordance with the terms and conditions of the Contract Documents.

7. If additions, deletions or other modifications to the authorized Work scope or other terms or conditions are required or desired in the sole discretion of the City under a particular Work Order, a Work Order Change will be issued based on pricing prepared in the same manner as a Proposal Pricing Request and under the terms and conditions for issuance of a Change Order under the General Contract Conditions. The Work Order Change will identify any increase or decrease in the cost, change in the period of performance and any other modifications to the performance requirements for that particular Work Order.

8. Upon satisfactory completion, notice of Substantial Completion and Final Completion of the Work authorized and performed under each Work Order, Work Order Close-Out will occur, a Final Receipt for that Work Order will be issued, and final payment for the Work Order will be made.

9. Under this Contract, more than one Work Order may be issued and performed by the Contractor at the same time.

Given that under this Contract, the Contractor is committed to make available to the City and, as from time to time directed by the City under the process described, furnish all labor, tools, supplies, equipment, materials and everything necessary for and required to do, perform and complete each Work Order issued in accordance with the terms and conditions set forth herein, certain provisions, terms and conditions included in the General Contract Conditions either will not apply or will apply on a Work Order by Work Order basis rather than an overall Contract basis.

As such, the term Work, as issued in the Contract Documents shall mean the Contractor's equipment and physical plant, labor, management, administration, supervision, materials and supplies, and all other things needed to assemble, manufacture, complete or perform the various components into finished improvements pursuant to any Work Order issued pursuant to the Contract Documents. Unless otherwise specified or clearly inapplicable from the context of a given provision, each and every General Contract Condition contained or referenced in the Contract Documents shall apply to and control all Work performed hereunder.

#### **SC-14 PERFORMANCE AND PAYMENT BOND**

Title 15 of the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

A Performance and Payment Bond, in the form included in these Contract Documents, shall be furnished covering all Work Orders performed hereunder. An initial bond in the amount of Fifty Thousand Dollars shall be provided at time of Contract Execution. In the event the dollar amount of Work to be performed exceeds this amount on any given Work Order, the Contractor shall provide properly executed bond Change Riders, also in the form included in these Contract Documents, in the amount(s) of any additional Work Orders issued hereunder.

#### **SC-15 PROPOSAL REQUEST PRICING**

Title 9 of the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

A. In order to initiate Work hereunder, the City must prepare and issue a Proposal Pricing Request. For each Proposal Pricing Request submitted to the Contractor for pricing, the Contractor shall price the request and submit a completed Lump Sum Bid Form or Proposal Request Pricing Worksheet, complying with the terms and conditions set forth on the form, to the Project Manager, with all supporting materials, within fourteen (14) consecutive

calendar days of the date of issuance of such Proposal Pricing Request. The Contractor shall price each request and prepare the appropriate documentation in accordance with the requirements stated herein.

B. **Prices** – The City’s policy is to award Work Orders by a mini-bid process. If a mini-bid process is used, Contractor may submit lump sum prices. Upon request Contractor will provide detailed pricing information. If the City determines that a mini-bid process is not appropriate, the Contractor will provide detailed pricing information, reference Proposal Request Pricing Worksheet.

Direct labor costs shall include only the cost associated with the workers who actually perform the Work (including fringe benefits and the Contractor’s actual cost for Worker’s Compensation, Social Security and Payroll taxes). The costs of supervision, management and field or office overhead costs shall not be included or calculated as direct labor cost. For shop or plant components of the Work, the direct labor cost shall include only those workers who work directly on the item being manufactured or the actual operators of the equipment being used to handle the items being manufactured.

Material costs shall include the direct costs of materials, supplies and equipment incorporated in or consumed by the Work. The costs shall be based on buying the material, supplies and equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

Equipment costs shall be the actual cost to the Contractor of owned and/or rented equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

C. **Markup for Overhead and Profit** – The Contractor shall be entitled to **7%** of markup on the direct cost of the subcontractor’s work, including labor, materials, and equipment. The Contractor shall not apply markup to subcontractor markup, bonds, taxes or insurance. The Contractor, subcontractor or sub-subcontractor who actually performs the Work shall be entitled to a markup of **13%** on the actual costs identified in item B, only, above. For terminology and methodology applicable to Work Order pricing, refer to General Contract Conditions (2011 Edition) Titles 9 and 11, Special Conditions 15 through 19, the Lump Sum Bid form and the Proposal Request Pricing Worksheet forms (attached) of this document. Bonds, insurance and sales tax are to be added **after** markup.

A supervising subcontractor, if any, shall not be entitled to a markup on the actual price charged to the subcontractor by the sub-subcontractor.

The general contractor’s percentage markup on subcontractor work shall be considered to support the full cost of office staff; document coordination; estimating; office equipment and supplies, telephone, fax, conformance to OSHA requirements, safety programs, and all other general contractor company expenses. These percentage markups shall be applied one time only for each Work Order or Work Order Change and shall not pyramid in any way.

D. Bonds, Insurance, Permits and Taxes shall be reimbursed at the actual cost associated with all required bond riders, insurance, permits, licenses, and sales, use or other taxes related to the Work.

E. A Total Price to perform or complete the Work Order, the sum of all covered and uncovered work amount, must be in each Work Order.

F. If it is later determined that the pricing was not correct due to inaccurate or incomplete pricing data by the Contractor or any subcontractor or supplier, the price shall be reduced accordingly and the Work Order cost modified by a Work Order Change.

## **SC-16 WORK ORDERS**

With respect to Each Work Order Issued hereunder, the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

Upon review of any Proposal Request Pricing Worksheet completed by the Contractor pursuant to a Proposal Request, the City may, at its sole discretion, reject the pricing submittal, enter into further negotiations regarding uncovered work prices or may direct that the Work described in the Proposal Request and priced by the Contractor be completed by issuance of a Work Order, in the form included in these Contract Documents to the Contractor. The City reserves the right to issue such a Work Order, at the price and under the terms of the Contractor's pricing submittal, at any time before the expiration of 120 consecutive calendar days from the date the pricing submittal was received by the City. If no Work Order is issued and the pricing submittal is not rejected within this period, the Contractor's pricing submittal shall be deemed rejected by the City.

A Work Order shall not issue and no Work for a priced Request shall commence until such time as: The Work Order is executed by the Contractor and all designated City officials; the Contractor has submitted a Payment and Performance bond or Bond Change Rider for the Work satisfactory to the City Attorney; for the Work described in the Proposal Request; and all administrative requirements are met. Until all Work Order issuance requirements are met, the City shall have no obligation to compensate the Contractor for Work performed.

Upon issuance of a Work Order, the Contractor agrees to satisfactorily perform and complete all Work necessary or required to fully perform or otherwise complete the scope of work as described in each issued Work Order or any subsequently issued Work Order Change within the period of performance specified in the Work Order plus such extensions of time as may be granted by the Executive Director in accordance with the provisions of this Contract.

#### **SC-17 WORK ORDER NOTICE TO PROCEED**

GC-302 of the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

Following the issuance of any fully executed Work Order hereunder, a Work Order Notice to Proceed, in the form included in these Contract Documents for that particular Work Order will be issued by the Director. The Contractor agrees to commence the Work in accordance with that particular Work Order within ten (10) consecutive calendar days of the date of the Work Order Notice to Proceed. No Work Order Notice to Proceed will issue and no Work will commence until such time as the Contractor has complied with all administrative requirements for that particular Work Order under SC-15 PERFORMANCE AND PAYMENT BOND. Thereafter, the Contractor shall prosecute the Work to be accomplished under the Work Order at such time and place as the Work Order directs and shall fully complete in every detail all specified Work in accordance with the terms and conditions of the Work Order and the provisions of these General Contract Conditions and Special Contract Conditions.

#### **SC-18 PROGRESS PAYMENTS FOR WORK ORDERS**

In accordance with General Contract Condition 902, PAYMENT PROCEDURE, the party(ies) responsible for review of all Pay Applications shall be the Project Manager assigned to each Work Order:

In accordance with General Contract Condition 906, APPLICATIONS FOR PAYMENT, each Application submitted shall include the following:

1. The estimate of Work completed shall be based on the approved schedule of values or unit prices, as applicable, and the percent of the Work complete.
2. Each Application for Payment shall include each and every independent subcontractor's payroll information including pay dates and pay amounts.
3. The Contractor shall also submit to the Auditor and other appropriate officials of the City in a timely fashion, information required by General Contract Condition 1004, REPORTING WAGES PAID.

In accordance with General Contract condition 907, RELEASES AND CONTRACTORS CERTIFICATION OF PAYMENT, Applications for Payment must be accompanied by completed Partial or Final Claim Release Form, as appropriate, from EACH subcontractor and supplier, AND/OR the Contractors' Certification of Payment Form. Final Pay Applications must be accompanied by Final Claim Release Form(s) from all subcontractors and suppliers for that Work Order. The forms, Final/Partial Release and Certificate of Payment (Subcontractor/Supplier) and the Contractor's Certification of Payment, both of which must be used are attached.:

#### **SC-19 WORK ORDER CHANGES**



Title 11 of the General Contract Conditions shall apply to this Contract, on a Work Order by Work Order basis, as supplemented by the following:

In accordance with all terms and conditions provided for standard change orders under Title 11 of the General Contract Conditions, the City may issue Work Order Changes providing for deletions, additions and modifications to the Work under a duly issued Work Order. Work Order Changes must be issued on the Work Order Change Form, in the form included in these Contract Documents.

Mark up for overhead and profit for Work Order Changes shall require completion of the Proposal Request Pricing Worksheet for Contractor and applicable Sub-Contractors..

#### **SC-20 WORK ORDER CLOSE-OUT**

Titles 19 and 20 of the General Contract Conditions shall apply to this Contract, on a Work Order by Work Order basis, as supplemented by the following:

Upon Substantial Completion of all Work performed under each Work Order in accordance with the Contract Documents, final close-out for that Work Order shall be made in accordance with the terms and conditions of Title 20 of the General Contract Conditions.

#### **SC-21 CONTRACT CLOSE-OUT**

Upon written notification from the City to the Contractor that no further Work Orders shall be issued hereunder and the completion of final close-out for any previously issued Work Orders in accordance with SC-20 WORK ORDER CLOSE-OUT, the Contract shall proceed to final close-out. The Contractor agrees to comply with all applicable Contract close-out procedures and requirements set forth in General Contract Condition 2002. In addition, the Contractor agrees to execute and deliver to the City a Final Receipt in the forms previously referenced and to provide to the City a consent of surety covering all Work performed hereunder. Until such time as all Contract close-out procedures are completed and each contract close-out requirement is satisfied, the City shall retain from amounts due the Contractor, in addition to any other withholdings provided for hereunder, a sum not greater than one percent (1%) of the maximum contract amount specified herein.

#### **SC-22 ATTORNEY'S FEES**

Colorado Revised Statute 38-26-107 requires that in the event any person or company files a verified statement of amounts due and unpaid in connection with a claim for labor and materials supplied on this project, the City shall withhold from payments to the Contractor sufficient funds to insure the payment of any such claims. Should the City and County of Denver be made a party to any lawsuit to enforce such unpaid claims or any lawsuit arising out of or relating to such withheld funds, the Contractor agrees to pay to the City its costs and a reasonable attorney's fee which cost shall be included as a Cost of the Work.

Because the City Attorney Staff does not bill the City for legal services on an hourly basis, the Contractor agrees a reasonable fee shall be computed at the rate of one hundred dollars per hour of City Attorney time.

#### **SC 23 INSURANCE:**

General Condition 1601 is hereby deleted in its entirety and replaced with the following:

- (1) General Conditions: Contractor agrees to secure, at or before the time of execution of this Agreement, the following insurance covering all operations, goods or services provided pursuant to this Agreement. Contractor shall keep the required insurance coverage in force at all times during the term of the Agreement, or any extension thereof, during any warranty period, and for three (3) years after termination of the Agreement. The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado and rated by A.M. Best Company as "A-"VIII or better. Each policy shall contain a valid provision or endorsement requiring notification to the City in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the parties identified in the Notices section of this Agreement. Such notice shall reference the City contract number listed on the signature page of this Agreement. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, contractor shall provide written notice of cancellation,

non-renewal and any reduction in coverage to the parties identified in the Notices section by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s) and referencing the City's contract number. If any policy is in excess of a deductible or self-insured retention, the City must be notified by the Contractor. Contractor shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Agreement are the minimum requirements, and these requirements do not lessen or limit the liability of the Contractor. The Contractor shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement.

(2) **Proof of Insurance:** Contractor shall provide a copy of this Agreement to its insurance agent or broker. Contractor may not commence services or work relating to the Agreement prior to placement of coverages required under this Agreement. Contractor certifies that the certificate of insurance attached as Exhibit \_\_\_, preferably an ACORD certificate, complies with all insurance requirements of this Agreement. The City requests that the City's contract number be referenced on the Certificate. The City's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Contractor's breach of this Agreement or of any of the City's rights or remedies under this Agreement. The City's Risk Management Office may require additional proof of insurance, including but not limited to policies and endorsements.

(3) **Additional Insureds:** For Commercial General Liability, Auto Liability and Excess Liability/Umbrella (if required), Contractor and subcontractor's insurer(s) shall include the City and County of Denver, its elected and appointed officials, employees and volunteers as additional insured.

(4) **Waiver of Subrogation:** For all coverages required under this Agreement, Contractor's insurer shall waive subrogation rights against the City.

(5) **Subcontractors and Subconsultants:** All subcontractors and subconsultants (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) shall be subject to all of the requirements herein and shall procure and maintain the same coverages required of the Contractor. Contractor shall include all such subcontractors as additional insured under its policies (with the exception of Workers' Compensation) or shall ensure that all such subcontractors and subconsultants maintain the required coverages. Contractor agrees to provide proof of insurance for all such subcontractors and subconsultants upon request by the City.

(6) **Workers' Compensation/Employer's Liability Insurance:** Contractor shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims. Contractor expressly represents to the City, as a material representation upon which the City is relying in entering into this Agreement, that none of the Contractor's officers or employees who may be eligible under any statute or law to reject Workers' Compensation Insurance shall effect such rejection during any part of the term of this Agreement, and that any such rejections previously effected, have been revoked as of the date Contractor executes this Agreement.

(7) **Commercial General Liability:** Contractor shall maintain a Commercial General Liability insurance policy with limits of \$1,000,000 for each occurrence, \$1,000,000 for each personal and advertising injury claim, \$2,000,000 products and completed operations aggregate, and \$2,000,000 policy aggregate.

(8) **Business Automobile Liability:** Contractor shall maintain Business Automobile Liability with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement.

(9) **Builder's Risk or Installation Floater:** Contractor shall maintain limits equal to the completed value of the project. Coverage shall be written on an all risk, replacement cost basis including coverage for soft costs, flood and earth movement, if in a flood or quake zone, and, if applicable, equipment breakdown including testing. Contractor is responsible for payment of all policy deductibles. The City and County of Denver,

Contractor, and sub-contractors shall be named insureds under the policy. Policy shall remain in force until acceptance of the project by the City.

(10) Additional Provisions:

(a) For Commercial General Liability, the policy must provide the following:

- (i) That this Agreement is an Insured Contract under the policy;
- (ii) Defense costs are outside the limits of liability;
- (iii) A severability of interests or separation of insureds provision (no insured vs. insured exclusion); and
- (iv) A provision that coverage is primary and non-contributory with other coverage or self-insurance maintained by the City.

(b) For claims-made coverage:

- (i) The retroactive date must be on or before the contract date or the first date when any goods or services were provided to the City, whichever is earlier.

(c) Contractor shall advise the City in the event any general aggregate or other aggregate limits are reduced below the required per occurrence limits. At their own expense, and where such general aggregate or other aggregate limits have been reduced below the required per occurrence limit, the Contractor will procure such per occurrence limits and furnish a new certificate of insurance showing such coverage is in force.



# City and County of Denver Contractor Certificate of Insurance

Contractors, please provide this sample certificate to your insurance agent or broker  
**Certificates must mirror this sample**

**Note the Additional Insured special instructions below**

**ACORD® CERTIFICATE OF LIABILITY INSURANCE** DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Insurance Broker Name & Address

CONTACT NAME  
PHONE (A/C, No. Ext.) FAX (A/C, No.)  
E-MAIL ADDRESS

INSURER(S) AFFORDING COVERAGE NAIC #

INSURER A:  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:  
INSURER F:

INSURED  
Contractor's Legal Name and Address

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| LINE | TYPE OF INSURANCE                                                           | AGG. SUBM.<br>INSR. WVR. | POLICY NUMBER | POLICY EFF.<br>(MM/DD/YYYY) | POLICY EXP.<br>(MM/DD/YYYY) | LIMITS                                       |
|------|-----------------------------------------------------------------------------|--------------------------|---------------|-----------------------------|-----------------------------|----------------------------------------------|
| 1    | GENERAL LIABILITY                                                           |                          |               |                             |                             | EACH OCCURRENCE \$                           |
|      | COMMERCIAL GENERAL LIABILITY                                                |                          |               |                             |                             | DAMAGE TO RENTED PREMISES (EA occurrence) \$ |
|      | CLAIMS-MADE                                                                 |                          |               |                             |                             | MIN EXP (Any one person) \$                  |
|      | PERSONAL & ADV INJURY                                                       |                          |               |                             |                             | \$                                           |
|      | GENERAL AGGREGATE                                                           |                          |               |                             |                             | \$                                           |
|      | PERSONAL & ADV INJURY AGG                                                   |                          |               |                             |                             | \$                                           |
|      | PROPERTY DAMAGE AGG                                                         |                          |               |                             |                             | \$                                           |
|      | ADDITIONAL COVERAGES                                                        |                          |               |                             |                             | \$                                           |
|      | CONTINGENT LIABILITY                                                        |                          |               |                             |                             | \$                                           |
|      | ACCIDENT                                                                    |                          |               |                             |                             | \$                                           |
|      | BODILY INJURY (Per person)                                                  |                          |               |                             |                             | \$                                           |
|      | PROPERTY DAMAGE (Per accident)                                              |                          |               |                             |                             | \$                                           |
|      | AGGREGATE                                                                   |                          |               |                             |                             | \$                                           |
|      | UMBRELLA LIAB                                                               |                          |               |                             |                             | EACH OCCURRENCE \$                           |
|      | EXCESS LIAB                                                                 |                          |               |                             |                             | AGGREGATE \$                                 |
|      | DED                                                                         |                          |               |                             |                             | \$                                           |
|      | RETENTION \$                                                                |                          |               |                             |                             | \$                                           |
|      | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY                               |                          |               |                             |                             | WC STATUTORY LIMITS \$                       |
|      | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) |                          |               |                             |                             | E.L. EACH ACCIDENT \$                        |
|      |                                                                             |                          |               |                             |                             | E.L. DISEASE - EA EMPLOYEE \$                |
|      |                                                                             |                          |               |                             |                             | E.L. DISEASE - POLICY LIMIT \$               |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Contract Name/Number

As required by written contract, the City and County of Denver, its Elected and Appointed Officials, Employees and Volunteers are included as Additional Insured as respects the Commercial General Liability and Business Auto

**CERTIFICATE HOLDER**  
City and County of Denver  
Department of \_\_\_\_\_ Dept. \_\_\_\_\_  
(Address) \_\_\_\_\_  
Denver, Colorado \_\_\_\_\_

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2010/05) The ACORD name and logo are registered marks of ACORD © 1988-2010 ACORD CORPORATION. All rights reserved.

**\*The 'description' box must only contain project/contract detail such as the contract name and number and "As required by written contract, the City and County of Denver, its Elected and Appointed Officials, Employees and Volunteers are included as Additional Insured" with regards to the appropriate policies ONLY.**

**QUALIFYING LANGUAGE SUCH AS "SUBJECT TO THE TERMS AND CONDITIONS OF THE POLICY" and "IF REQUIRED PER WRITTEN CONTRACT" CAN NOT BE ADDED.**

**DO NOT ATTACH ADDITIONAL INSURED ENDORSEMENTS OR POLICIES**

*If any additional language is added to this section, the certificate will be rejected. If the requirements can not be complied with, we reserve the option to move on to another contractor*

**SC-25 ON-CALL SPECIFIC CONTRACT FORMS**

The following listed and attached "Contract Forms" shall be detached and utilized in accordance with the Contract Documents.

1. Performance and Payment Bond
2. Surety Authorization
3. Change Rider
4. Lump Sum Bid Form / Alternates Form
5. Proposal Request Pricing Worksheet
6. Sub-Contractor Worksheet for Proposal Requests
7. Work Order
8. Work Order Notice to Proceed
9. Work Order Change
10. Instructions for Completing Contractor Certification of Payment form
11. Contractor Certification of Payment Form (sample)
12. Final/Partial Release and Certification of Payment

**CITY AND COUNTY OF DENVER  
DEPARTMENT OF PUBLIC WORKS**

**PERFORMANCE AND PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned

\_\_\_\_\_,  
a corporation organized and existing under and by virtue of the laws of the State of \_\_\_\_\_,  
hereafter referred to as the "Contractor", and

\_\_\_\_\_,  
a corporation organized and existing under and by virtue of the laws of the State of \_\_\_\_\_,  
and authorized to transact business in the State of Colorado, as Surety, are held and firmly bound unto the CITY AND  
COUNTY OF DENVER, a municipal corporation of the State of Colorado, hereinafter referred to as the "City", in  
the penal sum of **FIFTY THOUSAND DOLLARS AND NO/100 (\$50,000.00)**, lawful money of the United States  
of America, for the payment of which sum, well and truly to be made, we bind ourselves and our heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents;

**THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH THAT:**

WHEREAS, the above bounden Contractor has entered into a written contract with the aforesaid City for furnishing  
all labor and tools, supplies, equipment, superintendence, materials and everything necessary for and required to do,  
perform and complete the construction of **CONTRACT NO. \_\_\_\_\_ ON CALL CONSTRUCTION**,  
Denver, Colorado, and has bound itself to complete the project within the time or times specified or pay liquidated  
damages, all as designated, defined and described in the said Contract and Conditions thereof, and in accordance with  
the Plans and Technical Specifications therefore, a copy of said Contract being made a part hereof;

NOW, THEREFORE, if the said Contractor shall and will, in all particulars well and truly and faithfully observe,  
perform and abide by each and every Covenant, Condition and part of said Contract, and the Conditions, Technical  
Specifications, Plans, and other Contract Documents thereto attached, or by reference made a part thereof and any  
alterations in and additions thereto, according to the true intent and meaning in such case, then this obligation shall  
be and become null and void; otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that if the said Contractor shall satisfy all claims and demands incurred by the Contractor  
in the performance of said Contract, and shall fully indemnify and save harmless the City from all damages, claims,  
demands, expense and charge of every kind (including claims of patent infringement) arising from any act, omission,  
or neglect of said Contractor, its agents, or employees with relation to said work; and shall fully reimburse and repay  
to the City all costs, damages, and expenses which it may incur in making good any default based upon the failure of  
the Contractor to fulfill its obligation to furnish maintenance, repairs or replacements for the full guarantee period  
provided in the Contract Documents, then this obligation shall be null and void; otherwise it shall remain in full force  
and effect;

PROVIDED FURTHER, that if said Contractor shall at all times promptly make payments of all amounts lawfully  
due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools or  
equipment used or performed in the prosecution of work provided for in the above Contract and that if the Contractor  
will indemnify and save harmless the City for the extent of any and all payments in connection with the carrying out  
of such Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect;

PROVIDED FURTHER, that if the said Contractor fails to duly pay for any labor, materials, team hire, sustenance,  
provisions, provender, gasoline, lubricating oils, fuel oils, grease, coal, or any other supplies or materials used or  
consumed by said Contractor or its subcontractors in performance of the work contracted to be done, or fails to pay  
any person who supplies rental machinery, tools or equipment, all amounts due as the result of the use of such  
machinery, tools or equipment in the prosecution of the work, the Surety will pay the same in any amount not  
exceeding the amount of this obligation, together with interest as provided by law;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, or to contracts with others in connection with this project, or the work to be performed thereunder, or the Technical Specifications and Plans accompanying the same, shall in any way affect its obligation on this bond and it does hereby waive notice of any change, extension of time, alteration or addition to the terms of the Contract, or contracts, or to the work, or to the Technical Specifications and Plans.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Attest:

\_\_\_\_\_  
Secretary

**Contractor**  
\_\_\_\_\_

**President**  
\_\_\_\_\_

**Surety**  
\_\_\_\_\_

**Attorney-In-Fact**  
\_\_\_\_\_

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond).

APPROVED AS TO FORM:  
Attorney for the City and County of  
Denver

By: \_\_\_\_\_  
\_\_\_\_\_  
**Assistant City Attorney**

APPROVED FOR THE CITY AND COUNTY  
OF DENVER

By: \_\_\_\_\_  
**MAYOR**

By: \_\_\_\_\_  
**EXEC. DIR. OF PUBLIC WORKS**



**Denver Public Works**

Engineering Division

Capital Projects Management – Dept. 506

Right-of-Way Services – Dept 507

Traffic Engineering Services – Dept 508

Policy and Planning – Dept. 509

201 West Colfax Ave, Dept 614

Denver, CO 80202

[www.work4denver.com](http://www.work4denver.com)

**PERFORMANCE AND PAYMENT BOND  
SURETY AUTHORIZATION**

(SAMPLE)

FAX NUMBER: 720-913-3183

TELEPHONE NUMBER: 720-913-3267

Assistant City Attorney  
201 W. Colfax Ave. Dept 1207  
Denver, Colorado 80202

RE: (Company name)

Contract No: «Contract\_No»

Project Name: «Project\_Name»

Contract Amount:

Performance and Payment Bond No.:

Dear Assistant City Attorney,

The Performance and Payment Bonds covering the above captioned project were executed by this agency, through \_\_\_\_\_ insurance company, on \_\_\_\_\_, 20\_\_.

We hereby authorize the City and County of Denver, Department of Public Works, to date all bonds and powers of attorney to coincide with the date of the contract.

If you should have any additional questions or concerns, please don't hesitate to give me a call at \_\_\_\_\_.

Thank you.

Sincerely,



# RIDER

Work Order No.

Contract No.

TO BE ATTACHED TO AND FORM PART OF

PERFORMANCE AND PAYMENT  
(TYPE OF BOND)

NO: \_\_\_\_\_

IN FAVOR OF: CITY AND COUNTY OF DENVER  
(OBLIGEE)

ON BEHALF OF: \_\_\_\_\_  
(PRINCIPAL)

EFFECTIVE: \_\_\_\_\_  
(ORIGINAL EFFECTIVE DATE)

IT IS AGREED THAT, in consideration of the original premium charged for this bond, and any additional premium that may be properly chargeable as a result of this rider,

The Surety, \_\_\_\_\_, hereby gives is consent to:

- ( ) INCREASE BOND PENALTY      ( ) CHANGE THE NAME OF PRINCIPAL  
( ) DECREASE BOND PENALTY      ( ) CHANGE THE ADDRESS OF THE PRINCIPAL  
( ) CHANGE THE EFFECTIVE DATE      ( ) CHANGE THE EXPIRATION DATE  
( ) OTHER: \_\_\_\_\_

**of the attached bond as described herein:**

|    |                                             | NO. | AMOUNT (\$) |
|----|---------------------------------------------|-----|-------------|
| R1 | WORK ORDERS / CHANGES ASSIGNED TO DATE      |     |             |
| R2 | WORK ORDERS / CHANGES COMPLETED TO DATE **  |     |             |
| R3 | PREVIOUS CURRENT WORK ORDER TOTAL (R1 – R2) |     |             |
| R4 | AMOUNT OF THIS WORK ORDER                   |     |             |
| R5 | NEW CURRENT WORK ORDER TOTAL (R3 + R4)      |     |             |

PROVIDED, however, that the attached bond shall be subject to all its agreements, limitations, and conditions except as herein expressly modified, and that the liability of the Surety under the attached bond as changed by this rider shall not be cumulative.

\*\* Note that in order for work orders to be considered “completed” and therefore removed from the “current” work order total, the City must have issued a Letter of Final Acceptance for each completed work order.

SIGNED AND SEALED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
INSURANCE COMPANY

\_\_\_\_\_  
(witness)

By: \_\_\_\_\_  
(Attorney-in-Fact) (Seal)

**ACCEPTED BY OBLIGEE**

\_\_\_\_\_  
(witness)

By: \_\_\_\_\_

**LUMP SUM BID FORM**  
**ON CALL CONSTRUCTION SERVICES**  
**CAPITAL PROJECTS MANAGEMENT**

DEPARTMENT OF PUBLIC WORKS - CITY & COUNTY OF DENVER - 201 W. COLFAX AVE., DEPARTMENT 506 - DENVER, CO 80202 - (303) 913-4501 FAX (303) 913-4544

CONTRACTOR:

PROPOSAL REQUEST NO.:

PROJECT NO.:

PROJECT NAME:

DATE:

**CERTIFICATIONS AND BASE BID**

Base Bid Contract: The undersigned Bidder, having carefully examined the On-Call Construction Services Contract, General Contract Conditions, Special Contract Conditions, Proposal Request, Drawings, Specifications, and all subsequent Addenda, as prepared by the City and County of Denver and the City's Design Consultant(s), having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements, for the lump sum of:

1 \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

2 The above amount may be modified by amounts indicated by the Bidder on the "Alternates Form."

**SUBCONTRACTORS**

The following companies shall execute subcontracts for the portions of Work indicated:

Subcontractor 1: \_\_\_\_\_  
Subcontractor 2: \_\_\_\_\_  
Subcontractor 3: \_\_\_\_\_  
Subcontractor 4: \_\_\_\_\_  
Subcontractor 5: \_\_\_\_\_  
Subcontractor 6: \_\_\_\_\_  
Subcontractor 7: \_\_\_\_\_  
Subcontractor 8: \_\_\_\_\_

**ACKNOWLEDGEMENT OF ADDENDA**

The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid.

Addendum No. 1: Date: \_\_\_\_\_  
Addendum No. 2: Date: \_\_\_\_\_  
Addendum No. 3: Date: \_\_\_\_\_

The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by the City and County of Denver, and shall fully complete the Work within \_\_\_\_\_ calendar days.

CONTRACTOR'S SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

# ALTERNATES FORM

## ON CALL CONSTRUCTION SERVICES

CAPITAL PROJECTS MANAGEMENT

DEPARTMENT OF PUBLIC WORKS- CITY & COUNTY OF DENVER - 201 W. COLFAX AVE., DEPARTMENT 505 - DENVER, CO 80202

CONTRACTOR:

PROPOSAL REQUEST NO.:

PROJECT NO.:

WORK ORDER NO.:

PROJECT NAME:

DATE:

### ALTERNATES

The undersigned Bidder proposes the amount below be added to or deducted from the Base Bid if particular alternates are accepted by Owner. Amounts listed for each alternate include costs of related coordination, modification, or adjustment.

Alternate No. 1: <Insert title of alternate>

1 ADD \_\_\_\_\_ DEDUCT \_\_\_\_\_ NO CHANGE \_\_\_\_\_

2 \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

Alternate No. 2: <Insert title of alternate>

1 ADD \_\_\_\_\_ DEDUCT \_\_\_\_\_ NO CHANGE \_\_\_\_\_

2 \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

Alternate No. 3: <Insert title of alternate>

1 ADD \_\_\_\_\_ DEDUCT \_\_\_\_\_ NO CHANGE \_\_\_\_\_

2 \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

Alternate No. 4: <Insert title of alternate>

1 ADD \_\_\_\_\_ DEDUCT \_\_\_\_\_ NO CHANGE \_\_\_\_\_

2 \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ )

# PROPOSAL REQUEST PRICING WORKSHEET GENERAL CONTRACTOR ON CALL CONSTRUCTION SERVICES

CAPITAL PROJECTS MANAGEMENT

DEPARTMENT OF PUBLIC WORKS · CITY & COUNTY OF DENVER · 201 W. COLFAX AVE., DEPARTMENT 508 · DENVER, CO 80202

CONTRACTOR:

PROPOSAL REQUEST NO.:

PROJECT NO.

change ORDER NO.:

PROJECT NAME:

DATE:

SUBCONTRACTOR WORK ITEMS (refer to Subcontractors' Worksheets)

SUBCONTRACTORS - Labor + Materials + Equipment (Line 15 Amounts)

**TOTALS**

Provide Subcontractor Worksheets for each subcontractor

|     |                                                                    |   |
|-----|--------------------------------------------------------------------|---|
| S1  |                                                                    | - |
| S2  |                                                                    | - |
| S3  |                                                                    | - |
| S4  |                                                                    | - |
| S5  |                                                                    | - |
| S6  |                                                                    | - |
| S7  |                                                                    | - |
| S8  |                                                                    | - |
| S9  |                                                                    | - |
| S10 |                                                                    | - |
| S11 |                                                                    | - |
| S12 | SUBCONTRACTORS' SUBTOTAL LABOR+MAT'L+EQUIP ( Lines S1 through S11) | - |
| S13 | SUM SUBCONTRACTORS' O&P, TAX,PERMIT,BOND (Sum Line 21 Amounts)     | - |
| S14 | TOTAL FOR SUBCONTRACTORS ( Line S12 + S13 )                        | - |

NON-UNIT PRICES WORK ITEMS

GENERAL CONTRACTOR

LABOR

MATERIAL

EQUIPMENT

**TOTALS**

|     |                                                 |   |   |   |   |
|-----|-------------------------------------------------|---|---|---|---|
| G1  |                                                 | - | - | - |   |
| G2  |                                                 | - | - | - |   |
| G3  |                                                 | - | - | - |   |
| G4  |                                                 | - | - | - |   |
| G5  |                                                 | - | - | - |   |
| G6  |                                                 | - | - | - |   |
| G7  |                                                 | - | - | - |   |
| G8  |                                                 | - | - | - |   |
| G9  | TOTAL ( Lines G1 through G8 )                   | - | - | - | - |
| G10 | G. C. Overhead & Profit @ 13% of Line G9        |   |   |   | - |
| G11 | Sales Tax on materials 3.65%                    |   | - |   | - |
| G12 | Permit Costs                                    |   |   |   |   |
| G13 | G.C. SUBTOTAL ( Lines G9+G10+G11+G12 )          |   |   |   | - |
| G14 | Subcontractor Total - Line S14                  |   |   |   | - |
| G15 | G.C. Markup on subcontractors (7% of Line S12)  |   |   |   | - |
| G16 | Subtotal ( Lines G13+G14+G15)                   |   |   |   | - |
| G17 | Bond Cost ( Not greater than 2.5% of Line G16 ) |   |   |   | - |
| G18 | Total Proposal Request Lines G16 + G17          |   |   |   | - |

**PROPOSAL REQUEST PRICE**

TIME TO COMPLETE THE WORK IN THIS PROPOSAL REQUEST \_\_\_\_\_ CALENDAR DAYS

CONTRACTOR'S SIGNATURE

DATE

SUBCONTRACTOR WORKSHEET FOR PROPOSAL REQUEST  
ON CALL CONSTRUCTION SERVICES

CAPITAL PROJECTS MANAGEMENT  
DEPARTMENT OF PUBLIC WORKS CITY & COUNTY OF DENVER 201 W. COLFAX AVE., DEPARTMENT 506 DENVER, CO 80202

CONTRACTOR:PROPOSAL REQUEST NO.:

PROJECT NO.:WORK ORDER NO.:

PROJECT NAME:DATE:

SUBCONTRACTOR NAME :

|    | WORK ITEMS                                                         | LABOR | MATERIAL | EQUIPMENT | TOTALS |
|----|--------------------------------------------------------------------|-------|----------|-----------|--------|
| 1  |                                                                    | -     | -        | -         | -      |
| 2  |                                                                    | -     | -        | -         | -      |
| 3  |                                                                    | -     | -        | -         | -      |
| 4  |                                                                    | -     | -        | -         | -      |
| 5  |                                                                    | -     | -        | -         | -      |
| 6  |                                                                    |       |          |           | -      |
| 7  |                                                                    |       |          |           | -      |
| 8  |                                                                    |       |          |           | -      |
| 9  |                                                                    |       |          |           | -      |
| 10 |                                                                    |       |          |           | -      |
| 12 |                                                                    |       |          |           | -      |
| 13 |                                                                    |       |          |           | -      |
| 14 |                                                                    |       |          |           | -      |
| 15 | SUBTOTAL ( Lines 1 through 14 )                                    | -     | -        | -         | -      |
| 16 | Overhead & Profit @ 13% of line 15                                 |       |          |           | -      |
| 17 | Sales Tax on materials 3.65%                                       |       | -        |           | -      |
| 18 | Permit Costs                                                       |       |          |           | -      |
| 19 | SUBTOTAL ( Lines 15+16+17+18 )                                     |       |          |           | -      |
| 20 | Bond Cost ( Only if applicable, not greater than 1.5% of Line 19 ) |       |          |           | -      |
| 21 | SUBTOTAL O&P, TAX,PERMIT,BOND ( Lines 16+17+18+20 )                |       |          | -         | -      |

TOTAL SUBCONTRACTOR PROPOSAL REQUEST

TOTAL (Lines 19+20)

\$ -



## On-Call Construction Work Order

### Department of Public Works

Engineering - Capital Projects Management

201 W. Colfax Avenue, Dept 506, Denver, CO 80202

Contractor: \_\_\_\_\_ Business Unit: \_\_\_\_\_  
Vendor ID: \_\_\_\_\_ Project No.: \_\_\_\_\_  
Master Contract/Contract: \_\_\_\_\_ Project Name: \_\_\_\_\_  
Work Order No.: \_\_\_\_\_ Project Manager: \_\_\_\_\_  
Fund/Org/Acct: \_\_\_\_\_ Alfresco Number: \_\_\_\_\_

It is hereby mutually agreed that when this WORK ORDER has been signed by the contracting parties, the following described work order shall be executed by the contractor without changing the terms of the Contract except as herein stipulated and agreed:

The sum, as indicated above, constitutes full and complete consideration, payment and satisfaction to the Contractor for the above described scope of work, and the Contractor hereby agrees to make no further claims, demands, or requests of any kind whatsoever for further moneys, extensions of time or other consideration for the above described scope of work to the Contract.

THE CONTRACTOR AGREES to furnish all material and labor and perform all work required to complete the above described work in accordance with requirements for similar work covered by the Work Order, except as otherwise stipulated herein, for the following considerations:

The Sum of \$ \_\_\_\_\_

Work Order Duration time \_\_\_\_\_ Calendar Days

Completion Date: \_\_\_\_\_

Accepted for Contractor by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

| WORK ORDER NO. COST SUMMARY                                                   |                |
|-------------------------------------------------------------------------------|----------------|
| <b>(By Project Manager)</b>                                                   |                |
| Original Work Order Amount                                                    | \$0.00         |
| Previous Work Order Additions                                                 | \$0.00         |
| SUB-TOTAL                                                                     | \$0.00         |
| Previous Work Order Change Deductions                                         | \$0.00         |
| Net prior to this Work Order Change                                           | \$0.00         |
| This Work Order Change – Add <Deduct>                                         | \$0.00         |
| <b>REVISED TOTAL WORK ORDER AMOUNT</b>                                        | <b>\$0.00</b>  |
| <b>COST SUMMARY FOR CONTRACT NO.</b>                                          |                |
| Total of all Work Orders Issued                                               | \$0.00         |
| Previous Additions/ Deductions                                                | \$0.00         |
| Net Prior to this Change                                                      | \$0.00         |
| This Change – <input type="checkbox"/> Add or <input type="checkbox"/> Delete | \$0.00         |
| Revised Contract Amount                                                       | \$0.00         |
| Maximum Contract Amount                                                       | \$5,000,000.00 |
| Amount Available                                                              | \$5,000,000.00 |

|                                               |      |
|-----------------------------------------------|------|
| Approved – City Attorney                      | Date |
| Approved – Executive Director of Public Works | Date |
| Approved – Director, CPM                      | Date |
| Approved – Using Agency (If non PW)           | Date |
| Approved – Project Supervisor                 | Date |
| Approved – Project Manager                    | Date |

**NOTE: No person shall authorize or perform any of the above work until the work order has all signatures and has been distributed.** Distribution:  
Prevailing Wage: [AUDPWPavRequest@denvergov.org](mailto:AUDPWPavRequest@denvergov.org); [DSBO@ci.denver.co.us](mailto:DSBO@ci.denver.co.us); Project Manager e-mail, Using Agency and [pw.contracts@denvergov.org](mailto:pw.contracts@denvergov.org).  
(for pre-encumbrance).



Department of Public Works  
Office of the Manager

201 W. Colfax Avenue, Dept 608  
Denver, CO 80202  
P: 720-865-8630  
F: 720-865-8795  
[www.denvergov.org/PublicWorks](http://www.denvergov.org/PublicWorks)

## ON CALL CONSTRUCTION SERVICES WORK ORDER NOTICE TO PROCEED

Date

Company  
Attn: Name  
Address  
City, State, Zip Code

Re: On-Call Contract Name Official Project Name  
Master On-Call Contract No.: On Call Contract Number  
Work Order Name: Work Order Name  
Work Order Contract No: Work Order Contract Number

Dear Name:

In accordance with General Contract Condition 302 in Title 3 of the Standard Specifications for Construction, General Contract Conditions, 2011 Edition, you are hereby authorized and directed to proceed on Date with the work described in the above referenced Work Order No. Work Order Number in accordance with the terms and conditions of your Contract (Contract Number) with the City and County of Denver.

The established Contract Time for this Work Order is Number of Calendar days consecutive calendar days, therefore, all work must be completed on or before Date. The not to exceed fee for this work order is \$ amount, including fees and reimbursable expenses.

The Project Manager for this work order is Project Manager name, PM phone. Please contact the Project Manager with any questions regarding the above referenced work. If you have not already done so, you must submit your construction schedule, in accordance with General Contract Condition, 306.2.B, to the Project Manager, within 10 days.

Sincerely,

Name of Authority per Contract  
Department Name

cc: L. Thomas, City Engineering

Prevailing Wage Office – [prevailingwage@denvergov.org](mailto:prevailingwage@denvergov.org)  
Division of Small Business Opportunity – [dsbo@denvergov.org](mailto:dsbo@denvergov.org)  
Public Works Contract Office – [pw.contracts@denvergov.org](mailto:pw.contracts@denvergov.org)



*Protecting the Present & Building the Future*  
Accountability, Innovation, Empowerment, Performance,

Diversity, Teamwork, Respect, Excellence, Safety

# WORK ORDER CHANGE



## On-Call Construction Work Order Change

Department of Public Works

Engineering – Capital Projects Management

201 W. Colfax Avenue, Dept 506, Denver, CO 80202

Contractor: \_\_\_\_\_ Business Unit: \_\_\_\_\_  
Vendor ID: \_\_\_\_\_ Project No.: \_\_\_\_\_  
Master Contract/Contract: \_\_\_\_\_ Project Name: \_\_\_\_\_  
Work Order No.: \_\_\_\_\_ Project Manager: \_\_\_\_\_  
Fund/Org/Acct: \_\_\_\_\_ Alfresco Number: \_\_\_\_\_

It is hereby mutually agreed that when this CHANGE ORDER has been signed by the contracting parties, the following described changes shall be executed by the contractor without changing the terms of the Contract except as herein stipulated and agreed:

The additional sum, as indicated above, constitutes full and complete consideration, payment and satisfaction to the Contractor for the above described changes to the Contract, and the Contractor hereby agrees to make no further claims demands, or requests of any kind whatsoever for further moneys, extensions of time or other consideration for the above described changes to the Contract.

THE CONTRACTOR AGREES to furnish all material and labor and perform all work required to complete the above described changes in accordance with requirements for similar work covered by the Contract, except as otherwise stipulated herein, for the following considerations:

☐ Add or ☐ Subtract to the Contract the Sum of \_\_\_\_\_

Adjust the Contract completion by \_\_\_\_ Calendar Days

New Completion Date: \_\_\_\_\_

Accepted for Contractor by \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

| WORK ORDER NO. COST SUMMARY                                                   |                |                                                    |  |
|-------------------------------------------------------------------------------|----------------|----------------------------------------------------|--|
| (By Project Manager)                                                          |                |                                                    |  |
| Original Work Order Amount                                                    | \$             |                                                    |  |
| Previous Work Order Additions                                                 | \$             |                                                    |  |
| SUB-TOTAL                                                                     | \$             |                                                    |  |
| Previous Work Order Change Deductions                                         | \$             |                                                    |  |
| Net prior to this Work Order Change                                           | \$             |                                                    |  |
| This Work Order Change – Add <Deduct>                                         | \$             |                                                    |  |
| REVISED TOTAL WORK ORDER AMOUNT                                               | \$             |                                                    |  |
|                                                                               |                | Approved – Executive Director of Public Works Date |  |
|                                                                               |                |                                                    |  |
|                                                                               |                | Approved – Director, CPM Date                      |  |
|                                                                               |                |                                                    |  |
|                                                                               |                | Approved – Using Agency (If non PW) Date           |  |
|                                                                               |                |                                                    |  |
|                                                                               |                | Approved – Project Supervisor Date                 |  |
|                                                                               |                |                                                    |  |
|                                                                               |                | Approved – Project Manager Date                    |  |
|                                                                               |                |                                                    |  |
| COST SUMMARY FOR CONTRACT NO.                                                 |                |                                                    |  |
| Total of all Work Orders Issued                                               | \$             |                                                    |  |
| Previous Additions/ Deductions                                                | \$             |                                                    |  |
| Net Prior to this Change                                                      | \$             |                                                    |  |
| This Change – <input type="checkbox"/> Add or <input type="checkbox"/> Delete | \$             |                                                    |  |
| Revised Contract Amount                                                       | \$             |                                                    |  |
| Maximum Contract Amount                                                       | \$5,000,000.00 |                                                    |  |
| Amount Available                                                              | \$5,000,000.00 |                                                    |  |

NOTE: No person shall authorize or perform any of the above work until the change order has all signatures and has been distributed. Distribution: Prevailing Wage: [AUDPWPayRequest@denvergov.org](mailto:AUDPWPayRequest@denvergov.org); Auditor: [Aud\\_Import@denvergov.org](mailto:Aud_Import@denvergov.org); DSO: [DSO@ci.denver.co.us](mailto:DSO@ci.denver.co.us); Project Manager e-mail, Using Agency.





## Instructions for Completing the Contractor/Consultant Certification of Payment Form

Office of Economic Development  
Division of Small Business Opportunity  
**Compliance Unit**  
201 W. Colfax Ave., Dept. 907  
Denver, CO 80202  
Phone: 720-913-1999  
Fax: 720-913-1803  
[dsbo@denvergov.org](mailto:dsbo@denvergov.org)

**Note:** The attached Contractor/Consultant Certification of Payment form must be completed by the Contractor/ Subconsultant and all subcontractors/subconsultant or suppliers used on the project at **any tier** and submitted with each pay application. The Contractor/Consultant is responsible for the accuracy of all information provided and is required to have each subcontractor/subconsultant or supplier fill out the appropriate forms. Please be sure to complete all information requested at the top of the form, including the name of the person who prepared this form.

If you reproduce this form, you must continue to list each of the originally listed firms, as well as any additional firms used during the performance period of the contract work or task order.

If you have any questions, please call the Compliance Unit of DSBO at 720.913.1999.

### Instructions for Completing the Contractor/Consultant Certification of Payment Form, per Column

**Contractor/Subcontractor or Subconsultant/Supplier Name:** In the space provided, list all subcontractors/ subconsultants and suppliers used on the project. For all M/W/S/E/DBEs use the exact name listed in the DSBO Directory.

**M/W/S/E/DBE/NON:** For each name listed, indicate whether the entity is a certified M/W/S/E/DBE.

**Column A:** Provide the contract amount, as listed at bid time, for the Contractor/Consultant and each subcontractor/subconsultant or supplier.

**Column B:** Provide the percentage portion of each listed subcontractor/subconsultant or supplier contract amount (Column A) compared to the total original contract amount in (I).

**Column C:** Provide the original contract amount (Column A) for each subcontractor/subconsultant or supplier plus any awarded alternate and/or change order amounts applicable. If an alternate/change order does not apply to the listed firm, re-enter the original contract amount (Column A).

**Column D:** Provide the percent portion of each listed subcontractor/subconsultant or supplier contract amount (Column C) compare to the current total contract amount in (II).

**Column E:** Provide the amount requested for work performed or materials supplied by each listed subcontractor/subconsultant or supplier for this pay application. The sum of the items in this column should equal the estimated amount requested for this pay application.

**Column F:** Provide the amount paid to each subcontractor/subconsultant or supplier on the previous pay application. Enter the previous pay application number in the column heading. The sum of the items listed in this column should equal the warrant amount paid to the Contractor/Consultant on the previous pay application. The amounts paid to the subcontractor/subcontractor or suppliers should be the actual amount of each check issued.

**Column G:** Provide the net paid to date for the Contractor/Subconsultant and each listed subcontractor/subconsultant or supplier.

**Column H:** Provide the percent portion of the net paid to date (Column G) for the Contractor/Subconsultant and each listed subcontractor/subconsultant or supplier of the current total contract amount in (II).



## Division of Small Business Opportunity

## Office of Economic Development

Compliance Unit

201 W. Colfax Ave., Dept. 907

Denver, CO 80202

Phone: 720.913.1999

Fax: 720.913.1803

(II) - Current Contract Amount: \$

|                     | Actual    | Budgeted  | Variance |
|---------------------|-----------|-----------|----------|
| Sales               | \$600,000 | \$600,000 | \$0      |
| Variable costs      | 270,000   | 280,000   | (10,000) |
| Contribution margin | 330,000   | 320,000   | 10,000   |
| Fixed costs         | 190,000   | 190,000   | \$0      |
| Operating income    | \$140,000 | \$130,000 | \$10,000 |
| Totals              |           |           |          |

Date:

Page of

**DEPARTMENT OF PUBLIC WORKS**  
**Engineering Division**

**FINAL/PARTIAL RELEASE AND CERTIFICATE OF PAYMENT**  
**(SUBCONTRACTOR/SUPPLIER)**

|                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> (PROJECT NO. and NAME)<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> (NAME OF CONTRACTOR)<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> (NAME OF SUBCONTRACTOR/SUPPLIER)<br>Check Applicable Box:<br>[    ] M/WBE | <div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date: _____, 20____.<br><br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Subcontract #:<br><br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Subcontract Value: \$<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Last Progress Payment: \$<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date:<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Total Paid to Date: \$<br><div style="border-bottom: 1px solid black; margin-bottom: 5px;"></div> Date of Last Work: |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

The Undersigned hereby certifies that all costs, charges or expenses incurred by the undersigned or on behalf of the undersigned for any work, labor or services performed and for any materials, supplies or equipment provided on the above referenced Project or used in connection with the above referenced Subcontract (the "Work Effort") have been duly paid in full.

The Undersigned further certifies that each of the undersigned's subcontractors and suppliers that incurred or caused to be incurred, on their behalf, costs, charges or expenses in connection with the undersigned's Work Effort on the above referenced Project have been duly paid in full.

In consideration of \$\_\_\_\_\_ representing the Last Progress Payment referenced above and in further consideration of the Total Paid to Date, also referenced above, and other good and valuable consideration received and accepted by the undersigned this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the Undersigned hereby releases and discharges the City and County of Denver (the "City"), the above referenced City Project, the City's premises and property and the above referenced Contractor from all claims, liens, rights, liabilities, demands and obligations, whether known or unknown, of every nature arising out of or in connection with the performance of the work effort.

As additional consideration for the payments referenced above, the undersigned agrees to defend, indemnify and save and hold harmless the City, its officers, employees, agents and assigns and the above-referenced Contractor from and against all costs, losses, damages, causes of action, judgments under the subcontract and expenses arising out of or in connection with any claim or claims against the City or the Contractor which arise out of the Undersigned's performance of the Work Effort and which may be asserted by the Undersigned or any of its suppliers or subcontractors of any tier or any of their representatives, officers, agents, or employees.

It is acknowledged that this release is for the benefit of and may be relied upon by the City and the referenced Contractor.

The foregoing shall not relieve the undersigned of any obligation under the provisions of the Undersigned's subcontract, as the subcontract may have been amended, which by their nature survive completion of the Undersigned's work effort including, without limitation, warranties, guarantees, insurance requirements and indemnities.

STATE OF COLORADO     ) ss.  
CITY OF \_\_\_\_\_)

Signed and sworn before me this  
day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public/Commissioner of Oaths  
My Commission Expires

\_\_\_\_\_  
(Name of Subcontractor)

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTACHMENT B



Office of Economic Development  
Division of Small Business Opportunity

201 W. Colfax Ave, Dept. 807  
Denver, CO 80202  
p: 720.813.1888  
f: 720.813.1808  
[www.denvergov.org/dabo](http://www.denvergov.org/dabo)

## Diversity and Inclusiveness\* in City Solicitations Information Request Form

Denver Executive Order No. 101 establishes strategies between the City and private industry to use diversity and inclusiveness to promote economic development in the City and County of Denver and to encourage more businesses to compete for City contracts and procurements. The Executive Order requires, among other things, the collection of certain information regarding the practices of the City's contractors and consultants toward diversity and inclusiveness and encourages/requires City agencies to include diversity and inclusiveness policies in selection criteria where legally permitted in solicitations for City services or goods.

Type in your response, print out, sign and date; or print out and complete manually.  
Please print legibly.

Answer each item below. Missing or incomplete responses will be recorded as "no" or "none". A proposal or response to a solicitation by a contractor/consultant that does not include this completed form shall be deemed non-responsive and rejected.

Project Name: \_\_\_\_\_

BID / RFP No.: \_\_\_\_\_

Name of Contractor/Consultant: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_

Business Phone No.: \_\_\_\_\_

Business Facsimile No.: \_\_\_\_\_

OED – Executive Order No. 101  
Diversity and Inclusiveness in City Solicitations Information Request Form  
Rev. 3/18/2015

1. Do you have a Diversity and Inclusiveness Program? ☐ Yes ☐ No

If No, and your company size is less than 10 employees continue to question 11. Complete and sign the form.

If Yes, does it address:

- |                                               |                              |                             |
|-----------------------------------------------|------------------------------|-----------------------------|
| 1.1. Employment and retention?                | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 1.2. Procurement and supply chain activities? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 1.3. Customer service?                        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

2. Provide a detailed narrative of your company's diversity and inclusiveness principles and programs. Attach any written material for your program.(This may include, for example, (i) diversity and inclusiveness employee training programs, equal opportunity policies, and the budget amount spent on an annual basis for workplace diversity; or (ii) diversity and inclusiveness training and information to improve customer service.)

3. How many employees does your company employ?

- ☐ 11-50 ☐ over 100
- ☐ 51-100

3.1. How many of your company's employees are:

Full-time \_\_\_\_\_ Part-Time \_\_\_\_\_

4. How does your company regularly communicate its diversity and inclusiveness policies to employees?

- ☐ Employee Training
- ☐ Pamphlets
- ☐ Public EEO postings
- ☐ Other
- ☐ Not Applicable

5. If you responded that you do not have a diversity and inclusiveness program, describe any plans your company may have to adopt such a program.

6. How often do you provide training in diversity and inclusiveness principles?

- ☐ Monthly ☐ Annually  
☐ Quarterly ☐ Not Applicable ☐ Other \_\_\_\_\_

6.1. What percentage of the total number of employees generally participate?

- ☐ 0 - 25% ☐ 51 - 75%  
☐ 26 - 50% ☐ 76 - 100% ☐ Not Applicable

7. State how you achieve diversity and inclusiveness in supply and procurement activities.

(This may include, for example, narratives of training programs, equal opportunity policies, diversity or inclusiveness partnership programs, mentoring and outreach programs, and the amount and description of budget spent on an annual basis for procurement and supplier diversity and inclusiveness.)

8. Do you have a diversity and inclusiveness committee? ☐ Yes ☐ No

8.1. If so, how often does it meet?

- ☐ Monthly ☐ Annually ☐ No Committee  
☐ Quarterly ☐ Other \_\_\_\_\_

8.2. If you responded that you do not have a diversity and inclusiveness committee, describe any plans your company may have to establish such a committee.

9. Do you have a budget for diversity and inclusiveness efforts? ☐ Yes ☐ No

10. Does your company integrate diversity and inclusion competencies into executive/manager performance evaluation plans? ☐ Yes ☐ No

11. Would you like information detailing how to implement a Diversity and Inclusiveness program? ☐ Yes ☐ No

If yes, please email [X0101@denvergov.org](mailto:X0101@denvergov.org).

I attest that the information represented herein is true, correct and complete, to the best of my knowledge.

---

Signature of Person Completing Form

---

Date

---

Printed Name of Person Completing Form

**NOTE: Attach additional sheets or documentation as necessary for a complete response.**

\*"Diversity and inclusiveness program" means a program that invites values, perspectives and contributions of people from diverse backgrounds, and integrates diversity into its hiring and retention policies, training opportunities, and business development methods to provide an equal opportunity for each person to participate, contribute, and succeed within the organization's workplace. "Diversity" encompasses a wide variety of human differences, including differences such as race, age, gender, gender identity, sexual orientation, ethnicity, physical disabilities, appearance, historically underutilized and disadvantaged persons, as well as social identities such as religion, marital status, socio-economic status, lifestyle, education, parental status, geographic background, language ability, and veteran status."

ATTACHMENT C

Work Order Mark Up Pricing Form

**With regard to SC-15 in the On-Call Construction Agreement**

**Proposal Request Pricing**

Title 9 of the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

A. In order to initiate Work hereunder, the City must prepare and issue a Proposal Pricing Request, in the form included in these Contract Documents. For each Proposal Pricing Request submitted to the Contractor for pricing, the Contractor shall price the request and submit a completed Proposal Request Pricing Worksheet, in the form included in these Contract Documents and complying with the terms and conditions set forth on the form, to the Project Manager, with all supporting materials, within fourteen (14) consecutive calendar days of the date of issuance of such Proposal Pricing Request. The Contractor shall price each request and prepare the appropriate documentation in accordance with the requirements stated herein.

B. **Prices** – The City’s policy is to award Work Orders by a mini-bid process. If a mini-bid process is used, Contractor may submit lump sum prices. Upon request Contractor will provide detailed pricing information. If the City determines that a mini-bid process is not appropriate, the Contractor will provide detailed pricing information, reference Proposal Request Pricing Worksheet.

Direct labor costs shall include only the cost associated with the workers who actually perform the Work (including fringe benefits and the Contractor’s actual cost for Worker’s Compensation, Social Security and Payroll taxes). The costs of supervision, management and field or office overhead costs shall not be included or calculated as direct labor cost. For shop or plant components of the Work, the direct labor cost shall include only those workers who work directly on the item being manufactured or the actual operators of the equipment being used to handle the items being manufactured.

Material costs shall include the direct costs of materials, supplies and equipment incorporated in or consumed by the Work. The costs shall be based on buying the material, supplies and equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

Equipment costs shall be the actual cost to the Contractor of owned and/or rented equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

-----  
The Contractor shall be entitled to **7%** of markup on the direct cost of the subcontractor’s work, including labor, materials, and equipment. The Contractor shall not apply markup to Special Conditions, markup, or bonds, taxes or insurance. The Contractor, subcontractor or sub-subcontractor who actually performs the Work shall be entitled to a markup of **13%** on the actual costs identified in item B, only, above. For terminology and methodology applicable to Work Order pricing, refer to General Contract Conditions (2011 Edition) Titles 9 and 11, Special Conditions 15 through 19, and the Proposal Request Pricing Worksheet forms (attached) of this document. Bonds, insurance and sales tax are to be added **after** markup.



ACORD™

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/09/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|                                                                                                                                                                                   |                                                                                                                                    |  |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|--|------------------------------------|
| <b>PRODUCER</b><br><b>USI Colorado, LLC Construction</b><br><b>P.O. Box 7050</b><br><b>Englewood, CO 80155</b><br><b>800 873-8500</b>                                             | <b>CONTACT NAME:</b> Client Manager<br><b>PHONE (A/C, No, Ext):</b> 800 873-8500<br><b>E-MAIL ADDRESS:</b> den.contractors@usi.biz |  | <b>FAX (A/C, No):</b> 303-831-5295 |
|                                                                                                                                                                                   | <b>INSURER(S) AFFORDING COVERAGE</b>                                                                                               |  |                                    |
| <b>INSURED</b><br><b>Gerald H. Phipps, Inc.</b><br><b>dba GH Phipps Construction Company</b><br><b>5995 Greenwood Plaza Blvd, Suite 100</b><br><b>Greenwood Village, CO 80111</b> | <b>INSURER A:</b> Arch Insurance Company                                                                                           |  | <b>NAIC #</b> 11150                |
|                                                                                                                                                                                   | <b>INSURER B:</b> St Paul Fire and Marine Insuran                                                                                  |  | <b>24767</b>                       |
|                                                                                                                                                                                   | <b>INSURER C:</b> ACE American Insurance Company                                                                                   |  | <b>22667</b>                       |
|                                                                                                                                                                                   | <b>INSURER D:</b>                                                                                                                  |  |                                    |
|                                                                                                                                                                                   | <b>INSURER E:</b>                                                                                                                  |  |                                    |
| <b>INSURER F:</b>                                                                                                                                                                 |                                                                                                                                    |  |                                    |

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE                                                                                                                                                                                                                                                                                               | ADDL INSR | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                                                                                                                                                                                                                    |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|-----------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: | X         | X        | ZAGLB9203300    | 10/01/2015              | 10/01/2016              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000<br>MED EXP (Any one person) \$10,000<br>PERSONAL & ADV INJURY \$1,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
| A        | AUTOMOBILE LIABILITY<br><input checked="" type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS                                          | X         | X        | ZACAT9226000    | 10/01/2015              | 10/01/2016              | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$                                                                            |
| B        | <input checked="" type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input checked="" type="checkbox"/> RETENTION \$10,000                                                                                                                                                             | X         | X        | ZUP15R031531    | 10/01/2015              | 10/01/2016              | EACH OCCURRENCE \$25,000,000<br>AGGREGATE \$25,000,000<br>\$                                                                                                                                                                              |
| A        | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> Y / N<br>(Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                                                             |           | X        | ZAWCI9355600    | 10/01/2015              | 10/01/2016              | <input checked="" type="checkbox"/> PER STATUTE<br><input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$1,000,000<br>E.L. DISEASE - POLICY LIMIT \$1,000,000                                 |
| C        | Pollution Liability                                                                                                                                                                                                                                                                                             |           |          | CPYG27165850002 | 10/01/2014              | 10/01/2016              | Each Occur \$5,000,000<br>Aggregate \$5,000,000<br>Deductible \$25,000                                                                                                                                                                    |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: GH Phipps Project Number 15.0733

As required by written contract or written agreement, the City and County of Denver, It's Elected and Appointed Officials, Employees and Volunteers are included as Additional Insured under General Liability, Auto Liability and Pollution Liability but only as respects work performed on behalf of the named insured. This insurance will apply on a primary and non contributory basis. A Blanket Waiver of Subrogation applies (See Attached Descriptions)

## CERTIFICATE HOLDER

## CANCELLATION

City and County of Denver  
 Dept. of Finance & Administration  
 201 West Colfax  
 Denver, CO 80202-0000

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Valeria Howard*

**EVIDENCE OF PROPERTY INSURANCE**

DATE (MM/DD/YYYY)

11/09/2015

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

|                                                                                                                                                                                   |  |                                                          |  |                                                                                 |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------------------------|--|---------------------------------------------------------------------------------|--|
| <b>AGENCY</b><br><b>USI Colorado, LLC Construction</b><br><b>P.O. Box 7050</b><br><b>Englewood, CO 80155</b>                                                                      |  | <b>PHONE</b><br><b>(A/C, No, Ext): 800 873-8500</b>      |  | <b>COMPANY</b><br><b>Ace American Insurance Company</b>                         |  |
| <b>FAX</b><br><b>(A/C, No):</b>                                                                                                                                                   |  | <b>E-MAIL</b><br><b>ADDRESS: den.contractors@usi.biz</b> |  |                                                                                 |  |
| <b>CODE:</b>                                                                                                                                                                      |  | <b>SUB CODE:</b>                                         |  |                                                                                 |  |
| <b>AGENCY</b><br><b>CUSTOMER ID #: 1082464</b>                                                                                                                                    |  |                                                          |  |                                                                                 |  |
| <b>INSURED</b><br><b>Gerald H. Phipps, Inc.</b><br><b>dba GH Phipps Construction Company</b><br><b>5995 Greenwood Plaza Blvd, Suite 100</b><br><b>Greenwood Village, CO 80111</b> |  | <b>LOAN NUMBER</b>                                       |  | <b>POLICY NUMBER</b><br><b>108900322002</b>                                     |  |
|                                                                                                                                                                                   |  | <b>EFFECTIVE DATE</b><br><b>10/01/15</b>                 |  | <b>EXPIRATION DATE</b><br><b>10/01/16</b>                                       |  |
|                                                                                                                                                                                   |  |                                                          |  | <input type="checkbox"/> <b>CONTINUED UNTIL</b><br><b>TERMINATED IF CHECKED</b> |  |
| <b>THIS REPLACES PRIOR EVIDENCE DATED:</b>                                                                                                                                        |  |                                                          |  |                                                                                 |  |

**PROPERTY INFORMATION**

|                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------|
| <b>LOCATION/DESCRIPTION</b><br><b>Location #1 5995 Greenwood Plaza Blvd, Sui Greenwood Village, CO 80111-4710</b> |
|-------------------------------------------------------------------------------------------------------------------|

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

**COVERAGE INFORMATION**

| COVERAGE/PERILS/FORMS                                                             | AMOUNT OF INSURANCE  | DEDUCTIBLE      |
|-----------------------------------------------------------------------------------|----------------------|-----------------|
| <b>Builders Risk Coverage</b>                                                     |                      |                 |
| <b>Any One Location</b>                                                           | <b>\$75,500,000.</b> | <b>\$5,000.</b> |
| <b>Sublimit Frame Location</b>                                                    | <b>\$10,000,000.</b> | <b>\$5,000.</b> |
| <b>In Transit</b>                                                                 | <b>\$5,000,000.</b>  | <b>\$5,000.</b> |
| <b>Temporary Location</b>                                                         | <b>\$5,000,000.</b>  | <b>\$5,000.</b> |
| <b>BUILDERS RISK COVERAGE INFORMATION</b><br><b>(See Attached Coverage Info.)</b> |                      |                 |


**REMARKS (Including Special Conditions)**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RE: GH Phipps Project Number 15.0733</b><br><b>As required by written contract or written agreement, the City and County of Denver, It's Elected and Appointed Officials, Employees and Volunteers are included as Loss Payee as their interest may appear but only as respects work performed on behalf of the named insured. The Builder's Risk policy includes an endorsement providing that 30 days notice of cancellation will be given to the Certificate Holder by the (See Attached Remarks)</b> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**CANCELLATION**

|                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**ADDITIONAL INTEREST**

|                                                                                                                                                                       |                                                                                                                          |  |                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--|---------------------------|
| <b>NAME AND ADDRESS</b><br><b>City and County of Denver Dept. of</b><br><b>Finance &amp; Administration</b><br><b>201 West Colfax</b><br><b>Denver, CO 80202-0000</b> | <input type="checkbox"/> <b>MORTGAGEE</b>                                                                                |  | <b>ADDITIONAL INSURED</b> |
|                                                                                                                                                                       | <input checked="" type="checkbox"/> <b>LOSS PAYEE</b>                                                                    |  |                           |
|                                                                                                                                                                       | <b>LOAN #</b>                                                                                                            |  |                           |
|                                                                                                                                                                       | <b>AUTHORIZED REPRESENTATIVE</b><br> |  |                           |

**COVERAGE INFORMATION (Continued from page 1.)**

| COVERAGE/PERILS/FORMS                     | AMOUNT OF INSURANCE | DEDUCTIBLE |
|-------------------------------------------|---------------------|------------|
| Open Reporting Coverage Any One Location: | 75,500,000          |            |
| Open Reporting Coverage Any One Location: | 10,000,000          |            |



EXHIBIT F

Performance and Payment Bond  
Surety Authorization

Assistant City Attorney  
201 W. Colfax Ave Dept. 1207  
Denver, CO 80202

RE: Gerald H. Phipps, Inc.  
Contract No.: 201524941  
Project Name: On Call Major Construction Services  
Contract Amount: \$50,000.00  
Performance and Payment Bond No.: 929624128

Dear Assistant City Attorney,

The Performance and Payment Bonds covering the above captioned project were executed by this agency, through Continental Casualty Company, (Insurance Company), on October 27, 2015.

We hereby authorize the City and County of Denver, Department of Public Works, to date all bonds and powers of attorney to coincide with the date of the contract.

If you should have any additional questions or concerns, please don't hesitate to give me a call at 303-831-5146.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kristin L. Salazar", is written over the word "Sincerely,".

Kristin L. Salazar  
Continental Casualty Company, Attorney-in-Fact  
USI, Account Manager

## EXHIBIT F

### **CITY AND COUNTY OF DENVER DEPARTMENT OF PUBLIC WORKS**

**Bond No. 929624128**

#### **PERFORMANCE AND PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned **GERALD H. PHIPPS, INC.**, a corporation organized and existing under and by virtue of the laws of the State of **COLORADO**, hereafter referred to as the "Contractor", and **Continental Casualty Company**, a corporation organized and existing under and by virtue of the laws of the State of Illinois, and authorized to transact business in the State of Colorado, as Surety, are held and firmly bound unto the CITY AND COUNTY OF DENVER, a municipal corporation of the State of Colorado, hereinafter referred to as the "City", in the penal sum of **FIFTY THOUSAND DOLLARS AND NO/100 (\$50,000.00)**, lawful money of the United States of America, for the payment of which sum, well and truly to be made, we bind ourselves and our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents;

#### **THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH THAT:**

WHEREAS, the above bounden Contractor has entered into a written contract with the aforesaid City for furnishing all labor and tools, supplies, equipment, superintendence, materials and everything necessary for and required to do, perform and complete the construction of **CONTRACT NO. 201524941 ON CALL MAJOR CONSTRUCTION SERVICES**, Denver, Colorado, and has bound itself to complete the project within the time or times specified or pay liquidated damages, all as designated, defined and described in the said Contract and Conditions thereof, and in accordance with the Plans and Technical Specifications therefore, a copy of said Contract being made a part hereof;

NOW, THEREFORE, if the said Contractor shall and will, in all particulars well and truly and faithfully observe, perform and abide by each and every Covenant, Condition and part of said Contract, and the Conditions, Technical Specifications, Plans, and other Contract Documents thereto attached, or by reference made a part thereof and any alterations in and additions thereto, according to the true intent and meaning in such case, then this obligation shall be and become null and void; otherwise, it shall remain in full force and effect;

PROVIDED FURTHER, that if the said Contractor shall satisfy all claims and demands incurred by the Contractor in the performance of said Contract, and shall fully indemnify and save harmless the City from all damages, claims, demands, expense and charge of every kind (including claims of patent infringement) arising from any act, omission, or neglect of said Contractor, its agents, or employees with relation to said work; and shall fully reimburse and repay to the City all costs, damages, and expenses which it may incur in making good any default based upon the failure of the Contractor to fulfill its obligation to furnish maintenance, repairs or replacements for the full guarantee period provided in the Contract Documents, then this obligation shall be null and void; otherwise it shall remain in full force and effect;

PROVIDED FURTHER, that if said Contractor shall at all times promptly make payments of all amounts lawfully due to all persons supplying or furnishing it or its subcontractors with labor and materials, rental machinery, tools or equipment used or performed in the prosecution of work provided for in the above Contract and that if the Contractor will indemnify and save harmless the City for the extent of any and all payments in connection with the carrying out of such Contract, then this obligation shall be null and void; otherwise it shall remain in full force and effect;

PROVIDED FURTHER, that if the said Contractor fails to duly pay for any labor, materials, team hire, sustenance, provisions, provender, gasoline, lubricating oils, fuel oils, grease, coal, or any other supplies or materials used or consumed by said Contractor or its subcontractors in performance of the work contracted to be done, or fails to pay any person who supplies rental machinery, tools or equipment, all



amounts due as the result of the use of such machinery, tools or equipment in the prosecution of the work, the Surety will pay the same in any amount not exceeding the amount of this obligation, together with interest as provided by law;

PROVIDED FURTHER, that the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract, or to contracts with others in connection with this project, or the work to be performed thereunder, or the Technical Specifications and Plans accompanying the same, shall in any way affect its obligation on this bond and it does hereby waive notice of any change, extension of time, alteration or addition to the terms of the Contract, or contracts, or to the work, or to the Technical Specifications and Plans.

IN WITNESS WHEREOF, said Contractor and said Surety have executed these presents as of this 2nd day of November, 2015.

Attest:

Elizabeth K. Orcher  
Secretary

GERALD H. PHIPPS, INC.

**Contractor**

By: [Signature]

**Kurt T. Klanderud, President**

**President**

Continental Casualty Company

**Surety**

By: [Signature]

**Kristin L. Salazar, Attorney-In-Fact**

(Accompany this bond with Attorney-in-Fact's authority from the Surety to execute bond, certified to include the date of the bond).

APPROVED AS TO FORM:

Attorney for the City and County of Denver

By: [Signature]

**Assistant City Attorney**

APPROVED FOR THE CITY AND COUNTY OF  
DENVER

By: [Signature]

**MAYOR**

By: [Signature]

**EXEC. DIR. OF PUBLIC WORKS**

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

**Kristin L. Salazar , Individually**

of Greenwood Village, CO their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

**- In Unlimited Amounts -**

Surety Bond No.: 929624128

Principal: Gerald H. Phipps, Inc

Obligee: City and County of Denver

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 22nd day of May, 2015.



Continental Casualty Company  
National Fire Insurance Company of Hartford  
American Casualty Company of Reading, Pennsylvania

Paul T. Bruflat

Vice President

State of South Dakota, County of Minnehaha, ss:

On this 22nd day of May, 2015, before me personally came Paul T. Bruflat to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.



My Commission Expires February 12, 2021

S. Eich

Notary Public

### CERTIFICATE

I, D. Bult, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance companies printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said insurance companies this 27th day of October, 2015.



Continental Casualty Company  
National Fire Insurance Company of Hartford  
American Casualty Company of Reading, Pennsylvania

D. Bult

Assistant Secretary



## EXHIBIT G

**Office of Human Resources**  
Denver's Human Resource Agency

201 W. Colfax, Department 412  
Denver, CO 80202  
p: 720.913.5751  
f: 720.913.5720  
[www.denvergov.org/csa](http://www.denvergov.org/csa)

TO: All Users of the City of Denver Prevailing Wage Schedules

FROM: Seth Duhon-Thornton, Associate Human Resources Professional

DATE: Friday May 8, 2015

SUBJECT: Latest Change to Prevailing Wage Schedules

Please be advised, prevailing wage rates for some building, heavy, and highway construction trades have not been updated by the United States Department of Labor (DOL) since March 1, 2002. The Career Service Board, in their meeting held on April 21, 2011, approved the use of the attached supplemental wage rates until prevailing wage rates for these classifications of work are again published by the United States Department of Labor.

The attached Prevailing Wage Schedule is effective as of **Friday May 8, 2015** and applies to the City and County of Denver for **BUILDING CONSTRUCTION PROJECTS** (does not include residential construction consisting of single family homes and apartments up to and including 4 stories) in accordance with the Denver Revised Municipal Code, Section 20-76(c).

General Wage Decision No. CO150004  
Superseded General Decision No. CO20140004  
Modification No.03  
Publication Date: 05/01/2015  
(5 pages)

Unless otherwise specified in this document, apprentices shall be permitted only if they are employed pursuant to, and individually registered in, a bona fide apprenticeship program registered with the U.S. Department of Labor (DOL). The employer and the individual apprentice must be registered in a program, which has received prior approval, by the DOL. Any employer, who employs an apprentice and is found to be in violation of this provision, shall be required to pay said apprentice the full journeyman scale.

For questions call (720) 913-5018

Attachments as listed above.



General Decision Number: CO150004 05/01/2015 CO4

Superseded General Decision Number: CO20140004

State: Colorado

Construction Type: Building

County: Denver County in Colorado.

BUILDING CONSTRUCTION PROJECTS (does not include residential construction consisting of single family homes and apartments up to and including 4 stories)

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Davis-Bacon Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

| Modification Number | Publication Date |
|---------------------|------------------|
| 0                   | 01/02/2015       |
| 1                   | 01/09/2015       |
| 2                   | 03/20/2015       |
| 3                   | 05/01/2015       |

ASBE0028-001 10/01/2013

|                                                                                                                                                                                        | Rates    | Fringes |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------|
| Asbestos Workers/Insulator<br>(Includes application of<br>all insulating materials,<br>protective coverings,<br>coatings and finishings to<br>all types of mechanical<br>systems)..... | \$ 28.83 | 13.18   |

-----  
BRCO0007-001 01/01/2014

|                 | Rates    | Fringes |
|-----------------|----------|---------|
| BRICKLAYER..... | \$ 24.03 | 8.63    |

-----  
BRCO0007-005 05/01/2014

|                  | Rates    | Fringes |
|------------------|----------|---------|
| TILE SETTER..... | \$ 27.15 | 7.88    |

-----

CARP0001-004 05/01/2013

|                              | Rates    | Fringes |
|------------------------------|----------|---------|
| Carpenters:                  |          |         |
| Acoustical, Drywall          |          |         |
| Hanging/Framing and Metal    |          |         |
| Stud, Form Building/Setting. | \$ 25.00 | 5.39    |

-----  
CARP1607-002 06/01/2012

|                 | Rates    | Fringes |
|-----------------|----------|---------|
| MILLWRIGHT..... | \$ 28.95 | 11.10   |

-----  
ELEC0068-002 06/01/2014

|                            | Rates    | Fringes |
|----------------------------|----------|---------|
| ELECTRICIAN                |          |         |
| (Includes Low Voltage      |          |         |
| Wiring and Installation of |          |         |
| Fire alarms, Security      |          |         |
| Systems, Telephones,       |          |         |
| Computers and Temperature  |          |         |
| Controls).....             | \$ 32.65 | 12.70   |

-----  
ELEV0025-002 01/01/2015

|                           | Rates    | Fringes    |
|---------------------------|----------|------------|
| Elevator Constructor..... | \$ 40.68 | 28.385+a+b |

FOOTNOTE:

- a. Vacation: 6%/under 5 years based on regular hourly rate for all hours worked. 8%/over 5 years based on regular hourly rate for all hours worked.
- b. PAID HOLIDAYS: New Year's Day; Memorial Day; Independence Day; Labor Day; Veterans' Day; Thanksgiving Day; the Friday after Thanksgiving Day; and Christmas Day.

-----  
ENGI0009-003 10/23/2013

|                            | Rates    | Fringes |
|----------------------------|----------|---------|
| Power equipment operator - |          |         |
| crane                      |          |         |
| 141 tons and over.....     | \$ 25.97 | 9.15    |
| 50 tons and under.....     | \$ 24.88 | 9.15    |
| 51 to 90 tons.....         | \$ 25.04 | 9.15    |
| 91 to 140 tons.....        | \$ 25.19 | 9.15    |

-----  
IRON0024-001 11/01/2013

| Rates | Fringes |
|-------|---------|
|-------|---------|

|                             |          |       |
|-----------------------------|----------|-------|
| IRONWORKER, STRUCTURAL..... | \$ 24.80 | 10.14 |
|-----------------------------|----------|-------|

-----  
LABO0720-003 05/01/2014

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

LABORER

|                             |          |      |
|-----------------------------|----------|------|
| Concrete/Mason Tenders..... | \$ 16.42 | 6.38 |
|-----------------------------|----------|------|

-----  
PAIN0079-002 03/01/2015

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

Drywall Finisher/Taper

|           |          |      |
|-----------|----------|------|
| Hand..... | \$ 20.15 | 6.91 |
|-----------|----------|------|

|           |          |      |
|-----------|----------|------|
| Tool..... | \$ 20.50 | 6.91 |
|-----------|----------|------|

|                |          |      |
|----------------|----------|------|
| Painters:..... | \$ 19.45 | 6.91 |
|----------------|----------|------|

|                  |          |      |
|------------------|----------|------|
| PAPERHANGER..... | \$ 20.15 | 6.91 |
|------------------|----------|------|

-----  
PAIN0930-001 07/01/2014

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

|              |          |      |
|--------------|----------|------|
| GLAZIER..... | \$ 29.67 | 7.52 |
|--------------|----------|------|

-----  
PLAS0577-001 05/01/2014

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

|                                   |          |       |
|-----------------------------------|----------|-------|
| CEMENT MASON/CONCRETE FINISHER... | \$ 24.00 | 10.23 |
|-----------------------------------|----------|-------|

-----  
PLUM0003-001 07/01/2014

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

PLUMBER

|                            |          |       |
|----------------------------|----------|-------|
| (Excluding HVAC work)..... | \$ 31.93 | 12.34 |
|----------------------------|----------|-------|

-----  
PLUM0208-001 07/01/2013

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

PIPEFITTER

|                            |          |       |
|----------------------------|----------|-------|
| (Including HVAC pipe)..... | \$ 33.35 | 12.27 |
|----------------------------|----------|-------|

-----  
\* SFCO0669-001 04/01/2015

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

|                       |          |       |
|-----------------------|----------|-------|
| SPRINKLER FITTER..... | \$ 34.43 | 19.09 |
|-----------------------|----------|-------|

-----  
SHEE0009-001 07/01/2014

|       |         |
|-------|---------|
| Rates | Fringes |
|-------|---------|

Sheet metal worker

(Includes HVAC duct and

|                                       |          |       |
|---------------------------------------|----------|-------|
| installation of HVAC<br>systems)..... | \$ 32.47 | 13.98 |
|---------------------------------------|----------|-------|

-----  
SUCO2001-011 12/20/2001

|                            | Rates    | Fringes |
|----------------------------|----------|---------|
| Carpenters:                |          |         |
| All Other Work.....        | \$ 16.12 | 2.84    |
| Ironworkers:               |          |         |
| Reinforcing.....           | \$ 18.49 | 3.87    |
| Laborers:                  |          |         |
| Brick Finisher/Tender..... | \$ 12.78 | 1.41    |
| Common.....                | \$ 10.62 | 2.09    |
| Power equipment operators: |          |         |
| Mechanic.....              | \$ 18.48 |         |

-----

WELDERS - Receive rate prescribed for craft performing  
operation to which welding is incidental.

**Office of Human Resources**  
**Supplemental rates**  
**(Specific to the Denver projects)**  
**Supp #100, Date: 03-02-2012**

| <b><u>Classification</u></b>                    |                               | <b><u>Base</u></b> | <b><u>Fringe</u></b> |
|-------------------------------------------------|-------------------------------|--------------------|----------------------|
| Boilermakers                                    |                               | \$30.97            | \$21.45              |
| Power Equipment Operators<br>(Concrete Mixers): |                               |                    |                      |
|                                                 | Less than 1 yd                | \$23.67            | \$10.67              |
|                                                 | 1 yd and over                 | \$23.82            | \$10.68              |
|                                                 | Drillers                      | \$23.97            | \$10.70              |
|                                                 | Loaders over 6 cu yd          | \$23.82            | \$10.68              |
|                                                 | Oilers                        | \$22.97            | \$10.70              |
| Soft Floor Layers                               |                               | \$16.70            | \$9.81               |
| Ironworkers (Ornamental)                        |                               | \$24.80            | \$10.03              |
| Plasters                                        |                               | \$24.60            | \$12.11              |
| Plaster Tenders                                 |                               | \$10.79            | -                    |
| Laborers: Concrete Saw                          |                               | \$13.89            | -                    |
| Power Equipment Operators:                      |                               |                    |                      |
|                                                 | Backhoe                       | \$23.67            | \$10.67              |
|                                                 | Loader up to and incl 6 cu yd | \$23.67            | \$10.67              |
|                                                 | Motor Grader                  | \$23.97            | \$10.70              |
|                                                 | Roller                        | \$23.67            | \$10.67              |
| Truck Drivers (Dump Trucks):                    |                               |                    |                      |
|                                                 | 6 to 14 cu yds                | \$19.14            | \$10.07              |
|                                                 | 15 to 29 cu yds               | \$19.48            | \$10.11              |
|                                                 | Flatbed                       | \$19.14            | \$10.07              |
|                                                 | Semi                          | \$19.48            | \$10.11              |

- To determine the Tile Setters-Marble Mason-Terrazzo mechanic rates—Use Davis Bacon-Building rates adopted by the Career Service Board.
- To determine the Tile Finisher-Floor Grinder-Base Grinder—Use current Career Service Prevailing Wage Schedules.
- Caulkers—Receive rate prescribed for craft performing operation to which caulking is incidental .i.e. glazier, painter, brick layer, cement mason.
- Use the “Carpenters—All Other Work” rates published by the federal Davis Bacon rates for batt insulation, pre-stress concrete and tilt up concrete walls, Roofers (including foundation waterproofing).
- Use the “Laborer—Common”, rates published by the federal Davis Bacon rates for General Housekeeping, Final Cleanup and Fence Installer.

## EXHIBIT G



**Office of Human Resources**  
Denver's Human Resource Agency

201 W. Colfax, Department 412  
Denver, CO 80202  
p: 720.913.5751  
f: 720.913.5720  
[www.denvergov.org/csa](http://www.denvergov.org/csa)

TO: All Users of the City of Denver Prevailing Wage Schedules

FROM: Seth Duhon-Thornton, Associate Human Resource Professional

DATE: Friday June 12, 2015

SUBJECT: Latest Change to Prevailing Wage Schedules

Please be advised, prevailing wage rates for some building, heavy, and highway construction trades have not been updated by the United States Department of Labor (DOL) since March 1, 2002. The Career Service Board, in their meeting held on April 21, 2011, approved the use of the attached supplemental wage rates until prevailing wage rates for these classifications of work are again published by the United States Department of Labor in accordance with the Davis-Bacon Act.

The effective date for this publication will be **Friday June 12, 2015** and applies to the City and County of Denver for **HEAVY CONSTRUCTION PROJECTS** in accordance with the Denver Revised Municipal Code, Section 20-76(c).

General Wage Decision No. CO150012  
Superseded General Decision No. CO20140012  
Modification No. 02  
Publication Date: 6/5/2015  
(8 pages)

Unless otherwise specified in this document, apprentices shall be permitted only if they are employed pursuant to, and individually registered in, a bona fide apprenticeship program registered with the U.S. Department of Labor (DOL). The employer and the individual apprentice must be registered in a program, which has received prior approval, by the DOL. Any employer, who employs an apprentice and is found to be in violation of this provision, shall be required to pay said apprentice the full journeyman scale.

For questions please call (720) 913-5018

Attachments as listed above.

General Decision Number: CO150012 06/05/2015 CO12

Superseded General Decision Number: CO20140012

State: Colorado

Construction Type: Heavy

Counties: Adams, Arapahoe, Boulder, Broomfield, Denver, Douglas, El Paso, Jefferson, Larimer, Mesa, Pueblo and Weld Counties in Colorado.

#### HEAVY CONSTRUCTION PROJECTS

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Davis-Bacon Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

| Modification Number | Publication Date |
|---------------------|------------------|
| 0                   | 01/02/2015       |
| 1                   | 03/27/2015       |
| 2                   | 06/05/2015       |

ASBE0028-001 10/01/2013

|                                                                                                                                                                                        | Rates    | Fringes |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|---------|
| Asbestos Workers/Insulator<br>(Includes application of<br>all insulating materials,<br>protective coverings,<br>coatings and finishings to<br>all types of mechanical<br>systems)..... | \$ 28.83 | 13.18   |

---

BRCO0007-004 01/01/2014

ADAMS, ARAPAHOE, BOULDER, BROOMFIELD, DENVER, DOUGLAS AND JEFFERSON COUNTIES

|                 | Rates    | Fringes |
|-----------------|----------|---------|
| BRICKLAYER..... | \$ 24.03 | 8.63    |

---

BRCO0007-006 05/01/2014

EL PASO AND PUEBLO COUNTIES

|                 | Rates    | Fringes |
|-----------------|----------|---------|
| BRICKLAYER..... | \$ 24.22 | 8.62    |

---

ELEC0012-004 09/01/2014

PUEBLO COUNTY

|                           | Rates    | Fringes  |
|---------------------------|----------|----------|
| ELECTRICIAN               |          |          |
| Electrical contract over  |          |          |
| \$1,000,000.....          | \$ 27.30 | 10.80+3% |
| Electrical contract under |          |          |
| \$1,000,000.....          | \$ 24.75 | 11.84    |

-----

ELEC0068-001 06/01/2014

ADAMS, ARAPAHOE, BOULDER, BROOMFIELD, DENVER, DOUGLAS,  
JEFFERSON, LARIMER, AND WELD COUNTIES

|                  | Rates    | Fringes |
|------------------|----------|---------|
| ELECTRICIAN..... | \$ 32.65 | 12.70   |

-----

ELEC0111-001 09/01/2014

|                              | Rates    | Fringes     |
|------------------------------|----------|-------------|
| Line Construction:           |          |             |
| Cable Splicer.....           | \$ 28.65 | 13.75%+4.75 |
| Equipment Operator-          |          |             |
| Underground.....             | \$ 25.05 | 9.20        |
| Groundman.....               | \$ 18.20 | 9.12        |
| Line Equipment Operator..... | \$ 28.47 | 11.30       |
| Lineman and Welder.....      | \$ 40.81 | 15.14       |

-----

\* ELEC0113-002 06/01/2015

EL PASO COUNTY

|                  | Rates    | Fringes |
|------------------|----------|---------|
| ELECTRICIAN..... | \$ 30.00 | 14.95   |

-----

ELEC0969-002 12/01/2014

MESA COUNTY

|                  | Rates    | Fringes |
|------------------|----------|---------|
| ELECTRICIAN..... | \$ 24.00 | 7.32    |

-----

ENGI0009-001 10/23/2013

|                              | Rates    | Fringes |
|------------------------------|----------|---------|
| Power equipment operators:   |          |         |
| Blade: Finish.....           | \$ 25.04 | 9.15    |
| Blade: Rough.....            | \$ 24.73 | 9.15    |
| Bulldozer.....               | \$ 24.73 | 9.15    |
| Cranes: 50 tons and under..  | \$ 24.88 | 9.15    |
| Cranes: 51 to 90 tons.....   | \$ 25.04 | 9.15    |
| Cranes: 91 to 140 tons.....  | \$ 25.19 | 9.15    |
| Cranes: 141 tons and over... | \$ 25.97 | 9.15    |
| Forklift.....                | \$ 24.37 | 9.15    |



|                                                                                             |          |      |
|---------------------------------------------------------------------------------------------|----------|------|
| Mechanic.....                                                                               | \$ 24.88 | 9.15 |
| Oiler.....                                                                                  | \$ 24.01 | 9.15 |
| Scraper: Single bowl<br>under 40 cubic yards.....                                           | \$ 24.88 | 9.15 |
| Scraper: Single bowl,<br>including pups 40 cubic<br>yards and over and tandem<br>bowls..... | \$ 25.04 | 9.15 |
| Trackhoe.....                                                                               | \$ 24.88 | 9.15 |

---

IRON0024-003 11/01/2013

|                   | Rates    | Fringes |
|-------------------|----------|---------|
| Ironworkers:..... | \$ 24.80 | 18.77   |
| Structural        |          |         |

---

LABO0086-001 05/01/2009

|                | Rates    | Fringes |
|----------------|----------|---------|
| Laborers:      |          |         |
| Pipelayer..... | \$ 18.68 | 6.78    |

---

PLUM0003-005 07/01/2014

ADAMS, ARAPAHOE, BOULDER, BROOMFIELD, DENVER, DOUGLAS,  
JEFFERSON, LARIMER AND WELD COUNTIES

|              | Rates    | Fringes |
|--------------|----------|---------|
| PLUMBER..... | \$ 35.18 | 12.34   |

---

PLUM0058-002 07/01/2013

EL PASO COUNTY

|                               | Rates    | Fringes |
|-------------------------------|----------|---------|
| Plumbers and Pipefitters..... | \$ 32.55 | 13.65   |

---

PLUM0058-008 07/01/2013

PUEBLO COUNTY

|                               | Rates    | Fringes |
|-------------------------------|----------|---------|
| Plumbers and Pipefitters..... | \$ 32.55 | 13.65   |

---

PLUM0145-002 07/01/2013

MESA COUNTY

|                               | Rates    | Fringes |
|-------------------------------|----------|---------|
| Plumbers and Pipefitters..... | \$ 32.67 | 11.55   |

---

PLUM0208-004 07/01/2013

ADAMS, ARAPAHOE, BOULDER, BROOMFIELD, DENVER, DOUGLAS,  
JEFFERSON, LARIMER AND WELD COUNTIES

|                                                                                                  | Rates    | Fringes |
|--------------------------------------------------------------------------------------------------|----------|---------|
| PIPEFITTER.....                                                                                  | \$ 33.35 | 12.27   |
| -----                                                                                            |          |         |
| SHEE0009-002 07/01/2014                                                                          |          |         |
|                                                                                                  | Rates    | Fringes |
| Sheet metal worker.....                                                                          | \$ 32.47 | 13.98   |
| -----                                                                                            |          |         |
| TEAM0455-002 07/01/2013                                                                          |          |         |
|                                                                                                  | Rates    | Fringes |
| Truck drivers:                                                                                   |          |         |
| Pickup.....                                                                                      | \$ 18.41 | 3.87    |
| Tandem/Semi and Water.....                                                                       | \$ 19.04 | 3.87    |
| -----                                                                                            |          |         |
| SUCO2001-006 12/20/2001                                                                          |          |         |
|                                                                                                  | Rates    | Fringes |
| BOILERMAKER.....                                                                                 | \$ 17.60 |         |
| Carpenters:                                                                                      |          |         |
| Form Building and Setting...                                                                     | \$ 16.97 | 2.74    |
| All Other Work.....                                                                              | \$ 15.14 | 3.37    |
| Cement Mason/Concrete Finisher...                                                                | \$ 17.31 | 2.85    |
| IRONWORKER, REINFORCING.....                                                                     | \$ 18.83 | 3.90    |
| Laborers:                                                                                        |          |         |
| Common.....                                                                                      | \$ 11.22 | 2.92    |
| Flagger.....                                                                                     | \$ 8.91  | 3.80    |
| Landscape.....                                                                                   | \$ 12.56 | 3.21    |
| Painters:                                                                                        |          |         |
| Brush, Roller & Spray.....                                                                       | \$ 15.81 | 3.26    |
| Power equipment operators:                                                                       |          |         |
| Backhoe.....                                                                                     | \$ 16.36 | 2.48    |
| Front End Loader.....                                                                            | \$ 17.24 | 3.23    |
| Skid Loader.....                                                                                 | \$ 15.37 | 4.41    |
| -----                                                                                            |          |         |
| WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental. |          |         |

**Office of Human Resources**  
**Supplemental rates**  
**(Specific to the Denver Projects)**  
**(Supp #74, Date: 02-03-2012)**

| <b><u>Classification</u></b>                                                         |                                  | <b><u>Base</u></b> | <b><u>Fringe</u></b> |
|--------------------------------------------------------------------------------------|----------------------------------|--------------------|----------------------|
| Millwrights                                                                          |                                  | \$28.00            | \$10.00              |
| Line Construction:                                                                   |                                  |                    |                      |
|                                                                                      | Lineman, Gas Fitter/Welder       | \$36.88            | \$9.55               |
|                                                                                      | Line Eq Operator/Line Truck Crew | \$25.74            | \$8.09               |
| Power Equipment Operators<br>(Tunnels Above and Below<br>Ground, shafts and raises): |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$25.12            | \$10.81              |
|                                                                                      | GROUP 2                          | \$25.47            | \$10.85              |
|                                                                                      | GROUP 3                          | \$25.57            | \$10.86              |
|                                                                                      | GROUP 4                          | \$25.82            | \$10.88              |
|                                                                                      | GROUP 5                          | \$25.97            | \$10.90              |
|                                                                                      | GROUP 6                          | \$26.12            | \$10.91              |
|                                                                                      | GROUP 7                          | \$26.37            | \$10.94              |
| Power Equipment Operators:                                                           |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$22.97            | \$10.60              |
|                                                                                      | GROUP 2                          | \$23.32            | \$10.63              |
|                                                                                      | GROUP 3                          | \$23.67            | \$10.67              |
|                                                                                      | GROUP 4                          | \$23.82            | \$10.68              |
|                                                                                      | GROUP 5                          | \$23.97            | \$10.70              |
|                                                                                      | GROUP 6                          | \$24.12            | \$10.71              |
|                                                                                      | GROUP 7                          | \$24.88            | \$10.79              |
| Ironworkers (Ornamental)                                                             |                                  | \$24.80            | \$10.03              |
| Laborers:                                                                            |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$17.68            | \$8.22               |
|                                                                                      | GROUP 2                          | \$18.18            | \$8.27               |
|                                                                                      | GROUP 3                          | \$21.59            | \$8.61               |
| Laborers: (Tunnel)                                                                   |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$18.53            | \$8.30               |
|                                                                                      | GROUP 2                          | \$18.63            | \$8.31               |
|                                                                                      | GROUP 3                          | \$19.73            | \$8.42               |
|                                                                                      | GROUP 4                          | \$21.59            | \$8.61               |
|                                                                                      | GROUP 5                          | \$19.68            | \$8.42               |
| Laborers (Removal of Asbestos)                                                       |                                  | \$21.03            | \$8.55               |
| Truck Drivers:                                                                       |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$18.42            | \$10.00              |
|                                                                                      | GROUP 2                          | \$19.14            | \$10.07              |

|  |         |         |         |
|--|---------|---------|---------|
|  | GROUP 3 | \$19.48 | \$10.11 |
|  | GROUP 4 | \$20.01 | \$10.16 |
|  | GROUP 5 | \$20.66 | \$10.23 |
|  | GROUP 6 | \$21.46 | \$10.31 |

**POWER EQUIPMENT OPERATOR CLASSIFICATIONS**  
**(TUNNELS ABOVE AND BELOW GROUND, SHAFTS, AND RAISES):**

GROUP 1 - Brakeman  
GROUP 2 - Motorman  
GROUP 3 - Compressor  
GROUP 4 - Air Tractors; Grout Machine; Gunnite Machine; Jumbo Form  
GROUP 5 - Concrete Placement Pumps; Mucking Machines and Front End Loaders, Underground, Slusher; Mine Hoist Operator; Mechanic  
GROUP 6 - Mechanic Welder  
GROUP 7 - Mole

*NOTE: Any equipment listed below being used in tunnel work, below or above ground shall be paid not less than \$2.00 per hour above the listed wage rates.*

**POWER EQUIPMENT OPERATOR CLASSIFICATIONS:**

GROUP 1 - Air compressor, brakeman, drill operator - smaller than Watson 2500 and similar, operators of 5 or more light plants, welding machines, generators, single unit conveyor, pumps, vacuum well point system, tractor, under 70 hp with or without attachments compressors, 360 C.F.M. or less.

GROUP 2 - Conveyor, handling **building** materials, ditch witch and similar trenching machine, haulage motor man, pugmill, portable screening plant with or without a spray bar, screening plants, with classifier.

GROUP 3 - Asphalt screed, asphalt plant, backfiller, bituminous spreader or laydown machine; cableway signalman, caisson drill, William MF, similar or larger; C.M.I. and similar, concrete batching plants, concrete finish machine, concrete gang saw on concrete paving, concrete mixer, less than 1 yd., concrete placement pumps, under 8 inches, distributors, bituminous surfaces dozer, drill, diamond or core, drill rigs, rotary, churn, or cable tool, elevating graders, elevator operator, equipment, lubricating and service engineer, grout machine, gunnite machine, hoist, 1 drum, horizontal directional drill operator, sandblasting machine, single unit portable crusher, with or without washer, tie tamper, wheel mounted, tractor, 70 hp and over with or without attachments, trenching machine operator, winch on truck.

GROUP 4 - Cable operated power shovels, draglines, articulated truck operator, clamshells, and backhoes, 5 cubic yards and under, concrete mixer over 1 cubic yard, concrete paver 34E or similar, concrete placement pumps, 8 inches and over, grade checker, hoist, 2 drums, hydraulic backhoe, 3/4 yds and over, loader, over 6 cubic yards, mechanic, mixer mobile, multiple unit portable crusher, with or without washer; piledriver, tractor with sideboom, roto- mill and similar, welder.

GROUP 5 - Cable operated power shovels, draglines, clamshells and backhoes over 5 cubic yards, caisson drill Watson 2500 similar or larger, hoist 3 drum or more, mechanic – welder (heavy-duty).

GROUP 6 - Cableway, derrick, quad nine push unit, wheel excavator, belt or elevating loader

GROUP 7 - tower cranes all types

**LABORER CLASSIFICATIONS:**

GROUP 1 - Janitors; Yardmen

GROUP 2 –Erosion Control, Dowel Bars; Fence Erectors; Gabion Basket and Reno mattresses; Signaling, Metal Mesh; Stake Caser; Traffic Control Devices; Tie Bars and Chairs in Concrete; Paving; Waterproofing Concrete; Air, Gas, Hydraulic Tools and Electrical Tool Operators; Barco Hammers; Cutting Torches; drill; diamond and core drills; Core, diamond, air track including but not limited to; Joy, Mustang, PR-143, 220 Gardner-**Denver**, Hydrosonic, and water blaster operator; Chuck Tender; Electric hammers; Jackhammers; Hydraulic Jacks; Tampers; Air Tampers; Automatic Concrete Power Curbing Machines; Concrete Processing Material; Concrete Tender; Operators of concrete saws on pavement (other than gangsaws); Power operated Concrete Buggies; Hot Asphalt Labor; Asphalt Curb Machines; Paving Breakers; Transverse Concrete Conveyor Operator; Cofferdams; Boxtenders; Caisson 8' to 12'; Caisson Over 12'; Jackhammer Operators in Caissons over 12'; Labor applicable to Pipe coating or Wrapping; Pipe Wrappers, Plant and Yard; Relining Pipe; Hydroliner (a plastic may be used to waterproof); Pipelayer on Underground Bores; Sewer, Water, Gas, Oil Conduit; Enamalers on Pipe, inside and out, Mechanical Grouters; Monitors; Jeep Holiday Detector Men; Pump Operators; Rakers; Vibrators; Hydro- broom, Mixer Man; Gunnite Nozzlemen; Shotcrete Operator; and chain saws, gas and electric; Sand Blaster; Licensed Powdermen; Powdermen and Blaster; Siphons; Signalmen; Dumpman/spotter; Grade Checker.

GROUP 3 - Plug and galleys in dams; Scalers; any work on or off Bridges 40' above the ground performed by Laborers working from a Bos'n Chair, Swing Stage, Life Belt, or Block and Tackle as a safety requirement.

#### TUNNEL LABORER CLASSIFICATIONS:

GROUP 1 - Outside Laborer - Above ground

GROUP 2 - Minimum Tunnel Laborer, Dry Houseman

GROUP 3 - Cable or Hose Tenders, Chuck Tenders, Concrete Laborers, Dumpmen, Whirley Pump Operators

GROUP 4 - Tenders on Shotcrete, Gunniting and Sand Blasting; Tenders, core and Diamond Drills; Pot Tenders

GROUP 5 - Collapsible Form Movers and Setters; Miners; Machine Men and Bit Grinders; Nippers; Powdermen and Blasters; Reinforcing Steel Setters; Timbermen (steel or wood tunnel support, including the placement of sheeting when required); and all Cutting and Welding that is incidental to the Miner's work; Tunnel Liner Plate Setters; Vibrator Men, Internal and External; Unloading, stopping and starting of Moran Agitator Cars; Diamond and Core Drill Operators; Shotcrete operator; Gunnite Nozzlemen; Sand Blaster; Pump Concrete Placement Men.

#### TRUCK DRIVER CLASSIFICATIONS:

GROUP 1 - Sweeper Truck, Flat Rack Single Axle and Manhaul, Shuttle Truck or Bus.

GROUP 2 - Dump Truck Driver to and including 6 cubic yards, Dump Truck Driver over 6 cubic yards to and including 14 cubic yards, Straddle Truck Driver, Liquid and Bulk Tankers Single Axle, Euclid Electric or Similar, Multipurpose Truck Specialty and Hoisting.

GROUP 3 - Truck Driver Snow Plow.

GROUP 4 - Cement Mixer Agitator Truck over 10 cubic yards to and including 15 cubic yards.

WELDERS: Receive rate prescribed for craft performing operation to which welding is incidental.



## EXHIBIT G

**Career Service Authority**  
Denver's Human Resource Agency

201 W. Colfax, Department 412  
Denver, CO 80202  
p: 720.913.5751  
f: 720.913.5720  
[www.denvergov.org/csa](http://www.denvergov.org/csa)

TO: All Users of the City of Denver Prevailing Wage Schedules

FROM: Seth Duhon-Thornton Staff HR Professional

DATE: Friday January 9, 2015

SUBJECT: Latest Change to Prevailing Wage Schedules

Please be advised, prevailing wage rates for some building, heavy, and highway construction trades have not been updated by the United States Department of Labor (DOL) since March 1, 2002. The Career Service Authority Board, in their meeting held on April 21, 2011, approved the use of the attached supplemental wage rates until prevailing wage rates for these classifications of work are again published by the United States Department of Labor in accordance with the Davis-Bacon Act. The rates will be provided as a supplemental to the Davis-Bacon Highway rates issued by CSA.

The effective date for this publication is **Friday January 9, 2015** and applies to the City and County of Denver for **HIGHWAY CONSTRUCTION PROJECTS** in accordance with the Denver Revised Municipal Code, Section 20-76(c).

General Wage Decision No. CO150019  
Superseded General Decision No. CO20140019  
Modification No. 0  
Publication Date: 1/2/2015  
(8 pages)

Unless otherwise specified in this document, apprentices shall be permitted only if they are employed pursuant to, and individually registered in, a bona fide apprenticeship program registered with the U.S. Department of Labor (DOL). The employer and the individual apprentice must be registered in a program, which has received prior approval, by the DOL. Any employer, who employs an apprentice and is found to be in violation of this provision, shall be required to pay said apprentice the full journeyman scale.

For questions call (720) 913-5018

Attachments as listed above.

General Decision Number: CO150019 01/02/2015 CO19

Superseded General Decision Number: CO20140019

State: Colorado

Construction Type: Highway

Counties: Denver and Douglas Counties in Colorado.

#### HIGHWAY CONSTRUCTION PROJECTS

Note: Executive Order (EO) 13658 establishes an hourly minimum wage of \$10.10 for 2015 that applies to all contracts subject to the Davis-Bacon Act for which the solicitation is issued on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.10 (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

|                     |                  |
|---------------------|------------------|
| Modification Number | Publication Date |
| 0                   | 01/02/2015       |

\* CARP9901-008 05/01/2013

|                                 | Rates    | Fringes |
|---------------------------------|----------|---------|
| CARPENTER (Form Work Only)..... | \$ 25.00 | 5.39    |
| -----                           |          |         |
| ELEC0068-016 03/01/2011         |          |         |

|                             | Rates    | Fringes    |
|-----------------------------|----------|------------|
| TRAFFIC SIGNALIZATION:      |          |            |
| Traffic Signal Installation |          |            |
| Zone 1.....                 | \$ 26.42 | 4.75%+8.68 |
| Zone 2.....                 | \$ 29.42 | 4.75%+8.68 |

#### TRAFFIC SIGNAL INSTALLER ZONE DEFINITIONS

Zone 1 shall be a 35 mile radius, measured from the following addresses in each of the following cities:

Colorado Springs - Nevada & Bijou  
Denver - Ellsworth Avenue & Broadway  
Ft. Collins - Prospect & College  
Grand Junction - 12th & North Avenue  
Pueblo - I-25 & Highway 50  
All work outside of these areas shall be paid Zone 2 rates.

-----  
ENGI0009-008 10/23/2013

|                           | Rates | Fringes |
|---------------------------|-------|---------|
| POWER EQUIPMENT OPERATOR: |       |         |
| (3)-Hydraulic Backhoe     |       |         |

|                                                                                                                                                                                               |      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| (Wheel Mounted, under 3/4 yds), Hydraulic Backhoe (Backhoe/Loader combination), Drill Rig Caisson (smaller than Watson 2500 and similar), Loader (up to and including 6 cu. yd.).....\$ 24.73 | 9.15 |
| (3)-Loader (under 6 cu. yd.)                                                                                                                                                                  |      |
| Denver County.....\$ 24.73                                                                                                                                                                    | 9.15 |
| (3)-Motor Grader (blade-rough)                                                                                                                                                                |      |
| Douglas County.....\$ 24.73                                                                                                                                                                   | 9.15 |
| (4)-Crane (50 tons and under), Scraper (single bowl, under 40 cu. yd).....\$ 24.88                                                                                                            | 9.15 |
| (4)-Loader (over 6 cu. yd)                                                                                                                                                                    |      |
| Denver County.....\$ 24.88                                                                                                                                                                    | 9.15 |
| (5)-Drill Rig Caisson (Watson 2500 similar or larger), Crane (51-90 tons), Scraper (40 cu.yd and over),.....\$ 25.04                                                                          | 9.15 |
| (5)-Motor Grader (blade-finish)                                                                                                                                                               |      |
| Douglas County.....\$ 25.04                                                                                                                                                                   | 9.15 |
| (6)-Crane (91-140 tons).....\$ 25.19                                                                                                                                                          | 9.15 |

-----  
 SUCO2011-004 09/15/2011

|                                                                                                             | Rates | Fringes |
|-------------------------------------------------------------------------------------------------------------|-------|---------|
| CARPENTER (Excludes Form Work)....\$ 19.27                                                                  |       | 5.08    |
| CEMENT MASON/CONCRETE FINISHER                                                                              |       |         |
| Denver.....\$ 20.18                                                                                         |       | 5.75    |
| Douglas.....\$ 18.75                                                                                        |       | 3.00    |
| ELECTRICIAN (Excludes Traffic Signal Installation).....\$ 35.13                                             |       | 6.83    |
| FENCE ERECTOR (Excludes Link/Cyclone Fence Erection).....\$ 13.02                                           |       | 3.20    |
| GUARDRAIL INSTALLER.....\$ 12.89                                                                            |       | 3.20    |
| HIGHWAY/PARKING LOT STRIPING:Painter                                                                        |       |         |
| Denver.....\$ 12.62                                                                                         |       | 3.21    |
| Douglas.....\$ 13.89                                                                                        |       | 3.21    |
| IRONWORKER, REINFORCING (Excludes Guardrail Installation).....\$ 16.69                                      |       | 5.45    |
| IRONWORKER, STRUCTURAL (Includes Link/Cyclone Fence Erection, Excludes Guardrail Installation).....\$ 18.22 |       | 6.01    |



LABORER

|                              |          |      |
|------------------------------|----------|------|
| Asphalt Raker.....           | \$ 16.29 | 4.25 |
| Asphalt Shoveler.....        | \$ 21.21 | 4.25 |
| Asphalt Spreader.....        | \$ 18.58 | 4.65 |
| Common or General            |          |      |
| Denver.....                  | \$ 16.76 | 6.77 |
| Douglas.....                 | \$ 16.29 | 4.25 |
| Concrete Saw (Hand Held).... | \$ 16.29 | 6.14 |
| Landscape and Irrigation.... | \$ 12.26 | 3.16 |
| Mason Tender-                |          |      |
| Cement/Concrete              |          |      |
| Denver.....                  | \$ 16.96 | 4.04 |
| Douglas.....                 | \$ 16.29 | 4.25 |
| Pipelayer                    |          |      |
| Denver.....                  | \$ 13.55 | 2.41 |
| Douglas.....                 | \$ 16.30 | 2.18 |
| Traffic Control (Flagger)... | \$ 9.55  | 3.05 |
| Traffic Control (Sets        |          |      |
| Up/Moves Barrels, Cones,     |          |      |
| Install Signs, Arrow         |          |      |
| Boards and Place             |          |      |
| Stationary Flags) (Excludes  |          |      |
| Flaggers).....               | \$ 12.43 | 3.22 |
| PAINTER (Spray Only).....    | \$ 16.99 | 2.87 |

POWER EQUIPMENT OPERATOR:

|                            |          |      |
|----------------------------|----------|------|
| Asphalt Laydown            |          |      |
| Denver.....                | \$ 22.67 | 8.72 |
| Douglas.....               | \$ 23.67 | 8.47 |
| Asphalt Paver              |          |      |
| Denver.....                | \$ 24.97 | 6.13 |
| Douglas.....               | \$ 25.44 | 3.50 |
| Asphalt Roller             |          |      |
| Denver.....                | \$ 23.13 | 7.55 |
| Douglas.....               | \$ 23.63 | 6.43 |
| Asphalt Spreader.....      | \$ 22.67 | 8.72 |
| Backhoe/Trackhoe           |          |      |
| Douglas.....               | \$ 23.82 | 6.00 |
| Bobcat/Skid Loader.....    | \$ 15.37 | 4.28 |
| Boom.....                  | \$ 22.67 | 8.72 |
| Broom/Sweeper              |          |      |
| Denver.....                | \$ 22.47 | 8.72 |
| Douglas.....               | \$ 22.96 | 8.22 |
| Bulldozer.....             | \$ 26.90 | 5.59 |
| Concrete Pump.....         | \$ 21.60 | 5.21 |
| Drill                      |          |      |
| Denver.....                | \$ 20.48 | 4.71 |
| Douglas.....               | \$ 20.71 | 2.66 |
| Forklift.....              | \$ 15.91 | 4.68 |
| Grader/Blade               |          |      |
| Denver.....                | \$ 22.67 | 8.72 |
| Guardrail/Post Driver..... | \$ 16.07 | 4.41 |
| Loader (Front End)         |          |      |
| Douglas.....               | \$ 21.67 | 8.22 |
| Mechanic                   |          |      |
| Denver.....                | \$ 22.89 | 8.72 |
| Douglas.....               | \$ 23.88 | 8.22 |
| Oiler                      |          |      |
| Denver.....                | \$ 23.73 | 8.41 |
| Douglas.....               | \$ 24.90 | 7.67 |

|                                                 |          |      |
|-------------------------------------------------|----------|------|
| Roller/Compactor (Dirt and<br>Grade Compaction) |          |      |
| Denver.....                                     | \$ 20.30 | 5.51 |
| Douglas.....                                    | \$ 22.78 | 4.86 |
| Rotomill.....                                   | \$ 16.22 | 4.41 |
| Screed                                          |          |      |
| Denver.....                                     | \$ 22.67 | 8.38 |
| Douglas.....                                    | \$ 29.99 | 1.40 |
| Tractor.....                                    | \$ 13.13 | 2.95 |

TRAFFIC SIGNALIZATION:

Groundsman

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 17.90 | 3.41 |
| Douglas..... | \$ 18.67 | 7.17 |

TRUCK DRIVER

Distributor

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 17.81 | 5.82 |
| Douglas..... | \$ 16.98 | 5.27 |

Dump Truck

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 15.27 | 5.27 |
| Douglas..... | \$ 16.39 | 5.27 |

|                   |          |      |
|-------------------|----------|------|
| Lowboy Truck..... | \$ 17.25 | 5.27 |
|-------------------|----------|------|

|               |          |      |
|---------------|----------|------|
| Mechanic..... | \$ 26.48 | 3.50 |
|---------------|----------|------|

Multi-Purpose Specialty &

Hoisting Truck

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 17.49 | 3.17 |
| Douglas..... | \$ 20.05 | 2.88 |

Pickup and Pilot Car

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 14.24 | 3.77 |
| Douglas..... | \$ 16.43 | 3.68 |

|                         |          |      |
|-------------------------|----------|------|
| Semi/Trailer Truck..... | \$ 18.39 | 4.13 |
|-------------------------|----------|------|

|                              |          |      |
|------------------------------|----------|------|
| Truck Mounted Attenuator.... | \$ 12.43 | 3.22 |
|------------------------------|----------|------|

Water Truck

|              |          |      |
|--------------|----------|------|
| Denver.....  | \$ 26.27 | 5.27 |
| Douglas..... | \$ 19.46 | 2.58 |

---

WELDERS - Receive rate prescribed for craft performing  
operation to which welding is incidental.

**Career Service Authority****Supplemental to the Davis-Bacon *HIGHWAY* Construction Projects rates****(Specific to the Denver Projects)****(Supp 35, Date: 01-13-2012)**

| <b><u>Classification</u></b>                                                         |                                  | <b><u>Base</u></b> | <b><u>Fringe</u></b> |
|--------------------------------------------------------------------------------------|----------------------------------|--------------------|----------------------|
| Millwrights                                                                          |                                  | \$28.00            | \$10.00              |
| Line Construction:                                                                   |                                  |                    |                      |
|                                                                                      | Lineman, Gas Fitter/Welder       | \$36.88            | \$9.55               |
|                                                                                      | Line Eq Operator/Line Truck Crew | \$25.74            | \$8.09               |
|                                                                                      |                                  |                    |                      |
| Power Equipment Operators<br>(Tunnels Above and Below<br>Ground, shafts and raises): |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$25.12            | \$10.81              |
|                                                                                      | GROUP 2                          | \$25.47            | \$10.85              |
|                                                                                      | GROUP 3                          | \$25.57            | \$10.86              |
|                                                                                      | GROUP 4                          | \$25.82            | \$10.88              |
|                                                                                      | GROUP 5                          | \$25.97            | \$10.90              |
|                                                                                      | GROUP 6                          | \$26.12            | \$10.91              |
|                                                                                      | GROUP 7                          | \$26.37            | \$10.94              |
|                                                                                      |                                  |                    |                      |
| Power Equipment Operators:                                                           |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$22.97            | \$10.60              |
|                                                                                      | GROUP 2                          | \$23.32            | \$10.63              |
|                                                                                      | GROUP 3                          | \$23.67            | \$10.67              |
|                                                                                      | GROUP 4                          | \$23.82            | \$10.68              |
|                                                                                      | GROUP 5                          | \$23.97            | \$10.70              |
|                                                                                      | GROUP 6                          | \$24.12            | \$10.71              |
|                                                                                      | GROUP 7                          | \$24.88            | \$10.79              |
|                                                                                      |                                  |                    |                      |
| Ironworkers (Ornamental)                                                             |                                  | \$24.80            | \$10.03              |
| Laborers (Removal of<br>Asbestos)                                                    |                                  | \$21.03            | \$8.55               |
| Plumbers                                                                             |                                  | \$30.19            | \$13.55              |
| Pipefitters                                                                          |                                  | \$30.45            | \$12.85              |
| Truck Drivers:                                                                       |                                  |                    |                      |
|                                                                                      | GROUP 1                          | \$18.42            | \$10.00              |
|                                                                                      | GROUP 2                          | \$19.14            | \$10.07              |
|                                                                                      | GROUP 3                          | \$19.48            | \$10.11              |
|                                                                                      | GROUP 4                          | \$20.01            | \$10.16              |
|                                                                                      | GROUP 5                          | \$20.66            | \$10.23              |
|                                                                                      | GROUP 6                          | \$21.46            | \$10.31              |
|                                                                                      |                                  |                    |                      |

**POWER EQUIPMENT OPERATOR CLASSIFICATIONS**  
**(TUNNELS ABOVE AND BELOW GROUND, SHAFTS, AND RAISES):**

GROUP 1 - Brakeman

GROUP 2 - Motorman

GROUP 3 - Compressor

GROUP 4 - Air Tractors; Grout Machine; Gunnite Machine; Jumbo Form

GROUP 5 - Concrete Placement Pumps; Mucking Machines and Front End Loaders, Underground, Slusher; Mine Hoist Operator; Mechanic

GROUP 6 - Mechanic Welder

GROUP 7 - Mole

*NOTE: Any equipment listed below being used in tunnel work, below or above ground shall be paid not less than \$2.00 per hour above the listed wage rates.*

**POWER EQUIPMENT OPERATOR CLASSIFICATIONS:**

GROUP 1 - Air compressor, brakeman, drill operator -smaller than Watson 2500 and similar, operators of 5 or more light plants, welding machines, generators, single unit conveyor, pumps, vacuum well point system, tractor, under 70 hp with or without attachments compressors, 360 C.F.M. or less

GROUP 2 - Conveyor, handling building materials, ditch witch and similar trenching machine, forklift, haulage motor man, pugmill, portable screening plant with or without a spray bar, screening plants, with classifier, self-propelled roller, rubber-tires under 5 tons.

GROUP 3 - asphalt plant, backfiller; cableway signalman; C.M.I. and similar, concrete batching plants, concrete finish machine, concrete gang saw on concrete paving, concrete mixer, less than 1 yd., under 8 inches, distributors, bituminous surfaces dozer, drill, diamond or core, elevating graders, elevator operator, lubricating and service engineer, grout machine, gunnite machine, hoist, 1 drum, horizontal directional drill operator, hydraulic backhoes; road stabilization machine, sandblasting Machine, single unit portable crusher, with or without washer, Tie tamper, wheel mounted, trenching machine operator, winch on truck.

GROUP 4 - Cable operated power shovels, draglines, articulated truck operator, clamshells, 5 cubic yards and under, concrete mixer over 1 Cubic yard, concrete pavers 34E or similar, grade Checker, hoist, 2 drums, mechanic, mixer mobile, Portable crusher, with or without washer; tractor with sideboom, roto-M ill and similar, welder.

GROUP 5 - Cable operated power shovels, draglines, clamshells and Backhoes over 5 cubic yards, caisson drill Watson 2500 similar or larger, motor grader blade-finish, hoist 3 drum or more.

GROUP 6 - Cableway, derrick, quad nine push unit, wheel excavator, belt or elevating loader.

GROUP 7 - tower cranes all types.

**TRUCK DRIVER CLASSIFICATIONS:**

GROUP 1 - Greasemen, Servicemen and Ambulance Drivers, Battery Men, Shuttle Truck or Bus, Flat Rack Tandem Axle.

GROUP 2 - Fork Lift Driver, Straddle Truck Driver, Lumber Carrier, Liquid and Bulk Tankers Single Axle, Combination, Euclid Electric or Similar, Specialty and Hoisting, Truck Drivers Fuel Truck, Grease Truck, Combination Fuel and Grease.

GROUP 3 - Truck Driver Snow Plow, Truck Driver Dump or Type Jumbo and similar type equipment.

GROUP 4 - Cement Mixer Agitator Truck over 10 cubic yards to and including 15 cubic yards, Tire Man, Cab Operated Distributor Truck Driver.

GROUP 5 - Heavy Duty Diesel Mechanic, Body Man, Welders or Combination Men.

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.



**DENVER**  
THE MILE HIGH CITY

**EXHIBIT G**

TO: All Users of the City of Denver Prevailing Wage Schedules  
FROM: Seth Duhon-Thornton, OHR Compensation and Classification  
DATE: July 6, 2015  
SUBJECT: Latest Update to Prevailing Wage Schedules

Please find an attachment to this memorandum all of the current Office of Human Resources Prevailing Wage Schedules issued in accordance with the City and County of Denver's Revised Municipal Code, Section 20-76(c). This schedule does not include the Davis-Bacon rates. The Davis-Bacon wage rates will continue to be published separately as they are announced.

Modification No. 118  
Publication Date: 7-6-15  
(14 pages)

Unless otherwise specified in this document, apprentices shall be permitted only if they are employed pursuant to, and individually registered in, a bona fide apprenticeship program registered with the U.S. Department of Labor. The employer and the individual apprentice must be registered in a program, which has received prior approval, by the U.S. Department of Labor. Any employer, who employs an apprentice and is found to be in violation of this provision, shall be required to pay said apprentice the full journeyman scale.

Questions call (720) 913-5664

Attachments as listed above.

## **APPLIANCE MECHANIC**

Last Revision: 02-19-2009

Effective: 02-19-2009

| Classification:           | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|---------------------------|-------------------------|-----------------------|
| <b>Appliance Mechanic</b> | \$22.34/hour            | \$5.82/hour           |

Plus 10% shift differential for regularly scheduled hours worked between 6:00 p.m. and 6:00 a.m.

The Appliance Mechanic installs, services and repairs stoves, refrigerators, dishwashing machines, and other electrical household or commercial appliances, using hand tools, test equipment and following wiring diagrams and manufacturer's specifications. Responsibilities include: connects appliance to power source and test meters, such as wattmeter, ammeter, or voltmeter, observes readings on meters and graphic recorders, examines appliance during operating cycle to detect excess vibration, overheating, fluid leaks and loose parts, and disassembles appliances and examines mechanical and electrical parts. Additional duties include: traces electrical circuits, following diagram and locates shorts and grounds, using ohmmeter, calibrates timers, thermostats and adjusts contact points, and cleans and washes parts, using wire brush, buffer, and solvent to remove carbon, grease and dust. Replaces worn or defective parts, such as switches, pumps, bearings, transmissions, belts, gears, blowers and defective wiring, repairs and adjusts appliance motors, reassembles appliance, adjusts pulleys and lubricates moving parts, using hand tools and lubricating equipment.

Note: This position does not perform installations done at new construction.

## **BAGGAGE HANDLING SYSTEM MAINTENANCE**

Last Revision: 12-6-2013

Effective: 10-09-2013

| Classification:                       | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|---------------------------------------|-------------------------|-----------------------|
| <b>Entry-Support Mechanic</b>         | \$15.26/hour            | \$5.78/hour           |
| <b>Machinery Maintenance Mechanic</b> | \$19.33/hour            | \$6.25/hour           |
| <b>Controls System Technician</b>     | \$24.90/hour            | \$6.89/hour           |

Plus 10% shift differential for regularly scheduled hours worked between 6:00 p.m. and 6:00 a.m.

### **Entry Support Mechanic**

Under direct supervision, assists the Machinery Maintenance Mechanic in maintaining the operational status of the baggage handling system. Duties include but are not limited to; assisting with adjustments with belt tracking, belt tension, and gearbox.

### **Machinery Maintenance Mechanic**

Performs routine and basic adjustments of baggage handling system equipment including but not limited to, belt tracking, belt tension, and gearbox and bearing lubrication. Performs daily and periodic shift inspections, cleaning, and diagnostics of mechanical system components based on an established preventive maintenance program. Dismantles, repairs, and reassembles equipment or machines for stock replacement or to restore baggage handling system equipment to operational status. Preventive maintenance and overhauling machines includes, but is not limited to, motors, clutches, brakes, transporting telecars, bearings, drive belts, drive shafts, pulleys, gearboxes (speed reducers), and conveyor belting. Maintains daily turnover reports and hourly labor time sheets for warranty reimbursement and statistical tracking of repairs.

### **Controls System Technician**

Performs a variety of functions such as installation, maintenance, and repair of devices which control and are controlled by the baggage handling system and related equipment. Such devices include, but are not

limited to, personal computers, programmable logic controllers and peripherals, motor control panels, photoelectric sensors, sync-pulse tachometers, laser and RF readers, linear induction motors and servo-drives. Troubleshoots and repairs all control system and electrical failures by applying comprehensive technical knowledge to solve problems by interpreting manufacturer manuals or similar documents. Work requires familiarity with the interrelationships of electro-mechanical devices.

Removes and replaces plug-in type boards and components. Aligns, replaces, and cleans photocells. Makes minor repairs of connectors, wiring and fuses on-site, and cleans and performs diagnostic routines of electrical and control system components. Performs scheduled routine maintenance on all control system components and reporting devices (including personal computers), based on recommended manufacturer practices. Uses a personal computer to diagnose and correct PLC and operating system software problems. Diagnoses, repairs and aligns laser array (baggage tag reader) and RF reader hardware and software.

Note: Incumbents must possess an Electrician's license when work warrants.

### **BUILDING ENGINEER**

Last Revision: 09-05-2013  
Effective: 07-17-2014

| Classification:          | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|--------------------------|-------------------------|-----------------------|
| <b>Building Engineer</b> | \$29.14/hour            | \$7.17/hour           |

This classification of work is responsible for operating, monitoring, maintaining/repairing the facilities mechanical systems to ensure peak performance of the systems. This includes performing P.M. and repair work of the building mechanical systems, inspecting, adjusting, and monitoring the building automation and life safety systems, contacting vendors and place order replacement parts, responding to customer service requests and performing maintenance/repairs in tenant or public spaces, performing routine P.M. i.e. light plumbing and electrical repairs, ballast lamp and tube replacement, operating mechanical systems both on site and via a remote laptop computer, maintaining inventory of spare parts and tools, painting and cleaning mechanical equipment and machine rooms, etc.

### **FUEL HANDLER SERIES**

Last Revision: 12-6-2013  
Effective: 10-9-2014

| Classification:                               | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|-----------------------------------------------|-------------------------|-----------------------|
| <b>Fuel Distribution System Operator</b>      | \$18.97/hour            | \$6.21/hour           |
| <b>Lead Fuel Distribution System Operator</b> | \$19.83/hour            | \$6.31 /hour          |
| <b>Fuel Distribution System Mechanic</b>      | \$23.46/hour            | \$6.73/hour           |
| <b>Lead Fuel Distribution System Mechanic</b> | \$24.53/hour            | \$6.85/hour           |

Plus 10% shift differential for hours worked between 6:00 p.m. and 6:00 a.m.

#### **Fuel Distribution System Operator:**

Receives, stores, transfers, and issues fuel. Performs various testing procedures and documentation on fuel samples. Gauges tanks for water, temperature and fuel levels. Performs temperature and gravity testing for correct weight of fuel. Checks pumping systems for correct operating pressure or unusual noises. Inspects fuel receiving, storage, and distribution facilities to detect leakage, corrosion, faulty fittings,



and malfunction of mechanical units, meters, and gauges such as distribution lines, float gauges, piping valves, pumps, and roof sumps. Operates a 24-hour control center; operates various computer equipments to determine potential equipment failure, leak and cathodic protection systems, pump failure, and emergency fuel shutoff systems. Monitors quality of fuel and drains excess condensation from fuel sumps and underground fuel pits. Inspects fuel tank farm for such items as leaks, low pressure, and unauthorized personnel. Performs general housekeeping and grounds maintenance for terminal, pipeline and dock areas, including fuel pits and valve vault cleaning and pump out activities. May connect lines, grounding wires, and loading and off loading arms of hoses to pipelines. May assist Fuel Distribution System Mechanics by preparing work areas. Maintains record of inspections, observations and test results.

**Lead Fuel Distribution System Operator:**

Performs lead duties such as making and approving work assignments and conducting on-the-job training as well as performing the various tasks performed by the Operator classification.

**Fuel Distribution System Mechanic:**

Maintains and repairs fuel storage and distribution systems, equipment and filtration systems, and differential pressure valves. Corrects leakage, corrosion, faulty fittings, and malfunction of mechanical units, meters, and gauges such as distribution lines, float gauges, piping valves, pumps, and roof sumps. Inspects electrical wiring, switches, and controls for safe-operating condition, grounding, and adjustment; may make minor repairs. Lubricates and repacks valves. Lubricates pumps, replaces gaskets, and corrects pumping equipment misalignment. May clean strainers and filters, service water separators, and check meters for correct delivery and calibration. Overhauls system components such as pressure regulating valves and excess valves. Disassembles, adjusts, aligns, and calibrates gauges and meters or replaces them. Removes and installs equipment such as filters and piping to modify system or repair and replace system component. Cleans fuel tanks and distribution lines. Removes corrosion and repaints surfaces. Overhauls vacuum and pressure vents, floating roof seals, hangers, and roof sumps. Some positions maintain fuel-servicing equipment such as hydrant and tanker trucks. Maintains record of inspections and repairs and other related paperwork as required.

**Lead Fuel Distribution System Mechanic:**

Performs lead duties such as making and approving work assignments and conducting on-the-job training as well as performing the various tasks performed by the Mechanic classification.

These classifications are recommended to be inclusive and to supersede any previously adopted classifications.

## CUSTODIANS

Last Revision: 12-06-2013  
Effective: 12-18-2014

| <u>Classification</u> | <u>Base Wage</u> | <u>Fringes</u>                                   |
|-----------------------|------------------|--------------------------------------------------|
| Custodian I           | \$13.73/hour     | \$4.98 SINGLE<br>\$6.95 2-PARTY<br>\$8.84 FAMILY |
| Custodian II          | \$14.08/hour     | \$5.03 SINGLE<br>\$7.01 2-PARTY<br>\$8.90 FAMILY |

### Benefits and Overtime

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parking            | With valid receipt from approved parking lot, employees are reimbursed the actual monthly cost of parking.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| RTD Bus Pass       | Employer will provide employees with the Bus Pass or pay (\$0.19) per hour for travel differential.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Shift Differential | 2nd shift (2:30 p.m.-10:30 p.m.): \$.50/hr<br>3rd shift (10:31 p.m.-6:30 a.m.): \$1.00/hr.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Overtime           | Time worked in excess of seven and one-half (7 ½) hours in one (1) day or in excess of thirty-seven and one-half (37 ½) hours in one week shall constitute overtime and shall be paid for at the rate of time and one-half (1 ½) at the employee's basic straight time hourly rate of pay.                                                                                                                                                                                                                                                                                                                                        |
| Lunch              | Any employee working seven and a half (7.5) hours in a day is entitled to a thirty (30) minute paid lunch.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Note               | The Career Service Board in their public hearing on March 15, 2007 approved to amend prevailing wages paid to the Custodian as follows: "All contractors shall provide fringe benefits or cash equivalent at not less than the single rate amount. Contractors who offer health insurance shall provide an employer contribution to such insurance of not less than the 2-party or family rate for any employee who elects 2-party or family coverage. Contractors who offer such coverage will be reimbursed for their employer contributions at the above rates under any City contract incorporating this wage specification." |

### Position Descriptions:

|              |                                                                                                                                                                                                                                                                                                                                        |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Custodian I  | Any employee performing general clean-up duties using equipment that does not require special training: i.e., dust mopping, damp mopping, vacuuming, emptying trash, spray cleaning, washing toilets, sinks, walls, cleaning chairs, etc.                                                                                              |
| Custodian II | Any employee performing specialized cleaning duties requiring technical training and the use of heavy and technical equipment, i.e., heavy machine operators floor strippers and waxers, carpet shampooers, spray buffing, re-lamping, mopping behind machines, high ladder work, chemical stripping and finishing of stainless steel. |

## **DIA Oil and Gas Wages**

Last Revision: 4-3-2014  
Effective: 3-19-2015

| Classification:                | Base Wages:    | Fringes:      |
|--------------------------------|----------------|---------------|
| <b>Mechanic</b>                | <b>\$22.05</b> | <b>\$6.56</b> |
| <b>Pipefitter</b>              | <b>\$24.59</b> | <b>\$6.86</b> |
| <b>Rig/Drill Operator</b>      | <b>\$20.88</b> | <b>\$6.43</b> |
| <b>Derrick Hand/Roustabout</b> | <b>\$13.87</b> | <b>\$5.62</b> |
| <b>Truck Driver</b>            | <b>\$20.37</b> | <b>\$6.37</b> |

Service Contract Act Wage Determination No. 2005-2081 Rev No. 15 was used to obtain the base wages and fringe benefits.

### **HEAVY EQUIPMENT MECHANIC**

The Heavy Equipment Mechanic analyzes malfunctions and repairs, rebuilds and maintains power equipment, such as cranes, power shovels, scrapers, paving machines, motor graders, trench-digging machines, conveyors, bulldozers, dredges, pumps, compressors and pneumatic tools. This worker operates and inspects machines or equipment to diagnose defects, dismantles and reassembles equipment, using hoists and hand tools, examines parts for damage or excessive wear, using micrometers and gauges, replaces defective engines and subassemblies, such as transmissions, and tests overhauled equipment to insure operating efficiency. The mechanic welds broken parts and structural members, may direct workers engaged in cleaning parts and assisting with assembly and disassembly of equipment, and may repair, adjust and maintain mining machinery, such as stripping and loading shovels, drilling and cutting machines, and continuous mining machines.

### **PIPEFITTER, MAINTENANCE**

The Pipefitter, Maintenance installs or repairs water, steam, gas or other types of pipe and pipefitting. Work involves most of the following: laying out work and measuring to locate position of pipe from drawings or other written specifications, cutting various sizes of pipe to correct lengths with chisel and hammer, oxyacetylene torch or pipe-cutting machines, threading pipe with stocks and dies. This person is responsible for bending pipe by hand-driven or power-driven machines, assembling pipe with couplings and fastening pipe to hangers, making standard shop computations relating to pressures, flow and size of pipe required; and making standard tests to determine whether finished pipes meet specifications. In general, the work of the Maintenance Pipefitter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

### **WELL DRILLER**

This incumbent sets up and operates portable drilling rig (machine and related equipment) to drill wells, extends stabilizing jackscrews to support and level drilling rig, moves levers to control power-driven winch that raises and extends telescoping mast. This person bolts trusses and guy wires to raise mast and anchors them to machine frame and stakes, and assembles drilling tools, using hand tools or power tools. The Well Driller moves levers and pedals to raise tools into vertical drilling position and lowers well casing (pipe that shores up walls of well) into well bore, using winch, moves levers and pedals and turns hand wells to control reciprocating action of machine and to drive or extract well casing.

**LABORER**

The Laborer performs tasks that require mainly physical abilities and effort involving little or no specialized skill or prior work experience. The following tasks are typical of this occupation: The Laborer loads and unloads trucks, and other conveyances, moves supplies and materials to proper location by wheelbarrow or hand truck; stacks materials for storage or binning, collects refuse and salvageable materials, and digs, fills, and tamps earth excavations, The Laborer levels ground using pick, shovel, tamper and rake, shovels concrete and snow; cleans culverts and ditches, cuts tree and brush; operates power lawnmowers, moves and arranges heavy pieces of office and household furniture, equipment, and appliance, moves heavy pieces of automotive, medical engineering, and other types of machinery and equipment, spreads sand and salt on icy roads and walkways, and picks up leaves and trash.

**TRUCKDRIVER, HEAVY TRUCK**

Straight truck, over 4 tons, usually 10 wheels. The Truckdriver drives a truck to transport materials, merchandise, equipment, or workers between various types of establishments such as: manufacturing plants, freight depots, warehouses, wholesale and retail establishments, or between retail establishments and customers' houses or places of business. This driver may also load or unload truck with or without helpers, make minor mechanical repairs, and keep truck in good working order.

### **Glycol Facility Wages**

Effective: 7-2-2015

| <b>Classification:</b>    | <b>SCA Title</b>               | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> | <b>Total</b>   |
|---------------------------|--------------------------------|-------------------------|-----------------------|----------------|
| Deicing Facility Operator | Water Treatment Plant Operator | <b>\$22.79</b>          | <b>\$6.65</b>         | <b>\$29.44</b> |
| Maintenance Mechanic      | Machinery Maintenance Mechanic | <b>\$23.43</b>          | <b>\$6.72</b>         | <b>\$30.15</b> |
| Material Handling Laborer | Material Handling Laborer      | <b>\$17.36</b>          | <b>\$6.02</b>         | <b>\$23.38</b> |

Service Contract Act Wage Determination No. 2005-2081 Rev No. 15 was used to obtain the base wages and calculate fringe benefits.

## **FIRE EXTINGUISHER REPAIRER**

Last Revision: 09/05/2013

Effective Date: 09/25/2014

Classification:

Base Wages:

Fringes:

**Fire Extinguisher Repairer**

**\$18.97/hour**

**\$6.21/hour**

The Fire Extinguisher Repairer performs the following duties: repairs and tests fire extinguishers in repair shops and in establishments, such as factories, homes, garages, and office buildings. Using hand tools and hydrostatic test equipment, this repairer dismantles extinguisher and examines tubings, horns, head gaskets, cutter disks, and other parts for defects, and replaces worn or damaged parts. Using hand tools, this repairer cleans extinguishers and recharges them with materials, (such as soda water and sulfuric acid, carbon tetrachloride, nitrogen or patented solutions); tests extinguishers for conformity with legal specifications using hydrostatic test equipment, and may install cabinets and brackets to hold extinguishers.

### **FURNITURE MOVERS**

(Moving, Storage and Cartage Workers)

Last Revision: 12-6-2013

Effective: 10-9-2014

| Classification:       | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|-----------------------|-------------------------|-----------------------|
| <b>Laborer/Helper</b> | \$17.36/hour            | \$6.02/hour           |
| <b>Driver/Packer</b>  | \$17.43/hour            | \$6.03/hour           |
| <b>Lead Worker</b>    | \$18.22/hour            | \$6.12/hour           |

### **LANDSIDE PARKING ELECTRONICS TECHNICIAN**

Last Revision: 12-6-2013

Effective: 10-9-2014

| Classification:                                | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|------------------------------------------------|-------------------------|-----------------------|
| <b>Landside Parking Electronics Technician</b> | \$22.14/hour            | \$6.57/hour           |

Plus 10% shift differential for regularly scheduled hours worked between 6:00 p.m. and 6:00 a.m.

This classification of work installs, modifies, troubleshoots, repairs and maintains revenue control equipment at manned and unmanned parking entrance and exit gates. Replaces consumable items such as tickets, printer ribbons, and light bulbs. Replaces modules and related equipment as needed to repair existing equipment, modify applications, or resolve unusual problems. Troubleshoots, tests, diagnoses, calibrates, and performs field repairs. Performs preventive maintenance such as inspection, testing, cleaning, lubricating, adjusting and replacing of serviceable parts to prevent equipment failure for electromechanical control in order to minimize repair problems and meet manufacturers' specifications.

### **SIGN ERECTOR**

Last Revision: 10-15-2009

Effective: 10-15-2010

| Classification:     | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|---------------------|-------------------------|-----------------------|
| <b>Sign Erector</b> | \$20.19/hour            | \$3.80/hour           |

This classification of work erects, assembles, and/or maintains signs, sign structures and/or billboards using various tools. Erects pre-assembled illuminated signs on buildings or other structures according to sketches, drawings, or blueprints. Digs and fills holes, places poles. Bolts, screws, or nails sign panels to sign post or frame. Replaces or repairs damaged or worn signs. May use welding equipment when installing sign. This classification is not a licensed electrician and therefore cannot make connections to power sources (i.e., provide exit lighting).

### **TELEDATA TECHNICIAN**

Effective 09/16/2014 the Teledata Technician classification will utilize the base pay and fringe benefits for the Electrician classification under the Davis Bacon Building wage determination.

### **TILE SETTER-MARBLE MASONS-TERRAZZO FINISHERS, FLOOR GRINDERS, AND BASE GRINDERS**

Effective: 7-2-2015

| Classification:                             | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|---------------------------------------------|-------------------------|-----------------------|
| <b>Finisher (Tile-<br/>Marble-Terrazzo)</b> | \$20.24/hr              | \$8.14/hr             |

Effective May 1, 2008, Local Union 7 of Colorado combined three classes of Finishers, Floor Grinders, and Base Grinders into Finisher using one pay schedule.

Journeyman Rates for the Tile Setter classification of work (Tile Setter, Marble Mason, and Terrazzo Worker) are provided by the Davis-Bacon Act.



## TRANSIT TECHNICIANS

Last Revision: 1-1-2014

Transit Technician Series Effective: 12-18-2014

Elevator Repairer Effective: 12-18-2014

| Classification:                    | <u>Base Wage</u> | <u>Fringes</u>                                                   |
|------------------------------------|------------------|------------------------------------------------------------------|
| <b>Transit Technician - Entry</b>  | \$22.21/hour     | \$6.58/hour                                                      |
| <b>Transit Technician - Senior</b> | \$24.28/hour     | \$6.82/hour                                                      |
| <b>Transit Technician - Lead</b>   | \$25.38/hour     | \$6.95/hour                                                      |
| <b>Elevator Mechanic/Repairer</b>  | \$40.68/hour     | \$32.38/hour (< 5 yrs service)<br>\$33.19/hour (> 5 yrs service) |

In addition, Shift differentials of eight percent (8%) of the employee's straight time pay rate for the second shift and ten percent (10%) for the third shift for straight time work regularly scheduled providing more that (50%) of the employee's work occurred on such shift.

**Transit Technician-Entry:** Associates in this position will be given instruction by on-the-job and/or classroom training to perform corrective and preventive maintenance, inspections, repairs, and adjustments to all systems, subsystems, and components of an electronic, mechanical, electro/mechanical, hydraulic, and pneumatic nature. This classification of workers may assist with routine preventive maintenance, inspection, and adjustment. Tasks and procedures are well established and require close supervision. Incumbents will follow the direction of higher level personnel in preventive or corrective maintenance phases of work. Most tasks will be of an apprentice nature and will require close supervision. Incumbents will progress to the journey level after one year as a Transit Technician-Entry.

**Transit Technician-Senior:** This is a full performance level class performing various corrective and preventive maintenance, inspections, repairs, and adjustments to all systems, subsystems, and components of an electronic, mechanical, electro-mechanical, hydraulic, and pneumatic nature; monitors the transit system via a central computer system to make automated adjustments in the operation and maintenance of the transit system.

**Transit Technician-Lead:** Performs lead technical duties such as making work assignments and conducting on-the-job informal training as well as performing various tasks involved with the operation and maintenance of the transit system. The Lead Transit Technician is the specialist in terms of hands-on diagnosis and troubleshooting various problems that may arise on the transit system.

## **TREE TRIMMERS**

Last Revision: 10-15-2009  
Effective: 10-15-2010

| Classification:     | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|---------------------|-------------------------|-----------------------|
| <b>Tree Trimmer</b> | \$16.77/hour            | \$2.48/hour           |

This classification of work trims, removes, and applies insecticides to trees and shrubbery including trimming dead, diseased, or broken limbs from trees utilizing rope and saddle, chain, handsaw and other related equipment common to the care of trees and shrubs. Removes limbs, branches and other litter from the work area, observes safety rules, inspects and identifies tree diseases and insects of the area distinguishing beneficial insects and environmental stress, takes samples from diseased or insect infested trees for lab analysis, operates a wide variety of heavy and power equipment in trimming and removing trees and shrubbery i.e. mobile aerial tower unit, tandem trucks, loaders, chipper, etc., maintains all equipments.

## WINDOW CLEANERS

Last Revision: 5-15-2014  
Effective: 12-18-2014

| Classification:       | <u>Base Wage</u> | <u>Fringes</u>                                                    |
|-----------------------|------------------|-------------------------------------------------------------------|
| <b>Window Cleaner</b> | \$23.23/hour     | \$8.13/hr (Single)<br>\$10.11/hr (2-Party)<br>\$11.99/hr (Family) |

### Benefits/Overtime

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parking            | With valid monthly parking receipt from approved parking lot, employees are reimbursed for the cost of parking. The employer shall reimburse employees for parking expenses from other parking lots up to the amount reimbursed for DIA Employee Parking Lot upon the submission of a monthly parking receipt. Only (1) one receipt per month.                                                                                                                                                                                                                                                                                          |
| Shift Differential | \$0.75 per hour for employees assigned to 3rd shift (11:00 p.m. to 7:00 a.m.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Overtime           | One and one-half (1½) times the basic rate of pay in excess of 7.5 hours worked per day or 37.5 hours worked per week.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Lunch              | Any employee working seven and a half (7.5) hours in a day is entitled to a thirty (30) minute paid lunch.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Lead Work          | \$1.25 per hour above highest paid employee under supervision                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| High Work          | \$1.75 per hour (21 feet or more from ground (base) to top of surface/structure being cleaned)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Training           | \$0.25 per hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| ECOPASS            | The Company will provide an Eco-Pass to all bargaining unit employees or pay \$.19 per hour for travel differential.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Note:              | The Career Service Board in their public hearing on April 3, 2008, approved to amend prevailing wages paid to the Window Cleaners as follows: "All contractors shall provide fringe benefits or cash equivalent at not less than the single rate amount. Contractors who offer health insurance shall provide an employer contribution to such insurance of not less than the 2-party or family rate for any employee who elects 2-party or family coverage. Contractors who offer such coverage will be reimbursed for their employer contributions at the above rates under any City contract incorporating this wage specification." |

**Pest Controller**

Last Revision: 9-5-2013  
Effective Date: 9-25-2014

| Classification:        | <b><u>Base Wage</u></b> | <b><u>Fringes</u></b> |
|------------------------|-------------------------|-----------------------|
| <b>Pest Controller</b> | \$20.41/hour            | \$6.38/hour           |

The Pest Controller sprays chemical solutions or toxic gases and sets mechanical traps to kill pests that infest buildings and surrounding areas, fumigates rooms and buildings using toxic gases, sprays chemical solutions or dusts powders in rooms and work areas, places poisonous paste or bait and mechanical traps where pests are present; may clean areas that harbor pests, using rakes, brooms, shovels, and mops preparatory to fumigating; and may be required to hold State license

## EXHIBIT H



**DENVER**  
PUBLIC WORKS

On-Call Construction Services for  
Department of Public Works  
September 16, 2015



### **G. Hourly Billing Rates**

|                                         |            |
|-----------------------------------------|------------|
| General Contractor Project Manager:     | \$80.00/hr |
| General Contractor Superintendent:      | \$80.00/hr |
| On-Site General Contractor Supervision: | \$69.00/hr |
| Estimating/Pricing Services:            | \$75.00/hr |
| Clerical Services:                      | \$43.00/hr |
| Financial Accounting Services:          | \$40.00/hr |



ATTACHMENT C

Work Order Mark Up Pricing Form

**With regard to SC-15 in the On-Call Construction Agreement**

**Proposal Request Pricing**

Title 9 of the General Contract Conditions shall generally apply to this Contract as supplemented by the following:

A. In order to initiate Work hereunder, the City must prepare and issue a Proposal Pricing Request, in the form included in these Contract Documents. For each Proposal Pricing Request submitted to the Contractor for pricing, the Contractor shall price the request and submit a completed Proposal Request Pricing Worksheet, in the form included in these Contract Documents and complying with the terms and conditions set forth on the form, to the Project Manager, with all supporting materials, within fourteen (14) consecutive calendar days of the date of issuance of such Proposal Pricing Request. The Contractor shall price each request and prepare the appropriate documentation in accordance with the requirements stated herein.

B. **Prices** – The City’s policy is to award Work Orders by a mini-bid process. If a mini-bid process is used, Contractor may submit lump sum prices. The selected Contractor shall provide detailed pricing information prior to executing a work order no matter the circumstances. If the City determines that a mini-bid process is not appropriate, the Contractor will provide detailed pricing information, reference Proposal Request Pricing Worksheet.

Direct labor costs shall include only the cost associated with the workers who actually perform the Work (including fringe benefits and the Contractor’s actual cost for Worker’s Compensation, Social Security and Payroll taxes). The costs of supervision, management and field or office overhead costs shall not be included or calculated as direct labor cost. For shop or plant components of the Work, the direct labor cost shall include only those workers who work directly on the item being manufactured or the actual operators of the equipment being used to handle the items being manufactured.

Material costs shall include the direct costs of materials, supplies and equipment incorporated in or consumed by the Work. The costs shall be based on buying the material, supplies and equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

Equipment costs shall be the actual cost to the Contractor of owned and/or rented equipment other than small tools, or equipment rental rates without markup or operator, as listed in the appropriate rental rate book currently in use by the Colorado Department of Transportation.

-----  
**The Contractor shall be entitled to 9 % of markup on the direct cost of the subcontractor’s work, including labor, materials, and equipment. The Contractor shall not apply markup to Special Conditions, markup, or bonds, taxes or insurance. The Contractor, subcontractor or sub-subcontractor who actually performs the Work shall be entitled to a markup of 9 % on the actual costs identified in item B, only, above. For terminology and methodology applicable to Work Order pricing, refer to General Contract Conditions (2011 Edition) Titles 9 and 11, Special Conditions 15 through 19, and the Proposal Request Pricing Worksheet forms (attached) of this document. Bonds, insurance and sales tax are to be added after markup.**