

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 4/4/2016

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

A resolution request to approve expending \$4,179,466 for renewal of the City’s (including DEN) property and liability insurance coverages renewing May 1, 2016.

3. Requesting Agency: DOF/Cash, Risk, and Capital Funding

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Devron McMillin
- **Phone:** 720-913-3345
- **Email:** Devron.McMillin@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Devron McMillin
- **Phone:** 720-913-3345
- **Email:** Devron.McMillin

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed resolution request authorizes the annual renewal of the City’s property and liability insurance policies renewing May 1, 2016. Total not to exceed premium for all policies is \$4,179,466. A Citywide Cyber Liability insurance policy is being newly purchased during this renewal period.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** Willis – FINAN-201419400; Arthur J. Gallagher – FINAN-201419401; Huntington T. Block – FINAN-201415384-01
- b. Duration:** Willis and Arthur J. Gallagher - January 1, 2015 – December 31, 2017; Huntington T. Block – March 31, 2014 – March 31, 2017
- c. Location:** Citywide
- d. Affected Council District:** All
- e. Benefits:** Insurance protection for the City and County of Denver including Denver International Airport and the City’s cultural entities
- f. Costs:** Not to exceed \$4,179,466

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____



DEPARTMENT OF FINANCE

BRENDAN J. HANLON
CHIEF FINANCIAL OFFICER

201 W. Colfax Avenue, Dept 1010
Denver, CO 80202
p: (720) 913-1514
f: (720) 913-5599
www.denvergov.org/finance

Resolution Request Executive Summary

An resolution request to approve expending \$4,179,466 for renewal of the City's (including DEN) property and liability insurance coverages renewing May 1, 2016.

The proposed resolution request authorizes the annual renewal of the City's property and liability insurance policies renewing May 1, 2016. Total not to exceed premium for all policies is \$4,179,466. A Citywide Cyber Liability insurance policy is being newly purchased during this renewal.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____