

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 10/9/2018

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new expenditure contract with Accela, Inc.

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Chris Binnicker	Name: Joe Saporito
Email: Chris.binnicker@denvergov.org	Email: joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Accela is the City's permitting, licensing and inspections software application platform for both in-person and online use for Denver residents. It is used by Community Planning and Development, Public Works, Excise and Licensing and Development Services. The Accela application processes over 70,000 permits per year.

The Accela application has been instrumental in the improved efficiency with the overall permitting process. It has reduced the average counter wait time from 58 to 22 minutes since 2015; this is a 62% decrease and this number is still improving. As the Accela application is being adopted by more and more citizens, Technology Services continues to work with the other City agencies that use Accela to make further enhancements to the Accela platform. This contract will allow the City to work directly with Accela in a Professional Services capacity to continue to expand the functionality of the Accela platform. Future enhancements that the City will be working with Accela on are:

- Electronic Plans Review (allows development plans to be submitted online).
- Expand Accela permitting functionality for the Parks and Recreation Dept. for park permits.
- Expand Accela inspections functionality for the Denver Fire Department for inspections.
- Citywide Code Officer / Inspector buildout for citations.
- General support requests that fall outside of our current application support scope

Accela will provide professional services on an on-call basis to assist the City with improvements / enhancements throughout the duration of the contract.

6. City Attorney assigned to this request (if applicable): Steve Hahn

7. City Council District: N/A - Citywide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 1177

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services / On-Call in excess of \$500,000

Vendor/Contractor Name: Accela, Inc.

Contract control number: TECHS - 201843128-00

Location: N/A Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

8/1/2018 - 8/1/2021 Duration: 3 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,000,000	N/A new contract	\$3,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/1/2018 - 8/1/2021	N/A new contract	8/1/2021

Scope of work:

Accela will provide resources on an On-Call basis to assist Technology Services with the support and enhancement of the Accela application to include, but not limited to, Solution Architect oversight, server install support, design build and/or change consulting and scripting guidance.

Was this contractor selected by competitive process? No **If not, why not?** Accela has a superior level of expertise as it relates to their own platform.

Has this contractor provided these services to the City before? ☒ Yes ☐ No (Accela provided professional services during original implementation process of the Accela application in 2011)

Source of funds: Cost Center 3074600 / Technology Services Applications - Applications Build New Development / General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? - N/A

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