

#### Clerk & Recorder Number:2014-0630-G

September 28, 2018

Michael Kerrigan Senior Financial Management Analyst Department of Finance, Special Districts City and County of Denver 201 West Colfax Avenue, Dept. 1004 Denver CO 80202

Dear Michael:

Enclosed in this packet is the 2019 Preliminary Operating Plan and Budget for the Colfax Mayfair Business Improvement District, as well as the following items:

- 1. 2018 year-to-date Budget versus Actual report, including projected year end budget
- 2. Any material departures from the 2018 Operating Plan—none
- 3. Copy of Public Notice for the 2019 budget
- 4. Status of any planned or outstanding indebtedness—none
- 5. Results of any audits conducted during the year—none conducted as our BID qualified for an exemption from audit; application included for reference.
- 6. Copy of by-laws, if any—our board follows procedures set forth in the BID state statute
- 7. List of all official board actions (motions) in the past year
- 8. Current list of all Board members and contact/term information
- 9. Board member attendance records for the past year
- 10. List of activities performed in 2018 and planned activity for 2019
- 11. Documented impacts and performance measures

Please don't hesitate to contact me with any questions.

Sincerely,

Splanie Portell

Hilarie Portell, Executive Director Colfax Mayfair Business Improvement District 720.810.3906 hilarie@colfaxmayfairbid.com





#### Colfax Mayfair Business Improvement District 2019 Preliminary Operating Plan

#### **OVERVIEW**

After many decades of neglect, the City of Denver has dedicated \$75 million in public funding to transform Colfax Avenue into a mixed-use, transit-enriched community corridor. The Colfax Mayfair BID is actively engaged in this generational effort, successfully advocating for funding and serving on steering committees for land use, transportation and pedestrian safety plans. The BID is also working with district business and property owners and new investors to envision, plan for and leverage these public investments.

The backdrop to all of this is projections of continued, rapid growth in the City of Denver: by 2040, 200,000 more people are expected to move to Denver, increasing the total population to 900,000. Most of the growth will be accommodated in high-density Regional Centers like Downtown, Cherry Creek and RiNo. Community Corridors like Colfax Avenue, and Community Centers like the Mayfair Town Center, will accommodate about 20% of new jobs and 25% of new households throughout the city. These are the city's main streets and town centers, providing new homes and offices, as well as restaurants, shops, services and entertainment for area neighborhoods.

#### GOALS

- 1. Ensure that city planning and transit initiatives support the Community Corridor and Community Center visions for the BID district, business operations and compatibility with adjacent neighborhood contexts.
- 2. Help district businesses and property owners envision, plan for and benefit from coming changes.
- 3. Enhance market awareness and investment in the Community Corridor and Community Center visions.
- 4. Ensure professional administration of the BID and its programs.

#### ACTIONS

#### Administration: Build a Leading Organization

Comply with state, local and federal policies and regulations regarding BIDs and funding sources

- Compile and submit annual assessment roll, plan and budget to the City of Denver
- Administer any grant funds according to applicable regulations
- Provide written reports as required by the city, state or funding entities

*Continue to grow reserve fund for long-term maintenance of public improvements, special projects or unexpected costs.* 

Research the feasibility of expanding the BID service area west to Colorado Boulevard.

#### **Economic Development: Grow the Economic Base**

Participate in, and advocate for Community Corridor and Community Center vision in East Neighborhood Plan Initiative, Colfax Bus Rapid Transit planning and Colfax Corridor Pedestrian Improvements project.

- Advocate for business operational needs related to each planning effort.
- Support city planning milestones to provide broad information and awareness among business and property owners. Could include print and electronic communications, district walks, hosted events or other projects.
- Use market studies and reports generated by the East Area Plan Initiative in district outreach and marketing.
- Advocate for sign code modifications to encourage signage that supports the iconic character of Colfax.

#### Keep BID ratepayers informed and engaged in district programs.

- Annual update print letter, annual report
- Bi-monthly business e-newsletter, personal meetings
- Outreach events or promotions related to city planning initiatives.

#### Implement basic marketing program to attract consumer spending and new investment.

- Monthly consumer e-newsletter, bi-monthly business/owner e-newsletter, Facebook page, quarterly updates to the organizational website, media relations. Expand social media reach by monthly boosted posts, reposting business news and cross-marketing with Instagram.
- Work closely with BID property and business owners to track vacancies and property sales; connect interested parties.
- Expand annual report to include market and land use & transit planning information for ratepayers and prospects.
- Engage with small-scale development professionals to raise awareness of area plans.

#### Support district businesses through local small business assistance programs.

• Share information offered through the City of Denver, Denver Small Business Development Center and other agencies through bi-monthly e-newsletter and personal meetings or communications.

#### Build community through timely gatherings.

- Promote business and community events on district Facebook page and e-newsletter.
- Support nonprofit events aligned with BID mission as appropriate.

#### Public Improvements: Create a More Inviting, Connected Destination

Serve on steering committees for Colfax Corridor Improvements and Bus Rapid Transit projects.

- Advocate for business operations, customer comfort and safety.
- Support outreach efforts of planning teams to share information broadly with district businesses and property owners.
- Share resources on how businesses can plan to mitigate impacts during construction, currently scheduled to start in 2020.

Implement small projects to enhance local identity and create a main street feel while long-term planning is underway.

- Provide branded elements for new Bus Rapid Transit stations, if installed in 2019.
- Provide public information and feedback regarding Dockless Mobility Program; coordinate any parking areas within the district.

#### Public Safety: A Cleaner, Safer Place to Shop, Eat and Do Business

Improve the general appearance of the district.

• Maintain current trash and bi-annual cleanup schedule

Work with property owners on Neighborhood Inspection items: weeds, debris, graffiti, nuisance activity.

Serve as a liaison to Denver Police District 2 to implement clean and safe initiatives.

- Communicate regularly with ratepayers on crime and safety issues; convene meetings and implement strategies on specific situations as needed.
- Participate in efforts to address nuisance properties.

#### Advocacy: Build Partnerships to Benefit All

Advocate for issues of concern or resources needed in the district. Work with owners, businesses, neighborhood groups, other Colfax BIDs, advocacy groups, city departments and public officials as needed.

#### Colfax Mayfair Business Improvement District Preliminary 2019 Budget

Special Assessments       I         Government Grant       I         Other       I         TOTAL REVENUE       I         EXPENSES       I         BID Management & Services       I         Contract Staff       I         Finance       I         Insurance       I         Legal Services       I         BID Management & Services Total       I	117,975.64 0.00 0.00 117,975.64 64,800.00 7,200.00 1,700.00 2,500.00 76,200.00
Other       Image: Contract Staff         Finance       Image: Contract Staff         Insurance       Image: Contract Staff         Legal Services       Image: Contract Staff	0.00 117,975.64 64,800.00 7,200.00 1,700.00 2,500.00
TOTAL REVENUE       Image: Contract Staff         BID Management & Services       Image: Contract Staff         Finance       Image: Contract Staff         Insurance       Image: Contract Staff         Legal Services       Image: Contract Staff	117,975.64 64,800.00 7,200.00 1,700.00 2,500.00
EXPENSES EXPENSES EID Management & Services Contract Staff Finance Insurance Legal Services	64,800.00 7,200.00 1,700.00 2,500.00
BID Management & Services       Image: Contract Staff         Contract Staff       Image: Contract Staff         Finance       Image: Contract Staff         Insurance       Image: Contract Staff         Legal Services       Image: Contract Staff	7,200.00 1,700.00 2,500.00
BID Management & Services       Image: Contract Staff         Contract Staff       Image: Contract Staff         Finance       Image: Contract Staff         Insurance       Image: Contract Staff         Legal Services       Image: Contract Staff	7,200.00 1,700.00 2,500.00
Contract Staff Finance Insurance Legal Services	7,200.00 1,700.00 2,500.00
FinanceInsuranceLegal Services	7,200.00 1,700.00 2,500.00
Insurance Legal Services	1,700.00 2,500.00
Legal Services	2,500.00
BID Management & Services Total	76,200.00
Marketing	
Web/e-mktg	3,000.00
Photography	500.00
Events	500.00
Small projects	<u>3,000.00</u>
Marketing Total	7,000.00
Public Improvements	
Bicycle Racks	1,200.00
Planning Outreach	3,000.00
Trash cans	0.00
Maintenance	
Trash can maintenance	7,800.00
Quarterly clean-up	4,600.00
Total Public Improvements	16,600.00
Safety	500.00
Operations	4,500.00
TOTAL EXPENDITURES	104,800.00
Maintenance Reserve	13,175.64



## 2018 Budget, Year To Date Actuals, & Projected Year End

	Year To Date Actual	Projected Year End 2018	Adopted Budget 2018
Revenue			
Special Assessments	111,997	118,156	118,156
Total Revenues	111,997	118,156	118,156
- 11.			
Expenditures			
BID Administrative & Services Total	43,440	74,180	74,180
Communication/Marketing	449	6,000	11,000
Public Improvements	15,183	22,250	20,250
Safety	-	750	750
Operations	-	3,000	3,000
Total Expenditure	59,072	106,180	109,180
Maintenance Reserve	-	11,976	8,976

#### RESOLUTION FOR APPROVING AN EXEMPTION FROM AUDIT FOR FISCAL YEAR 2017 FOR THE COLFAX MAYFAIR BUSINESS IMPROVEMENT DISTRICT, STATE OF COLORADO

WHEREAS, the Board of Directors of the Colfax Mayfair Business Improvement District wishes to claim exemption from the audit requirements of Section 29-1-1603, C.R.S.; and

WHEREAS, Section 29-1-604, C.R.S., states that any local government where neither revenues nor expenditures exceed seven hundred and fifty thousand dollars may, with the approval of the State Auditor, be exempt from the provision of Section 29-1-603, C.R.S.; and

WHEREAS, neither revenue nor expenditures for Colfax Mayfair Business Improvement District exceeded \$750,000 for fiscal year 2017; and

WHEREAS an application for exemption from audit for Colfax Mayfair Business Improvement District has been prepared by Garret Barry, an independent accountant with knowledge of government accounting; and

WHEREAS said application for exemption from audit has been completed in accordance with regulations, issued by the State Auditor.

NOW THEREFORE, be it resolved by the Board of Directors of the Colfax Mayfair Business Improvement District that the application for exemption from audit for Colfax Mayfair Business Improvement District for the fiscal year ended December 31, 2017, has been personally reviewed and is hereby approved by a majority of the Board of Directors of the Colfax Mayfair Business Improvement District; that those members of the Board of Directors have signified their approval by signing below; and that this resolution shall be attached to, and shall become a part of, the application for exemption from audit of the Colfax Mayfair Business Improvement District for the fiscal year ended December 31, 2017.

ADOPTED THIS 21st day of February, A.D. 2018.

President

ATTEST:

and all

Secretary

Resolution 2018 – 1 Page 2

BOARD OF DIRECTORS, COLFAX MAYFAIR BUSINESS IMPROVEMENT DISTRICT:

	Term Expiration	Signature
Christian Anderson	12/31/2020	Cepa
Maurice Bennett	12/31/2018	Manthans
Mark Berzins	12/31/2018	Mlby
Jamie Harris	12/31/2020	JEA
Barbara Macfarlane	12/31/2019	Sarbo E
Dan Murray	12/31/2019	Delty
Candace Wickstrom	12/31/2019	Caller

APPLICATION FOR EXEMPTION FROM AUDIT
FOR LOCAL GOVERNMENTS WITH FITHER REVENIES OR EXPENDITURES MORE THAN \$100.000 BUT NOT MORE THAN \$750.000
Under the Local Government Audit Law (Section 29-1-601, et seq., C.R.S.) any local government may apply for an exemption from audit if neither revenues nor expenditures exceed \$750,000 for the year.
EXEMPTIONS FROM AUDIT ARE NOT AUTOMATIC To cupie, for exemption from and it a local or exemption function from Audit FACH YEAR and submit if to the Office of the State Auditor (OSA) for anoncoul
Any preparer of an Application for Audit must be an independent accountant with knowledge of governmental accounting.
Approval for an exemption from audit is granted only upon the review by the OSA.
READ <u>ALL</u> INSTRUCTIONS BEFORE COMPLETING AND SUBMITTING THIS FORM ALL APPLICATIONS MUST BE FILED WITH THE OSA <u>WITHIN 3 MONTHS</u> AFTER THE ACCOUNTING YEAR-END. FOR EXAMPLE, APPLICATIONS MUST BE RECEIVED BY THE OSA ON OR BEFORE MARCH 31 FOR GOVERNMENTS WITH A DECEMBER 31 YEAR-END. DECOMBENDIAL ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS DECONDENTARY ACTIVITY SHOULD BE REPORTED ON THE MODIFIED ACCRUAL BASIS
POSTMARK DATES WILL NOT BE ACCEPTED AS PROOF OF SUBMISSION ON OR BEFORE THE STATUATORY DEADLINE POLICY VALID FORMS ARE OPEN FITE AND WILL NOT BE ACCEPTED FOR YOUR REFERENCE COLORATOR PERIOR REFOLMED AT THIS ADDRESS.
RIBED BY THE OSA WILL NOT BE ACCEPTED.
APPLICATIONS <u>MUST</u> BE FULLY AND ACCURATELY COMPLETED.
CHECKLIST
L Has the preparer signed the application?
Has the entity corrected all Prior Year Deficiencies as communicated by the OSA?
□ Has the application been PERSONALLY reviewed and approved by the governing body?
L Are all sections of the form complete, including responses to all of the questions?
🗌 Did you include any relevant explanations for unusual items in the appropriate spaces at the end of each section?
L Will this application be submitted via Fax or Email? If yes, have you read and understand the new Electronic Signature Policy? See new have
policy
-or- Have vou included a resolution?
Has the resolution been signed by a <u>MAJORITY</u> of the governing body? (See sample resolution.)
🗌 Will this application be submitted via a mail service? (e.g. US Post Office, FedEx, UPS, courier.)
□ If yes, does the application include <u>ORIGINAL INK SIGNATURES</u> from the <u>MAJORITY</u> of the governing body?
Wall - Office of the State Auditor
Local Government Audit Division
1525 Sherman St., 7th Floor Denver, CO 80203
FAX: 303-869-3061 EMAIL: osalg@state.co.us
IMPORTANT!
All Applications for Exemption from Audit are subject to review and approval by the Office of the State Auditor. Commental Activity should be reported on the Modified Accural Basis
Proprietan Activity should be reported on the Cash or Budgetary Basis – A Budget to GAAP reconcilitation is provided in Part 3 Failure to file an application or denial of the request could cause the local government to lose its exemption from audit for that year and the ensuing year.
In that event, AN AUDIT <u>SHALL BE</u> REOUIRED.

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		For the Year Ended	12/31/2017	or fiscal year ended:						ware that the Audit Law requires that a person y.												
APPLICATION FOR EXEMPTION FROM AUDIT	LONG FORM								CERTIFICATION OF PREPARER	pplication is complete and accurate to the best of my knowledge. I am a 00, and that independent means someone who is separate from the entit										YES NO	If Yes, date filed:	
APPLICATION FOR E	TONO	Colfax Mayfair Business Improvement District	PO Box 202161	Denver CO 80220	Hilarie Portell, Executive Director	303-810-3906	hilarie@faxmayfairbid.com		CERTIFICATIO	I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity.	Garret Barry	Accountant	Ottawa Accounting and Consulting	4600 S Syracuse St, 9th Fir, Denver CO 80237	303-64-0731 x 101	3/20/2018	Independent Contractor Providing Accounting Services	D)	Larret Barry	8	during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1- 104 (3), C.R.S.]	
		NAME OF GOVERNMENT	ADDRESS		CONTACT PERSON		EMAIL	FAX		I certify that I am an independent accountant v independent of the entity complete the applica	NAME:	TITLE	FIRM NAME (# applicable)	ADDRESS	PHONE	DATE PREPARED (Must be completed prior to Board approval)	RELATIONSHIP TO ENTITY	PREPARER (SIGNATURE REQUIRED)	Au	Has the entity filed for, or has the district fi	during the year? [Applicable to Title 32 sp 104 (3), C.R.S.]	

PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

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Attach
NOTE:

le Name of Fund Attach additional sheets as necessary					
	Governn	Governmental Funds		Proprietary/Fiduciary Funds	
Description	Fund*	Fund*	Description	Fund*	Please use this space to
					items on this page
Assets			Assets		b L
Cash & Cash Equivalents	\$	- \$	Cash & Cash Equivalents	\$ 174,266 \$	-
Investments	\$	- 8	Investments	<del>ک</del>	1
Receivables	\$	\$	Receivables	<del>ب</del>	1
Due from Other Entities or Funds	\$	\$	Due from Other Entities or Funds	<del>ک</del>	1
All Other Assets (specify)			Other Current Assets	- <del>8</del>	1
	\$	\$ -	Total Current Assets	\$ 174,266 \$	
	\$	\$ -	Capital Assets, net (from Part 6-4)	\$ •	-
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(add lines 1-1 through 1-10) TOTAL ASSETS	\$	- 	(add lines 1-1 through 1-10) TOTAL ASSETS	\$ 174,266 \$	•
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TOTAL ASSETS AND DEFERRED OUTFLOWS	\$	•	TOTAL ASSETS AND DEFERRED OUTFLOWS	\$ 174,266 \$	
Liabilities		1	Liabilities		
Accounts Payable	\$	- \$	Accounts Payable	\$ 3,759 \$	
Accrued Payroll and Related Liabilities	\$	- \$ -	Accrued Payroll and Related Liabilities	\$ -	1
Accrued Interest Payable	\$	• •	Accrued Interest Payable	\$ •	1
Due to Other Entities or Funds	÷	\$ -	Due to Other Entities or Funds	ۍ ۲	1
All Other Current Liabilities	\$	•	All Other Current Liabilities	ۍ ۲	1
TOTAL CURRENT LIABILITIES	æ	•	TOTAL CURRENT LIABILITIES	\$ 3,759 \$	1
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\$ \$ \$ \$ \$ \$ . 170,507 174,266 170,507 \$ \$ \$ \$ \$ \$ Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL NET POSITION Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET POSITION Undesignated/Unreserved/Unrestricted Other Designations/Reserves Emergency Reserves Restricted \$ \$ \$ \$ \$ 1 1 1 1 Add lines 1-28, 1-29 and 1-36 This total should be the same as line 1-13 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND BALANCE \$ \$ \$ \$ \$ \$ Add lines 1-30 through 1-35 This total should be the same as line 3-33 TOTAL FUND BALANCE Committed: (specify) Restricted (specify): Assigned (specify) Unassigned: 1-32 1-33 1-36 1-36 1-36 1-37

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Net Investment in Capital Assets

\$ \$

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\$ \$

Nonspendable Inventory Nonspendable Prepaid

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		Govern	Governmental Funds			Proprietary/I	Proprietary/Fiduciary Funds	
Line #	Description	Fund*	Fund*		Description	Fund*	Fund*	Please use this space to
	Tax Revenue			Ĕ	Tax Revenue			provide explanation of any items on this page
2-1	Property	s	\$	1	Property	s	\$	
2-2	Specific Ownership	s	\$	1	Specific Ownership	S	\$	1
2-3	Sales and Use Tax	s	\$	1	Sales and Use Tax	S	\$ -	•
2-4	Other Tax Revenue (spechy):	s	\$	1	Other Tax Revenue (specify):	\$	\$	
2-5		s	\$	1	Special Assessments	\$ 118,256	\$	-
2-6		s	\$	1		S	\$	
2-7		\$	\$	•		\$	<del>69</del>	1
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$	\$	•	Add lines 2-1 through 2-7 TOTAL TAX REVENUE	\$ 118,256	\$	1
2-9	Licenses and Permits	S	<del>67</del>	1	Licenses and Permits	\$	\$	
2-10	Highway Users Tax Funds (HUTF)	\$	\$	1	Highway Users Tax Funds (HUTF)	\$	\$	
2-11	Conservation Trust Funds (Lottery)	\$	\$	1	Conservation Trust Funds (Lottery)	S	\$	-
2-12	Community Development Block Grant	\$	\$	1	Community Development Block Grant	S	\$	1
2-13	Fire & Police Pension	\$	<del>8</del>	1	Fire & Police Pension	s	\$	
2-14	Grants	\$	-	1	Grants	\$ 12,079	\$	
2-15	Donations	\$	\$	1	Donations	\$	\$	1
2-16	Charges for Sales and Services	\$	\$	ī	Charges for Sales and Services	\$	\$	
2-17	Rental Income	\$	\$	1	Rental Income	\$	- \$	,
2-18	Fines and Forfeits	\$	\$	ı	Fines and Forfeits	\$	\$	-
2-19	Interest/Investment Income	\$	\$		Interest/Investment Income	\$	\$	,
2-20	Tap Fees	\$	- \$	ł.	Tap Fees	\$	\$ -	
2-21	Developer Advances	s	\$	1	Developer Advances	S	- \$	
2-22	All Other (specify):	\$	\$	1	All Other (specify):	\$	\$	-
2-23		\$	<del>ر</del> ه	1		\$	\$	1
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES	\$	\$	1	Add lines 2-8 through 2-23 TOTAL REVENUES	\$ 130,335	\$	1
	Other Financing Sources				Other Financing Sources			1
2-25	Debt Proceeds	\$	\$	1	Debt Proceeds	S	\$ -	-
2-26	Proceeds from Sale of Capital Assets	\$	\$ -	I	Proceeds from Sale of Capital Assets	8	\$	
2-27	Other (specify):	\$	\$	I	Other (specify):	S	\$	,
2-28	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	\$	\$	1	Add lines 2-25 through 2-27 TOTAL OTHER FINANCING SOURCES	÷	\$	GRAND TOTALS
2-29	Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES §	69	6 <del>7</del> 1		Add lines 2-24 and 2-28 TOTAL REVENUES AND OTHER FINANCING SOURCES	\$ 130,335 \$	<del>69</del>	- \$ 130,335
IF GRAI Govern	IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) al Government Division at (303) 869-3000 for assistance.	r all funds (Line		TER than	e GREATER than \$750,000 - <u>STOP.</u> You may not use this form. An audit may be required. See Section 29-1-504, C.R.S., or contact the OSA Local	be required. See	Section 29-1-604, C	.R.S., or contact the OSA Local

The state of the s		BUIAIIIIIAAAA	mental Funds		dou	Propreary/Figuciary Funds	Diases use this share to
Line #	Description	Fund*	Fund	Description	Fund	id" Fund"	provide explanation of any
Ш	Expenditures			Expenditures			items on this page
3-1	General Government	69	- \$ -	General Operating & Administrative	\$	5,623 \$	
3-2	Judicial	69	- - -	Salaries	\$	\$	1
3-3	Law Enforcement	69	- -	Payroll Taxes	\$	<del>69</del> 1	
34	Fire	\$	- \$-	Contract Services	69	55,457 \$	1
3-5	Highways & Streets	69	- 	Employee Benefits	\$	<del>69</del> 1	
3-6	Solid Waste	8	- - -	Insurance	¢	1,341 \$	
3-7	1s to Fire & Police Pension Assoc.	\$	69	Accounting and Legal Fees	\$	6,623 \$	
3-8		\$	-	Repair and Maintenance	69	\$	
3.0	e and Recreation	69	- 69	Subplies	. 69	209 \$	
3-10		69	- 69	Utilities	\$	-	
3-11			- 69	Contributions to Fire & Police Pension Assoc.	. 69	- 69	
3-12		69	- 50	Other (specify)	\$	69	
3-13		69			\$	\$	
3-14	Capital Outlay	\$	- - -	Capital Outlay	S	\$	
				Debt Service			1
3-15		\$	- \$	Principal	\$	4	-
3-16		\$		Interest	\$	\$	
3-17	suance Costs	\$	- 	Bond Issuance Costs	\$	\$	1
3-18	Developer Principal Repayments	69	۔ ج	<ul> <li>Developer Principal Repayments</li> </ul>	\$	<del>8</del> 9 1	1
3-19	Developer Interest Repayments	\$	- \$ -	<ul> <li>Developer Interest Repayments</li> </ul>		\$	1
3-20	All Other (spechy):	\$	- \$	All Other (specify):	\$	\$	1
3-21		\$	۰ ج	Public Improvements	\$	14,572 \$	- GRAND TOTAL
3-22	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	\$	۰ ج	Add lines 3-1 through 3-21 TOTAL EXPENDITURES	1 3-21 \$ JRES \$	83,825 \$	- \$ 83,825
3-23	Interfund Transfers (In)	\$	- - -	- Net Interfund Transfers (In)	\$	- \$	1
3-24 h	Interfund Transfers out	\$	۰ ج	- Net Interfund Transfers out	\$	\$	1
3-25 C	Other Expenditures (Revenues):	\$	•		\$	\$	1
3-26		\$	- \$		\$	\$	•
3-27		\$	- - -	Capital Outlay	s	\$	I.
3-28		\$	- \$ -	B	\$	<del>6</del>	-
3-29	(Add lines 3-23 through 3-28) TOTAL TRANSFERS AND OTHER EXPENDITURES	\$	۰ «	(Line 3-26, plus line 3-27, less line 3-24, less line 3-25) TOTAL GAAP RECONCILING ITEMS	3-25) TEMS \$	\$	
3-30 E	Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29	S	، ب	Net Increase (Decrease) in Net Position Line 2-29, less line 3-22, plus line 3-29, plus line 3-23, less line 3-24	888	46.510 \$	
3.31	ber 31 prior year	6	۰ مو	Net Position, January 1 from December 31 prior year report	sport \$	<u>ه</u>	
3-32 F	Prior Period Adjustment (MUST explain)	\$		Prior Period Adjustment (MUST explain)	\$	- \$	
3-33 F	Fund Balance, December 31 Sum of Line 3-30, 3-31, and 3-32 This total should be the same as line 1-36.	\$	، بور ۱	Net Position, December 31 Line 3-30 plus line 3-31 . This total should be the same as line 1-36.	÷	46,510 \$	

The set of the oright of the set of th		PART 4	PART 4 - DEBT OUTSTANDING, ISSUED, AND RETIRED	G, ISSUED, AN	D RETIRED	
Is the active remember of mountaining active		Please answer the following questions by marking the a	ppropriate boxes.	YES	NO	Please use this space to provide any explanations or comments:
Is the orthly turner in the doth envolve payments? If ro, MUST explain: The environment of the orthogon doth technology of research the interaction of the orthogon of the or	<b>1</b> -4 <b>1</b> -4 <b>1</b> -4	Does the entity have outstanding debt? Is the debt repayment schedule attached? If no, MUST explain:				
Person Complete the following deck echedule, if applicable: please on hadra program in the following deck echedule, if applicable: please on hadra program in the following deck echedule, if applicable: please on hadra program in the following deck echedule, if applicable: please on hadra program in the following question is a second and the following questict and the following question is a second and the following quest	4.3	Is the entity current in its debt service payments? If no, MUST explain:		J		
General coligation bonds         S <th>44</th> <th>Please complete the following debt schedule, if applicable: (please only include principal amounts)</th> <td></td> <td>Retired during year</td> <td>tstanding at year-end</td> <td></td>	44	Please complete the following debt schedule, if applicable: (please only include principal amounts)		Retired during year	tstanding at year-end	
Served bonds <ul> <li></li></ul>		General obligation bonds	•	، چ		
Note: Long       S		Revenue bonds	1	1 \$	T	
Developer, Afontone Close short the following gravitors by marking the spinorities with following gravitors devices and within the next calendar year?  The entity have any authorized, participants bosts.  The entity have any authorized, participants bosts.  The marking have any authorized, participants and the rest calendar year?  The entity have any authorized, participants and the rest calendar year?  The marking have any authorized, participants and the rest calendar year?  The marking have any authorized, participants and the rest calendar year?  The marking have any authorized, participants and the rest calendar year?  The marking have any authorized, participants and the rest calendar year?  The marking have a calendar year sponded for not enter a mounts  The marking have a carefined mill key?  Plant is the original disc of the sear and marking have a carefined mill key?  Plant is the original disc of the sear and the rest a mount to the sear and the rest a mount of the rest and marking have a carefined mill key?  Plant is the original disc of the sear and the rest		Notes/Loans	1 1	1 1 8 8		
Other recercits       TOTAL       S       -   S		Developer Advances	1	• •	1	
Parse entrance the following guestions by marking the appropriate bores.       The appropriate bores.       Note approprise approprise.       Note appropri			• •	1 1 9 99	1 1	
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How matrix       Image: Second S		Please answer the following questions by marking the appropriate boxes.		YES	Q =	
Deas the entity intend to leave delty ware attributed and a variable of the set of the most calendar variable of the set of the most of variable set of the most of the most of the set of the most of the most of the set of the set of the most of the set of	If vec.	How much?	۲ ۲	I	]	
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Other at the amount outstanding?       Image: Second at the original date of the lease?         Other at the amount outstanding?       Image: Second at the original date of the lease?         What is being leased?       Image: Second at the original date of the lease?         What is being leased?       Image: Second at the original date of the lease?         What is being leased?       Image: Second at the original date of the lease?         What is the original date of the lease?       Image: Second at the ollowing mile levid for the year reported (do not enter \$ amounts):         Dease provide the following mile levid for the year reported for the reported for the reported for the year reported for the reported for the year credition in an eldple (Polici Polici P	If yes:	How much?	- -		-	
Does the entity have any lease agreement? The is brain parent? What is the original date of the lease? What is the original date of the lease? What is the original date of the lease? What is the lease of all levy? Dees the antial hase payments? Dees the antiby have a certification and leave the antial have? Dees the antiby have a certification and leave the antial have? Dees the antiby have a certification and antipe accounts Certification of deposit and investment balances. Total Plasse provide the antiby have a certification and antipe accounts Certification of deposit and investment balances. Total Total Certification of deposit and investments in a main base active and the antiby accounts in a negative fraction and antipe accounts Certification of deposit and investments in an antibut part of the appropriate box. Total Acres the antiby account with a section 2475401, et area, CRS.? Are the entiby a tese, CRS.?? If no, MIST explain: 10.5-01, et ever, CRS.?? If no, MIST explain: Description account is a certification box. Total Cash and investments is an investment in an indiperion for the payments bear in the appropriate box. Total Cash AND INVESTMENTS Section 2475401, et area, CRS.?? Total Cash AND INVESTMENTS Section 2475401, et area, CRS.?? The neithy a deposition in an eligible in a cordination for the payments bear in the appropriate box. Total Cash AND INVESTMENTS Section 2475401, et area, CRS.?? Total Cash AND INVESTME	4-1	Does the entity have debt that has been remained that it is sum responsible in What is the amount outstanding?	- 8	2	]	
What is being lead?       Mint is being lead?         Number of years of lease?       Image: subject lease?         Dess the entity? have a certified mill levy?       Image: subject lease?         Dess the entity? have a certified mill levy?       Image: subject lease?         Dess the entity? have a certified mill levy?       Image: subject lease?         Dess the entity? have a certified mill levy?       Image: subject lease?         Certificates of deposit       Image: subject lease?         Trans.       Image: subject lease?         Certificates of deposit       Image: subject lease?         Image: subject lease?       Image: subject le	48	Does the entity have any lease agreements?				
Number of years of leaser Number of years and lease payments? Descent are the antity's lease appropriate of the year reported (do not enter f amounts): Please provide the following mills leveled for the year reported (do not enter f amounts): Please provide the following mills leveled for the year reported (do not enter f amounts): Please provide the following mills leveled for the year reported (do not enter f amounts): Please provide the following mills leveled for the year reported (do not enter f amounts): Please provide the following mills leveled for the year reported (do not enter f amounts): Please provide the entity's cash deposit and investment balances. Text.EXD focal of ALL Checking and Savings accounts certificates of deposit. Investments a mutarind, please lat underlying incements): Investments (in weatment is a mutarind, please lat underlying incements): Investments (in weatment is a mutarind, please lat underlying incements): Investments in antity's investments in an engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investments in an engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investments in an engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investments in an engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment an engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in engble (Public Section 24.75-601, et. aeq., CR.S.7 Are the entity's investment in t	If yes:					
is the lease subject to annual appropriation?  Invariance we annual appropriation?  Dease a provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the following mills levied for the year reported (do not enter a mounts):  Dease provide the entity's cash deposit and investment balances.  PEAREEND fotal of ALL Checking and Swings accounts  Certificates of deposit Certificates of deposit Certificates of deposit  Nestments (it investments)  Nestments)  Nestments)  Nestments  Nest		what is the onginal date of the rease? Number of years of lease?				
What are the animal lease the animal lease and on the rise are the animal lease terrified mill leavy     3     -		is the lease subject to annual appropriation?		-		
Please provide the following mills levied for the year reported (do not enter 3 amounts):	4-9	what are the annual lease payments? Does the entity have a certified mill levy?				
Bond Resemption     0.00 0.00       Restart/orbit     0.00 0.00       PART 5 - CASH AND INVESTMENT       Part 5 - CASH AND INVESTMENT       Prese provide the entity's cash deposit and investment balances.       YEAREND Total of ALL Checking and Savings accounts Certificates of deposit     AmOUNT       Total Cash deposit     AmOUNT       Total of ALL Checking and Savings accounts Certificates of deposit     AmOUNT       Total of ALL Checking and Savings accounts Certificates of deposit     Total of ALL Checking and Savings accounts       Total of ALL Checking and Savings accounts Certificates of deposit     AmOUNT       Total Cash deposit     Total Cash deposits       Toral cash deposit     S 174,266       Amount find, please lat underlying Investments):     Toral Cash deposits       Amount find, please answer the following guestion by marking in the appropriate box     Toral Cash AND INVESTMENTS       Ame the entity's deposits in an eligible (Public Deposit In an eligible (Public deposition Y (Section 11- 10.5-101, et seq. C.R.S.)?     Investments	If yes:			ſ		
TOTAL     0.00     0.00       Please provide the entity's cash deposit and investment balances.     AMOUNT     TOTAL       YEAR-END Total of ALL Checking and Savings accounts Certificates of deposit     AMOUNT     TOTAL       YEAR-END Total of ALL Checking and Savings accounts Certificates of deposit     Intra AMOUNT     TOTAL       Investments     TOTAL CASH DEPOSITS     Intra AMOUNT     TOTAL       Investments of deposit     Intra CasH DEPOSITS     Intra AMOUNT     Intra AMOUNT       Investments (it Investments)     Intra CasH DEPOSITS     Intra AMOUNT     Intra AMOUNT       Investments (it Investments)     Intra CasH AND INVESTMENTS     Intra AMOUNT     Intra AMOUNT       Please answer the following guestion by marking in the appropriate box     YES     NO     NMA       Are the entity's deposite in an eligible (Public Deposit Protection Act) public depository (Section 11-     Intra AMO INVESTMENTS     Intra AMOUNTS		Bond Redemptio General/Other				
PART 5 - CASH AND INVESTMENTS         Please provide the entity's cash deposit and investment balances.       AMOUNT       TOTAL         Please provide the entity's cash deposit and investment balances.       TOTAL         YEAREND Total of ALL Checking and Savings accounts       TOTAL Cash Deposit       TOTAL         Total of ALL Checking and Savings accounts       TOTAL CASH DEPOSITS       TOTAL CASH DEPOSITS       TOTAL         Investments of deposit       TOTAL CASH DEPOSITS       TOTAL         Investments of deposit       TOTAL CASH DEPOSITS       TOTAL CASH DEPOSITS         Investments of deposit on the amount fund, please list underlying investments)       S TOTAL CASH DEPOSITS       S TOTAL CASH DEPOSITS         Investments for investments is a mitual fund, please list underlying investments)       S TOTAL CASH DEPOSITS       S TOTAL CASH DEPOSITS         Please answer the following question by marking in the appropriate box       VES       NO       NO         And the entity's lowesthents legal in accordance with Section 24-75-601, et seq, C.R.S.7       S       NO       NO         Cash the entity's						
Amount       Amount       Total         YEakEND fool of ALL Checking and Savings accounts       5       174,266       174,266         YEakEND fool of ALL Checking and Savings accounts       107AL       5       174,266       174,266         Amount       Total checking and Savings accounts       107AL       5       174,266       174,266         Amount       Total checking and Savings accounts       107AL       107AL LASH DEPOSITS       5       174,266         Amount (it homethent is mutual fund, please lat underlying Investments):       107AL LASH DEPOSITS       5       174,266         Amount (it homethent is a mutual fund, please lat underlying Investments):       107AL INVESTMENTS       5       174,266         Amount (it fool of the appropriate box       TOTAL CASH AND INVESTMENTS       5       174,266         Amothe entity's dispositin in an eligible (Public Depositi Protection Act) public depositiony (Section 11, CASH AND INVESTMENTS)       5       174,266         Amothe entity's dispositin in an eligible (Public Deposit Protection Act) public depositiony (Section 11, CASH AND INVESTMENTS)       5       174,266         Amothe entity's dispositin in an eligible (Public Deposit Protection Act) public depositiony (Section 11, CASH AND INVESTMENTS)       5       174,266         Amothe entity's dispositin in an eligible (Public Deposit Protection Act) public depositiony (Section 11, CASH AND INVESTMENTS			5 - CASH	<b>INVESTMENT</b>	S	
Tear.end         S         TA,266         S           Certificates of deposit         TOTAL CASH DEPOSITS         S		Please provide the entity's cash deposit and investment balances.		AMOUNT	TOTAL	Please use this space to provide any explanations or comments:
Tortal cash DePosits       Tortal cash DePosits       \$         Investments (if investment is a nutual fund, please lat underlying investment):       \$	5-1-2	YEAR-END Total of ALL Checking and Savings accounts				
Investments (ir Investment is a nutual fund, please list underlying Investments):       \$       <	7-0	Certificates of teposit	TOTAL CASH DEPOS	•	174.266	
Are the entity's layestion by marking in the appropriate box       5       -       <		Investments (it investment is a mutual fund, blease list underlyind investments):				
Are the entity's deposite in an eligible (Public Deposit Protection Act) public deposition (Section 11-1)       S						
Are the entity's deposite in an eligible (Public Deposit Protection Act) public deposition (Section 11- CAS) 7 fn o, MUST explain:       S       -       NIO         Are the entity's deposite in an eligible (Public Deposit Protection Act) public deposition (Section 11- CAS) 7 fn o, MUST explain:       NIO       NIO       NIO	5					
TOTAL INVESTMENTS         TOTAL INVESTMENTS       5         Total solution       5         Total cash and the following question by marking in the appropriate box       Total cash and investments legal in accordance with Section 24-75-601, et seq., C.R.S.?         Are the entity's disposition an eligible (Public Deposit Protection Act) public depositiony (Section 11-       C         10.5-101, et seq. C.R.S.??       C	?					
TOTAL CASH AND INVESTMENTS         Please answer the following question by marking in the appropriate box       YES       NO       NA         Are the entity's investments legal in accordance with Section 24-75-601, et seq., C.R.S.?       YES       NO       NA         Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-       Image: C.R.S.??			TOTAL INVESTMEN	•	1	
Please answer the following question by marking in the appropriate box       YES       NO         Are the entity's investments legal in accordance with Section 24-75-601, et. seq., C.R.S.?       Image: C.R.S.?       <			TOTAL CASH AND INVESTMEN		174,266	
Are the entity's Investments legal in accordance with Section 24-75-601, et seq., C.R.S.? <ul> <li>Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11-</li> <li></li></ul>		Please answer the following question by marking in the appropriate box		Q	NIA	
Are the entity's deposits in an eligible (Public Deposit Protection Act) public depository (Section 11- 🗾	40	Are the entity's investments legal in accordance with Section 24-75-601, et. se			L	
10.5-101, et seq. C.K.S.) Y IT no, MUST explain:	2-2	Are the entity's deposits in an eligible (Public Deposit Protection Act) public d	Section 11-		U	
		10.5-101, et seq. C.K.S.) / If no, MUST explain:				

1.1       To the normal proceeding and and a standard and and a standard and and a standard and a standard and and and and a standard and and and	-	Please answer the following question by marking in the appropriate box			YES	ON	Please use this space to provide any explanations or comments:	
Complete the following Gapital Assets table for GOVERNMENTAL FUNDS.     Defetitions.     Vear-End Blaince.       Luiding     Synor     5     5     5     5     5     5       Luiding     Synor     5     5     5     5     5     5       Machinaya and faquipment     5     5     5     5     5     5     5       Furnitures and factores     5     5     5     5     5     5     5       Intrastructure     5     5     5     5     5     5     5       Complete the following Capital Assets table for PROPRIETARY FUNDS:     Defetitions     7     5     5     5     5       Accumulated Depreciation in Progress (cs)     Defetitions     Complete the following of the second.     Defetitions     7     5     5       Land     S     5     5     5     5     5     5     5       Machinas     Complete the following Capital Assets table for PROPRIETARY FUNDS:     Defetitions     Acaitabaaa       Machinas     Complete the following Capital Assets table for PROPRIETARY FUNDS:     Defetitions     Complete the following Capital Assets table for PROPRIETARY FUNDS:       Machinas     Complete the following Capital Assets table for PROPRIETARY FUNDS:     Defetitions     Acaitabaaa       Machi		Does the entity have capitalized assets? fas the entity performed an annual inventory of capital assets in accordance with AUST explain:	th Section 29-1-506,	C.R.S.? If no,		2 0		
Land Buildings         S	The second second second	Complete the following Capital Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year	Additions	Deletions	Year-End Balance		
Buildings Matchinery and equipment Matchinery and equipment Matchinery and equipment Matchinery and equipment Construction in Progress (cs) Construction in Progress (cs) Matchinery and equipment Euler Matchinery and equipment Further and futures Interview Construction in Progress (cs) Construction in Progress (cs) Constructi				\$	\$			
Matchinery and equipmentSSSSSSSSFurthure and fixturesEnvitture and fixturesEnvitture and fixturesSS <th>-</th> <th></th> <th>•</th> <th></th> <th>\$</th> <th>-</th> <th></th>	-		•		\$	-		
Furthere and fictures for fictore for the field for the	-		۰ ج		\$	-		
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$ \begin{array}{c c c c c c c c c c c c c c c c c c c $	-			\$	\$	s		
Chere requent:       Chere requent:       S <th< td=""><th>-</th><th></th><th></th><td></td><td></td><td>-</td><td></td></th<>	-					-		
Accumulated Depreciation (Enter a negative, or credit, halmos)       TOTA       5	-		۰ دی		\$	s		
TOTAL       S       - <th>-</th> <th></th> <th></th> <td>\$</td> <td>\$</td> <td>\$</td> <td></td>	-			\$	\$	\$		
Balance - beginning of the year         Additions         Deletions         Year-End Balance           S         -         S <th>in the second</th> <th></th> <th>\$</th> <th>\$</th> <th>\$</th> <th>s</th> <th></th>	in the second		\$	\$	\$	s		
Simple in the sension plant?         Simple in the sension plant?       Simple in the sensension plant?       Simple in the		Complete the following Capital Assets table for PROPRIETARY FUNDS:	Balance - beginning of the vear*	Additions	Deletions	Year-End Balance		
S       -       S       S				\$	\$	-		
Partial intermediation <td <td<="" td=""><th>- 10</th><th>SDU</th><th>•</th><td>•</td><td></td><td>-</td><td></td></td>	<th>- 10</th> <th>SDU</th> <th>•</th> <td>•</td> <td></td> <td>-</td> <td></td>	- 10	SDU	•	•		-	
Partial of the second that is the secon			۰ هه	۰ ج		\$		
IP)       2       5       -       5       5       -       5       -	and the second			\$	S	\$		
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(Enter a negative, or credit, balance) <ul> <li>(Enter a negative, or credit, balance)</li> <li>(Enter a negative)</li> <li>(Enter a negative)</li></ul>	-		•		S	-		
Enter a negative, or credit, balance)       3       -       3       -       3       -       3       -       3       -       -       3       -       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       -       1       -       1       -       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       -       1       1       -	-			\$	\$	-		
TOTAL       S       -       S <th>-</th> <th></th> <th></th> <td>\$</td> <td>\$</td> <td>\$</td> <td></td>	-			\$	\$	\$		
*must agree to prior year ending balance         PART 7 - PENSION INFORMATION         g question by marking in the appropriate box         d hire" firemen's pension plan?         inteer firemen's pension plan?	-	TOTAL	\$	\$	\$	\$		
Please answer the following question by marking in the appropriate box       PART 7 - PENSION INFORMATION         Please answer the following question by marking in the appropriate box       YES       NO         Does the entity have an "old hire" firemen's pension plan?       DO       YES       NO         Who administers the plan?       D       D       U       U       U         Indicate the contributions from:       D       D       U       U       U       U			*must agree to prior yea	ar ending balance				
Please answer the following question by marking in the appropriate box       YES       NO         Does the entity have an "old hire" firemen's pension plan?       Image: Comparison of the comparison plan?       Image: Comparison of the comparison plan?         Who administers the plan?       Image: Comparison of the contributions from:       Image: Comparison of the comparison plan?       Image: Comparison of the contributions from:			PART 7 - F	DENSION IN	FORMAT	NO		
Does the entity have an "old hire" firemen's pension plan?       Image: Comparison of the control of		Please answer the following question by marking in the appropriate box			YES	N	Please use this space to provide any explanations or comments:	
Does the entity have a volunteer firemen's pension plan? Who administers the plan? Indicate the contributions from:	-	Does the entity have an "old hire" firemen's pension plan?				5		
1	_	Does the entity have a volunteer firemen's pension plan?			٦	٦		
Indicate the contributions from:		Who administers the plan?						
	_	Indicate the contributions from:						

PART 6 - CAPITAL ASSETS

What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?

Tax (property, so, sales, etc.): State contribution amount: Other (gitts, donations, etc.):

TOTAL

Section 29-1-113 C.R.S.7 If no, MUST explain:         B:2       Did the entity pass an appropriations resolution in accordance with Section 29-1-108 C.R.S.?         8-2       If no, MUST explain:         If no, MUST explain:       Budgeted Expenditures         If no, MUST explain:       Budgeted Expenditures         If general Fund - Operations       S         General Fund - Operations       S         General Fund - Emergency Reserves       S
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	PART 10 - GENERAL INFORMATION	-ORMATION		
	Please answer the following question by marking in the appropriate box	YES	NO	Please use this space to provide any explanations or comments:
10-1 If yes:	10-1 is this application for a newly formed governmental entity? If yes: Date of formation:		2	
10-2	10-2 Has the entity changed its name in the past or current year?		য	
If Yes.	If Yes: NEW name			
	PRIOR name			
10-3	<ul><li>10.3 Is the entity a metropolitan district?</li><li>10.4 Please indicate what services the entity provides:</li></ul>		٦	
10-5	5 Does the entity have an agreement with another government to provide services?	_	>	
If yes	If yes: List the name of the other governmental entity and the services provided:			
	Please use this space to provide any additional explanations or comments not previously included:	s or comments not p	reviously include	q;

	ALC: NO PARTY OF THE OWNER.			OSA USE ONLY		
ntthy Wide:		General Fund		Governmental Funds		Notes
Inrestricted Cash & Investments	s	174,266 Unrestricted Fund Balanc \$	ant S	- Total Tax Revenue	\$	
urrent Liabilities	s	3,759 Total Fund Balance	s	<ul> <li>Revenue Paying Debt Service</li> </ul>	\$	•
Deferred Inflow	\$	- PY Fund Balance	s	- Total Revenue	\$	•
		Total Revenue	s	<ul> <li>Total Debt Service Principal</li> </ul>	\$	•
		Total Expenditures	s	<ul> <li>Total Debt Service Interest</li> </ul>	\$	
sovernmental		Interfund In	s			
otal Cash & Investments	\$	- Interfund Out	s	- Enterprise Funds		
Fransfers In	\$	- Proprietary		Net Position	~	46,510
Fransfers Out	s	- Current Assets	s	174,266 PY Net Position	••	-
Property Tax	\$	- Deferred Outflow	s	- Government-Wide		
Jebt Service Principal	\$	- Current Liabilities	s	3,759 Total Outstanding Debt	••	
otal Expenditures	s	- Deferred Inflow	s	<ul> <li>Authorized but Unissued</li> </ul>	\$	
Fotal Developer Advances	s	- Cash & Investments	s	174,266 Year Authorized	\$	-
Total Developer Repayments	s	- Principal Expense	s	· · · · · · · · · · · · · · · · · · ·		

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1     JAMIE HARKIS       2     JAMIE HARKIS       7     Print Board Member's Name       8     Print Board Member's Name       9     Print Board Member's Name       8     BARBARA MACFARLANE       9     Print Board Member's Name       7     Print Board Member's Name       8     Print Board Member's Name       9     Print Board Member's Name       9     Print Board Member's Name       10     Print Board Member's Name       11     Print Board Member's Name       12     Print Board Member's Name       13     Print Board Member's Name       14     Print Board Member's Name       15     Print Board Member's Name       16     Print Board Member's Name       17     Print Board Member's Name			Print the names of all current governing board members below.		rerning board members must comp	olete and sign in the column below.
Print Board Member's Name       CANDACE WICKSTROM       Print Board Member's Name       Print Board Member's Name       BARBARA MACFARLANE       Print Board Member's Name       MARK BERZINS	Board Member		JAMIE HARRIS	I, JAMIE HARRIS, attest that I am a duly this application for exemption from audit Signed	lected or appointed board member	; and that I have personally reviewed and approve My term expires: Dec. 31, 2020
ANUDACE WUCKS INCOM       Print Board Member's Name       MARK BERZINS	Roard Member		Print Board Member's Name	I, CANDACE WICKSTROM, attest that I al approve this application for	n a duly elected or appointed boarc om audit.	d member, and that I have personally reviewed and
Print Board Member's Name       BARBARA MACFARLANE       Print Board Member's Name			CANDACE WICKS I KOM	Signed Coller-	Date: 3/26/2018	My term expires: Dec. 31, 2019
3     BARBARA MACFARLANE       4     Print Board Member's Name       5     DAN MURRAY       6     Print Board Member's Name       6     CHRISTIAN ANDERSON       7     Print Board Member's Name       7     MAURICE BENNETT			Print Board Member's Name	I, BARBARA MACFARLANE, attest that I approve this application for	am a duly elected or appointed boa om audit.	rrd member, and that I have personally reviewed and
4     Print Board Member's Name       5     DAN MURRAY       6     Print Board Member's Name       6     CHRISTIAN ANDERSON       7     Print Board Member's Name       7     MAURICE BENNETT       7     MARK BERZINS	Board Member		BARBARA MACFARLANE	Signed Barlow		My term expires: Dec. 31, 2019
5 CHRISTIAN ANDERSON CHRISTIAN ANDERSON Print Board Member's Name MAURICE BENNETT Print Board Member's Name Print Board Member's Name AARK BERZINS	Board Member		Print Board Member's Name DAN MURRAY	I, DAN MURRAY, attest that I am a duly e this application for exemption from audit	ected or appointed board member,	and that I have personally reviewed and approve
5 CHRISTIAN ANDERSON Print Board Member's Name 6 MAURICE BENNETT Print Board Member's Name 7 MARK BERZINS				Signed	Date: 3/22/2018	My term expires: Dec. 31 2019
6 Print Board Member's Name MAURICE BENNETT Print Board Member's Name 7 MARK BERZINS	Board Member		Print Board Member's Name CHEDISTIAN ANDEPSON	I, CHRISTIAN ANDERSON, attest that I at approve this application for exemption fr	ו a duly elected or appointed board om audit.	I member, and that I have personally reviewed and
6 MAURICE BENNETT MAURICE BENNETT Print Board Member's Name MARK BERZINS					Date: 3/22/2018	My term expires: Dec. 31, 2020
Print Board Member's Name 7 MARK BERZINS	Board Member		Print Board Member's Name MAURICE BENNETT	approve this application for exemption fr	tuly elected or appointed board me	ember, and that I have personally reviewed and
7 MARK BERZINS				Signed Volume	Date: 3/27/2018	My term Expires: Dec. 31, 2018
MARK BEKZINS Signed AM BAC Date: 3/27/2018	Roard Member		Print Board Member's Name	I, MARK BERZINS, attest that I am a duly this application for exemption from audit	elected or appointed board membe	sr, and that I have personally reviewed and approve
			MARK BERZINS	)	Date: 3/27/2018	My term Expires: Dec. 31, 2018

#### NOTICE OF PUBLIC HEARING ON PROPOSED 2019 BUDGET

NOTICE IS HEREBY GIVEN that the proposed budget for the ensuing year of 2019 has been submitted to the Colfax Mayfair Business Improvement District ("District"). Such proposed budget will be considered at a Public Hearing and regular board meeting of the Board of Directors of the District to be held at The Art Gym, 1460 Leyden Street, Denver, Colorado on Wednesday, October 17<sup>th</sup>, 2018 at 9:00 a.m. A copy of the proposed 2019 budget is available for public inspection at the offices of Suburban Toppers, 5795 East Colfax Avenue, Denver, Colorado. Any interested elector within the District may, at any time prior to final adoption of the 2019 budget, register any objections thereto.

DATED as of September 19, 2018.

COLFAX MAYFAIR BUSINESS IMPROVEMENT DISTRICT /s/ Barbara Macfarlane, Secretary



### Colfax Mayfair Business Improvement District Official Board Actions, 2018

Meeting Date	Action
February 21, 2018	Approved minutes from November 15, 2017, meeting
March 21, 2018	Approved purchase of trash cans
April 18, 2018	Approved minutes from February 14, 2018, meeting
	Approved minutes from February 21, 2018, meeting
June 20, 2018	Approved minutes from April 18, 2018, meeting
August 22, 2018	Approved minutes from March 21, 2018, meeting
	Approved minutes from June 20, 2018, meeting
	Approved minutes from August 2, 2018, meeting
September 19, 201	Approved Minutes from August 22, 2018
	Approved Preliminary 2019 Operating Plan & Budget
	Approved Resolution 2018-2 Setting Date, Time &
	Location of Public hearing on 2019 Operating Plan &
	Budget



#### Colfax Mayfair Business Improvement District Board Members, Contact Information, and Terms

Christian Anderson	Р	720-550-7665
Chop Shop Casual Urban Eatery	F	None
4990 East Colfax Avenue	E	christian@coloradochopshop.com
Denver, CO 80220		
Term Expires: December 31, 2020		
Mo Bennett	Р	303.908.6178
Chair Five Equities	F	None
1728 Corona St.	E	mauricebennett@me.com
Denver CO 80210		
Term Expires: December 31, 2018		
Mark Berzins	Р	303. 595.7770
Little Pub Company	F	None
1440 Wewatta St. Suite 910	E	mark@littlepubco.com
Denver CO 80202		
Term Expires: December 31, 2018		
Jamie Harris, President	Р	303.619.0176
Chair Five Equities	F	None
7581 E. Academy Blvd., Suite 207	E	chairfive@gmail.com
Denver CO 80230		
Term Expires: December 31, 2020		
Barbara Macfarlane, Secretary	Р	303.894.9499
Marczyk Fine Foods	F	303.894.9491
770 E. 17 <sup>th</sup> Ave, D	E	mailto:barbara@marczykfinefoods.com
Denver CO 80203		
Term Expires: December 31, 2019		
Dan Murray, Treasurer	Р	303.717.8128
Suburban Toppers	F	303.388.0747
5795 E. Colfax Avenue	E	Dpm1216@aol.com
Denver CO 80220		
Term Expires: December 31, 2019		
Candace Wickstrom, Vice President	Р	720.560.3508
City Floral Garden Center	F	303.355.4533
1440 Kearney Street	E	candace@cityfloralgreenhouse.com
Denver CO 80220		
Term Expires: December 31, 2019		



## Colfax Mayfair Business Improvement District Board Member Attendance, 2017

	Feb 14 2018	Feb 21 20178	Mar 21 2018	Apr 18 2018	Jun 20 2018	Aug 2 2018	Aug 22 2018	Sep 19 2018
Christian	Present		Present		Present	Present		Present
Anderson								
Maurice	Present	Present	Present	Present	Present	Present	Present	Present
Bennett								
Mark	Present		Present	Present	Present		Present	Present
Berzins								
Jamie	Present		Present		Present		Present	
Harris								
Barbara	Present	Present	Present	Present			Present	Present
Macfarlane								
Dan	Present		Present	Present	Present	Present	Present	Present
Murray								
Candace	Present	Present		Present	Present	Present	Present	Present
Wickstrom								



September 28, 2018

#### **Colfax Mayfair Business Improvement District**

The Colfax Mayfair Business Improvement District (BID) was formed in late 2014 to create a better place for people and business through economic development, public improvements, safety and advocacy. The district connects neighborhoods to the north and south along Colfax Avenue from Eudora Street to Monaco Parkway as well as the Mayfair Town Center at 14th Avenue and Krameria Street. More information is posted at www.colfaxmayfairbid.com.

#### 2018 Activities

There were no material departures from the 2018 work plan. Specific tasks accomplished include:

#### Administration

- Complied with state, local and federal policies and regulations regarding BIDs.
- Renewed contractual relationships with existing staff.
- Maintained systems, policies and professional services to support the organization.
- Maintained a database of property and business owners.
- Compiled and submitted annual assessment roll, plan and budget to City of Denver.

#### **Economic Development**

- Participated on steering committees for the East Neighborhood Plan Initiative, Colfax Corridor Improvements, Colfax Bus Rapid Transit, Upper Montclair Storm Water Plan to ensure district alignment with city plans.
- Kept ratepayers informed of BID activities and city planning initiatives, and ways to benefit from them.
- Walked entire district spring and fall to share BID information with businesses.
- Supported 7 new businesses (Enterprise Zone tax credits, personal property tax credits, letters of support, marketing support).
- Actively marketed real estate and development opportunities. Connected interested parties.
- Supported BID businesses with marketing, crime/safety information, district news.
- Sent a monthly e-newsletter to 4,000 area consumers to promote local businesses, news and events. Sent bi-monthly e-newsletter to 62 property owners and more than 200 businesses updating them on BID programs and opportunities.
- Maintain a popular Facebook page which reaches 1,001 core supporters with news of the district, events and business promotions.

• Placed several articles about the BID in local news media, including CoStar News, the Greater Park Hill News and Mayfair Neighbors newspaper.

#### Clean/Safe

Served as a liaison to District 2 police to share information, monitor crime patterns and organize safety programs with district businesses and owners.

- Shared crime/safety information with businesses and owners, as well as adjacent neighborhoods.
- Convened a community crime/safety meeting; developed local strategies.
- Installed and maintain 8 trash cans at RTD bus stops.
- Performed 2 district-wide clean ups (fall and spring).

#### **Public Improvements**

- Installed 2 additional bicycle racks on East Colfax Avenue.
- Worked with the Department of Public Works and Colfax Collaborative on 10% design documents for the streetscape improvements plan developed in 2015.



# 2017 Annual Report



#### **Dear Colfax Mayfair BID Members:**

Community leaders have been trying to improve Colfax Avenue, Denver's iconic main street, since the 1980s. In 2017 we reached a major milestone – voters approved \$75 million in general bond funding to transform Colfax into a transit-rich, community corridor. Of this, \$20 million is allocated to streetscape and pedestrian improvements and \$55 million is allocated to transit improvements.

The number one priority for our property owners was streetscape improvements and pedestrian safety, and our BID advocated aggressively, working with other BIDs, neighbors, elected officials and the news media.

It will be another two years or so before these improvements are installed, so let's take this time to understand the new vision for Colfax and how to benefit from it. As Colfax transitions into a transitenriched community corridor, for example, there will be greater demand for neighborhood-serving businesses and residential apartments on larger lots. Bus Rapid Transit will bring more foot

traffic to the area, and streetscape improvements will make the area more comfortable for our customers to shop, eat, socialize or do errands.

The BID will continue implementing our programs while participating in all the planning efforts now underway for Colfax.

To learn more, check our website at <u>www.colfaxmayfairbid.com</u> or contact Hilarie Portell, executive director, at 720.810.3906 or <u>hilarie@colfaxmayfairbid.com</u>.

Thank you for your continued support and investment in the BID.

#### **Did You Know?**

- The BID has 2 part-time contractors working a total of 25 hours/week on programs and services. No office space, equipment, insurance or benefits are provided.
- City property taxes may go up, but BID assessments are based on square footage, not value.
  The assessment is \$.075 x (lot + building square footage). Lot size is capped at 40,000 square feet.



#### **BID Board of Directors**

Jamie Harris President, Chair Five Equities

Candace Wickstrom Vice President, City Floral Greenhouse & Garden Center

Dan Murray Treasurer, Suburban Toppers

Barbara Macfarlane Secretary, Marczyk Fine Foods

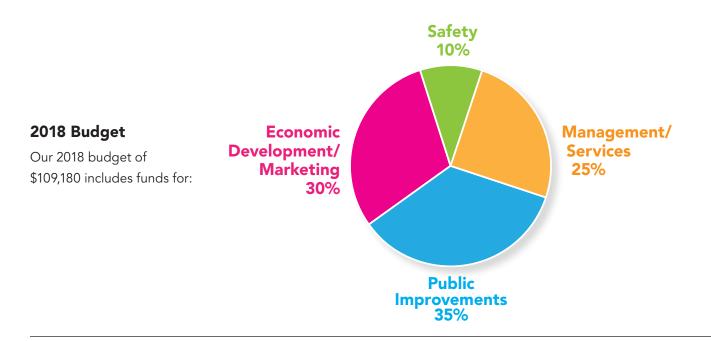
Christian Anderson Chop Shop Casual Urban Eatery

Mo Bennett Mayfair Center

Mark Berzins Little Pub Company

#### Stay in the loop!

Find us on Facebook and sign up for monthly email updates at <u>www.colfaxmayfairbid.com</u>



#### **2017 Accomplishments**

#### **Public Improvements:**

- Make the district more attractive for new investment and customers; make it easier and safer for everyone to get around.
- Successfully advocated for \$20 million in general obligation bond funding for streetscape and pedestrian safety improvements on Colfax, between Monaco Parkway and Sheridan Boulevard.
- Installed branded bike racks and corrals in 15 locations to serve local customers.
- Served on Upper Montclair Storm Water Study task force and shared information with owners.
- Served on Colfax Bus Rapid Transit Task Force; invited input from property owners, businesses and developers on proposed plans.

#### **Economic Development:**

# Grow the economic base through marketing and business support.

- Served on East Area Plan Steering Committee to help develop a long-term vision and plan for growth and development in our area.
- Supported 200 BID businesses with marketing, crime/safety information, district news.

- Helped recruit 8 new businesses.
- BID marketing reached 5,000 local consumers/month;
   17,500 area households vis local media, citywide exposure with bond advocacy media coverage.
- Send us your news and we'll spread the word! lynda@colfaxmayfairbid.com

#### Safety:

# Enhance safety for people working, shopping and socializing in the district.

- Distributed crime information to district businesses.
- Organized free safety audits for business and property owners.
- Coordinated Adopt-A-Stop partners for RTD bus stops.
- Worked with District 2 police to address nuisance activity throughout the district.

#### Advocacy:

#### Build partnerships to benefit all.

- With Colfax Collaborative (4 BIDs), successfully led advocacy for \$20 million in bond funding for pedestrian safety and streetscape improvements.
- Working with city staff on zoning and sign code modifications to support Colfax real estate.



www.colfaxmayfairbid.com



# **2018 Documented Impacts**

#### **Property Values**

Property Assessed Valuation 1/1/2016\$14,459,371Property Assessed Valuation 8/25/2018\$18,918,170

(30.84% increase)

#### **New Construction/Renovation**

5999 E. Colfax Construction of retail buildings at Colfax & Ivy, started 9/20171501 Leyden Remodel of bank building for daycare

#### **New Business Activity**

8 New Businesses, 42 new jobs

- Ceramics In the City
- Hank's Texas Barbecue
- Game Lounge
- Park Hill Sushi
- The Goddard School
- Denver 3D Print Company
- Synapse
- Revolution Salon

#### **Community Engagement**

10 Consumer E-Newsletters sent to over 4,000 area residents

Facebook Page with 1,001 core supporters

Quarterly articles in Mayfair Neighbors newspaper, Bi-annual articles in Greater Park Hill Newspaper

Served with neighborhood leaders on steering committees for East Area Plan Initiative, Colfax Bus Rapid Transit Task Force, Upper Montclair Stormwater Plan