ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

Date of Request: November 16, 2018

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: To create a new supplier contract with SHI International Corp. for the Microsoft Enterprise Agreement for the Denver International Airport.

3. Requesting Agency: General Services Purchasing Division

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Andrew Miskell	Name: Andrew Miskell
Email: Andrew.miskell@denvergov.org	Email: Andrew.miskell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract allows the Denver International Airport to utilize various Microsoft products and features that extend beyond basic Microsoft Office. Items include Power BI and Microsoft Azure.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

The Denver International Airport.

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Supplier Contract (Master Purchaser Order agreement)

Vendor/Contractor Name: SHI International Corp.

Contract control number: SC-00003399

Location: The Denver International Airport

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$0.00	$10,000,000.00	$10,000,000.00

Current Contract Term	*Added Time*	*New Ending Date*
Three (3) Years	0	01/31/2022

Scope of work:

Software and storage solution through an approved Microsoft value added reseller for the Denver International Airport.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: N/A

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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