

REZONING GUIDE

Rezoning Application Page 1 of 3

Zone Map Amendment (Rezoning) - Application

PROPERTY OWNER INFORMATION* CHECK IF POINT OF CONTACT FOR APPLICATION			PROPERTY OWNER(S) REPRESENTATIVE**			
Property Owner Name City and County of Denver			CHECK IF POINT OF CONTACT FOR APPLICATION Representative Name Brad Buchanan on behalf of Office of Economic Developm			
Address				Address		
	201 W. Colfax Avenue			Address	201 W. Colfax Avenue	
City, State, Zip	Denver, CO 80202			City, State, Zip	Denver, CO 80202	
Telephone				Telephone	Contact: Megan Yonke, 720-913-1605	
Email				Email	megan.yonke@denvergov.org	
*If More Than One Property Owner: All standard zone map amendment applications shall be initiated by all the owners of at least 51% of the total area of the zone lots subject to the rezoning application, or their representatives authorized in writing to do so. See page 3.			**Property owner shall provide a written letter authorizing the representative to act on his/her behalf.			
If the owner is a corporate	entity, proof of authorization	mitment date for an individ	ed r	to earlier than 60 days pr	e application, such as (a) Assessor's Record, (b) ior to application date. organization is required. This can include ents as approved by the City Attorney's Office.	
SUBJECT PROPERT	Y INFORMATION					
Location (address and/or boundary description): 8315 E		8315 Eas	315 East Colfax Avenue and 1500 Valentia Street, Denver, CO 80220			
Assessor's Parcel Numbers:		0133423009000, 0133423006000				
Area in Acres or Square Feet:		35,275	35,275			
Current Zone District(s): E-MS		E-MS-	MS-3			
PROPOSAL		1 3 194				
Proposed Zone District:		E-M	E-MS-5			

Return completed form to rezoning@denvergov.org

Last updated: May 24, 2018

201 W. Colfax Ave., Dept. 205



REZONING GUIDE

Rezoning Application Page 2 of 3

REVIEW CRITERIA	
General Review Crite- ria: The proposal must	Consistency with Adopted Plans: The proposed official map amendment is consistent with the City's adopted plans, or the proposed rezoning is necessary to provide land for a community need that was not anticipated at the time of adoption of the City's Plan. Please provide an attachment describing relevant adopted plans and how proposed map amendment is consistent with those plan recommendations; or, describe how the map amendment is necessary to provide for an unanticipated community need.
comply with all of the general review criteria DZC Sec. 12.4.10.7	 Uniformity of District Regulations and Restrictions: The proposed official map amendment results in regulations and restrictions that are uniform for each kind of building throughout each district having the same classification and bearing the same symbol or designation on the official map, but the regulations in one district may differ from those in other districts. Public Health, Safety and General Welfare: The proposed official map amendment furthers the public health,
Additional Review Criteria for Non-Legislative Rezonings: The proposal must comply with both of the additional review criteria DZC Sec. 12.4.10.8	safety, and general welfare of the City. Justifying Circumstances - One of the following circumstances exists: The existing zoning of the land was the result of an error. The existing zoning of the land was based on a mistake of fact. The existing zoning of the land failed to take into account the constraints on development created by the natural characteristics of the land, including, but not limited to, steep slopes, floodplain, unstable soils, and inadequate drainage. Since the date of the approval of the existing Zone District, there has been a change to such a degree that the proposed rezoning is in the public interest. Such change may include: a. Changed or changing conditions in a particular area, or in the city generally; or, b. A City adopted plan; or c. That the City adopted the Denver Zoning Code and the property retained Former Chapter 59 zoning. It is in the public interest to encourage a departure from the existing zoning through application of supplemental zoning regulations that are consistent with the intent and purpose of, and meet the specific criteria stated in, Article 9, Division 9.4 (Overlay Zone Districts), of this Code. Please provide an attachment describing the justifying circumstance. The proposed official map amendment is consistent with the description of the applicable neighborhood context, and with the stated purpose and intent of the proposed Zone District.
REQUIRED ATTACH	Please provide an attachment describing how the above criterion is met.
	g required attachments are submitted with this application:
	quired to be attached in Microsoft Word document format) Ocument(s)
ADDITIONAL ATTAC	HMENTS
Please identify any additio	nal attachments provided with this application:
	n to Represent Property Owner(s) ion to Sign on Behalf of a Corporate Entity
Please list any additional a	ttachments:
OED request for in	itiation of rezoning application

Last updated: May 24, 2018

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REZONING GUIDE

Rezoning Application Page 3 of 3

PROPERTY OWNER OR PROPERTY OWNER(S) REPRESENTATIVE CERTIFICATION/PETITION

We, the undersigned represent that we are the owners of the property described opposite our names, or have the authorization to sign on behalf of the owner as evidenced by a Power of Attorney or other authorization attached, and that we do hereby request initiation of this application. I hereby certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate. I understand that without such owner consent, the requested official map amendment action cannot lawfully be accomplished.

Property Owner Name(s) (please type or print legibly)	Property Address City, State, Zip Phone Email	Property Owner In- terest % of the Area of the Zone Lots to Be Rezoned	Please sign below as an indication of your consent to the above certification state- ment	Date	Indicate the type of owner-ship documentation provided: (A) Assessor's record, (B) warranty deed or deed of trust, (C) title policy or commitment, or (D) other as approved	Has the owner au- thorized a represen- tative in writing? (YES/NO)
EXAMPLE John Alan Smith and Josie Q. Smith	123 Sesame Street Denver, CO 80202 (303) 555-5555 sample@sample.gov	100%	John Alan Smith Jasis O. Smith	01/01/12	(A)	YES
Brad Buchanan, Executive Director, Community Planning and Development, City and County of Denver, on behalf of Office of Economic Development	201 West Colfax Avenue, Denver, CO 80202	100%	Drui Bol	7-3-18	В	

Last updated: May 24, 2018

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PARCEL 1:

LOTS 15 THROUGH 18, BLOCK 3, EAST COLFAX SUBDIVISION, CITY AND COUNTY OF DENVER, STATE OF COLORADO.

PARCEL 2:

LOTS 19 THROUGH 26, BLOCK 3, EAST COLFAX SUBDIVISION, CITY AND COUNTY OF DENVER, STATE OF COLORADO.

also known by street and number as: 8315 EAST COLFAX AVENUE & 1500 VALENTIA STREET, DENVER CO 80220



10/19/2017 12:44 PM City & County of Denver Electronically Recorded

R \$23.00 WD Page: 1 of 3

2017137789

D \$130.00

After recording, return to: Division of Real Estate City and County of Denver 201 West Colfax Avenue, Dept. 1010 Denver, Colorado 80202

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED ("Deed"), made as of this 19th day of October 2017, by Valentia Building LLC, a Colorado limited liability company, whose address is 1888 Sherman Street, Suite 780, Denver, CO 80203 ("Grantor") to the CITY AND COUNTY OF DENVER, a Colorado municipal corporation of the State of Colorado and home rule city, whose address is 1437 Bannock Street, Denver, Colorado 80202 ("Grantee").

WITNESSETH, that the Grantor, for and in consideration of the sum of Onc Million Three Hundred Thousand Ten and 00/100 Dollars (\$1,300,010.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged and by these presents does hereby grant, bargain, sell, convey and confirm, unto the Grantce, and its successors and assigns forever, the real property described below, together with all improvements thereon, owned by the Grantor situate, lying and being in the City and County of Denver, State of Colorado, and being more particularly described on Exhibit A attached hereto and incorporated herein ("Property");

TOGETHER WITH all and singular the hereditaments and appurtenances thereunto belonging, or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and all of the estate, right, title, interest, claim and demand whatsoever of the Grantor, either in law or equity, of, in, and to the above-bargained Property, together with the hereditaments and appurtenances;

TO HAVE AND TO HOLD the Property above bargained and described with the appurtenances, unto the Grantee, and its successors and assigns forever. The Grantor, for itself and its successors and assigns does covenant and agree that it shall and will WARRANT AND FOREVER DEFEND the above-bargained Property in the quiet and peaceable possession of the Grantee, and its successors and assigns, against all and every person or persons claiming the whole or any part thereof, by, through, or under the Grantor.

No separate bill of sale with respect to improvements on the Property will be executed. IN WITNESS WHEREOF, the Grantor has executed this Deed on the date set forth above.

SEE ATTACHED SIGNATURE AND NOTARY PAGE

State Documentary Fee



VALENTIA BUILDING LLC, A COLORADO LIMITED LIABILITY **COMPANY**

By: PRIME MANAGEMENT LLC, ITS MANAGER

Y P. BROOKS, MANAGER

State of Colors to County of Sense

) ss.

The foregoing instrument was acknowledged before me on this 19th day of October 2017 By: BRADLEY P. BROOKS AS MANAGER OF PRIME MANAGEMENT LLC AS MANAGER OF VALENTIA BUILDING LLC, A COLORADO LIMITED LIABILITY COMPANY

Witness my hand and official seal.

My commission expires: _ 3 34 3/

THOMAS J BLAKE NOTARY PUBLIC STATE OF COLORADO

NOTARY ID 19874017358 My Commission Expires August 29, 2021 Notary Public

EXHIBIT A

PARCEL 1:

LOTS 15 THROUGH 18, BLOCK 3, EAST COLFAX SUBDIVISION, CITY AND COUNTY OF DENVER, STATE OF COLORADO.

PARCEL 2:

LOTS 19 THROUGH 26, BLOCK 3, EAST COLFAX SUBDIVISION, CITY AND COUNTY OF DENVER, STATE OF COLORADO.

also known by street and number as: 8315 EAST COLFAX AVENUE & 1500 VALENTIA STREET, DENVER CO 80220



City and County of Denver Agency or Department Request for Rezoning

June 19, 2018

Dear CPD Executive Director:

I am writing to request the initiation of an official map amendment on behalf of the Denver Office of Economic Development to rezone 8315 East Colfax and 1500 Valentia from E-MS-3 to E-MS-5. The current use of these properties is commercial, soon to be demolished. The parcels were recently purchased by the City and County of Denver.

This rezoning is requested to support development of affordable housing on the subject parcels. The need for affordable housing in this area reflects goals stated in the Housing an Inclusive Denver Five-Year Plan and has been documented as desired by surrounding communities per feedback in a meeting with the East Colfax Neighborhood Association in February 2018, as well as in engagement from August through November 2017 associated with development of the East Area Plan. To accommodate this objective, an RFP will be issued to dispose of the properties to a qualified developer. Greater density on the parcel would facilitate proposals from more qualified applicants. Further, the location of this property one-tenth mile away from the proposed bus rapid transit (BRT) station at Uinta and Colfax makes it an ideal location for additional density.

Please contact Megan Yonke, Housing Development Officer at megan.yonke@denvergov.org if there are any questions or additional clarification is required. If this person becomes unavailable, I will designate another individual as a point-of-contact for this application.

Sincerely,

Eric Hiraga

Executive Director

Office of Economic Development

City and County of Denver

FOR CITY SERVICES VISIT | CALL DenverGov.org | 311

BACKGROUND

The City and County of Denver acquired the subject parcels in 2017 for the purposes of developing affordable housing, consistent with the goals of the recently adopted Housing an Inclusive Denver Plan. The need for increased affordable housing opportunities in the city is urgent, with approximately 100,000 households experiencing housing cost burden. Further, the desire for affordable housing in this area has been documented as desired by the surrounding community per feedback in a meeting with the East Colfax Neighborhood Association in February 2018, as well as in engagement from August through November 2017 associated with the ongoing development of the East Area Plan. To accommodate this objective, a Request for Proposal will be issued to dispose of the properties to a qualified developer. Greater density on the parcels would facilitate proposals from more qualified applicants and accommodate additional units to better meet the City's goals. Further, the location of this property one-tenth mile away from the proposed Bus Rapid Transit (BRT) station at Uinta and Colfax makes it an ideal location for additional density. The proposed project would offer residents access to affordable, active, transit-oriented living in an area that is likely to experience significant redevelopment in the coming years. Affordable housing is a key element of the infrastructure that supports the welfare of Denver residents.

REZONING CRITERIA

Consistency with Adopted Plans

There are four adopted plans that provide guidance for this area: **Denver Comprehensive Plan** (2000), **Blueprint Denver** (2002), **Housing an Inclusive Denver** (2018), and **East Montclair/East Colfax Neighborhood Plan** (1994).

Denver Comprehensive Plan 2000

The proposed rezoning is consistent with several objectives and strategies in Denver Comprehensive Plan 2000, including:

- Land Use Strategy 3-B: Encourage quality infill development that is consistent with the character of the surrounding neighborhood; that offers opportunities for increased density and more amenities; and that broadens the variety of compatible uses. (60)
- Land Use Strategy 4-A: Encourage mixed-use, transit-oriented development that makes
 effective use of existing transportation infrastructure, supports transit stations, increases
 transit patronage, reduces impact on the environment, and encourages vibrant urban
 centers and neighborhoods. (60)
- Mobility Strategy 4-E: Continue to promote mixed-use development, which enables people to live near work, retail, and services. (78)
- Economic Activity Strategy 4-B: Enhance existing business centers and establish new business centers in a matter that offers a variety of high-quality uses that support Denver's business environment, complements neighboring residential areas, generates public revenue, and create jobs. Consider the following key strategies as top priorities...Continue to strengthen and, where necessary, revitalize Denver's commercial corridors, such as East and West Colfax..." (135)
- Environmental Sustainability Strategy 2-F: Conserve land by: promoting infill development
 with Denver at sites where services and infrastructure are already in place; designing mixed
 use communities and reducing sprawl so that residents can live, work and play within their
 own neighborhoods; creating more density at transit nodes. (39)

This proposed zoned district supports Comprehensive Plan 2000 by encouraging mixed-use development at an infill site that would leverage both existing bus service and planned BRT. The increase in height from the existing zone district will facilitate additional density at a transit node, enabling more housing and amenities.

Blueprint Denver (2002)

Blueprint Denver identifies this area with the future land use classification of Commercial Corridor. Commercial Corridors are described as "linear business districts primarily oriented to heavily used arterial streets" (45). In addition, Blueprint Denver identifies this area as an Area of Change. An Area of Change is meant to "channel growth where it will be beneficial and can best improve access to jobs, housing and services with fewer and shorter auto trips" (127). The Blueprint Denver description of Areas of Change notes that "as steps are taken to [...] redevelop these areas, a high priority will be providing housing for existing residents," and that "the City must be careful to encourage the retention of low-income residents" (127). Providing guidance for the area of Colfax Avenue from Colorado Boulevard to Yosemite specifically, the plan recommends the introduction of mixed-uses along the major bus corridor (140).

Blueprint Denver also identifies Colfax Avenue as an Enhanced Bus Transit Corridor (99). The plan encourages development of "more intensive, mixed-use development surrounding stations and along transit corridors," specifying bus rapid transit (26). Finally, the plan states that "focusing development around rail stations reduces vehicle trips and creates less pollution than other types of development that strictly rely on the automobile" (46).

Colfax Avenue is identified in Blueprint Denver as a Mixed-Use Arterial, and Valentia Street is identified as an Undesignated Local. Blueprint Denver describes arterials as streets "designed to provide a high degree of mobility generally serve longer vehicle trips" (51). The mixed-use designation indicates a variety of travel choices and high-intensity mixed use areas with substantial pedestrian activity (57). Local Streets are intended for local access and short trips (50).

All this detail lends support for mixed uses and greater density on the subject site, which is located on the high-frequency 15 and 15L bus corridor and one-tenth mile away from the proposed BRT station at Uinta and Colfax. Therefore, the proposed E-MS-5 district is consistent with Blueprint Denver.

Housing and Inclusive Denver (2018)

The Housing an Inclusive Denver Plan calls for the City to "leverage publicly owned land for affordable housing development" (8). The additional height in the E-MS-5 district will offer an opportunity to deliver a larger number of housing units than could be achieved in the existing 3-story district, therefore furthering the housing plan's goal of leveraging publicly owned land. A core goal of the Plan is also to create affordable housing in vulnerable areas and in areas of opportunity that have strong amenities such as transit (56). The proposed E-MS-5 district facilitates the development of additional housing in a neighborhood that is considered vulnerable and also has rich transit access.

East Montclair/East Colfax Neighborhood Plan (1994)

The East Montclair/East Colfax Neighborhood Plan envisions an improved Colfax Avenue with more business opportunities and reinvestment (28, 45). The plan refers to Colfax as the "main street of the Denver metropolitan region... a major transportation corridor between Aurora, Denver, and Lakewood. Commercial land uses abut the corridor along its entire length. These businesses serve

both the metropolitan region and immediate neighborhood" (33). The plan recommends pedestrian-friendly redevelopment at Colfax Avenue intersections with buildings at the street and parking behind (18). The plan does not provide guidance for building heights along Colfax Avenue. The plan refers to Uinta as one of four "special intersections" along the studied stretch of East Colfax. Uinta Street lies just one block west of the subject parcels. The plan refers to the intersection of Uinta and East Colfax as a "more locally oriented retail area which should be built upon as it redevelops" (15). The plan anticipated growth in residential in this area as a result of development of surrounding Stapleton and Lowry neighborhoods and sought replacement customers for the lost Air Force Base and Airport (33, 46). A main goal of the plan was to encourage pedestrian travel between residences and destinations to "reduce automobile use, improve air quality, promote a sense of neighborliness and encourage physical fitness" (41). The proposed E-MS-5 district is consistent with the East Montclair/East Colfax Neighborhood Plan as the district will foster pedestrian-friendly design and a mix of commercial and residential uses as envisioned in the plan. Developing in greater height than would be allowed in the current 3-story district will provide for additional density of residential and commercial uses to meet the plan's goals.

Uniformity of District Regulations and Restrictions

The proposed change results in regulations and restrictions that are uniform for each kind of building through each district having the same classification. This request seeks to rezone the property into the E-MS-5 Zone District with no waivers or conditions. This will result in regulations and restrictions that are uniform throughout the E-MS-5 Zone District.

Public Health, Safety, and General Welfare

The proposed rezoning furthers the public health, safety, and general welfare of the City by furthering adopted plans. The rezoning would facilitate the redevelopment of the site with additional housing and commercial uses in a pedestrian-friendly environment along a major transit corridor.

<u>Justifying Circumstances - Changed or Changing Conditions</u>

The rezoning is justified under DZC Section 12.4.10.8.A.4, "Since the date of the approval of the existing Zone District, there has been a change to such a degree that the proposed rezoning is in the public interest. Such change may include: a. Changed or changing conditions in a particular area, or in the city generally; or, b. A City adopted plan; or c. That the City adopted the Denver Zoning Code and the property retained Former Chapter 59 zoning."

The existing zoning for this site has been in place since 2010. Several changed and changing conditions on the site, the surrounding area, and in the city generally warrant the requested change from a 3-story district to a 5-story district. The site, which was formerly occupied by a bar, is currently vacant and was acquired by the City and County of Denver in 2017 for the purposes of developing affordable housing. In recent years, the city has faced an increasing demand for housing and the need for affordable housing opportunities, in particular, is urgent with approximately 100,000 households in the city experiencing housing cost burdens. The 5-story district would provide an opportunity for more housing than would be possible in a 3-story district. Since 2010, the City has also seen additional growth in the job centers located along the 15 and 15L transit corridor, including in Downtown and at the Anschutz Medical Campus in Aurora. The 5-story district would facilitate additional housing along the transit corridor, providing more people the opportunity to live in areas with easy transit access to job centers. The East Colfax neighborhood's population has increased and some recent investment in alterations and additions to the housing stock has been

made. Further, a number of new residences have been built in the southern portion of Stapleton about a half mile from the subject site. The new housing and residents provide a potential customer base for additional businesses on Colfax Avenue. Approximately 3/4 mile from the site, a five-story mixed use building, Phoenix on the Fax, was completed in 2011. The building includes affordable housing and ground floor commercial, demonstrating the mixed-use character and increased housing opportunities envisioned by the adopted plans that would be facilitated through the proposed rezoning to E-MS-5. Further, additional investment is planned for this area, including the bus rapid transit project that received funding through the 2017 General Obligation Bond. Slightly denser development allowing for ground floor commercial would enhance the pedestrian and transit user experience in this area.

Lastly, the recently adopted plan Housing an Inclusive Denver recommends leveraging public land and creating affordable housing in vulnerable areas and in areas of opportunity that have strong amenities such as transit. The proposed 5-story zone district would support this plan by facilitating more housing than the current 3-story district.

Consistency with Neighborhood Context, Zone District Purpose and Intent

The proposed zone district is consistent with the neighborhood context description and with the zone district purpose and intent. The Urban Edge neighborhood context is characterized by a mix of elements from both the Urban and Suburban Neighborhood contexts and is primarily single- and twounit residential uses, as is typical of the neighborhoods surrounding Colfax Avenue in this area. Main Street zone districts are intended to promote safe, active, and pedestrian-scaled commercial streets through the use of building forms that clearly define and activate the public street edge. A five-story mixed use district, along with an activated first floor, will provide a high degree of walkability and pedestrian activity. The parcels' current E-MS-3 zone district is intended to apply primarily to local or collector streets, while the proposed E-MS-5 zone district is intended to apply primarily to collector or arterial street corridors. Blueprint Denver identifies East Colfax Avenue as a Mixed-Use Arterial street, making E-MS-5 zoning appropriate in this location. In addition, the proposed zone district is one block east of an existing node of E-MS-5 zoning along the south side of Colfax Avenue between Tamarac Street and Valentia Street and three blocks west of an E-MS-5 zone district on the north and south side of Colfax Avenue between Willow Street and Yosemite Street. The E-MS-5 zone district requires upper story setbacks above 27' and 51' adjacent to protected districts. This will ensure an appropriate transition to the adjacent E-RH-2.5 district to the north and east of the site.

CITY AND COUNTY OF DENVER, COLORADO REGISTERED NEIGHBORHOOD ORGANIZATION POSITION STATEMENT

Following a vote of the Registered Neighborhood Organization, please complete this form and email to rezoning@denvergov.org. You may save the form in *,pdf format if needed for future reference. Questions may be directed to planning staff at rezoning@denvergov.org or by telephone at 720-865-2974.

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Application Number	2018I-00018				
Location	8315 E. Colfax Ave. & 1500 Valentia St.				
Registered Neighborhood Organiza	tion Name East Colfax Neighborhood Association				
Registered Contact Name	Thomas Fesing				
Contact Address	1245 Valentia Street, Denver, CO 80220				
Contact E-Mail Address	EastColfaxNeighborhood@gmail.com				
Date Submitted	September 19, 2018				
As required by DRMC § 12-96, a	meeting of the above-referenced Registered Neighborhood Organization				
was held on September 18, 20	nembers in attendance.				
With a total of 13 members voting,					
12 voted to	voted to support (or to not oppose) the application;				
0 voted to	voted to oppose the application; and				
1 voted to	voted to abstain on the issue.				
It is therefore resolved, with a total of 12 members voting in aggregate:					
The position of the above-referer	nced Registered Neighborhood Organization is that Denver City Council				
approve	Application # 2018I-00018				
Comments:					

Weigle, Elizabeth K. - CPD PS Neighborhood Planning

Liz

Weigle, Liiza	ibeth K CFD F3 Neighborhood Flaming	
From: Sent: To: Subject:	Monica Martinez <monica@thefaxdenver.com> Monday, July 23, 2018 11:34 AM Weigle, Elizabeth K CPD PS Neighborhood Planning Re: Written Notice of Receipt of Map Amendment Application: 2018I-00018 8315 E. Colfax Ave. & 1500 Valentia St.</monica@thefaxdenver.com>	
Liz,		
Great, let me kr	now what you hear about the alley. As for "official" comments from the Fax, see below.	
transform East celebrates the c encourage rede even more appl and the East Co	rship is excited to support a rezoning for 8315 E. Colfax. The Fax is a Colfax-focused nonprofit working to Colfax from a low density retail corridor to a dense and affordable transit oriented corridor that diversity of this important street. The Fax supports changing the zoning from MS-3, a zoning that does not evelopment. MS-5 is a more appropriate zoning for a transit corridor; the Fax would offer that MS-8 is ropriate and encouraging of redevelopment. The Fax looks forward to partnering with the City of Denver olfax neighborhood to create a walkable, affordable community that leverages the BRT investment and II help make that a reality.	
•	018 at 11:45 AM, Weigle, Elizabeth K CPD PS Neighborhood Planning gle@denvergov.org> wrote:	
Hi Monica,		
the notification	ically take 4-6 months. The application is out on referral for interdepartmental comments (in addition to ns to the neighbors/RNOs). We'll then determine whether there are comments that need to be f the application is ready to be scheduled for Planning Board.	
please feel fre City Council. T	mments either from you personally or on behalf of the Fax Partnership that you'd like put in the record, e to send them to me. All written comments will be attached to my staff report for Planning Board and he comments/letters can come in at any time, but I need to receive them by 9 days before Planning to include them in my staff report.	
Thanks, and se	ee you next Thursday!	