

## ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

**Date of Request:** March 11, 2019

**Please mark one:**       **Bill Request**                      or                       **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**  
 **Dedication/Vacation**                       **Appropriation/Supplemental**                       **DRMC Change**  
 **Other:**

**2. Title:** Approves a revenue standard airport concessions agreement with Provenzano Resources, LLC, as asset manager of Denver International Airport's (DEN) Retail Merchandising Unit (RMU) and kiosk program. Contract No. 201842226.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name:            Patrick Heck	Name:            Angela Casias
Email:            Patrick.Heck@flydenver.com	Email:            Angela.Casias@flydenver.com

**5. General description or background of proposed request. Attach executive summary if more space needed:**

After a Request for Qualifications (RFQ) competitive selection process, Provenzano Resources, LLC, was selected as the asset manager of Denver International Airport's (DEN) Retail Merchandising Unit (RMU) and kiosk program. This program will consist of specialty retail concepts in common areas of DEN concourses, and food & beverage concepts in common areas of the main terminal as it undergoes redevelopment.

Initially forty-one RMU/Kiosk concession locations on DEN's concourses have been approved, with up to twelve new temporary concession locations to be approved in the main terminal. Agreement term will be seven years.

**6. City Attorney assigned to this request (if applicable):** Debra Overn

**7. City Council District:** 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR19 0254

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Revenue Agreement

**Vendor/Contractor Name:** Provenzano Resources, LLC

**Contract control number:** 201842226

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
7 Years / 05/01/2019 – 04/30/2026.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	1,215,000.00 MAPF; or 50% of Gross Rent Annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	05/01/2019 - 04/30/2026

**Scope of work:**

Asset Manager of Denver International Airport’s (DEN) Retail Merchandising Unit (RMU) and Kiosk Program. This Program consists of specialty retail concepts in common areas of DEN Concourses, and food & beverage concepts in common areas of the Main Terminal as it undergoes redevelopment. Initially forty-one RMU/Kiosk Concession Locations on DEN’s Concourses have been approved, with up to twelve new temporary Concession Locations to be approved in the Main Terminal.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue Agreement

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** ACDBE

**Who are the subcontractors to this contract?** Provenzano Resources, Inc. (30% ACDBE ownership)

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