

ORDINANCE/RESOLUTION REQUEST

Please email DPR requests to Laura.Morales@denvergov.org by **12:00pm on Monday**.

Date of Request: 3.1.19

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an agreement with Matrix Design Group, Inc. for on-call landscape architectural planning, design, and consulting services.

3. Requesting Agency: PARKS

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Mike Bouchard	Name: Laura Morales
Email: michael.bouchard@denvergov.org	Email: Laura.Morales@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

On-call agreement work may include professional landscape architectural, architectural, planning, engineering, and related technical and consultation services as required for the performance of master planning, concept design, design development, construction drawings and specifications on an on-call basis for various City projects.

6. City Attorney assigned to this request (if applicable):

Jason Moore

7. City Council District:

City Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0273

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call Agreement

Vendor/Contractor Name: Matrix Design Group, Inc.

Contract control number: 201947691

Location: Parks and Parks Facilities

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Three years from effective date

Contract Amount (indicate existing amount, amended amount and new contract total): \$1,000,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,000,000	N/A	1,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years	N/A	3 years from effective date

Scope of work:

On-call agreement work may include, but is not limited to, assessment, planning, design, and construction observation services related to parks and parks facilities. Types of work may include: System-wide planning and park-specific master planning efforts (individual park master plans, system-wide assessment reports, asset specific planning, public engagement and outreach); Design of new, or renovation of existing, parks and assets (fields, courts, playgrounds, picnic facilities, walkways, etc.); Improvements and upgrades to system-wide assets (regional trail and greenway systems, bridges, medians); Mountain Parks and Natural Areas improvements (trails and trailheads, roadways/parking, historic structures, etc.); and Deferred maintenance and other repairs to parks and recreation facilities (recreation centers, maintenance and operations facilities, renovation and rehabilitation of historic buildings, fountains, and monuments).

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 19% goal

Who are the subcontractors to this contract? Three Sixty Engineering, Inc. dba 360 Engineering, Inc.; Alta Planning + Design, Inc.; Bienenstock Design + Consulting; Clanton & Associates; CORVUS Environmental Consulting, LLC; Fortis Structural LLC; Group14 Engineering, PBC; HA Reynolds & Associates; Hydro Systems KDI; Paleo West, LLC dba PaleoWest Archaeology; San Engineering, LLC; Studio Completiva; Translation Excellence; Waterline Studios; and ADA Compliance by Whiteley Consulting

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