

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 06/21/2019

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Alfresco number: 201948402 Jaeggar Number: MOEAI-201950747 Corrective Amendment. Amendment 1. Award expenditure agreement to **Volunteers of America** for full funding in the amount of \$527,237.00 to provide direct Head Start services to 80 children. Adding \$14 in capacity.

### 3. Requesting Agency: Office of Children's Affairs

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Al Martinez
▪ Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>	Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Amend the award to Volunteers of America a delegate agency contract in the amount of \$527,237.00 to provide comprehensive Head Start services to 80 children, ages 3 to 5 years old for the period beginning July 1, 2019 thru June 30, 2020.

This year, the Federal Office of Head Start allowed the city to combine the base grant and the cost of living adjustment into one application. This process is typically done separately and requires amendments to each contract for any adjusted award amounts. However, because of this adjusted process, there was an error in calculating the award for each delegate grant application. Therefore, a small adjustment to the contract amount is necessary to ensure the delegate agencies receive their full funding.

### 6. City Attorney assigned to this request (if applicable): N/A

### 7. City Council District: 1, 2, 3 and 7

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0616

Date Entered: \_\_\_\_\_

Revised 03/02/18

Type of Contract: (e.g. Professional Services > **\$500K**; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Volunteers of America

Contract control number: Alfresco number: 201948402 Jaeggar Number: MOEAI-201950747

Location: District 1, 2, 3 and 7

Is this a new contract? ☐ Yes ☒ No Is this an Amendment? ☒ Yes ☐ No If yes, how many? 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2019-06/30/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$527,223.00	\$14	\$527,237.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

**Scope of work:** Amend the award Volunteers of America a delegate agency contract in the amount of \$527,237.00 to provide comprehensive Head Start services to 80 children, ages 3 to 5 years old for the period beginning July 1, 2019 thru June 30, 2020.

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Head Start Federal Grant

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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