

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 06/21/2019

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Alfresco Number: 201948396 Jaeggar Number: MOEAI-201950749 Corrective Amendment, Amendment 1 to Award expenditure agreement to **Clayton Early Learning** for full funding in the amount of \$1,319,995.00 to provide direct Head Start services to 201 children. Adding \$117 in capacity

3. Requesting Agency: Office of Children's Affairs

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Al Martinez
▪ Email: Al.Martinez@denvergov.org	Email: Al.Martinez@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Amend award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,995.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2019 thru June 30, 2020.

This year, the Federal Office of Head Start allowed the city to combine the base grant and the cost of living adjustment into one application. This process is typically done separately and requires amendments to each contract for any adjusted award amounts. However, because of this adjusted process, there was an error in calculating the award for each delegate grant application. Therefore, a small adjustment to the contract amount is necessary to ensure the delegate agencies receive their full funding.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: 8, 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0618

Date Entered: _____

Revised 03/02/18

Type of Contract: (e.g. Professional Services > **\$500K**; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Clayton Early Learning

Contract control number: Alfresco Number: 201948396 Jaeggar Number: MOEAI-201950749

Location: District 8, 11

Is this a new contract? ☐ Yes ☒ No Is this an Amendment? ☒ Yes ☐ No If yes, how many? 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2019-06/30/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,319,878.00	117	\$1,319,995.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work: Amend award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,995.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2019 thru June 30, 2020.

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Head Start Federal Grant

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0618

Date Entered: _____

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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