

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☒ Bill Request or ☐ Resolution Request

Date of Request: 7/1/2019

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☒ Other: Purchase Capital Equipment over \$50,000

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the purchase of capital equipment from the Parks, Trails, and Open Space Special Revenue Fund and from the Denver Arts and Venues Special Revenue Fund.

3. Requesting Agency: Department of Finance (on behalf of Parks and Recreation)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Katherine Pease	Name: Katherine Pease
Email: Katherine.Pease@denvergov.org	Email: Katherine.Pease@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

City Council recently approved the Denver Parks & Recreation 2A Five Year Plan, which includes several large capital equipment items over \$50,000. The items to be purchased are listed below:

From Parks, Trails, and Open Space Special Revenue Fund

Truck	6
Aerial Lift	2
Chipper Truck	2
Lake Aerator	2
Maintenance Truck	3
Mini bus	2
Trailer	3
UTV	1
Stump Grinder	1
Parks Sweeper	5

Additionally, the Department of Parks and Recreation is working in coordination with Denver Arts and Venues to purchase a mini-bus for outdoor activation:

From the Denver Arts and Venues SRF

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR19 0685

Date Entered: _____

Mini bus	1
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6. City Attorney assigned to this request (if applicable):

7. City Council District:

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? ☐ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR19 0685

Date Entered: _____

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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