

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☒ **Bill Request** or ☐ **Resolution Request** Date of Request: 2/24/2020

### 1. Type of Request:

- ☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**  
☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**  
☐ **Other:**

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends and extends a \$250,000 contract with Denver Urban Renewal Authority with an additional \$250,000 for a total of \$500,000 to continue to operate the Emergency Home Repair Program in 2020.

### 3. Requesting Agency: Department of Housing Stability

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Thate	Name: Melissa Thate
Email: Melissa.thate@denvergov.org	Email: Melissa.thate@denvergov.org

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Amends the Department of Housing Stability's (HOST) contract with Denver Urban Renewal Authority (DURA) awarded through the 2019 Notice of Funding Availability. This amendment extends the contract period from April 1, 2019 through December 31, 2020 and provides an additional \$250,000.

The Emergency Home Repair Program helps support homeowners at or below 50% of the Area Median Income who need emergency home repairs to major operating and/or structural systems. The program offers no-interest deferred loans in an amount not to exceed a cumulative total of \$10,000 in any given five-year period. Funding amounts less than or equal to \$1,000 are provided as grants.

- a. **Contract Control Number:** HOST-202053109-01 / ALF-201946952-01
- b. **Duration:** April 1, 2019 through December 31, 2020
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Program benefits Denver residents at or below 50% Area Median Income needing repairs to their home's major operating systems.
- f. **Costs:** \$500,000

### 6. City Attorney assigned to this request (if applicable): Adam Hernandez

### 7. City Council District: All City Council districts

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: BR20 0211

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K:** Grant agreement equal to \$500,000

**Vendor/Contractor Name:** Denver Urban Renewal Authority (DURA)

**Contract control number:** HOST-202053109-01 / ALF-201946952-01

**Location:** Citywide program

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

April 1, 2019 through December 31, 2020

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$250,000	\$250,000	\$500,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
April 1, 2019-Dec 31, 2019	12 months	December 31, 2020

**Scope of work:** DURA to respond to inquiries/requests, work with applicants, and distribute home repair grants and loans to qualified Denver homeowners on behalf of the city in order to stabilize households. Each improvement to a property must be a permanent general improvement made in compliance with all applicable building and maintenance codes. Specific defects that qualify as emergencies include:

- Sewer system failure, or broken sewer piping between house and city main sewer;
- Exceptionally unsanitary or unsafe conditions;
- Loss of utilities (gas, electricity and/or water);
- Furnaces that have been deemed inoperable or a hazard to the occupants;
- Leaking roofs which threaten habitability of the structure;
- Malfunctioning or inoperable water heaters;
- Plumbing failure;
- Electrical failure or hazard; and
- Removal of asbestos in association with furnace installation.

Program is projected to serve a total of 100 households. The administrative overhead for managing the program will be paid at a rate of 15% of the total program budget.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** U.S. Department of Housing and Urban Development (HUD) – Community Development Block Grant (CDBG)

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

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**WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A**

**Who are the subcontractors to this contract?** n/a

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