

AMENDATORY AGREEMENT

THIS AMENDATORY AGREEMENT is made and entered into between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado, (the "City"), and **DENVER URBAN RENEWAL AUTHORITY**, a body corporate duly organized and existing as an urban renewal authority under the laws of the State of Colorado (the "Contractor"), whose address is 1555 California Street, Suite 200, Denver, Colorado 80202.

BACKGROUND:

A. The City and the Contractor entered into an Agreement dated February 19, 2019, to provide funds to administer and emergency home repair program for income-qualified Denver homeowners and renters;

B. The Agreement included a termination date of December 31, 2019, but as the Contractor remained in control of CDBG funds (as defined below), including program income, the term automatically extended;

C. The Contractor has continued to provide services and the City has continued to operate under the terms of the Agreement; and

D. The City and Contractor wish to amend the Agreement to replace the scope of services, extend the term of the Agreement, and increase the total compensation to be paid for such extended term, and further amend the Agreement as set forth below.

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements contained in the Agreement and herein contained the parties agree as follows:

1. All references in the Agreement to the "Office of Economic Development" and "OED" are hereby changed to the "Department of Housing Stability" and "HOST", respectively.

2. The revised Scope of Services is attached hereto and incorporated herein as **Exhibit A-1**. All references to "Exhibit A" in the Agreement are hereby amended to read "Exhibit A-1."

3. Paragraph 2 of the Agreement, **TIME OF PERFORMANCE**, is amended to read as follows:

"This Agreement shall begin on April 1, 2019, and end on December 31, 2020, unless such time is extended by written agreement of the parties, executed in the same manner as this Agreement. The term of this Agreement and the provisions

herein shall automatically be extended to cover any additional time period during which the Contractor remains in control of Community Development Block Grant (“CDBG”) funds or other CDBG assets, including program income.”

4. Paragraph 3 of the Agreement, **COMPENSATION**, is amended to read as follows:

“The amount to be paid by the City to the Contractor shall not exceed Five Hundred Thousand Dollars and No cents (\$500,000.00). The obligation of the City for payments under this Agreement is limited to monies appropriated by the U.S. Congress and the City Council, and paid into the City Treasury as an applicable cost under the CDBG Agreements referred to below. Funds will be released to the Contractor in accordance with the budget and other requirements set forth in Exhibits A-1 and B. The parties agree that (i) the City does not by this Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years, and (ii) this Agreement is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the City.”

4. Except as herein amended, the Agreement is reaffirmed, and ratified.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Contract Control Number:
Contractor Name:

HOST-202053109-01 / 201946952-01
DENVER URBAN RENEWAL AUTHORITY

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at
Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number:
Contractor Name:

HOST-202053109-01 / 201946952-01
DENVER URBAN RENEWAL AUTHORITY

By: _____

Name: _____
(please print)

Title: _____
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)

Contract Control Number:
Contractor Name:

HOST-202053109-01 / 201946952-01
DENVER URBAN RENEWAL AUTHORITY

By: 

Name: Josh Widoff
(please print)

Title: Chair
(please print)

ATTEST: [if required]

By: 

Name: Tracy Huggins
(please print)

Title: Executive Director
(please print)

SCOPE OF SERVICES

DEPARTMENT OF HOUSING STABILITY
PROJECT NAME: EMERGENCY HOME REPAIR CPS #2
ACTIVITY NAME: Denver Urban Renewal Authority-EHR
2019 – 2020 CDBG Services Subaward

Federal Award ID (FAIN) #: B-19-MC-08-0005
Federal Award Date: Anticipated June 2019
Federal Awarding Agency: U.S. Housing and Urban Development (HUD)
Pass-Through Entity: City and County of Denver
Awarding Official: Dept. of Housing and Urban Development (HUD)
 Community Planning and Development
 Region VIII
 1670 Broadway Street
 Denver CO 80202-4801

I. INTRODUCTION

Subaward Period of Performance Start and End Dates: 4/1/2019-12/31/2020

Federal Subaward Project Description:

The purpose of this contract agreement is to provide a Community Development Block Grant for \$500,000 through the Department of Housing Stability (HOST). These funds will be provided to the **Denver Urban Renewal Authority (DURA)** to be utilized for staff salaries and subcontracts related to the Denver Urban Renewal Authority Emergency Home Repair Program. This award is not for Research and Development (R&D).

Funding Source: **Amount:**
☒ CDBG 500,000 **CFDA # and Name:** 14.218 CDBG-Entitlement

CDBG Matrix Code: 14A: Rehabilitation: Single-Unit Residential
CDBG Eligible Activity: 570.202(a)(1): Improvements to single family residential property
Accomplishment Type: 10: Housing Units
Proposed Number of outcomes: 100

CDBG HUD National Objective (include brief excerpt from regulation): LMH: 24 CFR 570.208 (a)(3) An eligible activity carried out for the purpose of providing or improving permanent residential structures, which, upon completion, will be occupied by low- and moderate-income households.

Sub-awardee Organization: Denver Urban Renewal Authority
EIN#: 84-6011088
DUNS#: 073405623
CCR (Central Contractor Registration) Expiration Date: 11/26/20
Address: 1555 California St. #200 Denver, CO 80202-4200
Contact Person: Robin Hickey
Phone: 303-534-3872
Email: rhipkey@renewdenver.org

Organization Type:

☐ Non-Profit ☐ For-Profit ☐ Individual ☐ Partnership ☐ Corporation ☐ Publicly Owned ☒ Other

EXHIBIT A - 1

CDBG Contractor Relationship:

- ☐ Unit of Government ☐ Public Agency ☒ Sub-awardee/Subrecipient ☐ Vendor ☐ Beneficiary
☐ Community Based Development Organization (CBDO)

Council District(s): City-wide **Neighborhood(s):** City-wide **Census Block(s):** City-wide
(only required for Low Mod Area)

Project/activity located in a Target Area: ☐ Yes ☒ No
 If yes, indicate type: ☐ Local Target Area ☐ Strategy Area (NRSA) ☐ CDFI ☐ Other

The Federal Funding Accountability and Transparency Act (FFATA)

- In the business or organization's preceding completed fiscal year, the business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) received: (1) 80 percent or more of annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000,000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements:
☐ Yes ☒ No

If YES, continue to statement 2.

- The public has access to information about the compensation of the executives in the business or organization (the legal entity to which this specific CCR record, represented by a DUNS number, belongs) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986:
☐ Yes ☐ No

If YES, stop here. If NO, continue to statement 3.

- Provide the names and amounts of the five most highly compensated officers or executives:

Program income (of any type, e.g., fees) will be generated by this activity.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Contract will be funding architectural, engineering or other project soft cost.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, final project be completed within 24 months.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Purpose of this activity is to:		
Help prevent homelessness	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Help the homeless	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Help those with HIV/AIDS	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Primarily help persons with disabilities	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

II. ACTIVITY DESCRIPTION

- Description of Activity:** To provide no-interest emergency repair loans and grants (if assistance ≤ \$1,000) to income-qualified homeowners in the City and County of Denver. With these funds, homeowners can address emergency needs such as plumbing, electrical, heating, roof, sewer and other systems that may pose an immediate danger to the health and safety of the household.

Program Requirements and Responsibilities (2 CFR 200.331(a)(2))

A. GENERAL

This is an emergency repair program, not a general maintenance program.

EXHIBIT A - 1

The EHR program provides no-interest deferred loans to homeowners with household incomes at or below 50% of the area median income (as defined annually by HUD) throughout the City and County of Denver whose houses require emergency repair(s). \$500,000 will fund EHR from CDBG funds.

The residence must be a single-family detached or duplex home. Other units such as triplexes, condominiums and townhouses may be considered with written approval of the HOST Program Specialist. These funds are to be used throughout the City as needed and are not limited to the City's target neighborhoods.

The maximum income cannot exceed 50% of AMI. Annually defined HUD Income guidelines are applied to determine EHR eligibility.

The administrative overhead for managing the EHR program will be paid at a rate of 15% of the total EHR program budget.

B. MAXIMUM USE OF EHR FUNDS

EHR clients will be allowed use of the EHR funds in an amount not to exceed a cumulative total of \$10,000 in any given five-year period. Each improvement to a property must be a permanent general improvement made in compliance with all applicable building and maintenance codes.

Loans which exceed \$10,000 may be converted to a Single Family Rehabilitation (SFR) loan if all applicable SFR qualifications are met. In cases where SFR qualifications cannot be met, the HOST Deputy Director or his designee may grant a waiver allowing an amount over \$10,000. The waiver request must include documentation demonstrating no unpaid property taxes or nuisance liens and there remains ample equity in the property in order to repay the EHR deferred loan (and SFR loan, if applicable) if title to the property is transferred. DURA must also provide an Owners and Encumbrance report, Assessors Records and equity position when submitting a request to HOST.

C. DURA RESPONSIBILITIES

The following will be the responsibility of DURA:

1. Encourage contractors to become certified in the Denver Economic Development & Opportunity (DEDO) Division of Small Business Opportunity's Minority-Women Based Enterprises (MWBE) program;
2. Advertise annually for contractors;
3. Develop and implement a fair marketing campaign to advertise and market the program to homeowners;
4. Accept homeowner applications and maintain records;
5. Determine applicant eligibility and collect source documentation (Income shall be determined based on the IRS definition of adjusted gross income as defined for reporting on IRS Form 1040);
6. Verify housing location within 100-year floodplain, and if required, floodplain insurance;
7. Underwrite and approve loans;
8. Verify and evaluate the emergency by conducting on on-site assessment and determine appropriate corrective action;
9. Using a rotating bid list, request bids from 3 contractors and award the job to the lowest qualified bidder;
10. Prepare loan documentation and conduct a loan closing with the homeowner;
11. Monitor rehabilitation activity;
12. Schedule and conduct a final inspection once all rehabilitation work has been completed;
13. Issue payment to contractor;
14. Service the loans:
 - a. Provide ongoing servicing for loans provided to homeowners under this program, including collection of payments; and
 - b. Fund management activities include quarterly reporting on fund status (loan status, program income (loan repayments) and unused funds to be loaned or granted);

- c. Review and revise Implementing Guidelines (DURA's Policies and Procedures document) of the program as necessary. Implementation Guidelines shall include the following requirements:
 - o methodology of dispute resolution with any homeowners as a result of the work completed
 - o process for determining if costs are reasonable
 - o underwriting policies (e.g., conditions for assistance, how DURA chooses terms) and a delinquency policy.
 - o written contractor selection policy, in accordance with the procurement requirements at 2 CFR 200.318-200.326
 - o written procedure for contract disputes with the contractor
- 15. Ensure compliance with all program and federal guidelines.

D. SPECIFIC DEFECTS THAT QUALIFY AS AN "EMERGENCY"

- 1. Sewer system failure, or broken sewer piping between house and city main sewer;
- 2. Exceptionally unsanitary or unsafe conditions;
- 3. Loss of utilities (gas, electricity and/or water);
- 4. Furnaces that have been deemed inoperable or a hazard to the occupants;
- 5. Leaking roofs which threaten habitability of the structure;
- 6. Malfunctioning or inoperable water heaters;
- 7. Plumbing failure; and
- 8. Electrical failure or hazard.
- 9. Removal of asbestos in association with furnace installation.

Only the defects listed in items 1-9 above may qualify for repair under the Emergency Home Repair Program. Other services may be allowed in the separate SFR Program.

Documentation and file requirements

To the extent that these responsibilities exceed regulatory requirements in effect at the Agreement date, DURA will only be responsible for compliance for cases closed on or after January 1, 2020.

- 1) Copy of a promissory note or loan agreement signed by the homeowner, if applicable.
- 2) Construction contract or equivalent document, containing:
 - a) either: (i) a list of all of the work to be performed, or (ii) refer to some other document (e.g., a work write-up) that lists all of the work to be performed
 - b) the cost of the work to be performed
 - c) name all of the contractors and/or subcontractors responsible for performing each item of work
 - d) documentation to show that DURA ensured that all contractors and subgrantees that it is doing business with under the grant are not excluded (debarred/suspended)
 - e) written "Notice to Proceed" to the contractor
 - f) local building permit, signed off by building official indicating work completed, if applicable
 - g) documentation of routine progress inspections, if applicable
 - h) inspection date of work is prior to payment date to contractor
 - i) approvals from owner for payments and change orders to contract
 - j) final inspection of work
 - k) Documentation to support compliance with the following federal requirements:
 - i. the Lead Hazards requirements of 24 CFR Part 35
 - ii. if any tenants or owners were required to relocate permanently or temporarily, the applicable relocation requirements [e.g., the Uniform Relocation Act (URA), Section 104(d)]
 - iii. environmental requirements at 24 CFR Part 58
- 3) If the real property is located within the Special Flood Hazard Area (SFHA), the flood insurance purchase and community participation requirements at Sections 102(a) and 202(a) of the Flood Disaster Protection Act of 1973, as amended, and at 24 CFR 570.605 and 24 CFR 570.509(c)(4)(iv).

E. LIENS

Liens shall be placed on the property for all EHR loans made in excess of \$1,000. Any EHR loans totaling less than \$1,000 will be deemed a grant.

The EHR Note shall become due and payable upon transfer of the title out of the borrower's name to that of another party, through sale, divestiture or refinancing (under certain circumstances) of the property. Loans will be due and payable if the borrower no longer occupies the property as their principal residence. EHR liens will be released at the time of repayment of the deferred loan.

F. OWNERSHIP AND INCOME ELIGIBILITY DETERMINATION

Beneficiary Eligibility:

An eligible beneficiary is one that satisfies all of the following criteria:

- Must not have previously received financing through this loan/grant program totaling more than \$10,000 for the previous 5 years
- Must be current on mortgage payments and up to date on real estate taxes
- Must have a gross household income at or below 50% of AMI as adjusted by household size for the Denver metropolitan area. Income will be verified using the IRS definition of adjusted gross income as defined for reporting on IRS Form 1040, and must be conducted no more than 6 months prior to start of rehabilitation.
- Must not have liquid assets in excess of \$25,000

Property Eligibility:

In addition to the required services listed above, all assisted properties shall meet the following criteria/guidelines:

- The property must be located within the City and County of Denver.
- Prior to commitment of funding and before any construction contracts are signed to perform rehabilitation work on the property, an environmental review that results in a determination that the property is in compliance with the National Environmental Policy Act will be conducted.
- Eligible properties must be single family detached or duplex homes.
- EHR improvements shall be in compliance with all applicable housing, building and maintenance codes, fire prevention and other public standards.

Ineligible properties are:

- Properties containing more than 2 units without prior HOST approval
- Properties intended for investment
- Properties intended for recreational use
- Properties where a portion of the residence is specifically designed for a commercial use or properties where 50% or more of the total area of the residence is used in a trade or business

DATA COLLECTION

In addition to data collection stated above, DURA will maintain statistical data on all borrowers including but not limited to: name of borrow(s); street address, neighborhood, census tract and council district, ethnicity, race and gender of borrower; age of head of household; household size; female head of household; and household income. DURA shall also maintain data on every loan, including the amount of the loan, source of funding and program year.

DURA will maintain statistical data on all construction contracts awarded during the previous year including the name of the contractor, street address, city, state, zip code; the contractor's federal identification number; the race and gender of the contractor; and the dollar amount of contracts awarded to the contractor.

2. Funds will be used to provide loans for emergency home repairs and support a portion of staff salaries to operate the EHR program.

3. Implementation Plan and Timeline **4/1/2019-12/31/2020**

The following table outlines the implementation plan and timelines for this contract.

EXHIBIT A - 1

Task	Projected Beginning & End Dates
Outreach to Denver Water, Xcel Energy and Neighborhood Inspection Services Distribute brochures to all City Council offices Brochure and Flyer drop-off: Target neighborhood libraries, recreation centers and health clinics. Place yard signs in front of active DURA rehabilitation and renovation jobs Present "DURA Does That" and/or Home Maintenance Program to 1 homebuyer or similar educational class Collaborate with DPS to send flyers home with Denver Public School students. Place PSAs on Channel 8 or local radio stations.	4/1/2019-12/31/2020
Participate in Denver area housing fairs (e.g. DHA and NDHC) and community meetings	4/1/2019-12/31/2020
Annual contractor advertising	4/1/2019-12/31/2020

4. Objective & Outcome and Indicators

Objective (select one)

- ☐ Enhance Suitable Living Environment
☒ Create Decent Housing
☐ Promote Economic Activity

Outcomes (select one)

- ☐ Availability/Accessibility
☐ Affordability
☒ Sustainability

Indicators

The following indicators will be used to measure the success of the contract/activity.

Indicators – must be measurable
HUD Indicators:
Money Leveraged: Approximately \$100,000 Number of proposed outcomes (from 1 st page): At least 100 income-qualified households assisted with emergency repairs Income Levels of people/family: 50% AMI or below Race and Ethnicity- To be reported on the OPMR
Specific Indicators: Specific to this particular scope of work
To provide emergency home repairs to at least 100 households with incomes below 50% AMI.

Housing and Neighborhood Outcomes (To be reported on the Outcome and Performance Measurement Report OPMR):

To provide emergency home repairs to at least 100 households with incomes below 50% AMI.

III. Budget

Please refer to the Cost Allocation Plan and budget narrative for a detailed estimated description and allocation of funds. Organization receives income from operations. ☒ Yes ☐ No If Yes, describe: loan repayments used to award additional EHR loans

Non-personnel costs are being funded. ☒ Yes ☐ No

IV. Reporting

Data collection is required and must be completed demonstrating income eligibility and progress toward meeting the indicators contained in this Scope of Services. Disbursement of funds is contingent based on the ability to collect the required information.

Regardless of when the executed contract was received by the Contractor, Contractor is responsible for submitting a report from the start date of the contract; **even if no activity was conducted or expensed. Contractor should report “No Activity” or outline those activities reimbursed with grant funds. If the Contractor completes the project and all money is drawn, a final report will be submitted indicating “final report” and no further reports are required.**

Contractor will email the following report to the Program Specialist, and copy the Contract Administrator and IDIS Coordinator:

☒ Outcome Performance Measurement Report

Frequency:

☐ Monthly by the 15th day ☒ Quarterly: 15 days after the end of the quarter ☐ Other: _____

☒ Program Income Report

Frequency:

☐ Monthly by the 15th day ☒ Quarterly: 15 days after the end of the quarter

HOST IDIS Coordinator will provide the format of the performance report to the Contractor. The information reported must include progress on the indicators included in this Scope of Services. The report includes current and cumulative (year-to-date) indicator information. Information on the overall progress of the program and/or project should be reported in the narrative section of the report. If the project is not being performed in a timely manner, an explanation must be included in the narrative section of the report.

Income and Demographic Reporting Requirements

For programs that must fulfill the limited clientele activities, income data must be collected to verify that at least 51 percent of program participants are low- or moderate-income persons. The income limitations are set by HUD annually and HOST’s Contracts & Performance Management (CPM) will provide the income limitations.

CDBG funded contracts:

Select what method of income verification will be used to demonstrate income compliance:

☐ Self-Certification ☒ Verification with supporting income documentation ☐ Census block verified

CPM has a form entitled “STATEMENT OF HOUSEHOLD INCOME/DEMOGRAPHICS” that may be used to collect income and demographic information. Contractor’s intake form may be used if it collects the same information required in the “STATEMENT OF HOUSEHOLD INCOME/DEMOGRAPHICS” form, including signature of the client or applicant. This information must be retained and made available to CPM staff or designee when on-site file reviews are conducted to determine client eligibility.

HOST Budget Narrative

Emergency Home Repair Program

This Budget is based on the information available at the time of contracting, the Department of Housing Stability will reimburse based on actual expenditures.

A. Personnel: List each position by title, as outlined in the Cost Allocation Plan (Budget) Spreadsheet. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization and match the figures provided in the Budget Spreadsheet. This is only applicable to contract agreements with Fringe Benefits reimbursements.

Name/Position Computation Cost

Loan Specialist average \$48,525/year: $\$48,525 \times 87.5\% \times 2 \text{ years} = \$84,892$ (time billed to Program, City Contract share - **\$35,000**)

Explains program requirements to potential clients, takes applications and collects documents from clients, performs loan underwriting, prepares closing packets, records note and deeds of trust, conducts loan closings, processes contractor payments and file closeout.

Rehabilitation Specialist average \$67,974/year: $\$67,974 \times 73.3\% \times 2 \text{ years} = \$99,749$ (time billed to program, City Contract share - **\$40,000**)

Meets with homeowners, inspects property to determine rehab issue, prepares description of work and bid documents, receives bids and conducts construction contract closings. Monitors construction and inspects work prior to contractor payment.

All proposed program staff to be hired / employed by collaborating partner organizations should be included under the consultant / contracts cost category.

TOTAL PERSONNEL COST: \$ 75,000

B. Fringe Benefits: Fringe benefits should be based on actual known costs or an established formula. Fringe benefits expenses are only for the personnel listed in budget category (A) and only for the percentage of time devoted to the project as described above and in the Budget Spreadsheet. Below is a list of common benefit expenses. Include all benefits your agency provides employees if more are offered than those listed below. Please note that the FICA rate will be applied to salaries and/or wages less pre-tax benefits, if applicable.

TOTAL FRINGE BENEFITS: \$ 0

N. Construction Costs: Itemize and describe construction costs for the project.
Construction Costs will be paid to general and subcontractors performing emergency home repairs.

TOTAL CONSTRUCTION COSTS: \$425,000

2019 NOFA award amount: \$250,000
2020 amendment to contract: \$250,000
Total Amount Requested from HOST: \$500,000

EXHIBIT A - 1

Program Budget and Cost Allocation Plan Summary

Contractor Name: Denver Urban Renewal Authority

Program Year: 2019-2020

Project : Emergency Home Repair

Contract Dates: 1-Jan-19 to Dec 31 2020

Return to HOST Project Specialist: ReJean Peebles

Budget Category	Agency Total (All Funding Sources)	2019 Project Costs HOST Funding 1		2020 Project Costs HOST Funding 2		2019 + 2020 Total Project Costs requested from HOST		Other City & County of Denver Funding (Add applicable funding as necessary)		Other Federal Funding		Other Non-Federal Funding		Agency Total	
Personnel: Name and Job Title	Total	Amount	%	Amount	%	Subtotal	%	Amount	%	Amount	%	Amount	%	Amount	%
Intake Specialist - Bilingual	\$87,821.00		0.00%		0.00%	-	0.00%	13,000	14.80%	14,550	16.57%	60,271	68.63%	87,821	100.00%
Loan Specialist	\$97,049.00	17,400	17.93%	17,600	18.14%	35,000	36.06%	-	0.00%	-	0.00%	62,049	63.94%	97,049	100.00%
Loan Specialist	\$122,981.00		0.00%		0.00%	-	0.00%	62,028	50.44%	-	0.00%	60,953	49.56%	122,981	100.00%
Senior Loan Specialist	\$157,613.00		0.00%		0.00%	-	0.00%	40,000	25.38%	-	0.00%	117,613	74.62%	157,613	100.00%
Rehabilitation Specialist	\$135,948.00		0.00%		0.00%	-	0.00%	30,000	22.07%	-	0.00%	65,948	48.51%	95,948	70.58%
Rehabilitation Specialist	\$132,998.00	20,100	15.11%	19,900	14.96%	40,000	30.08%	23,847	17.93%	55,210	41.51%	53,941	40.56%	172,998	130.08%
Sr Rehabilitation Specialist	\$180,237.00		0.00%		0.00%	-	0.00%	16,323	9.06%	86,415	47.95%	77,499	43.00%	180,237	100.00%
Grant Management Supervisor	\$191,043.00		0.00%		0.00%	-	0.00%	12,250	6.41%	62,000	32.45%	116,793	61.13%	191,043	100.00%
Construction Supervisor	\$234,219.00		0.00%		0.00%	-	0.00%	62,552	26.71%	47,586	20.32%	124,081	52.98%	234,219	100.00%
Housing Loan Supervisor			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Job Title		-	0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Job Title		-	0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Total Salary:	1,339,909	37,500	2.80%	37,500	2.80%	75,000	5.60%	260,000	19.40%	265,761	19.83%	739,148	55.16%	1,339,909	100.00%
Fringes		-	0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Personnel Total:	1,339,909	37,500	2.80%	37,500	2.80%	75,000	5.60%	260,000	19.40%	265,761	19.83%	739,148	55.16%	1,339,909	100.00%
Non-Personnel:	Total	Amount	%	Amount	%	Subtotal	%	Amount	%	Amount	%	Amount	%	Amount	%
Office Expenses, Supplies & Equipment			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Communication			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Insurance			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Travel - Staff			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Travel - Client			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Equipment rental			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Facilities			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Educational Materials - Customers			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Meetings/Events			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Professional Services - (specify; ie., Payroll)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Professional Services - (Specify; ie., Legal)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Professional Services - (Specify; ie., Accountant)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Subcontractor - Emergency Home Repair	\$1,200,000.00	212,500	17.71%	212,500	17.71%	425,000	35.42%		0.00%		0.00%	775,000	64.58%	1,200,000	100.00%
Subcontractor - Single Family Rehab	\$4,500,000.00		0.00%		0.00%	-	0.00%	1,530,000	34.00%		0.00%	2,970,000	66.00%	4,500,000	100.00%
Subcontractor - RHAMP	\$510,000.00		0.00%		0.00%	-	0.00%	510,000	100.00%		0.00%		0.00%	510,000	100.00%
Other Direct Expense (specify)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Other Direct Expense (specify)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Other Direct Expense (specify)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Other Direct Expense (specify)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Construction Costs			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Indirect Costs			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Total Non-Personnel	6,210,000	212,500	3.42%	212,500	3.42%	425,000	6.84%	2,040,000	32.85%	-	0.00%	3,745,000	60.31%	6,210,000	100.00%
Total Project Cost	7,549,909	250,000	3.31%	250,000	3.31%	500,000	6.62%	2,300,000	30.46%	265,761	3.52%	4,484,148	59.39%	7,549,909	100.00%
Program Income (through funded activities)			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Non-Project:	Total	Amount	%	Amount	%	Subtotal	%	Amount	%	Amount	%	Amount	%		
Personnel Costs:			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Non-Personnel Costs:			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Other (Specify):			0.00%		0.00%	-	0.00%		0.00%		0.00%		0.00%	-	0.00%
Total Non-Project Cost	-	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%	-	0.00%
Grand Total	7,549,909	250,000	3%	250,000	3.31%	500,000	6.62%	2,300,000	30.46%	265,761	3.52%	4,484,148	59.39%	7,549,909	100.00%