

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MailHighOrdinance@DenverGov.org](mailto:MailHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 03/27/2020

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☐ x Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

202054130 Award expenditure agreement Clayton Early Learning Amt: \$1,319,995. New expenditure contract for 2020-2021 Head Start program year. Total number of children served is 201.

### 3. Requesting Agency: Office of Children's Affairs

#### 4. Contact Person:

|   |   |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution                    | Contact person to present item at Mayor-Council and Council                     |
| Name: Al Martinez   | Name: Al Martinez   |
| ▪ Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a> | Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a> |

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,995.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2020 thru June 30, 2021.

### 6. City Attorney assigned to this request (if applicable): N/A

### 7. City Council District: 8, 11

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0321

Date Entered: \_\_\_\_\_

Revised 03/02/18

Type of Contract: (e.g. Professional Services > **\$500K**; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Clayton Early Learning

Contract control number: 202054130

Location: District 8, 11

Is this a new contract? ☒ Yes ☐ No Is this an Amendment? ☐ Yes ☒ No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2020-06/30/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$1,319,995.00                        |                                | \$1,319,995.00                        |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
|                              |                   |                        |

**Scope of work:** Award to Clayton Early Learning a delegate agency contract in the amount of \$1,319,995.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the fiscal period July 1, 2020 thru June 30, 2021.

Was this contractor selected by competitive process? YES If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Head Start Federal Grant

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0321

Date Entered: \_\_\_\_\_