

DEDO ORDINANCE/RESOLUTION REQUEST

Date of Request: 6/1/20

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. Title: Approves a contract between Denver Economic Development & Opportunity (DEDO) and Colorado Nonprofit Development Center (CNDC) for \$2,000,000 in federal coronavirus relief funds to launch and help administer Denver's new nonprofit relief and recovery grant program in response to significant demand from local, small nonprofits.

3. Requesting Agency: Denver Economic Development & Opportunity (DEDO)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Will Chan 303-842-5500	Name: Susan Liehe 720-480-3481 (m)
Email: william.chan@denvergov.org	Email: susan.liehe@denvergov.org

5. General a text description or background of the proposed request, if not included as an executive summary.

☒ See Executive Summary

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$600K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: COLORADO NONPROFIT DEVELOPMENT CENTER (CNDC)

Contract control number: OEDEV- 54860

Location: 789 Sherman Street, Suite 250
Denver, CO 80203

Is this a new contract? Yes ☒ No ☐ **Is this an Amendment?** Yes ☐ No ☒ **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
6/1/20 through 12/31/20

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$2,000,000		

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2020 - 12/31/2020		

Scope of work: *See Executive Summary for program elements.*

Was this contractor selected by competitive process? If not, why not?

Yes. DEDO reached out to five local organizations that have capacity and interest to support this grant program. For the solicitation request, committee members requested the five organizations to go through a series of questions that demonstrated their ability to administer a rapid-response relief grant for eligible nonprofit organizations. The program solicitation committee compiled, reviewed, and scored the responses, and moved forward with the three top candidates to submit a formal letter of interest that detailed their expertise, technical capabilities, and fee structure for further consideration.

Last week, the committee ultimately selected the Colorado Nonprofit Development Center (CNDC) to be this grant program administrator because, as a community-based nonprofit, it is uniquely positioned to understand the needs and challenges of other community-based organizations, whether those be financial, business, or programmatic. CNDC's deep relationships with both formal and informal nonprofit groups (i.e., fiscally sponsored groups and organizations), a deep value and articulation of considerations to vulnerable communities, as well as the external resources they provide nonprofits in their everyday work, all set them apart from the other assessed candidates.

Has this contractor provided these services to the City before? Yes ☐ No ☒

Source of funds: Federal coronavirus relief funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, DEN concession contracts): N/A

Who are the subcontractors to this contract? N/A

EXECUTIVE SUMMARY

Based on significant demand and accelerated application review and contracting systems in place, DEDO is preparing to actively provide grant assistance up to a maximum of \$15,000 per grantee to eligible Denver nonprofit organizations to alleviate impacts resulting from COVID-19. This rapid-response funding program will support nonprofits in Denver to continue critical programs and services for residents across a spectrum of needs. CNDC will receive up to 5% of the program cost for its services, including financial review, issuing and disbursing grant funds, and following up with grantees as needed.

Nonprofits will submit an application and be assessed according to the following criteria:

- Disruption of services and programs;
- Increased demands;
- Decreased donations; and
- New or expanded services in response to COVID-19.

In an effort to make this grant program as inclusive, diverse, and equitable as possible, priority will be given to nonprofits that:

- Operate in vulnerable communities;
- Have staff and board members representative of the communities they serve;
- May not have access to traditional public funding; and
- May provide programs and/or support directly related to COVID-19 relief.

This grant program seeks to ensure Denver residents have access to the support and services that nonprofit organizations provide to communities throughout the city. DEDO will oversee program implementation and work closely with CNDC throughout the whole grant cycle.

With the funding currently in place, and accounting for administrative costs, the program can be expected to serve approximately 125 local nonprofits, with one-time individual grants capped at \$15,000, through December 31, 2020.