

BAC-5743

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| Contact informati | on | | - |
|-------------------|-----------------------------------|------------------------------------|--|
| Contact Name | DWAYNE MEEKS | Home Address | 21072 EAST 45TH AVENUE |
| Preferred Phone | 7202974856 | Home City | Denver |
| Preferred Email | dmeeks@urbancolors.org | Home State | со |
| Other Phone | | Home Zip | 80249 |
| Other Email | dmeeks@urbancolors.org | County | denver |
| DOB | | Race/Ethnicity | African American |
| SSN | | Salutation | Mr. |
| Party Affiliation | | First Name | DWAYNE |
| Gender | Male | Middle Name | |
| Other Gender | | Last Name | MEEKS |
| Board Information | i | | |
| Board Name | Head Start Policy Council, Denver | Other boards or commissions served | Housing Those Experiencing Homelessness |
| Status | New | | |
| Application Date | 4/24/2020 | | |
| Term Start Date | | | |

| Work | Infor | mation |
|------|-------|--------|
|------|-------|--------|

Term End Date

Resigned

| Employer | Resident Services Coordinator | Work Address | 980 Grant St. |
|----------|-------------------------------|--------------|---------------|
| Position | | Work City | Denver |

Business Phone # Work State CO

> Work Zip 80203

Additional Information

| Are you a registered | Yes | Other Ethnicity |
|----------------------|-----|-----------------|
| voter? | | |

Objection to If so, what county? Denver Νo appointment?

Denver City Council District No 11 **Special Information**

Education and General Qualifications

Name of High School Name of Graduate School **Location of Graduate**

Location of High

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| *:: | | Sc | ho | ol |
|-----|--|----|----|----|
| | | | | |

of Years Attended High school

Did you Graduate High School School

of Years Attended **Graduate School**

Did you Graduate

Graduate Major

Name of College

Location of College

of Years Attended College

> Did you Graduate College

Undergrad Major

Reference Details

Reference Name #1

Joel Pace

Reference Email #1

josy.pace@denvergov.org

Reference Phone #1

720-913-0918

Reference Address #1

Reference Name #2

Dave McConico

Reference Email #2

dmcconico@feetcenter.org

Reference Phone #2

303-903-4356

Reference Address #2

Reference Name #3

Walter

Reference Email #3

alexgq76@gmail.com

Reference Phone #3

720-343-6287

Reference Address #3

Agree to a background check

Owner

Denver Integration

Created By

Denver Integration, 12/27/2019 4:02 PM

Last Modified By

Romaine Pacheco, 5/18/2020 2:34 PM

Notes & Attachments

Dwayne E. Meeks Resume 2019.doc

Dwayne E Meeks 2020 Bio.pdf

Type Attachment

View file

Last Modified Denver Integration

Type Attachment

Last Modified Denver Integration

Description

Description

View file

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Dwayne Meeks

21072 E. 45TH Ave, Denver, CO 80249 720-297-4856 • <u>dmecks@urbancolors.org</u>

QUALIFICATIONS SUMMARY

Focused, driven, possessing strong organizational capabilities with excellent follow-through and multifaceted experience in for profit and philanthropic organizations, aligning leadership, business services and project management to execute and monitor strategic action plans.

- ▶ Relationship Development: Strong interpersonal talents with passion for cultivating lasting connections from diverse communities within and outside the organization. Engaging written and oral advocacy. Proven ability to collaborate with colleagues and community partners to achieve goals and improve synchronicity of teams and systems. Diverse experience that accommodates a broad scope of business needs. Organized, structured and relational individual who prides oneself in building and fostering relationships, motivating teams and creating environments that elicit the best in people.
- ▶ Project Oversight: Highly organized with combination of leadership, administrative, training and business expertise to guide strategic planning and implementation. Success meeting and exceeding organizational goals within team driven and self-guided roles. Strong management, financial and administrative skill set. Specific experience with budgets, grants, policies and strategic processes.

PROFESSIONAL EXPERIENCE

PRESIDENT/ CHAIRMAN

Colorado African American Drug Policy Coalition O Denver, CO

2019-Present

- Chartered the CAADPC. Affiliate to the National office in Washington D.C.
- Ensured the organization's activities are compliant and in furtherance of its mission
- Provided leadership, management, and development of staff, volunteers, and organizational culture
- Developed, implemented, monitored, and assessed the organization's programs (including their impact)
- Developed, implemented, monitored, and assessed and compliant financial management practices Ensured the Board's directives, policies, and resolutions are carried out
- Developing and maintaining beneficial relationships with supporters, collaborators, allies, and other stakeholders
- Ensuring effective external communications about the organization's programs, and activities
- Leading the organization's planning processes

RESIDENT SERVICES MANAGER

2019-Present

Ross Management & Consulting O Denver, CO

- Successfully managed and supervised Resident Services Coordinators, Case Managers
 ensuring implementation of core program and service components in accordance with
 National Resident Services Program Model. Supervision of 2 staff; developed and participated
 in organized strategies which enhanced best practices and supported the quality of Resident
 Services.
- Supervised, mentored and led programming for 6 properties and 10 site staff

- Created and implemented leadership model using "train the trainer" model and increased leadership among the entire team by 45% in one year
- Developed and maintained partnerships with community partners and organizations
- Conducted monthly oversight meetings and bi-annual steering committee meetings

RESIDENT SERVICES COORDINATOR/ CASEMANAGER

2013-2019

Mercy Housing, Inc. ◊ Denver, CO

- Successfully managing and supervising Resident Services for Colorado properties to ensure implementation of core program and service components in accordance with National Resident Services Program Model. Collaborate with community partners to build strong partnerships and program sustainability. Supervise a team of 3 full-time employees. Collaborate with senior management to identify and close organizational performance gaps. Improve the engagement, atmosphere, productivity, efficiency and culture of the workplace at all Colorado properties.
- 95% of supervised staff reached 100% of annual performance goals in 2018
- Created, finalized and distributed performance goals for 2019 a full quarter ahead of schedule
- Project manager for 1.2 million, 3- year federal grant; achieved success on 100% of outcomes and goals by the culmination of the grant
- Project manager for multiple grants; providing oversight, supervision and implementation.
 Ivianage budgets and reporting of each grant

Notable accomplishments:

> Gold Star Award: Integration of Operational Excellence, and elevation of National Resident Services

EXECUTIVE DIRECTOR/ FOUNDER

2005-Present

Urban Colors Arts & Mentoring ◊ Denver, CO

- Managed compliance to daily structured programming and activities.
- Met with key stakeholders to provide updates, project logistics, identify practice models and coordinate care
- Resource Development in seeking grants and donations and monitor annual budgets
- Prepared critical data, evaluations, audits, strategic development and trainings.
- Create leadership and development activities for staff members
- Address culturally sensitive to difficult family dynamics complicated by cultural core values.

Notable accomplishments:

- > Fatherhood Program of the Year (Department of Human Services) 2009
- Outstanding Fatherhood Practitioner (Department of Human Services) 2011
- Researched grants and obtained over \$265,000 in grants and in-kind donations.

Education

BA in Social Work

Professional Certifications

- Certified Abuse Counselor (CACII)
- Bridges out of Poverty Certified Trainer
- 24-7 Dad and In & Out Fatherhood Facilitator

Trainings include

- Mental Health First Aide
- Child Abuse Trauma and Intervention
- Domestic Violence
- Mandatory Reporting

Professional Affiliations

- Mayors Advisory Council for People Experiencing Homelessness
- Colorado Fatherhood Network Council
- Fathers and Families Coalition of America Affiliate
- National African American Drug Policy Coalition Affiliate
- Colorado African American Drug Policy Coalition
- Colorado Impact Team for Essentials in Childhood
- Colorado Supervised Visitation Network
- My Brother's Keeper Initiative

Last Name

Atilano



BAC-2990

Contact Information

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| Solitact informati | 911 | | |
|--------------------|----------------------------|----------------|-----------------------------|
| Contact Name | Vera Atilano | Home Address | 10 W. Fourteenth Ave. Pkwy. |
| Preferred Phone | 7208651210 | Home City | Denver |
| Preferred Email | vatilano@denverlibrary.org | Home State | CO |
| Other Phone | | Home Zip | 80204 |
| Other Email | | County | |
| DOB | | Race/Ethnicity | Hispanic |
| SSN | | Salutation | |
| Party Affiliation | | First Name | Vera |
| Gender | Female | Middle Name | |

| Soard | Inform | adion |
|-------|------------|--|
| | 4411432611 | ************************************** |

Other Gender

Board Name Head Start Policy Council, Denver Other boards or commissions served
Status Appointed

Application Date

Term Start Date
Term End Date
Resigned

Work Information

Employer Library Program Associate/Denver Work Address 10 W. Fourteenth Ave. Pkwy. Public Library

Position Work City Denver
Business Phone # Work State CO
Work Zip 80204

Additional Information

Are you a registered No Other Ethnicity voter?

If so, what county?

Objection to appointment?

Denver City Council N/A Special Information
District No

Education and General Qualifications

Name of High School Name of Graduate School

5/28/2020

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Location of High

School

of Years Attended High school

Did you Graduate

High School

of Years Attended **Graduate School**

Location of Graduate

School

Did you Graduate

Graduate Major

Reference Email #1

Reference Email #2

Reference Email #3

Reference Address #3

Reference Address #2

Reference Address #1

Name of College

Location of College

of Years Attended College

Did you Graduate

College **Undergrad Major**

Reference Details

Reference Name #1

Reference Phone #1

Reference Name #2

Reference Phone #2

Reference Name #3

Reference Phone #3

Agree to a background check

Owner

Denver Integration

Created By

Denver Integration, 11/2/2017 2:56 PM

Last Modified By

Jason Armstrong, 4/30/2020 4:33 PM

Board Members

Vera Atilano

Board Name Head Start Policy Council, Denver

Email vatilano@denverlibrary.org

Status Appointment

Term End Date 7/20/2019

Term Start Date 1/1/2018

Notes & Attachments

Vera Atilano Resume 11.2.17.pdf

Vera Atilano Cover Letter 11.2.17.pdf

Type Attachment

Last Modified Denver Integration

Description

View file

Type Attachment

Last Modified Denver Integration

Description

View file

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Vera Atilano

720.865.1210 | vatilano@denverlibrary.org

Professional Summary

Results-oriented and high-energy professional with talent for program development and evaluation, education and training, working with diverse communities and inspiring leadership.

Education

BA | MAY 1979 | COLORADO COLLEGE Major: Spanish/Education

Experience

LIBRARY PROGRAM ASSOCIATE | DENVER PUBLIC LIBRARY | DENVER, CO 5/2017 - PRESENT

Support the efforts of the Early Learning Department and early learning efforts in library branch locations across the City. Provide storytime in Spanish and English for babies, toddlers, and preschoolers in outreach settings across the City; support the Read Aloud Program by providing storytime and recruiting, training, and supporting volunteers; connect with and support parents, caregivers and educators to provide research-based, engaging workshops, in both Spanish and English, on the importance of early learning and how to support early learning in the home and school environments; connect with community partners to support early learning efforts across the City; work closely with the City's diverse immigrant populations; connect the department's customers with library resources.

MOTHEREAD/FATHEREAD EARLY CHILDHOOD LITERACY COORDINATOR | COLORADO HUMANITIES | GREENWOOD VILLAGE, CO 1/2014 - 5/2017

Coordinated a five-year external study of the Motheread/Fatheread curriculum that helped develop children's school-readiness, grow early literacy skills, and promote ongoing success in school by working with parents and caregivers to increase frequency of reading with young children and enhance the quality of the reading environment at home and school. Responsible for statewide program outreach, coordination and delivery of Motheread/Fatheread and Story Exploring training institutes for educators and caregivers from preschools, Head Start programs, elementary schools and community organizations; delivered bilingual parent/child Motheread/Fatheread literacy classes at schools and community organizations in metro Denver; served as agency liaison to Motheread, Inc.; developed and delivered observation/coaching to trained caregivers; developed a program implementation toolkit for program partners; developed program protocols and oversaw project data collection and management; responsible for data reporting to stakeholders; ensured that agencies and schools receive book grants; supervised one office assistant and oversaw program web-page updates, as well as an interactive registration web page portal; assisted with grant writing, reports and budget management; translated program materials in Spanish as needed.

ADULT EDUCATION DIRECTOR | ADAMS COUNTY SCHOOL DISTRICT 14 | COMMERCE CITY, CO 2/2001 - 8/2013

Managed a year-round state funded adult and family literacy education program, serving more than 500 adult and out-of-school teens on an annual basis. Taught English as a second language, ABE/GED, citizenship, and provided school to career and family literacy classes programming; developed adult education policies and procedures; oversaw ongoing student recruitment; instituted annual course calendars, student testing, placement and orientation procedures; assisted with grant writing, ensured grant compliance; developed data collection protocols, managed student data and reports to federal and state funders; handled all program purchases and inventory; hired, supervised and evaluated employees; developed training opportunities and aligned to meet staff need; translated all program materials to Spanish; organized community based meetings and workshops around social and educational needs of district parents and adult learners; worked with Colorado Department of Education to develop the Adult Basic Education Authorization; served on Colorado Adult Education Professional Association board; collaborated with Adams County Workforce, community colleges and other adult education and family literacy networks.

PROGRAM DIRECTOR | GIRLS INCORPORATED OF METRO DENVER | DENVER, CO 2/1991 - 12/2000

Administered program, both directly and through staff and program volunteers. Explored changing interests and developmental needs of girls to keep up to date with changing patterns; developed program curriculum for local and national program initiatives; conducted strategic program planning and evaluation; recruited, hired and trained staff and volunteers to carry out programs; counseled girls individually and collectively, and made referrals as needed; stimulated interest and enthusiasm within the community for agency activities and interpreted agency programs to interested individuals and groups; built contacts within the community which expanded services for girls; initiated and cooperated in inter-agency collaborative efforts that served girls; assumed duties of executive director as delegated; acted as liaison to board program committee, and/or other advisory groups as requested.

ENGLISH AS A SECOND LANGUAGE TEACHER | SOUTH CENTRAL BOCES | PUEBLO, CO 1987 - 1990

PROGRAM DIRECTOR | GIRLS CLUBS OF PUEBLO | PUEBLO, CO 1985 - 1988

BILINGUAL EDUCATION COORDINATOR | UNIFIED SCHOOL DISTRICT 214 | ULYSSES, KS 1981 – 1983

References

Available upon request