

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 6/15/2020

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:**

2. Title:

Approves Denver Air Connection for Use and Lease Agreement.

3. Requesting Agency:

Dept. of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Denver Air Connection currently operates at Denver International Airport (DEN) under Rules & Regulations. They would like to preferentially lease one (1) ticket counter along with support space on Concourse A to support their growth, gain better control over their operations, and become a more established presence at DEN. By increasing their flights and leasing a total of 691.3 sq. ft. of space, they will qualify for signatory pricing.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0596

Date Entered: _____

Use and Lease - Airline

Vendor/Contractor Name: Key Lime Air Corporation d/b/a Denver Air Connection

Contract control number: PLANE-202054738

Location:

Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): DOE-12/31/2020

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates & Charges	N/A	Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7 months	N/A	12/31/2020

Scope of work:

This is a new Use and Lease agreement with Denver Air Connection. They are increasing their flight capacity at DEN and require additional support space and a proprietary ticket counter to support this increase.

Was this contractor selected by competitive process?

If not, why not?

This is a non-competitive agreement. Denver Air is a viable airline at DEN and we accept all viable airlines on a noncompetitive basis

Has this contractor provided these services to the City before? Yes No

Source of funds:

Revenue to the City

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0596

Date Entered: _____