

## ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: July 20, 2020

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

2. **Title:** Approves the contract execution for DHL Express (USA), Inc., to lease space in the cargo building at Denver International Airport. (Contract No. 201951909).

### 3. Requesting Agency:

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

### 5. General description or background of proposed request. Attach executive summary if more space needed:

This is a new lease agreement for DHL Express (USA), Inc. (DHL) in cargo building C. This lease includes a 37,375 sq. ft. cargo building, 177,030 sq. ft. of aircraft parking ramp and 265,499 sq. ft. of ground space. This lease is needed for DHL to continue their cargo airline and handling operations at Denver International Airport.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** District 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 0724

Date Entered: \_\_\_\_\_

Revised 03/02/18

## Key Contract Terms

**Type of Contract:** Lease of Real Property

**Vendor/Contractor Name:** DHL Express (USA), Inc.

**Contract control number:** Contract No. 201951909

**Location:** Denver International Airport

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 03/01/2020 - 2/28/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	Rates & Charges

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	03/01/2020 – 02/28/2023

### Scope of work:

DHL will lease space in the cargo building C. This lease includes a 37,375 sq. ft. cargo building, 177,030 sq. ft. of aircraft parking ramp and 265,499 sq. ft. of ground space. This lease is needed for DHL to continue their cargo airline and handling operations at Denver International Airport.

**Was this contractor selected by competitive process?** No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured. DHL requires the space to continue their cargo airline and handling operations.

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Revenue Contract

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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