

# DEDO ORDINANCE/RESOLUTION REQUEST

Date of Request: 9/14/20

Please mark one: ☐ Bill Request or ☒ Resolution Request

## 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

**2. Title:** Amends an existing contract between Denver Economic Development & Opportunity and Mile High United Way to use additional federal Coronavirus Relief Funds (CRF) to continue and expand Denver's Small Business Emergency Relief Fund in response to significant demand from local small businesses.

**3. Requesting Agency:** Denver Economic Development & Opportunity (DEDO)

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Deborah Cameron 303-330-3599 (m)	Name: Susan Liehe 720-480-3481 (m)
Email: deborah.cameron@denvergov.org	Email: susan.liehe@denvergov.org

**5. General a text description or background of the proposed request, if not included as an executive summary.**

☒ See Executive Summary

**6. City Attorney assigned to this request (if applicable):** Brian Martin

**7. City Council District:** Citywide

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$600K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Professional Services

**Vendor/Contractor Name:** Mile High United Way

**Contract control number:** 202055906

**Location:** 711 Park Avenue West  
Denver, CO 80205

**Is this a new contract?** Yes ☐ No ☒ **Is this an Amendment?** Yes ☒ No ☐ **If yes, how many?** 1

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates):  
6/1/20 through 12/31/20; contract dates remain the same

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$4,400,000	\$4,500,000	\$8,900,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/20 – 12/31/20		

**Scope of work:** *See Executive Summary for program elements.*

**Was this contractor selected by competitive process? If not, why not?**

In an intentional effort to balance program integrity with the urgency of the COVID-19 crisis, DEDO is again drawing on the unique qualifications and infrastructure that Mile High United Way has demonstrated thus far for the city's Small Business Emergency Relief Fund (SBERF). DEDO desires to continue this existing platform to provide the emergency assistance and other small business support services as expeditiously as possible in response to the COVID-19 pandemic impacts.

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** federal Coronavirus Relief Funds (CRF, part of federal CARES Act)

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, DEN concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

## EXECUTIVE SUMMARY

This contract amendment will provide for the continued administration and execution of the city's Small Business Emergency Relief Fund (SBERF), with this contract amendment specifically deploying additional federal Coronavirus Relief Funds (CRF) to Denver's small businesses financially impacted by COVID-19 health crisis.

Given the time urgency and extreme need of the most vulnerable businesses in Denver's economy, the SBERF was launched this spring with a mix of city General Fund dollars, and now it is entirely funded through federal CRF.

The program maintains a very strong commitment to delivery through an equity lens. To support Denver's most vulnerable businesses, the program will continue to prioritize small businesses located in neighborhoods identified by DEDO at most risk of involuntary displacement.

Since the crisis began, DEDO has been actively providing grant assistance up to a maximum of \$7,500 to eligible Denver businesses experiencing economic impacts resulting from COVID-19. **As of August 31, 2020, 1,100 grants averaging about \$6,200 have been awarded to SBERF applicants, disbursing a total of approximately \$6.8 million into the community.** Nearly all Coronavirus Relief Funds available to the citywide program under this contract have been disbursed; this amendment will allocate additional CRF to this small business emergency relief program so that it can continue.

MHUW is consulting with and providing technical assistance to DEDO staff in reviewing the program applications, and is also managing the individual financial transactions to disburse the grants to the small businesses awarded.