

Department of Finance, Real Estate Division  
On-call Right of Way Consultant Service Amendments  
Fact Sheet

**Department of Finance, Real Estate Division On-call Right of Way Consultant Service Amendments**

The Real Estate Division is seeking to extend the term of the agreement to ensure the city has the required capacity for multiple upcoming right of way project.

**Purpose and Use of Agreements:**

The goal is to: Extend the existing consultant contracts for Right of Way Services to support the division of Real Estate and other City Agencies as necessary. These contract amendments are critical for meeting the needs of right of way projects including ADA and sidewalks improvements, traffic signal replacement, mobility and bond projects.

**The consultant provide comprehensive services in support of Right of Way projects that may include but are not limited to:** due diligence, project management, closing matters, escrow services, project reports, attending project meetings, coordinating appraisal process, title review, ROW plans and legal descriptions, CDOT acquisition and relocations approvals, preparing FMVs and offer letters, and relocation services. All work is performed in accordance with Federal, State and City laws.

**Procurement:**

In 2015, an RFP was issues for right of way services. The following consultants were awarded contracts:

- Atkins North America, Inc.
- H.C. Peck and Associates, Inc.
- HDR Engineering, Inc.

**Contracts/Amendment Description:**

Each contract had a five (5) year term and a capacity of \$5 million. The amendment will extend the term for an additional five (5) year term. The H.C. Peck and Associates, Inc amendment will extend the capacity to \$10 million. The capacity increase in H.C. Peck and Associates, Inc. amendment is due to the additional relocation and escrow services they provide that the other consultants are not positioned to provide directly.

The Manager of Finance has allowed for an extension as these consultants provide critical services as the City accelerates bond and infrastructure projects to help stimulate economic recovery. This essential group has the capacity for multiple upcoming right of way project. A Right of Way RFP will be issued in 2024 in preparation for the expiration of these contracts.



These Amendments do not commit funds, nor do they guarantee any amount to the Consultants. These amendments are not an authorization of work. Authorization or work and commitment of funds are made via work order on an as needed basis.

**City and County of Denver Department of Finance**  
Real Estate Division  
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