

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 10/19/2020

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Approves the Contract Amendment execution for the DEN Shuttle Bus Management Services Agreement 1st Amendment with ABM Aviation (Contract # 202054903-01).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Herald Hensley	Name: Angela Casias
Email: Herald.Hensley@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of this amendment is to allow for a modification to the existing agreement to include Federal Emergency Management Agency (FEMA) language to give DEN the opportunity to apply for federal reimbursement for additional busing costs incurred by the airport due to the COVID-19 pandemic. DEN is seeking FEMA reimbursement for the redeployment of passenger shuttle buses to enable social distancing for employees commuting from parking areas. These buses would have been parked and not in use due to the decrease in passenger traffic. DEN would like to amend Section 9.6 Inspection of Records and Exhibit F Sample Invoice Form in the existing agreement to include the new language. Exhibit E, Pricing Form, will be amended to allow the ability to adjust daily operating hours and associated rates to reflect the changing needs of the operation for the term of the agreement.

This amendment will not extend the current term and will not increase the contract's maximum liability.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1175

Date Entered: _____

Key Contract Terms

Type of Contract: O & M

Vendor/Contractor Name: ABM Aviation

Contract control number: 202054903-01

Location: Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
02/01/2017 to 12/31/2021 to 1/31/2022

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$178,000,000.00		\$178,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/1/2017 – 1/31/2022		

Scope of work:

DEN Shuttle Bus Management Services Agreement provides transportation services to the traveling public and employees from DEN parking facilities to the Jeppesen Terminal and Concourses. These services include, but are not limited to, the management, operation, maintenance, the provision of buses and other related services. The Contractor provides all personnel, materials, vehicles, equipment, supervision and other items necessary to (1) manage, operate, maintain, provide the vehicles, and other related services that are required for a Comprehensive Shuttle Bus Service at DEN, (2) ensure compliance with all applicable laws, rules, regulations, and standards for busing operations, and (3) establish and maintain superior levels of customer service. The term of the agreement is 5 years plus (2) one-year extensions with an effective date of 2/1/2017.

Was this contractor selected by competitive process? No **If not, why not?** Non-competitive Amendment:

This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

Non-competitive Amendment: This procurement qualifies for the continuity of service exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: O & M

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1175

Date Entered: _____

Revised 03/02/18

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1175

Date Entered: _____