

ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works

at pw.ordinance@denvergov.org by **12:00pm NOON on Monday**. Contact Jason with questions.

Date of Request: **February 2, 2021**

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with BBH Management Solutions, LLC to add an additional \$2,000,000.00 and to extend the term until 3/1/2023 to the 2017 SBE Project Management Services On-Call contract (DOTI-202057023-01[201838342-01]).

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Patience Reuter	Name: Jason Gallardo
Email: patience.reuter@denvergov.org	Email: jason.gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This set of On-call project management services contracts are to provide support and/or staff augmentation for project(s) as identified by the Department of Transportation and Infrastructure (DOTI). It is in the best interests of DOTI and the City at large to extend these contracts beyond the standard three (3) years. These six on-call agreements were procured together and awarded at the same time. By extending the SBE Project Management On-Call Agreements an additional two years and adding \$2,000,000.00 in capacity, DOTI can fill the need for these firms to continue to provide support for projects currently underway without disruption.

Meanwhile, DOTI in partnership with DSBO will conduct an analysis to provide a path forward for the next SBE procurement.

6. City Attorney assigned to this request (if applicable): Jill Ferguson

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0144

Date Entered: _____

Revised 03/02/18

Key Contract Terms

Type of Contract: Amendment to a Master On-Call

Vendor/Contractor Name: BBH Management Solutions, LLC

Contract control number: DOTI-202057023-01[201838342-01]

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Existing term: 3/2/2018 – 3/2/2021, extending term until 3/1/2023.

Contract Amount (indicate existing amount, amended amount and new contract total): Existing amount \$3,000,000.00, adding \$2,000,000.00 for a contract total of \$5,000,000.00.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$3,000,000.00	\$2,000,000.00	\$5,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3/2/2018 – 3/2/2021	2 years	3/2/2018 – 3/1/2023

Scope of work: To provide project management support and/or staff augmentation for project(s) as identified by the Department of Transportation and Infrastructure.

Was this contractor selected by competitive process? Yes, RFQ advertised by DOTI (aka Public Works) on October 13, 2017.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Specific task orders may be assigned by individual City project managers and Citywide local funding may be utilized. The Department of Transportation and Infrastructure Program Resource Office will manage the utilization and day-to-day administration of this portfolio of contracts.

ELEVATE DENVER BOND: ☐ Funding will be identified upon Task Order issuance.

Is this contract subject to: ☐ W/MBE ☐ DBE ☒ SBE ☐ XO101 ☐ ACDBE ☐ 0%

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? [Click or tap here to enter text.](#)

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