

MEMORANDUM

TO: Members of City Council

FROM: Jason Gallardo, Government Affairs

DATE: April 15, 2021

SUBJECT: Department of Transportation and Infrastructure 2021 Professional Services On-Call Contracts Fact Sheet

This memo is intended to serve as a fact sheet for the 2021 Professional Services On-Call contracts (28 total contracts focused on vertical infrastructure) and describes the purpose and use of the contracts; differences from other professional services on-call contracts; information on the procurement and selection process; and descriptions of firms, and capacities.

What is the purpose and use of these contracts?

The purpose of these On-Call contracts is to establish and maintain a pool of qualified on-call consultants available to respond to proposal requests in support of the predominantly vertical capital projects throughout the City and County of Denver and for the execution of DOTI's capital program to support local economic recovery and provide jobs for our community.

Architectural Design Services: Design and engineering on municipal building projects. Design scopes shall consist of New Construction, Tennant Finish, Roof and Window Replacements, Concrete/Asphalt replacement, Mechanical, Electrical Upgrades, ADA, etc.

Structural Engineering Services: Structural engineering on municipal building projects including, renovations, evaluations, and new construction.

Geotechnical Services: Geotechnical analysis, materials testing, and inspection services on municipal building projects.

Anticipated Programs:

- Elevate Denver Bond Program
- FIT Deferred Maintenance
- DAV, DHS, DFD, DPD, DSD, DOTI, DPL, DPR, NWCO, NWSS, Culturals, GS, ADA

How are these contracts different from previous professional services on-calls?

These contracts are not different than the previous set of on-call contracts for these scopes, as these are a time-only two-year extension of the contracts focused on, but not exclusive to, vertical design and construction projects for all agencies within the City and County of Denver.

1. (15) Architectural Design Services

City and County of Denver Department of Transportation & Infrastructure
Transportation - Build
201 W. Colfax Ave. Dept 506 | Denver, CO 80202
www.denvergov.org/doti
Phone: 720-913-1311

2. (5) Structural Engineering Services
3. (8) Geotechnical Services

Other DOTI professional services on-call contracts, which are more horizontal in nature, are shown in the chart below, and are also currently utilized within DOTI:

Category #	Category Name
1	General Civil/Roadway Design
2	Bridge Design
3	Bridge Inspection
4	Multimodal Design
5	Multimodal and Transportation Planning
6	Transit Planning and Design
7	Traffic Engineering
8	Data Collection
9	Utility Engineering
10	Green Infrastructure and Landscape Architecture
11	Public Engagement and Marketing
12	Wastewater Planning and Design
13	Program and Project Management

How were these on-calls procured?

More than 30+ firms proposed for the selection of on-calls firms in 2018. The current firms have been performing well, and are working toward achieving their required DSBO goals, some of which are as high as 70%, and a minimum of 16%.

How will Task Orders be awarded and issued?

Firms will continue to be selected for Task Orders based on project specific scopes, aligning with professional qualifications and experience, and determined on a project by project basis following DOTI's business processes.

Reporting On-Call Usage

DOTI is committed to providing quarterly on-call usage reports to City Council.