

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 5/17/21

### 1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☒ Other: Confirmation of Appointment

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the Mayoral appointment of Andrew Amador as Executive Director of the Department of General Services, pursuant to Charter Section § 2.2.6 (D).

### 3. Requesting Agency: Mayor's Office

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Skye Stuart/Alan Salazar	Name: Skye Stuart
Email: <a href="mailto:skye.stuart@denvergov.org">skye.stuart@denvergov.org</a>	Email: <a href="mailto:skye.stuart@denvergov.org">skye.stuart@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Charter Section § 2.2.6 (D) requires consent of City Council for the Mayoral appointment of Charter officers. Following a vacancy in the Executive Director position at General Services, the Mayor's Office conducted a recruitment process, including interviewing potential candidates. Andrew Amador has been advanced as the Mayor's selection to lead General Services. The Charter department of General Services is responsible for major internal functions such as control of city purchasing/procurement including competitive bid best practices; central services such as city mailing and printing; oversight of municipal facilities, including building management and maintenance of 6,086,866 square feet of building space in 128 buildings; and implementing improved energy performance, reduced operational and utility costs, and enhanced occupant comfort for public buildings.

Andrew Amador has 20 years of architectural and project management experience managing complex projects and personnel. Working in both facility and project management with University of Denver and Denver Public Schools, Andrew has led work in facility modernization, bond implementation and process improvement, all with a community lens. As a former Commerce City Councilman, Andrew worked on a wide array of policy development including changes in city procurement and construction management policies and advancing organizational development strategies to improve employee culture, engagement and satisfaction.

### 6. City Attorney assigned to this request (if applicable): Kirsten Crawford

### 7. City Council District: Citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0598

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? ☐ Yes ☐ No Is this an Amendment? ☐ Yes ☐ No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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