

# CONTRACT AMENDMENT #2

## SIGNATURE AND COVER PAGE

<b>State Agency</b> Colorado Department of Human Services, Office of Behavioral Health	<b>Original Contract Number</b> 21 IHJA 154562
<b>Contractor</b> City and County of Denver Colorado for the use and benefit of Denver County Sheriff's Department	<b>Amendment Contract Number</b> 22 IHJA 168410
<b>Current Contract Maximum Amount</b> Initial Term State Fiscal Year 2021 \$477,542.00 Extension Terms State Fiscal Year 2022 \$881,906.00  Total for All State Fiscal Years \$1,359,448.00	<b>Contract Performance Beginning Date</b> December 15, 2020  <b>Current Contract Expiration Date</b> June 30, 2022

## THE PARTIES HERETO HAVE EXECUTED THIS AMENDMENT

Each person signing this Amendment represents and warrants that he or she is duly authorized to execute this Amendment and to bind the Party authorizing his or her signature.

<b>CONTRACTOR</b> Denver County Colorado for the use and benefit of Denver County Sheriff's Office  See attached City and County of Denver signature page  By: Mr. Michael Hancock, Mayor  Date: _____	<b>STATE OF COLORADO</b> Jared Polis, Governor Department of Human Services Michelle Barnes, Executive Director  By: Carie Gaytan, Director of Finance, Office of Behavioral Health  Date: _____
In accordance with §24-30-202 C.R.S., this Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.  <b>STATE CONTROLLER</b> <b>Robert Jaros, CPA, MBA, JD</b>  By: _____ Andrea Eurich / Janet Miks / Toni Williamson  Amendment Effective Date: _____	

**1. PARTIES**

This Amendment (the “Amendment”) to the Original Contract shown on the Signature and Cover Page for this Amendment (the “Contract”) is entered into by and between the Contractor, and the State.

**2. TERMINOLOGY**

Except as specifically modified by this Amendment, all terms used in this Amendment that are defined in the Contract shall be construed and interpreted in accordance with the Contract.

**3. AMENDMENT EFFECTIVE DATE AND TERM**

**A. Amendment Effective Date**

This Amendment shall not be valid or enforceable until the Amendment Effective Date shown on the Signature and Cover Page for this Amendment. The State shall not be bound by any provision of this Amendment before that Amendment Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred under this Amendment either before or after of the Amendment term shown in **§3.B** of this Amendment.

**B. Amendment Term**

The Parties’ respective performances under this Amendment and the changes to the Contract contained herein shall commence on the Amendment Effective Date shown on the Signature and Cover Page for this Amendment or July 1, 2021, whichever is later and shall terminate on the termination of the Contract.

**4. PURPOSE**

The Purpose of this Contract is for the Contractor to provide substance abuse and mental health treatment in the Denver County jail.

The purpose of this contract amendment is to update and replace the following exhibits with the most current versions for Fiscal Year 2022 contract extension and renewal: Exhibit A, Statement of Work; Exhibit B-1, Budget and Exhibit C, Miscellaneous Provisions.

**5. MODIFICATIONS**

The Contract and all prior amendments thereto, if any, are modified as follows:

- A.** The Contract Initial Contract Expiration Date on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Expiration Date shown on the Signature and Cover Page for this Amendment.
- B.** The Contract Maximum Amount table on the Contract’s Signature and Cover Page is hereby deleted and replaced with the Current Contract Maximum Amount table shown on the Signature and Cover Page for this Amendment.

- C. REPLACE Exhibit A, Statement of Work, with Exhibit A-1 Statement of Work, attached and incorporated by reference.
- D. REPLACE Exhibit B-1, Budget, with Exhibit B-2, attached and incorporated by reference.
- E. REPLACE Exhibit C, Miscellaneous Provisions with Exhibit C-1 Miscellaneous Provisions, attached and incorporated by reference.

**6. LIMITS OF EFFECT AND ORDER OF PRECEDENCE**

This Amendment is incorporated by reference into the Contract, and the Contract and all prior amendments or other modifications to the Contract, if any, remain in full force and effect except as specifically modified in this Amendment. Except for the Special Provisions contained in the Contract, in the event of any conflict, inconsistency, variance, or contradiction between the provisions of this Amendment and any of the provisions of the Contract or any prior modification to the Contract, the provisions of this Amendment shall in all respects supersede, govern, and control. The provisions of this Amendment shall only supersede, govern, and control over the Special Provisions contained in the Contract to the extent that this Amendment specifically modifies those Special Provisions.

## Exhibit A-1 - Statement of Work

### Jail Based Behavioral Health Services

#### Definitions and Acronyms

**Definitions and Acronyms.** The following list of terms shall be applied to this contract and Statement of Work, based on the services that are provided at each respective jails:

**“Bridges Program/Court Liaison”** means an individual employed or contracted with the State Court Administrator’s Office (SCAO) to implement and administer a program that identifies and dedicates local behavioral health professionals as court liaisons in each judicial district. These individuals are responsible for facilitating communication and collaboration between judicial and behavioral health systems.

<https://www.courts.state.co.us/Administration/Unit.cfm?Unit=bridgesThese>

**“Certified Addiction Specialist” - CAS (Formerly CAC II & III)** requires a Bachelor’s degree in a Behavioral Health specialty (Psychology, Social Work, Human Services). This does not include Criminal Justice, Sociology or Nursing. These individuals are approved to provide Clinical Supervision and consultation to individuals working towards CAT or CAS. 2,000 clinically supervised hours (1,000 direct clinical hours beyond the Technician). Must pass the NCAC II exam and Jurisprudence exam.

**“Certified Addition Technician” - CAT (Formerly CAC I)** requires 1000 hours of clinically supervised work hours (does not require DORA registration prior to the 1000 hours). Once these hours are met, the individual is not able to perform duties until the CAT is officially approved), in addition to passing the NCAC I Exam and passing the Jurisprudence Exam.

**“Competency Enhancement Program”** means the program funded through SB 19-223 to provide jail-based mental health services to those awaiting an inpatient competency restoration bed.

**“Competency Evaluator”** means a licensed physician who is a psychiatrist or licensed psychologist, each of who is trained in forensic competency assessments, or a psychiatrist training and practicing under the supervision of a psychiatrist with expertise in forensic psychiatry, or a psychologist who is in forensic training and is practicing under the supervision of a licensed psychologist with experience in forensic psychology.

**“Court-Ordered Competency Evaluation”** means a court-ordered examination of an individual before, during, or after trial, directed to developing information relevant to a determination of the individual’s competency to proceed at a particular stage of the criminal proceedings, that is

performed by a Competency Evaluator and includes evaluations concerning restoration to Competency.

**“Critical Incidents”** means a critical incident is any significant event or condition that must be reported to the Department that is of public concern and/or has jeopardized the health, safety and/or welfare of individuals or staff.

**“Forensic Navigator”** means social workers working within the CDHS that provide proper care and coordination of pretrial individuals, which involves working with the courts, court liaisons, service providers, and conducting periodic case management evaluations across the 22 judicial districts. **“Forensic Support Team”** means a group of individuals working within the CDHS who provide evaluation and competency restoration education services, case management, and assertive community treatment services to individuals awaiting competency restoration services.

**“High Risk for Transfer”** means an individual who has been ordered to receive inpatient restorative treatment; for whom an evaluator has determined either that the individual appears to have a mental health disorder and as a result of the mental health disorder, appears to be an imminent danger to others or to himself and/or appears to be gravely disabled.

**“LAC”**, or Licensed Addiction Counselor, is a behavioral health clinician who can provide co-occurring services. Master's degree or higher in Substance Use Disorders/Addiction and/or related counseling subjects (social work, mental health counseling, marriage & family, psychology, medical doctor) from a regionally accredited institution of higher learning. 3,000 clinically supervised hours (2,000 direct clinical hours). Must pass the MAC and jurisprudence exam. Designated providers of Clinical Supervision for all levels of certification and licensure, in the addictions profession.

**“LCSW”**, or Licensed Clinical Social Worker, is a social worker trained in psychotherapy who helps individuals deal with a variety of mental health and daily living problems to improve overall functioning.

**“LPC”**, or Licensed Professional Counselor, is a person engaged in the practice of counseling who holds a license as a licensed professional counselor issued under the provisions of the state of Colorado.

**“Low Risk for Transfer”** means an individual who has been ordered to receive inpatient restorative treatment services, and is assessed to need mental health services but does not need a referral to an OBH designated inpatient facility.

**“Moderate Risk for Transfer”** means an individual who has been ordered to receive inpatient restorative treatment, for whom an evaluator has determined either that the individual appears to have a mental health disorder or appears to be gravely disabled and does not appear to be an imminent danger to others or to himself at that point in time.

**“Office of Behavioral Health (OBH) designated inpatient restoration facility”** means the facilities that are contracted with OBH to provide inpatient restoration services to individuals.

**“Memorandum of Understanding”** means a type of agreement between two ([bilateral](#)) or more ([multilateral](#)) parties. It expresses a convergence of will between the parties, indicating an intended common line of action.

**“Program Level of Care Type”** means the level of care a person receives while in jail awaiting a bed for inpatient restorative treatment.

**“Regional Accountable Entity”** is responsible for building networks of providers, monitoring data and coordinating members’ physical and behavioral health care. RAEs replace and consolidate the administrative functions of Regional Care Collaborative Organizations (RCCOs) and Behavioral Health Organizations (BHOs).

## **Exhibits**

**A: Statement of Work** - the narrative description of a project's work requirement. It defines project-specific activities, deliverables and timelines for the Contractor providing services.

**B: Budget** - outline of the projected cost/expenses of the project.

**C: Miscellaneous Provisions** - general contract provisions and requirements including standard conditions in contracts like payment procedures, audit thresholds, and recommended measures against contract violation.

**D: HIPAA Business Associate Agreement /Qualified Service Organization Addendum** - terms detailing required compliance with HIPAA and 42 C.F.R. Part 2 privacy regulations.

## **PART ONE - GENERAL PROVISIONS**

### **Article 1**

#### **General Administration**

**1.1 Participation / Catchments.** County Sheriffs may develop programs either individually, or as multiple Sheriff’s Departments (otherwise known as a catchment), submitting a combined work plan. If services are provided to a catchment, the fiscal agent county (the county holding this primary Contract with OBH) shall enter into subcontracts with its catchment county Sheriff’s Departments. Subcontracts entered into under this provision shall adhere to the requirements of Exhibit C, Miscellaneous Provisions, Section II.

**1.2 Program Administrator.** The Contractor shall select a JBBS Program Administrator, identify the positions’ roles, responsibilities and authority, and develop a management plan that supports the JBBS Program Coordination Group. Any changes to the Program Administrator’s contact information shall be communicated via email to the Office of Behavioral Health within one business day of change to [cdhs\\_jbbs@state.co.us](mailto:cdhs_jbbs@state.co.us)

a. OBH prefers that a staff person from the Sheriff's Department assume the role of Program Administrator. The Program Administrator shall be well versed in the JBBS Program, including contractual requirements. The Program Administrator shall also participate in the JBBS Quarterly Meetings, and shall oversee the JBBS Program and its operations. The Sheriff's Department is encouraged to account for this administrative position in their budget.

**1.3 JBBS Program Coordination Group.** The Contractor shall develop a process for implementing a Program Coordination Group within the facility, to guide and support the JBBS program. The Program Coordination Group shall meet on a regular and continual basis to ensure project implementation and goals are progressing. In addition to monthly check-in's, the JBBS Program Manager(s) will be available to attend periodic Program Coordination Group meetings for technical assistance, contract management, and support based on agency need. The Program Coordination Group shall:

- a. Oversee program implementation.
- b. Make training recommendations.
- c. Measure the program's progress toward achieving stated goals, using data provided by OBH program manager(s) to guide work.
- d. Resolve ongoing challenges to program effectiveness.
- e. Inform agency leaders and other policymakers of program costs, developments, and progress.
- f. Develop policies and protocols to ensure clinical staff have the resources and support required for service provision.
- g. For JBBS Programs serving a catchment of counties, a sheriff's department representative from each county is required to participate in the JBBS Program Coordination Group.
- h. Ensure the needs of all the jails in the catchment are being met by the resources and subcontracted service providers.

**1.4 Subcontractors.** The JBBS Program requires a subcontract or an MOU be in place for any and all subcontractors. See Exhibit C, Miscellaneous Provisions, Section II for requirements regarding the use of subcontractors.

**1.5** The Contractor may serve individuals who are awaiting Medicaid approval or other funds to pay for initial treatment services.

**1.6** The Contractor shall provide services in a manner that respects and protects individual rights. This requirement includes providing the subcontractor with the required space to offer individual and group treatment services described in this Contract.

**1.7 Recovery Support Services.** SAMHSA (Substance Abuse and Mental Health Services Administration) encourages those involved in substance abuse and / or mental health treatment, to address their emotional, spiritual, intellectual, physical, environmental, financial, occupational, and social needs. JBBS programs may provide recovery support services for wraparound

resources including, but not limited to, clothes, shoes, transportation, emergency housing/motel vouchers, or basic hygiene purchases that will assist in stabilizing the individual in the community.

**1.8** The Contractor shall maintain support relationships with all points in the criminal justice system, i.e. probation, parole, diversion, Department of Corrections, etc. to ensure continuity of care.

**1.9 Cultural Competency.** The Contractor shall provide culturally competent and appropriate services, per National Standards for Culturally and Linguistically Appropriate Services (CLAS Standards), available at <https://thinkculturalhealth.hhs.gov/clas/standards>

**1.10** The Contractor shall make reasonable accommodations to meet the needs of individuals who are physically challenged, deaf or hearing impaired, or blind.

**1.11 Medication Consistency (C.R.S. 27-70-103)**

- a. For the sole purpose of ensuring medication consistency for persons with mental health disorders involved in the criminal justice system, for individuals participating in the JBBS program, Contractor shall share patient-specific mental health health and treatment information with all subcontractors, clinicians, and providers involved in the individuals plan of care.
- b. All such information sharing must comply with confidentiality requirements, including any necessary memorandums of understanding between providers, set for in the federal "Health Insurance Portability and Accountability Act of 1996", 45 CFR Parts 2, 160, 162, and 164.
- c. Contractor is encouraged, though not required, to participate in the Minnesota Multistate Contracting Alliance for Pharmacy Cooperative Purchasing Agreement to purchase medication and to utilize the Medication Consistency formulary developed by CDHS and HCPF.
- d. If Contractor does not utilize the Medication Consistency formulary developed by CDHS and HCPF, Contractor shall provide a copy of the medication formulary available at Contractor's jail. A copy of the CDHS and HCPF formulary is available on the CDHS Website.
- e. Contractor shall not bill inmates for appointments or medications otherwise covered by JBBS. See **Exhibit B**, Budget and Rate Schedule for a list of covered meds



## Article 2 Confidentiality and HIPAA / 42 CFR Part Two

### 2.1 HIPAA Business Associate Addendum / Qualified Service Organization Addendum.

The Contractor shall agree to comply with the terms of the HIPAA Business Associate Addendum / Qualified Service Organization Addendum, **Exhibit D** of this Contract.

### 2.2 Third Parties and Business Associate Addendum / Qualified Service Organization Addendum.

- a. The Contractor shall require that any third parties, including subcontractors or other partner agencies, that it involves for work to be done pursuant to this Contract agree to the most recent CDHS version of the HIPAA Business Associate Addendum / Qualified Service Organization Addendum, found in **Exhibit D** of this Contract.
- b. A HIPAA Business Associate Addendum / Qualified Service Organization Addendum is required between subcontracted treatment provider agencies for any program that has more than one treatment subcontractor agency rendering services in the jail in order to share assessments and screenings between subcontracted treatment provider agencies.

### 2.3 Additional Measures. The Contractor shall agree to the following additional privacy measures:

- a. Safeguards. The Contractor shall take appropriate administrative, technical and physical safeguards to protect the data from any unauthorized use or disclosure not provided for in this agreement.
- b. Confidentiality. The Contractor shall protect data and information according to acceptable standards and no less rigorously than they protect their own confidential information. The Contractor shall ensure that individual level identifiable data or Protected Health Information (PHI) shall not be reported or made public. The Contractor shall ensure that all persons (e.g., interns, subcontractors, staff, and consultants) who have access to confidential information sign a confidentiality agreement.

## Article 3 Financial Provisions

**3.1 Cost Reimbursement / Allowable Expenses.** This contract is paid by cost reimbursement. See **Exhibit B**, Budget and Rate Schedule, for a list of reimbursable expenses. The Rate Schedule is non-exhaustive; other items expensed to this Contract must be reasonable toward completion of the contract terms, are reviewable by OBH, and shall not exceed any detail in the budget in this regard.

**3.2 Staff Time Tracking and Invoicing.** The Contractor shall ensure expenses and staff are tracked and invoiced separately for each program or funding stream. Any other funding sources

or in kind contributions supporting the JBBS Program shall be disclosed in the invoice submission. Invoices will be submitted to [cdhs\\_obhpayment@state.co.us](mailto:cdhs_obhpayment@state.co.us) by the 20th of the following month.

**3.3 General Accounting Encumbrances (GAE).** Some Parts under this Statement of Work may utilize general accounting encumbrances. Detailed information regarding the general accounting encumbrances can be found in those Parts.

**3.4 Procurement Card.** OBH recommends, although does not require, counties to consider the use of a procurement card to be used for expenses related to the JBBS program. Contractor shall follow its county's internal guidance and policies for use of procurement cards.

**3.5 Proportional Reduction of Funds.** If the Sheriff's Office has not spent 40% of the contract budgeted amount by November 30th, the Office of Behavioral Health has the unilateral authority to proportionately reduce the contract budget amount to match current spending rates. If the Sheriff's Office has not spent 65% of the contract budgeted amount by February 28th, the Office of Behavioral Health again has the unilateral authority to proportionately reduce the contract budget amount to match current spending rates.

**3.6 Other Financial Provisions,** including invoicing instructions can be found in **Exhibit C**, Miscellaneous Provisions.

## **PART TWO - SUBSTANCE USE DISORDER (SUD) TREATMENT SERVICES**

### **Article 1**

#### **Purpose and Target Population**

**1.1 Purpose.** As used in this Statement of Work exhibit, the State and the Contractor together are referred to as the "Parties". The Parties understand and agree that the goal of the Jail Based Behavioral Health Services (JBBS) Program is to support county Sheriff's in providing screening, assessment and treatment for offenders with substance use disorders (SUD) and co-occurring substance use and mental health disorders, as well as transition case management services. Through funds authorized by the Colorado General Assembly (SB 12-163), the Office of Behavioral Health (OBH) intends to continue funding the Jail Based Behavioral Health Services Programs as set forth in this Contract.

**1.2 Target Population.** Adults 18 years of age and older that are residing in the county jail with substance use disorder or co-occurring substance use and mental health disorders. In this regard, the Contractor, in accordance with the terms and conditions of this Contract, shall develop, maintain, and provide behavioral health services in the county jails for individuals highlighted in section 1.2. The Contractor, in providing required services hereunder, shall utilize and maintain a partnership with community provider(s)/individuals that are licensed (LAC, LPC, LCSW, CAC III), who are in good standing with the Department of Regulatory Agencies

(DORA), have the ability to provide services within the jail or through televideo options, and have the capacity to provide free or low cost services in the community to inmates upon release.

## **Article 2**

### **Activities and Services**

#### **2.1. Licensed Substance Use Disorder Treatment Requirements.**

- a.** Eligible individuals must have a substance use disorder and/or a co-occurring mental health disorder (determined by required SUD and MH screening) to be eligible to receive services under the JBBS program.
- b.** Individual treatment providers must hold a Substance Use Disorder Provider license and be in good standing with the Colorado Department of Regulatory Agencies (DORA).
- c.** Contractor shall implement policies and procedures on how subcontracted treatment provider(s) will manage and maintain clinical records for the individuals served at the outpatient community location. The providers must follow the same protocols and policies for record management for services offered in the jail.
- d.** Contractor shall provide appropriate screening(s), assessment(a), brief intervention and linkage to care in the community, based on an individualized treatment and/or transition plan.
  - i.** Contractor shall utilize evidence-based screening processes and tools (see page 11; Article 2, 2.1), subject to approval by OBH, to screen for mental health disorders, substance use disorders, trauma, and traumatic brain injuries.
- e.** Each individual's treatment / transition plan shall incorporate:
  - i.** Summary of the continuum of services offered to individuals based on evidence based curricula.
  - ii.** Frequency and duration of services offered.
  - iii.** If an individual's treatment will be provided by more than one treatment provider, describe how services are distributed between providers.
  - iv.** Incorporation of criminogenic risk factors in service and transitional case planning as determined from the Level of Supervision Inventory (LSI).
  - v.** The individual's natural communities, family support, and pro-social support.
  - vi.** A plan to transition individuals from jail based services to appropriate behavioral health and other needed community services upon release from incarceration.
  - vii.** Contractor shall provide treatment to individuals in need of services in accordance with the treatment and transition plan described above.

## **Article 3**

### **Standards & Requirements**

**3.1 Authorizing Legislation and Description of Services.** The Jail Based Behavioral Health Services (JBBS) Program is funded through the Correctional Treatment Cash Fund legislated in the passage of Senate Bill 12-163. Section 18-19-103 (c), C.R.S. directs the judicial department, the Department of Corrections, the state board of parole, the Division of Criminal Justice of the

Department of Public Safety, and the Department of Human Services to cooperate in the development and implementation of the following:

- a. Alcohol and drug screening, assessment, and evaluation.
- b. Alcohol and drug testing.
- c. Treatment for assessed substance abuse and co-occurring disorders.
- d. Recovery support services.

The Correctional Treatment Fund Board has determined the Jail Based Behavioral Health Services (JBBS) Program meets the requirements set forth in SB 12-163.

**3.2 Level of program care.** Services offered by the Contractor hereunder shall meet ASAM Level 1 or 2.1 level of care. Information on the ASAM can be found at <https://www.asam.org/Quality-Science/the-asam-criteria/about>

## **Article 4**

### **Data Reporting**

**4.1** Contractor is required to report information in the OBH Jail Based Behavioral Health Services JBBS CiviCore Database or another database as prescribed by OBH. Data must reflect current individual enrollment and services provided by the 15th day of each calendar month to allow OBH staff to utilize current data. The following data elements will be captured in the JBBS CiviCore Database or other database as prescribed by OBH:

- a. A record for each individual who screened “positive” for a mental health disorder or substance use disorder; other screenings completed and results thereof.
- b. Basic demographic and working diagnosis information (including veteran status and pregnancy status, if applicable).
- c. For individuals in jail more than 30 days and who are admitted to the JBBS program, it is recommended that a Level of Supervision Inventory (LSI/LSI-R) risk assessment be completed.
- d. The type and dosage of medications provided for Medication Assisted Treatment (MAT). Please see **Exhibit B** for allowable medications.
- e. Number of individuals who successfully transition to community based services upon release.
- f. Program discharge outcomes and treatment status in community after discharge.

**4.2** The Contractor agrees to respond to OBH's inquiries about data submissions within two (2) business days and work with OBH to quickly resolve any data issues.

**4.3** Contractor is required to notify OBH of any staffing changes within 48 hours, as this individual's Database access will be removed.

## Article 5 Performance Measures

### 5.1 Performance Measures:

- a. **Transition Tracking Outcomes.** The goal of the JBBS program is to identify treatment service needs and assist with engagement in community based treatment services upon release. Contractor shall make reasonable efforts to contact all JBBS individuals who are successfully discharged from the program and released to the community at one (1), two (2), six (6) and 12 months post release. The individual's treatment status shall be recorded in the JBBS CiviCore Database or another data system as prescribed by OBH. If a client remains engaged in treatment post-release, JBBS may continue to provide support through the Contractor's Recovery Support Services section of their budget, for up to 12 months. The following are the treatment status options:
  - i. Deceased – In the event of death of the individual post-release.
  - ii. In Treatment – Individual is engaged in community based treatment services as recommended in the transition plan.
  - iii. New Crime/Regressed - Individual returned to jail for violations or committed a new crime.
  - iv. Not Applicable - Individual sentenced to Department of Corrections, Probation, Community Corrections, or treatment status not applicable at month two (2), six (6), or 12 due to prior tracking status of Deceased, New Crime/Regressed, or Treatment Completed.
  - v. Not in Treatment – Individual is reported by the community based treatment provider as not in treatment or the individual reports to not be in treatment services as recommended on the transition plan.
  - vi. Status Unknown – Individual cannot be located.
  - vii. Treatment Completed – Individual has completed treatment as recommended in the transition plan.
- b. **Recidivism.** JBBS aims to decrease the rate of reincarceration of former JBBS participants for crimes related to substance use and drug possession. OBH may conduct an annual analysis of recidivism. The following will apply to this analysis:
  - i. JBBS participants who have received SUD-related treatment services or groups will be included in the recidivism analysis.
  - ii. "Recidivism" for the purpose of this analysis will be defined as re-arrest and reincarceration for a crime related to substance use or unlawful possession of a controlled substance.

### 5.2 Performance Measure Target

- a. **Transition Tracking Target.** Programs will be compliant with the contract requirements if a total of 55% or more of individuals who were released from the program with a "Successful Discharge" are considered "In Treatment" or "Treatment Completed" at the one month transition tracking interval. JBBS participants who receive only mental health services or only competency enhancement services, will be removed from this calculation and not count

toward the performance incentive. For JBBS programs designed to have multiple county partnerships (catchments), the performance measure will be based on the average of those counties.

- b. **Recidivism Target.** Programs will ensure that data in the JBBS CiviCore Database pertaining to the most recent complete fiscal year (July 1 - June 30) is verified and correct by the 15th of July following the fiscal year so that the recidivism analysis may be completed by OBH.
  - i. OBH may withhold payment of Contractor's invoices if entries into the JBBS CiviCore Database are not complete by the deadline stated above.
- c. **Plan of Action.** Programs who do not meet the performance benchmark for transition tracking or recidivism analysis shall be asked to submit a plan of action to improve program performance for the next fiscal year. Failure to comply with this performance measure could result in reduction of subsequent years' program budgets.

## **Article 6 Deliverables**

6.1 For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

## **PART THREE - MENTAL HEALTH TREATMENT (SB 18-250)**

### **Article 1 Purpose & Target Population**

**1.1 Purpose.** The Office of Behavioral Health (OBH) is committed to efforts to provide resources to support County Sheriffs in providing screening, assessment and treatment for mental health and substance use disorders or co-occurring disorders; as well as transition case management services to people who need such services while they are in jail. The Jail Based Behavioral Health Services (JBBS) Program has been operational since October 2011 with funding from the Correctional Treatment Cash Fund pursuant to Section 18-19-103 (5)(c)(V).

The goal of the JBBS Program is to provide appropriate behavioral health services to inmates while supporting continuity of care within the community after release from incarceration. This approach should result in greater treatment engagement in the community and decreased recidivism related to substance use or criminal possession through better identification and treatment of behavioral health needs.

In October 2012, the Correctional Treatment Board voted to fund additional JBBS Programs to additional counties across the State. As of February 2021, there are JBBS programs in 45 county jails across the State of Colorado.

In May 2018 the Colorado General Assembly passed Senate Bill 18-250, which mandated the JBBS Program under Colorado Revised Statutes 27-60-106. Additional mental health funding, also allocated additional funding to the JBBS program to address gaps in services for mental health disorder screening, assessment, diagnosis and treatment. Additionally, these funds may support psychiatric prescription services and purchase of medications. Sheriff's Departments that currently operate JBBS programs, as well as new applicants, are eligible to apply for these funds. Specifically, Sheriff's Departments may submit an individual application, or they may submit a combined application if they would like to apply in conjunction with other County Sheriff's Departments.

In accordance with the legislation, all funds are to be used to provide behavioral health services for adults (18 years of age and older) with mental health disorders or co-occurring substance use and mental health disorders. To carry out the JBBS program, Sheriff's Departments may partner with local community provider(s) who can demonstrate the ability to provide services within the jail, and the capacity to provide or link individuals released from jail to free or low cost services in the community.

**1.2 Target Population.** The program services are intended for individuals at county jails who are in need of behavioral health services. The Contractor shall develop eligibility criteria and program policies to identify individuals who will be referred to the program services. The Contractors may expand eligibility criteria to meet specific community needs. The funds from this contract must be used to provide the provisions of mental health services to individuals who are in jail and have been court ordered to the Colorado Department of Human Services to receive competency restoration services. The funds are not limited to this population; however, this population must be prioritized among the individuals receiving services funded by this contract.

## **Article 2 Activities & Services**

**2.1 Services.** At booking, all jails should be utilizing evidence-based screening tool(s) and practices to screen for any potential mental health and/or substance use disorders and withdrawal, as well as suicide risk.

The Contractor shall:

- a.** Provide adequate staff to complete behavioral health screenings, prescribe psychiatric medications as necessary; and provide mental health counseling, substance use disorder treatment and transitional care coordination.
- b.** Upon identification of an individual who may be a candidate for JBBS services, a referral by jail staff should be made to a JBBS clinician within 48 hours, or, when the individual is medically cleared to be screened, via the appropriate channels (e.g. inmate kite, email).
- c.** For individuals in jail more than 30 days and who are admitted to the JBBS program, it is recommended that a Level of Supervision Inventory (LSI/LSI-R) risk assessment be

completed in addition to the screening using at least one recommended tool from each screening area.

- i. Substance Use Disorder Screening:
  - 1. Standardized Offender Assessment - Revised
  - 2. Addiction Severity Index
  - 3. Simple Screening Instrument - Revised
- ii. Mental Health Disorder Screening
  - 1. Colorado Criminal Justice Mental Health Screen - Adult (CCJMHS-A)
  - 2. Brief Behavioral Health Screen
- iii. Suicide Risk:
  - 1. Columbia Suicide Severity Rating Scale
- iv. Trauma Screening:
  - 1. Post-Traumatic Stress Disorder (PTSD) Checklist
  - 2. Trauma Symptom Inventory
- v. Traumatic Brain Injury Screening
  - 1. HELPS Brain Injury Screening Tool
  - 2. Traumatic Brain Injury Screening Tool
- d. Assess all individuals booked into the jail facility for substance use withdrawal symptoms and develop protocols for medical detoxification monitoring procedures. F
- e. Assess all individuals booked into the jail facility for psychiatric medication needs by requesting and reviewing medical and prescription history.
- f. Have access to psychiatric medications, as defined by the medication formulary established pursuant to section 27-70-103.
- g. Assist in the provision of coordinated services for individuals in jail custody who may require competency restoration services.
- h. Coordinate services with local community behavioral health providers prior to the release of an inmate to ensure continuity of care following his or her release from the jail.
- i. Determine the most effective process to partner with community-based clinical providers to ensure the following services are available to individuals both in jail custody and upon release.

**2.2 Training and Meetings.** The Contractor shall provide training to improve correctional staff responses to people with mental illness. The Contractor shall determine the amount of training necessary to ensure, at a minimum, a group of trained staff is able to cover all time shifts. The training should provide sufficient opportunities for hands-on experiential learning, such as role play and group problem solving exercises. Cross-training opportunities shall be provided to behavioral health personnel and other stakeholders to help improve cross-system understanding. OBH is able to provide assistance with training the Medical Team staff regarding the MAT services and resources across the state.

- a. Program Orientation: The Contractor shall attend a mandatory orientation session with the OBH Program Manager and Fiscal Staff, to be organized by OBH as soon as is practicable execution of the contract.



**b. Program Meetings and Required Training:** Program meetings and other required training will be scheduled throughout the term of the JBBS Program contract. This includes the JBBS Learning Community, JBBS Round Table, and the JBBS Quarterly Workgroup.

**2.3 Evidence-Based Practices.** The Contractor shall use evidence-based and promising practices within the screening and service delivery structure to support effective outcomes. The use of a risk/need/responsivity (RNR) model is encouraged to assess various factors such as substance use disorders, mental illness, cognitive or physical impairments, financial issues, family dynamics, housing instability, developmental disabilities, low literacy levels, and lack of reliable transportation, all of which may need to be addressed to support success. Refer to the following links for appropriate treatment models: <https://www.pewtrusts.org/en/research-and-analysis/data-visualizations/2015/results-firstclearinghouse-database>

<https://www.samhsa.gov/ebp-resource-center>

**2.4 Individualized Service Provision.** The Contractor shall link individuals referred to the program to community based behavioral health supports and services, as appropriate based on the specific needs of the individual to ensure wraparound services are in place to reduce the risk of the individual returning into the justice system.

### **Article 3 Standards and Requirements**

**3.1 Mental Health Treatment Provider.** The subcontracted mental health treatment provider/individual must be licensed and in good standing with the Department of Regulatory Agencies (DORA).

### **Article 4 Deliverables**

**4.1** For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

## **PART FOUR - COMPETENCY ENHANCEMENT (SB 19-223)**

### **Article 1 Purpose & Target Population**

**1.1 Purpose.** In May 2019, the Colorado General Assembly passed Senate Bill 19-223; legislation that mandates the provision of interim mental health services for individuals who have been court-ordered for inpatient competency restoration and who are waiting for admission to an inpatient bed. To compensate for these specialty services, SB 19-223 allocates funding to the Jail Based Behavioral Health Services (JBBS) program to address gaps in services in the jail for those with mental health disorders that are awaiting restoration services.

- a. The jail competency enhancement funding is used to provide interim mental health services to individuals who are in jail and have been court-ordered to the Colorado Department of Human Services (CDHS) to receive competency restoration services.
- b. Funding is also to be used to provide mental health services to individuals who are returning to the jail after receiving restoration services at an Office of Behavioral Health (OBH) designated inpatient restoration facility.
- c. Coordination of services with the Forensic Support Team (FST) and Court Liaisons (Bridges) shall occur when a court order has been received for an evaluation and/or when an individual is identified to be in crisis by the jail at the time of booking or while incarcerated.

**1.2 Target Population.** Adults 18 years of age and older that are: awaiting a competency restoration evaluation, awaiting competency restoration services, are suspected of becoming incompetent to proceed while in jail, or are returning from an OBH-designated inpatient restoration facility after receiving restoration services and meet any of the following criteria:

- a. Have a serious and persistent mental health disorder.
- b. Are experiencing acute psychosis or major mood dysregulation.
- c. Have substance use issues, especially if suspicion of intoxication is present.
- d. Have a low IQ or significant cognitive issues, including dementia, or observable and reported symptoms of mental illness.
- e. Have a known previous competency history.
- f. Have a Traumatic Brain Injury (TBI).

## **Article 2**

### **Activities & Services**

**2.1 Program Referral.** The Contractor shall refer individuals for competency enhancement services through one (1) of the following ways:

- a. Court ordered competency.
- b. Upon return from an OBH-designated inpatient restoration facility.
- c. Jail identifies the individual to be in crisis at booking or during the jail stay as defined in section 1.2 Target Population of this statement of work. Priority must be given to those individuals involved in the competency restoration process.

**2.2 Court Ordered Treatment Level of Care Type.** Based upon the results of the court order competency evaluation, the Contractor shall provide treatment services to an individual while they await a bed at an OBH designated inpatient restoration facility. The Contractor shall use the categories below to indicate the level of treatment care needed for individuals based upon the results of the court-ordered competency evaluation.

- a. High Risk - Immediate Transfer: Immediate coordination of transfer to an OBH-designated inpatient restoration facility.
- b. Moderate Risk for Transfer: Daily contact with the medical or mental health services team. Coordination with Forensic Navigator. Mental Health clinician contact on a weekly basis or as clinically indicated.

c. Low Risk for Transfer: Services determined by assessment; weekly mental health clinical or medical contact; additional treatment services shall be offered by existing JBBS treatment services. Coordination with Forensic Navigator.

**2.3 Jail Identified Treatment Level of Care Type.** At booking, the Contractor shall identify individuals that are referenced in section 1.2 “Target Population” and provide treatment services while the individual is awaiting a court hearing. These provisional services are an attempt to intervene and stabilize the identified individual before court-ordered competency is raised.

a. Jail Booking Screening and Referral. The Contractor shall ensure that individuals are screened within 48 hours from booking, and referred to additional treatment services based upon the results of the screen. The Contractor shall employ evidence-based curricula, addressing the following areas listed below. All tools are subject to approval by OBH.

- i. mental health
- ii. substance use disorders
- iii. suicide risk

b. Jail Referral Process. When there is a positive screen for either substance use, mental health, or suicidal ideation, the Contractor shall ensure that the individual is referred for further assessment with a mental health clinician based upon the timeframes listed in section 3.3 “Jail Identified Treatment Level of Care Type.”

**2.4 Jail Mental Health Evaluation.** The Contractor shall ensure that a mental health evaluation is performed promptly on all individuals that have been identified as the “Target Population” referenced in section 1.2, either through the court-ordered referral process or through the jail-identified process. A jail mental health evaluation shall identify treatment needs while the individual is awaiting court proceedings or an OBH-designated inpatient restoration facility bed.

**2.5 Transition Plan.** The Contractor shall ensure that a transition plan is developed with an individual upon transition to an OBH designated inpatient restoration facility. The transition plan shall outline the following:

- a. Mental health diagnosis
- b. Level of Care type (if applicable)
- c. Prescribed psychotropic medications
- d. Any identifiable cognitive impairment(s)
- e. Treatment services received in jail
- f. Copy of the initial plan of care

**2.6 Discharge Plan.** Upon the individual's return from an OBH designated inpatient restoration facility, the Contractor shall locate and save a copy of the individual's discharge plan within the same day an individual returns. Once a copy is received, the Contractor shall ensure follow up care is provided according to the plan within 24 hours upon return, as well as provide continual treatment services referenced in 3.2 Program Level of Care Type until the person is released from jail.

### **Article 3 Deliverables**

**3.1** For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

## **PART FIVE - PRE-SENTENCE REENTRY COORDINATOR SERVICES**

### **Article 1 Purpose & Target Population**

**1.1 Purpose.** In July 2019, the Office of Behavioral Health (OBH) was granted funds by the Correctional Treatment Fund Board for Pre-sentence Reentry Coordinator position(s) in select jails. This program shall provide services to individuals at county jails who are in need of behavioral health treatment and are on pre-sentence status.

- a.** These positions will work to enhance and improve care coordination for individuals in County Jails with shorter incarcerations (actual length to be determined by individual jails), which may prevent them from receiving more meaningful interventions by behavioral treatment staff.
- b.** These positions are responsible for facilitating communication and collaboration between judicial and behavioral health systems.

**1.2 Target Population.** Adults 18 years of age and older, that are residing in the jail awaiting sentencing. Priority should be given to those identified to be a high jail utilizer.

### **Article 2 Activities & Services**

**2.1 JBBS Pre-Sentence Reentry Coordinator Services.** The Contractor shall refer individuals to behavioral health services, after the booking process is complete and specific needs of the individual are identified, to ensure wraparound services are in place to reduce the risk of the individual returning into the justice system. Below is a list of services Contractor shall provide:

- a.** Behavioral Health Screening: The Contractor shall coordinate with the existing jail screening processes, to identify the population that will have a shorter length of stay within the jail and screen positive for a substance use disorders, co-occurring mental health and substance use disorders and/or are identified to be a suicide risk.
- b.** High Jail Utilizers: The Contractor shall identify individuals that have three or more arrests in the past year, and shall be a priority population to receive services to target the needs.
- c.** Brief Intake Assessment. The Contractor shall provide a brief intake to assess immediate behavioral health needs within 48 hours. The Office of Behavioral Health recommends utilizing the SOA-R to assess for needs. SOA-R training is offered periodically through the Colorado Division of Criminal Justice.

<https://www.colorado.gov/pacific/dcj/training-6>

d. Open Referral Process. The Contractor shall facilitate an open referral process with inmates where transitional resource packets are shared, reviewed and completed. The JBBS Pre-sentence Reentry Coordinator shall make referrals and coordinate services with licensed (LPC, LAC, LCSW) and/or certified (CAC II, CAC III) behavioral health professionals, prior to the release of an inmate, to ensure continuity of care. The JBBS Pre-sentence Reentry Coordinator shall make referral appointments based upon need and provide the appointment date to the individual before release.

e. Intervention/Therapy. The Contractor shall offer brief intervention and/or therapy to inmates as necessary. Refer to the following links for appropriate treatment models:

<https://www.pewtrusts.org/en/research-and-analysis/data-visualizations/2015/results-firstclearinghouse-database>

<https://www.samhsa.gov/ebp-resource-center>

f. Coordinate Referral Information. The Contractor shall coordinate with community entities as applicable (i.e., pre-trial, probation, community corrections, therapeutic communities, regarding referral information), to ensure the supervision entities are made aware of the individual's assessed needs and scheduled appointments. This position will also partner with Bridges Court Liaisons and Forensic Navigators, if applicable, to identify the competency population and link individuals to the necessary programming and services.

**2.2 Additional JBBS Pre-sentence Reentry Coordinator Services.** The Contractor is encouraged to offer the following services:

- a. Create an individualized transition plan with individuals for the purpose of linking them to community resources upon release. A physical copy of the detailed release plan will be shared with each inmate prior to release. Included with the release plan will be applicable referral contact information (i.e. name of referral organization, organization contract phone number, appointment date and time, identifying a positive family or social support that can assist the individual in making sure they follow the transition plan).
- b. Make referrals to Medication-Assisted Treatment (MAT) services if possible while in jail, if not, connect them with Opiate Treatment Providers for resources in the community immediately upon release.
- c. Seek partnerships with the Regional Accountable Entity to ensure referrals are made in a timely manner with the community treatment providers.

**2.3 Data Accessibility.** The Pre-Sentence Reentry Coordinator position shall receive training on, and be able to utilize the data in the Jail Management System (JMS). The purpose of the JMS access is to target the high jail utilizers.

## **Article 3 Deliverables**

**3.1** For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

## **PART SIX - JAIL MEDICATION ASSISTED TREATMENT (SB 19-008)**

### **Article 1**

#### **Purpose & Target Population**

**1.1 Purpose.** Senate Bill 19-008 concerns treatment of individuals with substance use disorders who come into contact with the criminal justice system. Section 6 of the bill requires jails that receive funding through the jail-based behavioral health services program to allow medication-assisted treatment to be provided to individuals in the jail. The jail may enter into agreements with community agencies and organizations to assist in the development and administration of medication-assisted treatment. "Medication-assisted treatment" or "MAT" means a combination of behavioral therapy and medications, such as buprenorphine and all other medications and therapies, approved by the federal food and drug administration to treat opioid use disorder.

**1.2 Target Population.** 18 years of age and older, residing in county jail(s), SB 19-008 enacts policies related to the involvement of persons with substance use disorders in the criminal justice system.

### **Article 2**

#### **Activities & Services**

**2.1 Provision of Medication-Assisted Treatment.** Contractors engaging 19-008 funding shall expand access to care for persons who are incarcerated with substance use disorder (SUD) through the following activities:

- a. Have a policy in place for the provision of Medication-Assisted Treatment (MAT) and how it will be implemented. A copy of this policy will be provided to OBH before MAT services are provided. If a policy is not provided and MAT services are not offered, an explanation as to why will be provided to OBH prior to any OBH JBBS funds being issued. See Part Seven, Article 1.5 for more details on how this needs to be submitted.
- b. Identify program appropriate individuals via screening.
- c. Link persons with SUD with a community based clinical care provider.
- d. Initiate MAT for SUD and retain in MAT/optimize retention to MAT while in jail.
- e. Provide patient education surrounding SUD and the types of treatment available in their community.
- f. Develop and routinely review individualized treatment plans.

**2.2 Allowable Expenses.** The following are allowable expenses in the provision of the services above specific to this Part, reimbursable in accordance with the OBH-approved rate schedule.

- a. Fee for service agreements with contractors for treatment, medical staff, and medications.
- b. Required medications, handled subject to Controlled Substance / Medication Assisted Treatment licensing requirements, including medications for overdose reversal such as Naloxone.

- c. Jail payroll expenses for interventions, medical staff, and medications.
- d. Facility upgrades related to MAT.
- e. Training and staff development for MAT Invoice requests are due to OBH as expenses are incurred. Only one month's expenses are allowed per invoice.

### **Article 3**

#### **Standards and Requirements**

**3.1 General Accounting Encumbrance.** This program will be funded by a General Accounting Encumbrance (GAE). Payment to Contractor is made from available funds encumbered and shared across multiple contractors. The State may increase or decrease the total funds encumbered at its sole discretion and without formal notice to the Contractor. The liability of the State for such payments is limited to the encumbered amount remaining of such funds.

#### **3.2 Program Policies and Plans.**

- a. Contractor shall adhere to the policy or plan for its jail submitted to satisfy the deliverable described in Part Seven, Article 1.5.
- b. A Sheriff who is the custodian of a county jail or city and county jail may enter into agreements with community agencies, behavioral health organizations, and substance use disorder treatment organizations to assist in the development and administration of medication-assisted treatment in the jail.

#### **3.3 License Requirements.**

- a. Providers licensed as an opioid medication assisted treatment (OMAT) program shall adhere to 2 CCR 502-1 Behavioral Health Rules regarding 21.320: Opioid Medication Assisted Treatment (OMAT).
- b. Providers handling controlled substances shall adhere to 2 CCR 502-1 Behavioral Health Rules regarding 21.300: Controlled Substance License Requirements, which includes direction on the safe storage and handling of controlled substances.

**3.4 Level of Program/Care.** OMAT provider facilities shall meet ASAM Level 1 Outpatient Treatment or 2.1 Intensive Outpatient level of care.

#### **3.5 Tiered MAT Funding.**

- a. Contractors will be provided with funding for MAT services based on the following tiered system created by OBH:

**TIER 1.** This is the base tier, a starting point for jails that may have high barriers and/or resource shortage. It is primarily for jails that only offer Vivitrol and Buprenorphine continuations for pregnant individuals. If Contractor at this tier anticipates spending over \$5,000 in a year, it must provide a budget to OBH for pre-approval.

**TIER 2.** This is the middle tier for established programs but these programs may have some barriers and are not offering a full FDA MAT medication list yet. This is primarily

for jails that offer continuations for inmates for Buprenorphine products as well as Vivitrol. An additional \$10,000 may be offered if Methadone is offered as a continuation for inmates. If Contractor at this tier anticipates spending over \$35,000 in a year, it must provide a budget to OBH for pre-approval.

TIER 3. This is the top tier for established programs. It should include full induction and continuation of all FDA approved medications. Jails in this group would submit a budget (could be \$150,000 or more) for their MAT program, submit a work plan outlining how they will screen, refer, provide medications while incarcerated, and transfer care of those individuals to community MAT providers for OUD (primary diagnosis) upon release.

**b.** MAT funding based on Tiers will be based on Program Manager's discussion with the contracted jail. If a program chooses to prove eligibility for a higher tier, this will be taken into consideration for the following contract year. A jail will stay within one tier for an entire contract year, but can move up or down depending on proved eligibility.

#### **Article 4 Deliverables**

**4.1** For Deliverables under this section, please see Part 6 - JBBS Program Deliverables

### **PART SEVEN - JBBS PROGRAM DELIVERABLES**

#### **Article 1**

##### **1.1 Deliverables for All JBBS Programs**

**a. JBBS Work Plan.** Using the JBBS Statement of Work, the Contractor is required to design a work plan based on the five criteria listed below. The Annual Work Plan should specify the following information for each service in which the Contractor will participate in:

**i. Identify the Project Name, Purpose and Timeline**

1. The Project Name will be either JBBS/Substance Use Disorder Treatment, JBBS/Mental Health Treatment, JBBS/Pre-Sentence Coordinator, JBBS/Competency Enhancement, or JBBS/Medication Assisted Treatment (MAT).
2. The Purpose will include what you hope to accomplish by providing JBBS services in your facilities.
3. The Timeline will be June 30, 2021 - July 1, 2022

**ii. Put Your Work Plan Into Context**

1. It is here where you will write an introduction and background of your JBBS program.



2. Write an introduction and background to better outline why you need this project to happen - *Creating context and establishing the problem, helps explain why you need the solution*. Examples could include an increase in substance abuse usage, increase in mental health disorders, increased jail population, high recidivism rates, Colorado state statute requirements, etc...
3. Describe the overall goal of the JBBS program. Examples can include who is eligible for services, how will referrals to the program be made, what are the admission criteria, how services will be provided, etc...
4. If your facility is a new JBBS program, please include a brief summary of how and why JBBS services will be implemented into your facility, and what you hope to gain from this program.

iii. Establish Your Goals and Objectives: Goals and objectives should be developed in an integrated, multi-disciplinary fashion, which includes the active and ongoing participation of the offender, jail staff and community providers. Examples could include:

1. What are / will be, the assessments and screenings between subcontracted treatment provider agencies?
2. How will you interface with other agencies serving persons with substance use disorders or co-occurring mental illnesses, (i.e., community mental health centers, substance use disorder treatment programs, service programs for Veterans, community service agencies, and other licensed clinicians in private practice), to meet individuals' treatment needs?
3. What is the service array available within the community to program participants upon their release from jail, OR, if there are limited services available in your area, highlight this as a potential barrier.
4. Which recovery support services (RSS) are most needed in your community and/or catchment area and how will the provider or Sheriff's Department use a portion of their budget to meet these needs?
5. What security protocol and reporting requirements are expected from the treatment provider?
6. What is the current capacity or efforts to screen all individuals booked into the jail facility for mental health, suicidality and substance use histories and needs?
7. What are/will be, the continuum of services being offered, pursuant to this Contract based on evidence based curricula?
8. What will the frequency and duration of services offered look like? Discuss the availability of services during the week and hours of operation, as well as include a breakdown of staff time (FTE) allocated to the program, credentials and general duties of each position.

iv. Define and Coordinate Your Resources:

1. Determine and provide an organizational structure designed to facilitate and promote effective administration of the JBBS program (should include jail staff as well as any subcontracted staff).
  2. Describe how you plan to link offenders with community services upon their release from custody.
- v. Understand Your Constraints: Are there any obstacles that are going to get in the way of providing these services?
1. Examine if there are any barriers to treatment within the jail? Within the community?
  2. If so, it is possible to address these and, if so, how do you plan to do that?
- vi. Discuss Risks and Accountability: Here you will highlight any foreseeable risks to the program, as well as who will be accountable for each aspect of the program.
- vii. Activities, services, budgets, plans, timelines, goals, and outcome measures included in the Work Plan shall be interpreted as being material contractual performance requirements, outcomes, measures, and contract deliverables of the Contractor.
- viii. The work plan, once approved by OBH, shall be incorporated into this Contract by reference as work requirements of the Contractor supplemental to Contractor work requirements under the current Contract Exhibit A, Statement of Work, as amended.

**b. Annual Report.** The Contractor shall submit to the State the previous year's Annual Report by EOJ July 31, utilizing the JBBS Reporting Template provided by OBH. The Contractor shall submit this report via email to [cdhs\\_jbbs@state.co.us](mailto:cdhs_jbbs@state.co.us)

**c. JBBS Database Reporting.**

- i. The Contractor or designated subcontractor shall complete all applicable data fields in the JBBS CiviCore Database using the following URL: <https://fw.civicore.com/jbbhs> or another data system as prescribed by OBH. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided.
- ii. Data Entry shall include:
  - a. Basic individual demographic and working diagnosis information.
  - b. Booking date (date that the individual was booked into jail).
  - c. Screening date and results (Mental Health, Substance Use, Traumatic Brain Injury, Trauma, and Suicidality) for all individuals who screen "positive" for a mental health disorder or substance use disorder.
  - d. Admission date (date that individual began receiving JBBS services).
  - e. If applicable, results of Level of Supervision Inventory (LSI/LSI-R) risk assessment (recommended for individuals admitted to the JBBS program who are in jail more than 30 days).

- f. Individual-level services provided (date of service, type of service, duration of service, and any additional applicable information), including any Medication Assisted Treatment services provided (date of service, duration of service, type of MAT service, specific MAT medication, and any other applicable information, including frequency of dosage).
  - g. Date, duration, and participants who attended for treatment or case management group sessions.
  - h. Discharge date and type (unsuccessful discharge or successful discharge, depending on whether the individual is actively participating in the JBBS program at the time of discharge). OBH utilizes discharge and admission dates to approximate sentence length and measure progress toward shortening sentence lengths.
  - i. Date tracked and treatment status in community, tracked at month 1, month 2, month 6, and month 12 after discharge.
- iii. The Contractor or Contractor's designated subcontractor shall complete Drug Alcohol Coordinated Data System (DACODS), Colorado Client Assessment Records (CCAR), and Encounters - or other OBH prescribed data system records, according to the following schedule:
- a. Encounters are due by the last business day of each month for all services provided during the previous month.
  - b. CCARs are due by the last business day of the month following the admission, annual update, or discharge of a client.
  - c. DACODS are due by the 15th of the following month for admissions into, and discharges from, JBBS services.

See the latest version of the Finance & Data Protocol Protocol #1 Special Studies Codes and Eligibility for more details.

**d. Workgroup Attendance.** OBH facilitates JBBS Program Meetings every other month. The Contractor shall ensure that a representative from each jail participates in the meetings. The representative(s) who attends the meetings shall be responsible for relaying the information discussed during the meetings to the rest of the Contractor's program organizational structure.

**e. Critical Incidents.** The Contractor shall ensure any critical incident involving a JBBS client that occurs within the jail, is documented and shared with the Office of Behavioral Health via an encrypted email to [cdhs\\_ci\\_obh@state.co.us](mailto:cdhs_ci_obh@state.co.us), within 24 hours of the time the incident occurs. It is recommended that the Contractor include this reporting requirement in all subcontractor agreements. The documentation should include the following:

- i. Date and time of incident
- ii. Location of the incident
- iii. The nature of the incident
- iv. How the incident was resolved
- v. Name[s] of staff present

vi. Whether the incident resulted in any physical harm to the participant or any staff.

**f. Copy of Proposed Subcontract.** The Contractor shall provide to OBH a copy of any proposed subcontract between the Contractor and any potential provider of services to fulfill any requirements of this Contract, to [cdhs JBBS@state.co.us](mailto:cdhs JBBS@state.co.us) within 30 days of subcontract execution. The subcontract will be evaluated to ensure it is in compliance with the maximum rates established in the Annual Budget document provided by OBH.

**g. Site Visits.** The JBBS Program Manager(s) shall conduct site visits for the purpose of providing technical assistance support and quality assurance monitoring of the program on a periodic/as needed basis.

**h. Plan of Action.** Contractors who do not meet the deliverables above, or any additional deliverables listed below, for which they have been provided funding, shall be asked to submit a plan of action to improve program performance for the current or next fiscal year.

**i. Monthly OBH Invoice.** Invoices will be submitted to [cdhs OBHpayment@state.co.us](mailto:cdhs OBHpayment@state.co.us) by the 20th of the following month. Only one month's expenses are allowed per invoice. Additional supporting documentation will only be required in the event of an audit, but these records should be maintained by the contractor.

**j. Spending Projection Plan.** If a contractor is underspent by greater than 50% of their budget by mid fiscal year (Nov-Dec), Contractor shall submit a spending projection plan. Failure to submit the spending plan and failure to effectively utilize funding could result in reduction in the current year budget.

## 1.2 Additional Deliverables Related to Mental Health Expansion (SB 18-250)

**a. Data Entry.** The Contractor or designated subcontractor shall complete all applicable data fields in the JBBS CiviCore Database or another data system as prescribed by OBH. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided. In addition to the data reporting requirements outlined in Part 7, Article 1, Section 1.1, Subsection c, above, the following additional data related to Mental Health Expansion shall be collected:

i. Whether the individual is receiving mental health services only, not SUD services (checkbox in JBBS Database).

## 1.3 Additional Deliverables Related to Competency Enhancement (SB 19-223)

**a. Data Entry.** The Contractor or designated subcontractor shall complete all applicable data fields in the JBBS CiviCore Database or another data system as prescribed by OBH. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided. In addition to the data reporting requirements outlined in Part 7, Article 1, Section 1.1, Subsection c, above, the following additional data related to Competency Enhancement shall be collected:

i. Whether the individual is involved in the competency restoration process (checkbox in JBBS Database).

- ii. Whether the individual has returned to jail after receiving competency restoration services (checkbox in JBBS Database).

#### **1.4 Additional Deliverables Related to Pre-Sentence Reentry Coordinator Services**

**a. Data Entry.** The Contractor or designated subcontractor shall complete all applicable data fields in the JBBS CiviCore Database or another data system as prescribed by OBH. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided. In addition to the data reporting requirements outlined in Part 7, Article 1, Section 1.1, Subsection c, above, the following additional data related to Pre-Sentence Reentry shall be collected:

- i. Whether the individual is pre-sentence at time of admission (checkbox in JBBS CiviCore Database).

#### **1.5 Additional Deliverables Related to Jail Medication-Assisted Treatment (SB 19-008)**

**a. Organizational Structure.** All Contractors participating in JBBS shall determine and provide an organizational structure designed to facilitate and promote effective MAT program administration. Describe the use of evidence based best practices for coordination of care for identified inmates. This report is due via email to [cdhs JBBS@state.co.us](mailto:cdhs JBBS@state.co.us) by August 1 annually.

**b. Policies.** Prior to MAT services being delivered, the Contractor shall provide OBH a written policy for their intended Jail MAT service delivery method, via email to [cdhs JBBS@state.co.us](mailto:cdhs JBBS@state.co.us). Contact JBBS Program Manager for additional information on creating MAT policies.

**c. Barrier Reports.** If Contractor does not yet deliver MAT in its jail, Contractor shall submit a report detailing the barriers Contractor is experiencing that have prevented MAT delivery in the jail. Describe the capacity or efforts needed to get the jail into compliance or ability to provide MAT in the jail, including but not limited to withdrawal management, screening, and coordination of care for inmates identified for MAT. The report is due via email to [cdhs JBBS@state.co.us](mailto:cdhs JBBS@state.co.us) by August 1 annually.

**d. Start-Up Plans.** In the first year that Contractor will deliver MAT in its jail, Contractor shall submit a report of ramp-up activities that will occur in the first four months of the project via email to [cdhs JBBS@state.co.us](mailto:cdhs JBBS@state.co.us) by August 1 annually.

**e. Work Plan and Budget Submission/Approval.** In order to access MAT funds, Contractor must submit a work plan selecting an MAT tier and describing how the funds will be used. If Contractor's proposed budget exceeds the soft cap described in its tier (described in Part Six, article 3.5 above), Contractor shall provide an initial budget to the OBH JBBS Program Manager with Contractor submission of the work plan. OBH JBBS Program Manager will respond with an approval, a request for more information, or a rejection with cause. Budgets in excess of its tier's soft cap must be approved in advance in writing by the OBH JBBS Program Manager. Contractors with ongoing MAT programs must submit the workplan and budget by June 1 annually for the upcoming state fiscal year (beginning July 1). Contractors beginning new MAT programs must

submit the workplan and budget prior to commencing services billed to this fund. Contractor work may not commence until the work plan and budget are approved by the OBH JBBS Program Manager.

**f. Data Entry.** The Contractor or designated subcontractor shall complete all applicable data fields as outlined in Part 7, Article 1, Section 1.1, Subsection c, above. Data shall be entered in the JBBS CiviCore Database or another data system as prescribed by OBH. All data entry shall be updated on an ongoing basis, and must reflect current individual enrollment and services provided by the 15th of each month following the month when the service was provided.

**Table 1**

**Below is the deliverables table required by OBH, for each JBBS related service.**

Program	Deliverable	Description	Due Date	Responsible Party	Deliver to
All	Provide annual work plan	See Part 7, Article 1, Section 1.1, Subsection a, above	By EOB April 1, for the following fiscal year	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
All	OBH invoice	See Part 1, Article 3, Section 3.2, above	By 20th of following month for previous month's expenses	Contractor	<a href="mailto:cdhs_obhpayment@state.co.us">cdhs_obhpayment@state.co.us</a>
All	Report critical incidents	See Part 7, Article 1, Section 1.1, Subsection e, above	Within 24 hours of incident	Contractor	<a href="mailto:cdhs_ci_obh@state.co.us">cdhs_ci_obh@state.co.us</a>
All	Provide JBBS annual report	See Part 7, Article 1, Section 1.1, Subsection b, above	By EOB July 31 of the current year	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
All	Workgroup attendance	See Part 7, Article 1, Section 1.1, Subsection	Quarterly	Contractor	<a href="#">Locations TBD</a>

		d, above			
All	Send OBH copy of proposed subcontract	See Part 7, Article 1, Section 1.1, Subsection f, above	Within 30 days of contract being signed	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
All	Site Visits	See Part 7, Article 1, Section 1.1, Subsection g, above	Ongoing / as needed	OBH	<a href="#">Locations TBD</a>
All	Data Entry	See Part 7, Article 1, Section 1.1, Subsection c, above	Ongoing, by the 15th of each month for all services provided during the previous month	Contractor or designated subcontractor	<a href="#">JBBS Civicore Database Jail Based Behavioral Health Services</a>
Mental Health Expansion (SB 18-250)	Data entry specific to SB 18-250	See Part 7, Article 1, Section 1.2, Subsection a, above	Ongoing, by the 15th of each month for all services provided during the previous month	Contractor or designated subcontractor	<a href="#">JBBS Civicore Database Jail Based Behavioral Health Services</a>
Competency Enhancement (SB 19-223)	Data entry specific to SB 19-223	See Part 7, Article 1, Section 1.3, Subsection a, above	Ongoing, by the 15th of each month for all services provided during the previous month	Contractor or designated subcontractor	<a href="#">JBBS Civicore Database Jail Based Behavioral Health Services</a>
Pre-sentence Reentry Coordinator Services	Data entry specific to pre-sentence reentry coordinator services	See Part 7, Article 1, Section 1.4, Subsection a, above	Ongoing, by the 15th of each month for all services provided	Contractor or designated subcontractor	<a href="#">JBBS Civicore Database Jail Based Behavioral Health Services</a>

			during the previous month		
JMAT (SB 19-008)	Organizational structure	Part 7, Article 1, Section 1.5, Subsection a, above	August 1 (annually)	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
JMAT (SB 19-008)	Policies	Part 7, Article 1, Section 1.5, Subsection b, above	Prior to MAT services being delivered	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
JMAT (SB 19-008)	Barrier Reports	Part 7, Article 1, Section 1.5, Subsection c, above	August 1 (annually)	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
JMAT (SB 19-008)	Start-Up Plans	Part 7, Article 1, Section 1.5, Subsection d, above	August 1 (annually)	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
JMAT (SB 19-008)	Work Plan and Budget Submission/A pproval	Part 7, Article 1, Section 1.5, Subsection e, above	Within five (5) business days of plan submission	Contractor	<a href="mailto:cdhs_jbbs@state.co.us">cdhs_jbbs@state.co.us</a>
JMAT (SB 19-008)	Data Entry Specific to JMAT (SB 19-008)	Part 7, Article 1, Section 1.5, Subsection f, above	Ongoing, by the 15th of each month for all services provided during the previous month	Contractor or designated subcontractor	<a href="#">JBBS Civicore Database Jail Based Behavioral Health Services</a>





**FY22 ANNUAL BUDGET EXHIBIT B-2**

<b>OBH Program</b>	JBBS
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<b>Agency Name</b>	City and County of Denver Sheriff's Office
<b>Budget Period</b>	July 1, 2021 - June 30, 2022
<b>Project Name</b>	JBBS

<b>Program Contact</b>	Aaron Feese, Carrie Stanley, Jessica Patterson
<b>Phone</b>	720-913-7470 / Jessica 720-913-3934
<b>Email</b>	<a href="mailto:Aaron.Feese@denvergov.org">Aaron.Feese@denvergov.org</a> , <a href="mailto:Carrie.Stanley@denvergov.org">Carrie.Stanley@denvergov.org</a> , <a href="mailto:jessica.patterson@denvergov.org">jessica.patterson@denvergov.org</a>
<b>Fiscal Contract</b>	Laura Brown
<b>Phone</b>	720-913-4104
<b>Email</b>	<a href="mailto:laura.brown@denvergov.org">laura.brown@denvergov.org</a>
<b>Date Completed</b>	04/06/2021

SERVICE CATEGORIES		
Services (Fixed Price per rate Schedule)	Funding Source	Total
Substance Use Disorder Treatment	State General Fund	\$ 394,968.00
Mental Health Treatment	State General Fund	\$ 63,000.00
Pre-Sentence Coordinator	State General Fund	\$ 131,560.00
Competency Enhancement	State General Fund	\$ 292,378.00
<b>Total Contract</b>		<b>\$ 881,906.00</b>
<b>Medication Assisted Treatment</b>		<b>Total - All Jails</b>
MAT Services		\$ 1,470,000.00
<b>Total GAE</b>		<b>\$ 1,470,000.00</b>

GAE total for all Contractors is \$1,470,000. No minimum amount is guaranteed to Contractor. Funds are invoiced as earned per the terms of Exhibit A and the following Rate Schedule.

JBBS RATE SCHEDULE	
<b>Statewide Maximum Salaries</b>	
<i>Positions should be hired at salary levels indicative of qualifications, experience, and organization pay schedules. This table indicates a maximum salary only. It is understood that many positions will be hired at lower salary levels than the state maximum.</i>	
Licensed Therapist (LPC/LCSW/LAC/LMFT)*	\$80,000/year
Unlicensed Master's Level Therapist or Substance Abuse Counselor (CAC II and above) *	\$65,000/year
Unlicensed Bachelor's Level Therapist or Substance Abuse Counselor (CAC II and above) *	\$60,000/year
Case Manager (CM) *	\$55,000/year
Nurse Practitioner *	\$120,000/year
Physician Assistance (PA) *	\$120,000/year
MD/DO *	\$251,267/year
JBBS Program Administrator (Primary responsibility of managing the jail's	\$97,594/year
Pre-sentence Coordinator *	\$75,000/year
Pharmacist (Pharm-D)	\$128,090/year
Registered Nurse *	\$72,000/year
Data Entry Clerk	\$40,000/year
Qualified Medication Administration Person (QMAP)	\$14.00/hour
<b>*OBH will reimburse salaries up to the state maximum</b>	
<b>*OBH may consider rates 10% above statewide maximum salaries pending justification from jails and written pre-approval by OBH</b>	
<b>Travel</b>	
Mileage (IRS rate)	\$0.56/mile
<b>Operating Expenses</b>	

Maximum total percentage of contract budget	Exhibit B-2 10%
<b>Training and continuing education for jail employees/clinicians (including but not limited to QMAP, CIT, Motivational Interviewing, Mental Health First Aid, Trauma Informed Care, (Certified Addiction Specialist -Classes only) may be included in the operating expenses</b>	
<b>OBH may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by OBH</b>	
<b>Indirect Expenses</b>	
Maximum total percentage of contract budget	10%
<b>OBH may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by OBH</b>	
<b>RECOVERY SUPPORT SERVICES</b>	
<b>Allowed Services*</b>	<b>Additional Notes</b>
Application Fees ID / Birth Certificates	One time per client
Backpacks	
Basic Hygiene Items	
Bicycles	May be provided if client is engaged in treatment services for 2 + months post release. 1 time per person.
Bus Pass – Daily, Monthly	One time per client for monthly, 3 booklets for one-time passes
Child Care	1 month limit per client, per child
Clothing	
Educational Costs ( books, supplies, and fees)	
Emergency Housing	90 day limit per person
Food Assistance	
Gas Vouchers	Limit of \$30.00 per person
GED Program / Testing	
Job Placement Training	
Life Skills Training	
Medical Assistance – copays / infectious disease testing	Limit of \$250.00 per person
Medications	30 day limit per person
Personal Hygiene Care (eg. haircuts)	Limit of \$20.00 per person
Phone Cards	Limit of \$15.00 per person
Pre-paid Cell Phones	To be paid for upon release and after client attends 2 appointments in the community. Cost of the phone and up to 2 months of bills.
Printed Resources	
Transportation Assistance	Only if no public transportation is available in the area
Transportation to Residential Treatment	Out of state travel to treatment will need prior approval by OBH
UA / BAs	Limit of \$100.00 per person
Utilities	1 month limit per client
<b>*OBH may consider other expenses pending justification from jails and written pre-approval by OBH</b>	
<b>MEDICATIONS</b>	
<b>Medication reimbursement will be based on a) providers established rate or b) jail purchase agreement rate or c) in the absence of an established rate or jail purchase agreement rate the following OBH rate schedule.</b>	
<b>Psychotropic Medication will be reimbursed at rate established on Preferred Drug List (PDL) which can be found at <a href="https://www.colorado.gov/hcpf/pharmacy resources">https://www.colorado.gov/hcpf/pharmacy resources</a></b>	
<b>Medication</b>	<b>Rate</b>
Methadone	\$18/day. Methadone treatment, including medication and integrated psychosocial and medical support services (assumed daily visit) \$126/wk. or \$6,552/yr.
Naltrexone (oral)	Monthly Medication Rate: \$85. Monthly Prescriber Rate: \$150
Depot-naltrexone (injectable) (Vivitrol)	\$1,376/unit; 380mg injection (extended release) per month
Buprenorphine (pregnancy) - 8mg	\$41/month
Buprenorphine (pregnancy) - 2mg	\$31/month
Buprenorphine/naloxone sublingual film (suboxone) - 12mg/3mg	\$275/month
Buprenorphine/naloxone sublingual film (suboxone) - 8mg/2mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 4mg/1mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 2mg/0.5mg	\$80/month
Naloxone (Narcan)	Unit Cost: \$75. Prescriber Rate: \$35

Suboxone and generics	\$5.55 / unit @30 days = \$166.50 for a 2mg-0.5mg dose; range can increase from 4mg-1mg (\$290.75), 8mg-2mg (\$290.75), 12mg-3mg (\$572.01)
Buprenorphine - 8mg	\$41/month
Buprenorphine - 2mg	\$31/month
Sublocade (injectable)	\$1,376/unit; 380mg injection (extended release) per month



**COLORADO**  
Office of Behavioral Health  
Department of Human Services

**FY21 ANNUAL BUDGET EXHIBIT B-1**

<b>OBH Program</b>	JBBS
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<b>Agency Name</b>	Denver County Sheriff's Office
<b>Budget Period</b>	7/1/2020 - 6/30/2021
<b>Project Name</b>	JBBS

<b>Program Contact</b>	Aaron Feese, Carrie Stanley
<b>Phone</b>	720-913-7470
<b>Email</b>	Aaron.Feese@denvergov.org, Carrie.Stanley@denvergov.org
<b>Fiscal Contract</b>	Laura Brown
<b>Phone</b>	720-913-4104
<b>Email</b>	laura.brown@denvergov.org
<b>Date Completed</b>	3/17/2021

SERVICE CATEGORIES		
Services (Fixed Price per Rate Schedule)	Funding Source	Total
Substance Use Disorder Treatment	State General Fund	264,755.00
Mental Health Treatment	State General Fund	61,769.00
Pre-Sentence Coordinator	State General Fund	50,890.00
Competency Enhancement	State General Fund	100,128.00
<b>Total Contract</b>		<b>477,542.00</b>

General Accounting Encumbrance - Medication Assisted Treatment	Total - All Jails
Naloxone	138,434.00
008 MAT Services	735,000.00
<b>GAE TOTAL</b>	<b>873,434.00</b>

GAE total for all Contractors is \$873,434. No minimum amount is guaranteed to Contractor. Funds are invoiced as earned per the terms of Exhibit A and the following Rate Schedule.

Potential Performance Payment	Total
Substance Use Disorder Treatment	26,476.00
<b>Potential Payment</b>	<b>26,476.00</b>

GAE total for all Contractors is \$522,260. No minimum amount is guaranteed to Contractor. Funds are invoiced as earned per the terms of Exhibit A.

JBBS RATE SCHEDULE	
Statewide Maximum Salaries	
Positions should be hired at salary levels indicative of qualifications, experience, and organization pay schedules. This table indicates a maximum salary only. It is understood that many positions will be hired at lower salary levels than the state maximum.	
Licensed Therapist (LPC)*	\$65,794/year
Licensed Clinical Social Worker (LCSW) *	\$76,648/year
Unlicensed Therapist or Substance Abuse Counselor (CAC II and above) *	\$60,500/year
Case Manager (CM) *	\$68,415/year
Nurse Practitioner *	\$119,353/year
Physician Assistance (PA) *	\$119,171/year
MD/DO *	\$251,267/year
Administrator (Lieutenant, Sergeant, etc) *	\$97,594/year
Pre-sentence Coordinator *	\$75,000/year
Registered Nurse *	\$68,797/year
*OBH will reimburse salaries up to the state maximum	
*OBH may consider rates 10% above statewide maximum salaries pending justification from jails and written pre-approval by OBH	

<b>Travel</b>	
Mileage (IRS rate)	\$0.58/mile
<b>Operating Expenses</b>	
Maximum total percentage of contract budget	10%
Any training and continuing education for jail employees may be included in the operating expenses	
OBH may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by OBH	
<b>Indirect Expenses</b>	
Maximum total percentage of contract budget	10%
OBH may consider operating expenses above 10% of total contract budget pending justification from jails and written pre-approval by OBH	
<b>RECOVERY SUPPORT SERVICES</b>	
<b>Allowed Services*</b>	<b>Additional Notes</b>
Application Fees ID / Birth Certificates	One time per client
Backpacks	
Basic Hygiene Items	Limit of \$15.00 per person
Bicycles	May be provided if client is engaged in treatment services for 2 or more
Bus Pass – Daily, Monthly	One time per client for monthly and 3 booklets for one-time passes
Child Care	1 month limit per client
Clothing Vouchers	Limit of \$100.00 per person
Educational Costs ( books, supplies, and fees)	
Emergency Housing	90 days limit per person
Food Assistance	
Gas Vouchers	Limit of \$30.00 per person
GED Program / Testing	
Job Placement Training	
Life Skills Training	
Medical Assistance – copays / infectious disease testing	Limit of \$250.00 per person
Medications	30 days limit per person
Personal Hygiene Care (eg. haircuts)	Limit of \$20.00 per person
Phone Cards	Limit of \$15.00 per person
Pre-paid Cell Phones	the community.
Printed Resources	
Taxi	Only if no public transportation is available in the area
Transportation to Residential Treatment	Limit of \$1,200.00 per contract (for the whole catchment area)
UA / BAs	Limit of \$100.00 per person
Utilities	1 month limit per client
*OBH may consider other expenses pending justification from jails and written pre-approval by OBH	
<b>MEDICATIONS</b>	
Medication reimbursement will be based on a) providers established rate or b) jail purchase agreement rate or c) in the absence of an established rate or jail purchase agreement rate the following OBH rate schedule.	
Psychotropic Medication will be reimbursed at rate established on Preferred Drug List (PDL) which can be found at <a href="https://www.colorado.gov/hcpf/pharmacy">https://www.colorado.gov/hcpf/pharmacy</a> resources	
<b>Medication</b>	<b>Rate</b>
Methadone	\$18/day. Methodone treatment, including medication and integrated
Naltrexone (oral)	Monthly Medication Rate: \$85. Monthly Prescriber Rate: \$150
Depot-naltrexone (injectable) (Vivitrol)	\$1,376/unit; 380mg injection (extended release) per month
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Buprenorphine/naloxone sublingual film (suboxone) - 8mg/2mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 4mg/1mg	\$140/month
Buprenorphine/naloxone sublingual film (suboxone) - 2mg/0.5mg	\$80/month
Naloxone (Narcan)	Unit Cost: \$75. Prescriber Rate: \$35

Suboxone and generics	\$5.55 / unit @30 days = \$166.50 for a 2mg-0.5mg dose; range can increase
Buprenorphine - 8mg	\$41/month
Buprenorphine - 2mg	\$31/month
Sublocade (injectable)	\$1,376/unit; 380mg injection (extended release) per month

HISTORICAL

## Exhibit C-1 Miscellaneous Provisions

### I. General Provisions and Requirements

#### A. Finance and Data Protocols

The Contractor shall comply with the Office of Behavioral Health's (OBH) most current Finance and Data Protocols and the Behavioral Health Accounting and Auditing Guidelines, made a part of this Contract by reference.

#### B. Marketing and Communications

The Contractor shall comply with the following marketing and communications requirements:

1. Reports or Evaluations. All reports or evaluations funded by OBH must be reviewed by OBH staff, including program, data, and communications, over a period of no fewer than 15 business days. The Contractor may be asked to place a report or evaluation on an OBH template and the report or evaluation is required to display the OBH logo. The Contractor shall submit the finished document to OBH in its final format and as an editable Word or Google document.
2. Press Releases. All press releases about work funded by OBH must note that the work is funded by the Colorado Department of Human Services, Office of Behavioral Health. Press releases about work funded by OBH must be reviewed by OBH program and communications staff over a period of no fewer than five business days.
3. Marketing Materials. Contractor shall include the current Colorado Department of Human Services, Office of Behavioral Health logo on any marketing materials, such as brochures or fact sheets, that advertise programs funded by this Contract. Marketing materials must be approved by the Contract's assigned OBH program contract over a period of no fewer than 5 business days.
4. All Other Documents. All other documents published by the Contractor about its OBH-funded work, including presentations or website content, should mention the Colorado Department of Human Services, Office of Behavioral Health as a funder.
5. Opinion of OBH. OBH may require the Contractor to add language to documents that mention OBH reading: "The views, opinions and content expressed do not necessarily reflect the views, opinions or policies of the Colorado Department of Human Services, Office of Behavioral Health."

#### C. Option Letter

For contracts using State funding: The State may increase or decrease the rates established in the Contract in **Exhibit B, "Budget,"** based upon a cost of living adjustment to the relevant lines in the Long Bill through an option letter. In order to exercise this option, the State shall provide written notice to Contractor in a form substantially equivalent to Contract Section 23, **"Sample Option Letter."** Delivery of Goods and performance of Services shall continue at

the same rates and terms as described in this Contract.

D. Start-up Costs

If the State reimburses the Contractor for any start-up costs and the Contractor closes the program or facility within three years of receipt of the start-up costs, the Contractor shall reimburse the State for said start-up costs within sixty (60) days of the closure. The Contractor is not required to reimburse the State for start-up costs if the facility or program closure is due to OBH eliminating funding to that specific program and/or budget line item.

E. Immediate Notification of Closures / Reductions in Force

If the Contractor intends to close a facility or program, it shall notify the OBH Contracts Unit at least five business days prior to the closure. Similarly, if the Contractor, or any sub-contractor provider, intends to conduct a reduction in force which affects a program funded through this contract, the Contractor shall notify the OBH Contracts Unit at least five business days prior to the layoffs.

F. Licensing and Designation Database Electronic Record System (LADDERS)

The Contractor shall use LADDERS (<http://www.colorado.gov/ladders>) as needed and/or as required by rule to submit applications for OBH licensing and designation, keep current all provider directory details, update daily bed counts (as applicable), and submit policies and procedures.

G. Contract Contact Procedure

The Contractor shall submit all requests for OBH interpretation of this Contract or for amendments to this Contract to the OBH Contract Manager.

H. Continuity of Operations Plan

1. In the event of an emergency resulting in a disruption of normal activities, OBH may request that Contractor provide a plan describing how Contractor will ensure the execution of essential functions of the Contract, to the extent possible under the circumstances of the inciting emergency ("Continuity of Operations Plan" or "Plan").
2. OBH will set a deadline and destination email address or other contact information for a draft of the Continuity of Operations Plan at time of request. Deadline will be reasonable under the circumstances of the emergency.
3. The Continuity of Operations Plan must be specific and responsive to the circumstances of the inciting emergency.
4. OBH will provide feedback and edits to the Continuity of Operations Plan within a reasonable time frame following receipt under the circumstances of the emergency (for example, five business days where electronic communications are not disrupted).
5. OBH will present Contractor with a final Continuity of Operations Plan to Contractor for Contractor to approve in writing (hard or electronic formats). Upon Contractor's acceptance of the final Plan, Contractor may begin to operate under the terms of the Continuity of Operations Plan.



6. The Continuity of Operations Plan will not impact or change the budget or any other provisions of the contract, and Contractor's performance of the final Continuity of Operations Plan will be held to the same standards and requirements as the original Contract terms, unless otherwise specified in the Continuity of Operations Plan.
7. OBH will submit the Continuity of Operations Plan as a formal contract amendment to CDHS Contracts Management as soon as is practicable.
8. Contractor shall communicate with OBH a minimum of once weekly, in a format mutually agreed upon by OBH and Contractor staff, to monitor services under the Continuity of Operations Plan. If adjustments are needed to the Plan, Contractor and OBH shall follow the procedures in section I.1-I.5 to make the change.
  - a. As part of the weekly OBH/Contractor communication, Contractor and OBH will evaluate whether the emergency situation has resolved such that normal operations may be resumed.
  - b. If Contractor and OBH determine that the emergency situation is sufficiently resolved, Contractor will present a 30-day closeout procedure. Contractor and OBH shall follow the procedures in section I.1-I.5 to ratify the closeout procedure. Weekly reporting shall continue throughout the closeout period and for four weeks after termination of the Continuity of Operations Plan.
  - c. OBH will submit notice of termination of the Continuity of Operations Plan as a formal contract amendment to CDHS Contracts Management as soon as is practicable.

#### I. Cultural Responsiveness in Service Delivery

1. The Office of Behavioral Health expects funding dollars to support equity in access, services provided, and behavioral health outcomes among individuals of all cultures, gender identities, sexual orientations, races, and ethnicities. Accordingly, Contractors should collect and use data to: (1) identify priority populations vulnerable to health disparities (e.g., racial, ethnic, limited English speaking, tribal, sexual orientation, gender identity groups, etc.) and (2) implement strategies to decrease the disparities in access, service use, and outcomes—both within those subpopulations and in comparison to the general population.
2. One strategy for addressing health disparities is the use of the recently revised National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care (CLAS). The U.S. Department of Health and Human Services (HHS) Think Cultural Health website (<https://thinkculturalhealth.hhs.gov/>) also features information, continuing education opportunities, resources, and more for health and health care professionals to learn about culturally and linguistically appropriate services, or CLAS.
3. Contractors providing direct behavioral health prevention, treatment, or recovery services shall submit one of the following two documents to [cdhs\\_deliverables@state.co.us](mailto:cdhs_deliverables@state.co.us) by August 31 annually:

- a. If a provider has completed an equity plan that identifies how they will address health equity, they can submit the plan or;
- b. Submit a completed CLAS checklist that follows this HHS format:  
<https://thinkculturalhealth.hhs.gov/assets/pdfs/AnImplementationChecklistfortheNationalCLASSStandards.pdf>

## **II. Use of Subcontracts.**

- A. Services described in this Contract may be performed by Contractor or by a subcontractor, except where this Contract states explicitly that a service must not be subcontracted.
  - 1. To the extent a subcontractor is used, the Contractor shall provide a copy of the subcontract to OBH at [cdhs\\_deliverablesobh@state.co.us](mailto:cdhs_deliverablesobh@state.co.us).
  - 2. Contractor shall ensure that its subcontractors perform to the terms of this Contract.
- B. Any subcontract for services must include, at a minimum, the following:
  - 3. A description of each partner's participation
  - 4. Responsibilities to the program (policy and/or operational)
  - 5. Resources the subcontractor will contribute, reimbursement rates, services to be included and processes in collecting and sharing data and the most recent CDHS version of the HIPAA Business Associates Addendum, if this Contract contains the HIPAA Business Associates Addendum/Qualified Service Organization Addendum as an exhibit.
- C. The Contractor shall provide to OBH a copy of any proposed subcontract between the Contractor and any potential provider of services to fulfill any requirements of this Contract, to [cdhs\\_deliverablesobh@state.co.us](mailto:cdhs_deliverablesobh@state.co.us) within 30 days of subcontract execution.
- D. OBH reserves the right to require Contractor to renegotiate subcontracts where necessary to adhere to the terms of this Contract.
- E. Subcontractor/Partnership Termination. In the event where partnerships with a subcontractor such as a treatment provider is terminated, the Contractor shall transition to a new partnership no later than 30 days from termination to ensure continuity of care for all participants of the program.

## **III. Additional Remedies**

- A. Duty to Act in Good Faith  
 The Contractor shall comply with all the provisions of this contract and its amendments, if any, and shall act in good faith in the performance of the requirements of said contract. The Contractor agrees that failure to act in good faith in the performance with said requirements may result in the assessment of remedial actions, liquidated damages and/or termination of the contract in whole or in part and/or other actions by the State as allowed by law as set forth in this contract.
- B. Corrective Action  
 The State will notify the Contractor of non-compliance and subsequently, after consultation with the Contractor, will establish a schedule for the Contractor to cure non-compliance. The

Contractor shall be responsible for the submission of a plan of corrective action in accordance with said schedule. If full compliance is not achieved, or a plan of action for correction is not submitted and approved by the State within the scheduled time frame, the State may exercise remedies specified in the General Provisions “Remedies” section of this Contract. If the State determines that the Contractor continues to be out of compliance with the Contract, the State may exercise liquidated damages herein.

**C. Liquidated Damages.**

If an extension of time is not granted by the State, and the required performance associated with this contract is not received from the Contractor then liquidated damages of \$300 a day will be assessed and may be permanently withheld from payments due to the Contractor for each day that performance is late. The parties agree that incomplete or incorrect performance shall also be cause for “late performance.” The parties agree that the damages from breach of this contract are difficult to prove or estimate, and the amount of liquidated damages specified herein represents a reasonable estimation of damages that will be suffered by the State from late performance, including costs of additional inspection and oversight, and lost opportunity for additional efficiencies that would have attended on-time completion of performance. Assessment of liquidated damages shall not be exclusive of or in any way limit remedies available to the State at law or equity for Contractor breach.

#### **IV. Audit Requirements**

**A. Independent Audit Requirements**

6. “Independent financial audit” shall be defined as follows— a financial audit conducted by a certified public accounting firm or certified public accountant (CPA) in accordance with generally accepted accounting principles and applicable federal regulations. The CPA or firm must be independent of the Contractor. “Independent” means not a regular full-time or part-time employee of the Contractor and not receiving any form of compensation from the Contractor other than compensation that the CPA receives for the conduct of the financial audit.
7. If the Contractor or sub-contractor expends federal awards from all sources (direct or from pass-through entities) in an amount of \$300,000 or more during its fiscal year shall have an independent financial audit performed annually. The audit shall identify, examine, and report the income and expenditures specific to operation of the services described in this contract. The audit will be presented in the format specified in the “Accounting and Auditing Guidelines” for Colorado Department of Human Services, Office of Behavioral Health (OBH), found on the OBH website.
8. The Contractor agrees to comply with the qualified or disclaimer opinion rendered by the independent auditor on financial statements or the negative opinion on peer review reports. Non-compliance with these standards shall result in enforcement of remedies against the Contractor as provided in this Contract.

**B. Annual Single Audit**

1. If the Contractor or sub-contractor expends federal awards from all sources (direct or from pass-through entities) in an amount of \$750,000 or more during its fiscal year, then the Contractor or sub-contractor shall have an audit of that fiscal year in accordance with the Single Audit Act Amendments of 1996, (31 U.S.C. 7501-7507), the provisions for which are outlined in **n/a**.

## **V. Financial Requirements**

### **A. Funding Sources**

1. The Contractor shall identify all funds delivered to subcontractors as state general fund, state cash funds, or federal grant dollars in **Exhibit B, "Budget."**
2. If a Single Audit is performed in accordance with Section III.B. above, the Contractor shall report the amount of the federal grant identified in the budget under the CFDA number identified on the first page of this Contract.
3. The Contractor shall communicate the CFDA number to all sub-contractors in their sub-contracts.

### **B. Budget Reallocations**

1. The Contractor may reallocate funds between the budget categories of this contract, up to 10% of the total contract amount, upon written approval by OBH, without a contract amendment. Any allowable reallocation is still subject to the limitations of the Not to Exceed and the Maximum Amount Available per Fiscal Year.

### **C. Payment Terms**

1. The Contractor shall invoice monthly for services, no later than the 20th of the month following when services are provided.
2. The Contractor shall utilize the invoice template(s) provided by OBH.
3. All payment requests shall be submitted electronically to OBHpayment@state.co.us
4. Any requests for payment received after September 10th for the prior state fiscal year cannot be processed by OBH.
5. The State will make payment on invoices within 45 days of receipt of a correct and complete invoice to OBHpayment@state.co.us. Consequently, the Contractor must have adequate solvency to pay its expenses up to 45 days after invoice submission to the State.

**Contract Control Number:** SHERF-202158659-02 / Parent SHERF-202055330-02  
State: 22 IHJA 16840 / Parent 21 IHJA 154562  
**Contractor Name:** STATE OF COLORADO

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of:

**SEAL**

**CITY AND COUNTY OF DENVER:**

**ATTEST:**

By:

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**APPROVED AS TO FORM:**

**REGISTERED AND COUNTERSIGNED:**

Attorney for the City and County of Denver

By:

By:

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By:

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**Contract Control Number:**

SHERF-202158659-02 / Parent SHERF-202055330-02

State: 22 IHJA 16840 / Parent 21 IHJA 154562

**Contractor Name:**

STATE OF COLORADO

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)