

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 7/12/2021

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an amendment to the contract with Comcast Cable Communications Management, LLC. to add \$37,800.36 to provide internet services to the new Artpark Branch Library, bringing the total contract amount to \$2,005,200.36. 80% of the service expense is covered in the annual rate grant through funding from the FCC's Universal Service Program for Schools and Libraries program. DPL's portion of this contract will be approximately \$408,600.14 over the three year term.

The Artpark location will not be eligible for E-rate funding until July 1, 2022. Until then, DPL will pay the full rate of \$1,050.01 per month.

3. Requesting Agency: Denver Public Library

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Melissa Bordwine | Name: Melissa Bordwine |
| Email: mbordwine@denverlibrary.org | Email: mbordwine@denverlibrary.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

Comcast Cable Communications Management, LLC. provides internet services to all DPL branch locations.

6. City Attorney assigned to this request (if applicable):

Steve Hahn

7. City Council District: All City Council districts

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0850

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Comcast Cable Communications Management, LLC.

Contract control number: BOOKS-202158485

Location: 26 Denver Public Library locations

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1st

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

July 1, 2020 through June 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$1,967,400.00 | \$37,800.36 | \$2,005,200.36 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| | | |

Scope of work:

To provide fast and reliable internet services to Denver Public Library.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors on this contract.

EXECUTIVE SUMMARY

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0850

Date Entered: _____

In 2013, the Library contracted with GEM Companies, Inc. to analyze the needs for bandwidth management then and into the future. The GEM Report concluded, “[DPL must]...increase network bandwidth to meet the requirements of the EDGE standards.” The Library EDGE Initiative is a national effort to develop a toolkit to enable libraries to best provide appropriate technology to their communities. At the time, The EDGE standards indicated DPL “should provide bandwidth at the level of 1,977 MBPS (roughly 2 GBPS). Currently [2013], the library has 768 Mbps allocated to it.” In 2015, the Library was given permission to establish its own independent network by securing an 80% discount through the federal E-rate program. At a net cost of \$140,394, this allowed the library to meet the needs of its customers, expanding Internet access bandwidth to 8 Gbps while providing redundant failover capabilities. The new network design allowed the library to subsequently expand wireless access by 300% and save \$150,000 in system administration costs by centralizing their PC management. This change also allowed better uptime, as City scheduled maintenance would at times happen when we were open (weekends/nights). The current system allows DPL to take advantage of the federal E-rate funding to maximize its services to the community while maintaining the specialized business needs of the Library, in much the same way as DEN and the Denver Zoo.

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