



DENVER
THE MILE HIGH CITY

General Services

Purchasing Division

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**REQUEST TO INCREASE ALLOWABLE SPEND
AGAINST A MASTER PURCHASE ORDER**

Date: 05/28/2019

MPO#: SC-00000037

VENDOR: Ten Point Sales & Marketing Inc.

The current Workday allowable spend amount on this MPO is \$150,000. The current expiration/renewal date is 9/30/2020, and there are two (2) renewal options remaining. I request permission to increase the Workday allowable spend to \$400,000.

Reason: The contract only has \$22K left on it, and the wastewater agency has submitted a change order requesting an increase of \$25K. The agencies utilizing this contract have spent \$150K over the course of 2 years. There are potentially 3 years left on this contract, so \$400K should accommodate all purchases made between now and the contract end date.

Buyer: Maggie Baker 

Supervisor: Tenlee Shoffstall 

Chief Procurement Officer (if required): N/A

Executive Director (if required): N/A