

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/25/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Citrine, LLC for on-call project management services.

3. **Requesting Agency:** Denver Parks and Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Swathi ChandraSkehar	Name: Jesus Orrantia
Email: swanthi.skehar@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

On-call project management services will include design oversight, design and construction services procurement, construction inspection services and project implementation oversight.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0917

Date Entered: _____

On-Call Professional Services

Vendor/Contractor Name: Citrine, LLC

Contract control number: 202159103

Location: Citywide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Effective date plus three years.

Contract Amount (indicate existing amount, amended amount and new contract total):

\$1,000,000.00

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00	N/A	\$1,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Effective date plus three years	N/A	Effective date plus three years

Scope of work:

On-call project management services will include accessibility reviews, design estimating, design oversight, design and construction services procurement, construction inspection services and project implementation oversight. Additionally, the consultant shall be responsible for facilitating communications between DPR and all team members, stakeholders, and other interested parties.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: multiple funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Citrine, LLC has committed to 50.00% self-performing SBE participation and 30.00% additional SBE participation

Who are the subcontractors to this contract? Citrine, LLC

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