



W.J. Dickensheet & Associates, Inc. 202158990

W. J. Dickensheet & Associates, Inc. is under contract to provide auctioneering services for the City and County of Denver. Auctioneering services include, but are not limited to; auctioneering (calling); auction site set-up; establishing item descriptions (text, photo, videos, etc.), bidder registrations, paperwork/bill of sale completion, collection and remittance of proceeds, collection and remittance of taxes, clerk/cashiering services, appraisals, transport, customer service and further responsibilities and duties, as required, relating to scope of work. The contract term is August 1, 2021 through July 31, 2026 with a contract maximum set at \$25,000.

The contract covers five different auction categories. Category 1 includes abandoned, confiscated, impounded vehicles and vehicular equipment. Category 2 includes personal property that has been seized for unpaid taxes. Category 3 includes jewelry, watches, and coins that have been lost, stolen, or confiscated, and category 4 is a bison auction. Category 5 was designated for auctions that may be identified and requested by the Department of General Services during the term of the contract. Auctions that fall under category 1, 3 and 4 are conducted by General Services Purchasing Division, category 2 auctions are conducted by the Department of Finance, Treasury Division. Auctions for categories 1 and 3 are currently be conducted in an online only format, and categories 2 and 4 are being conducted in a live only auction format. Both auction formats will remain to be conducted in their current form for the foreseeable future. Information, scheduled auction dates and items for surplus actions can be viewed at [Denver Surplus Auctions](#). Abandoned and confiscated vehicle auction information can be found at [Dickensheet & Associates](#).

The Contractor shall receive their fee from a premium charged to buyers based on the final selling price of auction items. The buyer's premium shall be charged only on the actual sale price, sales tax shall not be included. The Contractor will only receive their fee for auctions items that have been sold and paid for. The remaining proceeds of the auctioned items will be remitted to the City by ACH within two (2) business days following the conclusion of the auction or vehicle removal day. The Contractor will bill the City for Category 2 auctions when the Treasury Division requests additional assistance from the Contractor. Below is a detailed auction revenue history table for auctions totals for 2019-2020.

Category	Description	Auction Totals for 2019-2020	Number of Auctions
1	Abandoned/Confiscated Vehicles and Vehicular Equipment	\$6,586,517.00 (6,933 vehicles sold)	52
2	Personal Property Seized for Unpaid Taxes	\$77,741.00	4
3	Jewelry/Watches/Coin (Lost/Stolen/Confiscated)	\$209,148.00	3
4	Bison	\$96,650.00	
	Total:	\$6,970,056.00	61