

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 8/19/21

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☒ Other: Purchase Order Agreement

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Purchase Order with CDW, LLC for Polycoms, mounting kits, and support for Technology Services.

3. Requesting Agency:

Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Chris Hagan	Name: Joe Furman
Email: Chris.Hagan@denvergov.org	Email: Joseph.Furman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Technology Services was given COVID-19 grant monies for Polycoms/equipment in support of Hybrid Conference Rooms throughout the City. CDW has provided these Polycoms in the past and this purchase was processed utilizing the National IPA Technology Solutions Cooperative contract.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

Multiple

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0986

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Purchase Order > \$500K

Vendor/Contractor Name:

CDW Government, LLC

Contract control number:

PO-00103760

Location:

Multiple Locations across the City

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Until all items have been received / invoiced

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$676,228		\$676,228

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Purchase of Polycoms, Hardware, and Support for Hybrid Conference Rooms

Was this contractor selected by competitive process?

If not, why not?

The buyer utilized a Cooperative Agreement in line with Section 20-64.5 of the DRMC. CDW has been the provider of the City's Polycom's in the past for Technology Services and is able to provide all items and support in the timeline required for this funding.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CRF Funds: 11009/3070110/PG001005/GR00001533 EMERG RESPON GRANT/COVID 19

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0986

Date Entered: _____

N/A

Who are the subcontractors to this contract?

N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____