

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: 9/3/2021

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

2. **Title:** Approved an amendment with Arthur J Gallagher for insurance broker services, contract number 202159206.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Greg Hegarty	Name: Carolina Flores
Email: greg.hegarty@flydenver.com	Email: Carolina.flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a 1st amendment to the insurance broker services contract between Arthur J. Gallagher and Denver International Airport (DEN) and is needed for continuity of the DEN ROCIP III program. The insurance broker originally negotiated and implemented ROCIP III and remains responsible for providing administrative, loss control, claims management, and stewardship/performance reporting services. They are also responsible for overseeing project and program closeout activities, including audits, and monitoring of any remaining open claims until closure.

The current ROCIP III program will expire Sep 1, 2022 (Tiers 1 and 3) and Dec 19, 2022 (Tier 2). The program will require an extension into 2023 to address projects with completion dates extending past the original program expiration including, but not limited to, the Great Hall Project. The current executed contract for broker services expires Nov 14, 2021. This amendment would extend the term by two years and increase the maximum contract liability by \$2.5M.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1043

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional services > \$500k

Vendor/Contractor Name: Arthur J. Gallagher & CO.

Contract control number: 202159206

Location: Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Existing Term: 11/14/2016 to 11/14/2023; Amended Term: 11/14/2016 to 11/14/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$40,000,000	\$2,500,000	\$42,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/14/2016 to 11/14/2021	2 years	11/14/2023

Scope of work:

The insurance broker originally negotiated and implemented ROCIP III and remains responsible for providing administrative, loss control, claims management, and stewardship/performance reporting services. They are also responsible for overseeing project and program closeout activities, including audits, and monitoring of any remaining open claims until closure.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CIP

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1043

Date Entered: _____