

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 09/03/2021

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☒ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a Master Purchase Order with Conserve-A-Watt Lighting, Inc. by increasing the available cap due to accommodate additional spend by Citywide Agencies and DEN.

3. **Requesting Agency:** General Services Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeff Wylde, CPPB	Name: Jeff Wylde, CPPB
Email: Jeffrey.wylde@denvergov.org	Email: Jeffrey.wylde@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Master Purchase Order SC-00003161 was originally executed July 17, 2018 with a 5 year term ending July 14, 2023 and cap spend of \$750,000.00 for lighting supplies based on NASPO ValuePoint Master Agreement #8501 adopted as State of Colorado Price Agreement 110916/NASPO. Increased use by multiple CCD agencies has expended the original agreement amount.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1032

Date Entered: _____

Master Purchase Order**Vendor/Contractor Name:** Conserve-A-Watt Lighting, Inc.**Contract control number:** SC-00003161**Location:** Workday**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1st amendment**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

July 17, 2018 – July 14, 2023; same dates, no change to term.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$750,000.00	\$550,000.00	\$1,300,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
July 2018 – July 2023	n/a	same

Scope of work: provides for purchase of lamps, lighting, and ballasts with a minimum 68.5% discount by category per award.**Was this contractor selected by competitive process?** Yes, multi-state NASPO cooperative led by Oregon**Has this contractor provided these goods/ services to the City before?** ☒ Yes ☐ No**Source of funds:** multiple agencies**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):****Who are the subcontractors to this contract?** N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 1032

Date Entered: _____