



201 W Colfax Ave, Dept. 507
Denver, CO 80202
720-865-3003
www.denvergov.org

APPLICATION ENCROACHMENT INTO PUBLIC RIGHT-OF-WAY

Please complete this application to apply for a Tier II or Tier III Encroachment Permit. Please reference [Rules and Regulations for Encroachments in the Public Right of Way](#) for more details on the right of way encroachment process. Please type or print. If necessary attach additional sheets to fully answer any of the following sections. The legal description must be submitted with the application. Submit the complete application electronically to: Denver.PWERA@denvergov.org.

DATE: _____

ASSOCIATED PROJECT NAME: _____

DEVELOPMENT SERVICES LOG NUMBER: (if applicable) _____

PROPOSED LOCATION OF ENCROACHMENT:

Address: _____

Location Description: (Example: Located on the South side of 23rd Avenue, twenty (20) feet from face of curb, and ten (10) feet west of pavement on Private Drive. The footprint of the sign is four (4) square feet.)

ENCROACHMENT TIER: (Select Requesting Official Determination if you believe Encroachment to be a Tier I)

☐ Tier II ☐ Tier III ☐ Requesting Official Determination

APPLICANT:

Name: _____

Company (if applicable): _____ Title: _____

Address: _____

Telephone number: _____ Email address: _____

OWNER OF ENCROACHMENT (Who the permit is issued to): ☐ Check if the same as Applicant

Company: _____

Owner Contact: _____

Address: _____

Telephone Number: _____ Email address: _____

ANNUAL FEE BILLING INFORMATION: ☐ Check if the same as Owner

Company: _____

Billing Contact: _____

Billing Address: _____

Telephone Number: _____ Email address: _____

DESCRIPTION OF PROPOSED ENCROACHMENT:

In the space below, describe the proposed encroachment including the type, dimensions, and quantity of objects. If the space below is not sufficient to describe the encroachment, please attach the description as a separate document. Additionally, provide a site plan in 11" X 17" PDF with the location and dimensions of the encroachment, property lines, structures, curb/flowline, sidewalk, poles, bus stops, etc. Please reference the [Rules and Regulations for Encroachments in the Public Right of Way](#) for additional application requirements.

EXPLANATION:

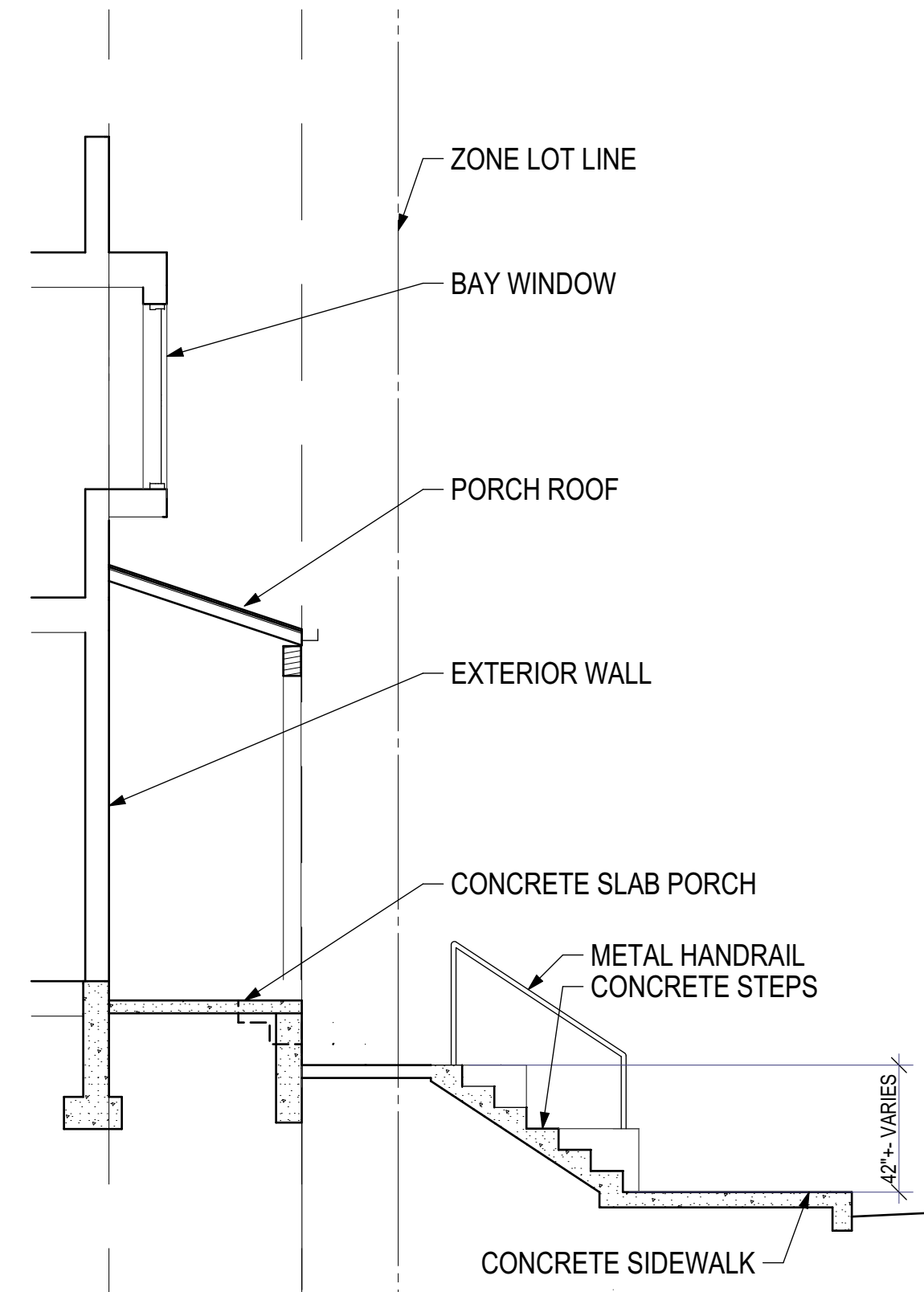
Please explain why the public right-of-way is needed for this private improvement:

INDEMNITY AND INSURANCE:

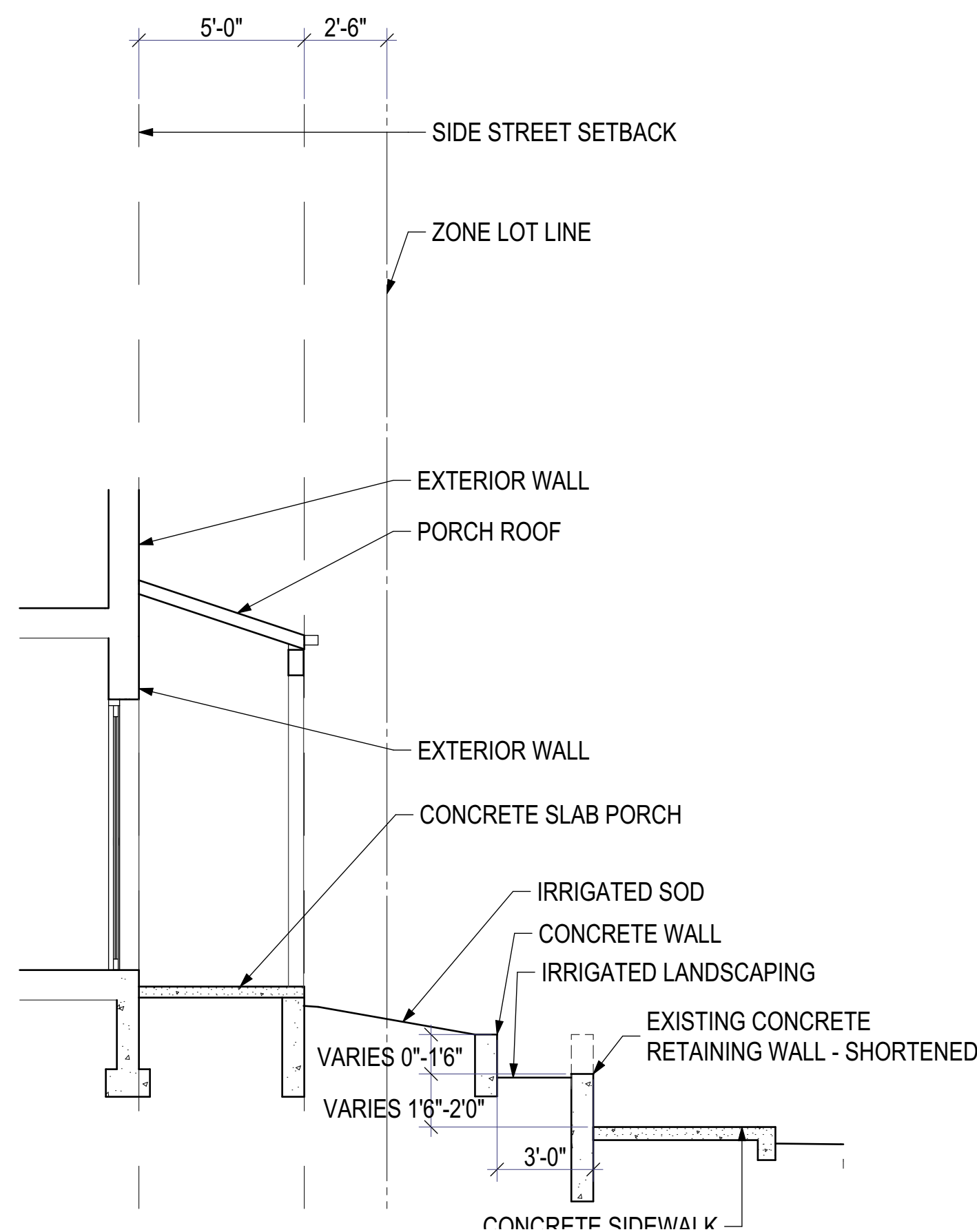
By submitting this permit application, the permit holder agrees as a condition for the permit requested to either:

- (a) Post with the Executive Director of Public Works, a bond in a penal sum not to exceed \$50,000 with sureties approved by the Executive Director; or
- (b) Obtain and keep current a policy of public liability insurance in the name of the permittee, with the CCD as a named insured, with the minimum limits of coverage of \$50,000/\$100,000 for bodily injury and \$5,000 for property damage, covering the location of the Encroachment on the public property for which the permit is issued.

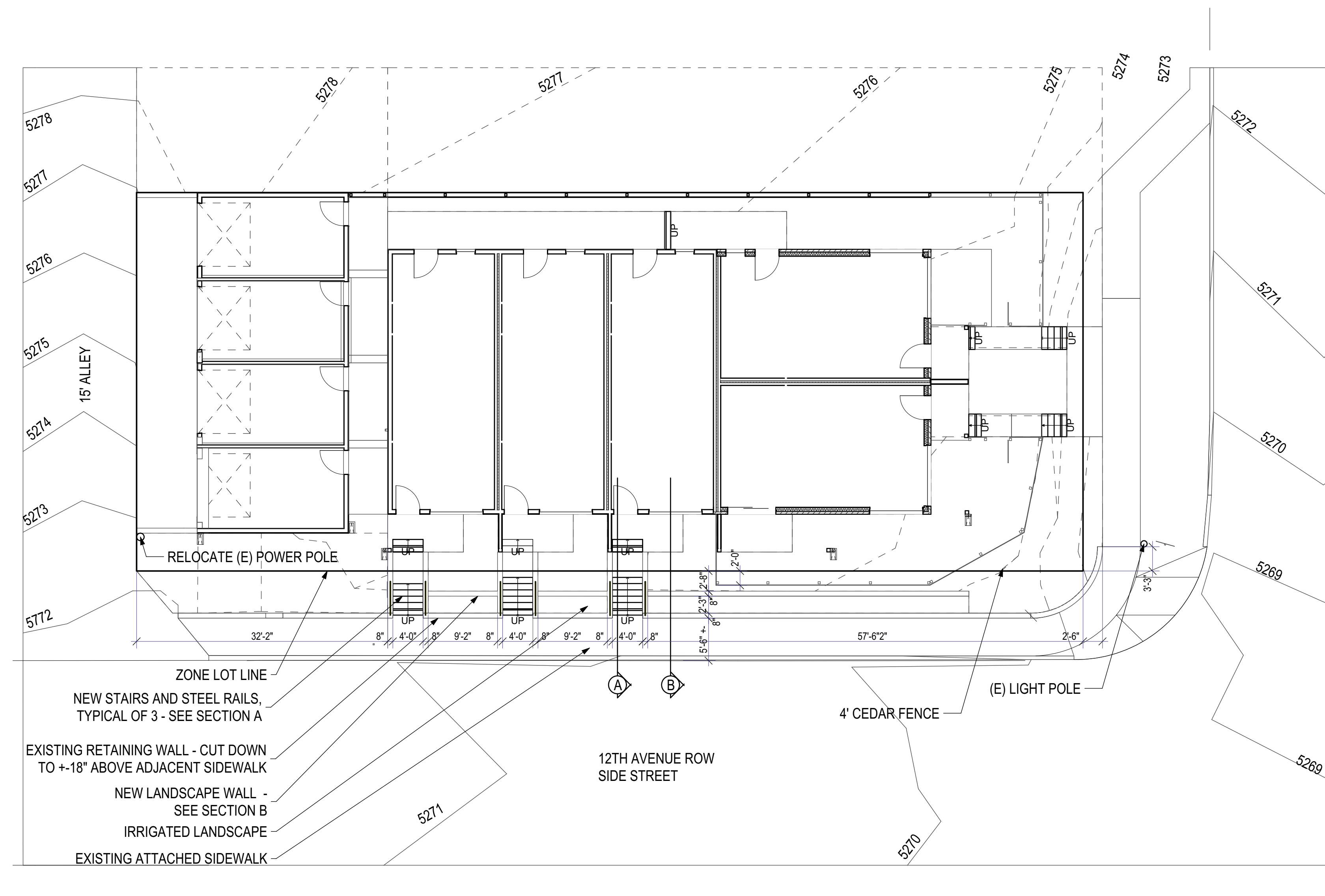
I understand and agree: ☐



A SECTION THRU STEPS
SCALE: 1/4" = 1'-0"



B SECTION THRU LANDSCAPE WALLS
SCALE: 1/4" = 1'-0"



1 ENCROACHMENT SITE PLAN
SCALE: 1" = 10'



99 So. Logan St
Denver, Colorado 80209
303-433-2255 vox
303-433-2202 fax
www.blueskystudio.com

project name 1205 OSCEOLA ST. Denver, Colorado	
issue / date 11.10.2020 TIER II PERMIT APPLICATION	
dwg title 2. ENCROACHMENT SITE PLAN	dwg # 10.1

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: DS Transportation Review

Review Status: Approved

Reviewers Name: Kevin Spencer
Reviewers Email: Kevin.Spencer@denvergov.org

Status Date: 07/21/2021
Status: Approved
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: des-transportation
Reviewers Name: kevin spencer
Reviewers Phone: 7208653133
Reviewers Email: kevin.spencer@denvergov.org
Approval Status: Approved

Comments:
previous concerns have been addressed, thank you.

Status Date: 04/05/2021
Status: Denied
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: des-transportation
Reviewers Name: kevin spencer
Reviewers Phone: 720-865-3133
Reviewers Email: kevin.spencer@denvergov.org
Approval Status: Denied

Comments:
steps require a Tier 3 encroachment permit but will require a DES Transportation Variance from the 5' limit on encroachments.

Status Date: 02/26/2021
Status: Approved w/Conditions
Comments: 1. Provide structural sign and stamp and calcs for walls. Walls must be designed so that the curb, gutter, and any fill on the front side of the wall can be removed for maintenance of the ROW and Utilities.
2. on Section A, clarify the limits of the 5' sidewalk.

Reviewing Agency: DS Project Coordinator Review

Review Status: Approved w/Conditions

Reviewers Name: Sarah Kaplan
Reviewers Email: Sarah.Kaplan@denvergov.org

Status Date: 03/01/2021
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Development Services, CPD
Reviewers Name: Sarah Kaplan

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Phone: 7208652991
Reviewers Email: sarah.kaplan@denvergov.org
Approval Status: Approved with conditions

Comments:
Pending compliance with SDP review and approval.

Reviewing Agency: Survey Review Review Status: Approved

Reviewers Name: Dana Sperling
Reviewers Email: Dana.Sperling@denvergov.org
Status Date: 06/14/2021
Status: Approved
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: DOTI-SURVEY
Reviewers Name: Dana Sperling
Reviewers Phone: 720-456-5207
Reviewers Email: dana.sperling@denvergov.org
Approval Status: Approved

Comments:
The description and exhibit is approved and the documents are in the APPROVED folder in the project folder
2021-ENCROACHMENT-0000018

Status Date: 02/25/2021
Status: Denied
Comments: Tier III requires a description and exhibit that follows the Survey Department Description Guidelines. I will be looking for a description and exhibit on the next submittal.

Reviewing Agency: DES Wastewater Review Review Status: Approved

Reviewers Name: Brenden Marron
Reviewers Email: Brenden.Marron@denvergov.org
Status Date: 02/19/2021
Status: Approved
Comments: No Objection- no impact to wastewater facilities

Reviewing Agency: City Council Referral Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: ERA Transportation Review Review Status: Approved

Reviewers Name: Steven Forvilly
Reviewers Email: steven.forvilly@denvergov.org

Status Date: 04/06/2021

2021-ENCROACHMENT-0000018

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status: Approved
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: DOTI-ER-STRATEGIC
Reviewers Name: Steven Forvilly
Reviewers Phone: 3038806780
Reviewers Email: steven.forvilly@denvergov.org
Approval Status: Approved

Comments:
Encroachment permit approval will be coordinated by DES in conjunction with SDP approval.

Status Date: 02/26/2021

Status: Denied

Comments: 1. The existing wall is not set back the required 1.5 feet from back of walk per Std. Dwg. 5.1.
2. New steps are only allowed to extend up to 5 feet into the ROW per the Encroachment Rules and Regulations.
3. All encroachments within 14 feet of face of curb must be less than 30-inches in height per the Encroachment Rules and Regulations.

Reviewing Agency: ERA Wastewater Review **Review Status:** Approved - No Response

Reviewers Name: Mike Sasarak
Reviewers Email: Mike.Sasarak@denvergov.org

Status Date: 03/01/2021

Status: Approved - No Response

Comments:

Reviewing Agency: CenturyLink Referral **Review Status:** Approved

Status Date: 02/16/2021
Status: Approved
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: CenturyLink
Reviewers Name: Robert Rodgers
Reviewers Phone: 6023157656
Reviewers Email: Robert.rodgers@centurylink.com
Approval Status: Approved

Comments:
This encroachment approval is submitted WITH THE STIPULATION that if CenturyLink facilities are found and/or damaged within the encroachment area as described, the Applicant will bear the cost of relocation and repair of said facilities.

Status Date: 02/16/2021

Status: Denied

Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Lumen
Reviewers Name: Gladys Zeilstra
Reviewers Phone: 480-560-0404
Reviewers Email: glady.zeilstra@lumen.com
Approval Status: Denied

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Comments:

Please contact Gladly Zeilstra regarding this request. The project number associated with this request is P835210.

Reviewing Agency: Xcel Referral

Review Status: Approved

Status Date: 03/01/2021

Status: Approved

Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 303-571-3306
Reviewers Email: donna.l.george@xcelenergy.com
Approval Status: Approved

Comments:

There are no concerns regarding the proposed encroachments into the West 12th Avenue right-of-way as there are no buried gas or electric facilities in this area.

However, please note that there are overhead electric lines in this area and during these construction activities, per the National Electric Safety Code, a minimum 10-foot radial clearance must be maintained at all times from all overhead electric facilities including construction activities, as well as permanent structures.

The property owner/developer/contractor must complete the application process to relocate the existing pole and electric facilities via xcelenergy.com/InstallAndConnect. It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details. Additional easements may need to be acquired by separate document for new facilities be sure to contact the Designer and request that they connect with a Right-of-Way and Permits Agent in this event.

Reviewing Agency: RTD Referral

Review Status: Approved - No Response

Status Date: 03/01/2021

Status: Approved - No Response

Comments:

Reviewing Agency: Comcast Referral

Review Status: Approved

Status Date: 02/11/2021

Status: Approved

Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Comcast
Reviewers Name: Tyler Reschke
Reviewers Phone: 7205257207
Reviewers Email: tyler_reschke@cable.comcast.com
Approval Status: Approved

Comments:

All Comcast plant is in rear alleyway above ground. Thanks

Reviewing Agency: Metro Wastewater Referral

Review Status: Approved - No Response

2021-ENCROACHMENT-0000018

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Street Maintenance Referral Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Building Department Review Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Division of Real Estate Referral Review Status: Approved

Reviewers Name: Katherine Rinehart
Reviewers Email: katherine.rinehart@denvergov.org

Status Date: 02/18/2021
Status: Approved
Comments:

Reviewing Agency: Denver Fire Department Review Review Status: Approved

Reviewers Name: Rich Tenorio
Reviewers Email: richard.tenorio@denvergov.org

Status Date: 03/01/2021
Status: Approved
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Denver Fire Department
Reviewers Name: Rich Tenorio
Reviewers Phone: 720.913.4185
Reviewers Email: richard.tenorio@denvergov.org
Approval Status: Approved

Comments:
Denver Fire Dept. Approved - RT

Status Date: 02/18/2021
Status: Approved
Comments:

2021-ENCROACHMENT-0000018

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Denver Water Referral Review Status: Approved w/Conditions

Status Date: 02/11/2021
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2021-ENCROACHMENT-0000018 - Tier III 1205 N Osceola St
Reviewing Agency/Company: Denver Water
Reviewers Name: Kela Naso
Reviewers Phone: 303-628-6302
Reviewers Email: kela.naso@denverwater.org
Approval Status: Approved with conditions

Comments:
Denver Water approves the new stairs. It appears this project will be required to replace the domestic tap, any new service lines must be at least 5' away from the stairs.

Reviewing Agency: Parks and Recreation Review Review Status: Approved

Reviewers Name: Emily McKee
Reviewers Email: Emily.McKee@denvergov.org

Status Date: 02/16/2021
Status: Approved
Comments:

Reviewing Agency: Policy and Planning Referral Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Denver Office of Disability Rights Referral Review Status: Approved

Reviewers Name: Juan Pasillas
Reviewers Email: juna.pasillas@denvergov.org
Status Date: 02/26/2021
Status: Approved
Comments: *Approved.

*Final construction, (specifically any later modifications to the public sidewalk, which is considered a public accessible route) shall continue to adhere with all applicable accessibility requirements of this review (2010 Americans with Disabilities Act "ADA").

Reviewing Agency: Construction Engineering Review Review Status: Approved

Reviewers Name: Joe Saejiw
Reviewers Email: Joe.Saejiw@denvergov.org

Status Date: 02/24/2021
Status: Approved
Comments: 1. Prior to the solicitation of bids or proposals from general contractors, the developer of this project is strongly encouraged to schedule an office meeting with the Right-of-Way Services Construction Inspections team (303) 446-3469 to discuss the project's impact to city traffic, streets, roads, alleys and sidewalks, and the associated ROW permit fees that will need to be paid

Comment Report

Tier III 1205 N Osceola St

07/21/2021

Master ID: 2021-PROJMSTR-0000085 **Project Type:** Tier III Encroachment Resolution
Review ID: 2021-ENCROACHMENT-0000018 **Review Phase:**
Location: **Review End Date:** 02/26/2021

Any denials listed below must be rectified in writing to this office before project approval is granted.

by the selected general contractor.

Reviewing Agency: TES Sign and Stripe Review Review Status: Approved - No Response

Reviewers Name: Brittany Price
Reviewers Email: Brittany.Price@denvergov.org
Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: City Forester Review Review Status: Approved

Reviewers Name: Nick Evers
Reviewers Email: Nick.Evers@denvergov.org
Status Date: 02/26/2021
Status: Approved
Comments: Approved. No PRW tree conflict.

Reviewing Agency: Landmark Review Review Status: Approved - No Response

Reviewers Name: Becca Dierschow
Reviewers Email: Becca.Dierschow@denvergov.org
Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: CDOT Referral Review Status: Approved - No Response

Status Date: 03/01/2021
Status: Approved - No Response
Comments:

Reviewing Agency: Environmental Health Referral Review Status: Approved

Reviewers Name: Andrew Ross
Reviewers Email: Andrew.ross@denvergov.org
Status Date: 02/19/2021
Status: Approved
Comments:

Reviewing Agency: ERA Review Review Status: Approved - No Response

Reviewers Name: Shari Bills
Reviewers Email: Shari.Bills@denvergov.org
Status Date: 03/01/2021
Status: Approved - No Response
Comments:

2021-ENCROACHMENT-0000018